

ANALYSIS

This ordinance amends Title 2 – Administration of the Los Angeles County Code
by:

- Adding Chapter 2.120 creating the Department of Homeless Services and Housing; and
- Providing that when a department head position is vacant, the duties of such position may be temporarily performed by the official next in authority to the department head at the time the vacancy occurs, until the position is filled in the manner provided by law.

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By: 
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PB:gr

Requested: 9/02/25
Revised: 11/19/25

ORDINANCE NO. _____

An ordinance amending Title 2 – Administration of the Los Angeles County Code by: (1) adding Chapter 2.120 creating the Department of Homeless Services and Housing; and (2) providing that when a department head position is vacant, the duties of such position may be temporarily performed by the official next in authority to the department head at the time the vacancy occurs, until the position is filled in the manner provided by law.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Chapter 2.120 is hereby added to read as follows:

CHAPTER 2.120 Department of Homeless Services and Housing

2.120.010 Creation of the Department of Homeless Services and Housing.

2.120.020 Purpose of Department.

2.120.030 Director – Position Created.

2.120.040 Director – Appointment and Authority to Appoint.

2.120.050 Duties of the Director.

2.120.060 Staff Services for Related Bodies.

2.120.070 Cooperation of Other County Departments.

2.120.010 Creation of the Department of Homeless Services and Housing.

There is hereby created a department of the County of Los Angeles which shall be known as the Department of Homeless Services and Housing, hereinafter referred to in this chapter as the "Department."

2.120.020 Purpose of Department.

The purposes of the Department shall include:

- A. Designing and executing innovative programs and services to reduce the number of individuals who are experiencing or at risk of homelessness;
- B. Implementing programs to create a variety of options to preserve existing affordable housing and increase the availability of affordable housing;
- C. Coordinating with other County departments and community partners to serve people experiencing or at risk of homelessness and to optimize all available resources for homeless services and housing; and
- D. Continuously evaluating the County's existing homeless and affordable housing programs to determine their efficacy and to identify opportunities for further enhancement and integration of such programs across the County.

2.120.030 Director – Position Created.

The position of Director of the Department is hereby created and will hereinafter in this chapter be referred to as the "Director." The Director shall be the head of the Department, which will be under their supervision and management.

2.120.040 Director – Appointment and Authority to Appoint.

The Director shall be appointed by and under the supervision of the Board of Supervisors, hereinafter referred to in this chapter as the "Board." The Director shall appoint all employees of the Department.

2.120.050 Duties of the Director.

The Director shall carry out the purposes of the Department as described in this chapter and perform other duties as are prescribed by applicable laws or the Board.

2.120.060 **Staff Services for Related Bodies.**

The Department shall provide staff services including professional guidance, non-legal research and clerical assistance, and necessary supplies and materials to the following bodies:

- A. The Executive Committee and Leadership Table on Regional Homeless Alignment;
- B. The Measure A Labor Council; and
- C. Such other committees, councils, or other bodies as may be designated by the Board.

2.120.070 **Cooperation of Other County Departments.**

All other County departments will support and cooperate with the Department in its efforts to carry out the purposes described in this chapter.

SECTION 2. Section 2.06.140 is hereby added to read as follows:

2.06.140 **Vacancies.**

If the position of any department head is vacant, the duties of such position may be temporarily performed by a Chief Deputy, Assistant, or Deputy of such department head, as the case may be, next in authority to the department head at the time the vacancy occurs, with like authority and subject to the same obligations and penalties as the department head, until the vacancy is filled in the manner provided by law; provided that if the vacancy occurs in the office of the Sheriff, the duties of such office shall be discharged by the Undersheriff, or if that position is vacant, by the Assistant Sheriff, or if that position is also vacant, by the Chief Deputy next in line of authority.

SECTION 3.

Section 1 of this ordinance shall become operative on January 1, 2026, while
Section 2 of this ordinance shall take effect 30 days after final passage.

[CH2120PBCC]

ANALYSIS

This ordinance amends Title 6 – Salaries of the Los Angeles County Code by:

- Adding a new departmental Chapter 6.128, Department of Homeless Services and Housing; and
- Adding certain employee classifications and number of ordinance positions in the Department of Homeless Services and Housing.

DAWYN R. HARRISON
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By: 
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Received: 9/17/25
Revised: 9/30/25

ORDINANCE NO. _____

An ordinance amending Title 6 – Salaries of the Los Angeles County Code to add a new departmental chapter and add certain employee classifications and number of ordinance positions in the Department of Homeless Services and Housing.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Chapter 6.128 is hereby added to read as follows:

CHAPTER 6.128 DEPARTMENT OF HOMELESS SERVICES AND HOUSING

6.128.010 Positions

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0578A	3	ACCOUNT CLERK II
0646A	2	ACCOUNTANT I
0647A	4	ACCOUNTANT II
0648A	1	ACCOUNTANT III
0657A	1	ACCOUNTING OFFICER II
0665A	1	ACCOUNTING SYSTEMS TECHNICIAN
0643A	6	ACCOUNTING TECHNICIAN II
0887A	1	ADMINISTRATIVE ASSISTANT I
1044A	1	ADMINISTRATIVE DEPUTY II
1007A	1	ADMINISTRATIVE SERVICES DIV MGR
1002A	24	ADMINISTRATIVE SERVICES MANAGER I
1003A	11	ADMINISTRATIVE SERVICES MANAGER II
1004A	8	ADMINISTRATIVE SERVICES MANAGER III

0827A	15	ANALYST,CEO
2521A	2	APPLICATION DEVELOPER II
4595A	53	ASSISTANT STAFF ANALYST,HLTH SERVS
4595N	2	ASSISTANT STAFF ANALYST,HLTH SERVS
0861A	1	ASST CHIEF EXECUTIVE OFFICER(UC)
5295A	1	ASST NURSING DIR,ADMINISTRATION
4608A	1	CHIEF,REVENUE MANAGEMENT,HLTH SERVS
5094A	8	CLINIC LICENSED VOCATIONAL NURSE II
5298A	1	CLINICAL NURSING DIRECTOR I
9020A	1	CLINICAL SOCIAL WORK CHIEF I
9015A	1	CLINICAL SOCIAL WORK SUPERVISOR II
1604A	1	COMMUNICATIONS MANAGER (UC)
8103A	3	COMMUNITY HEALTH WORKER
4614A	25	CONTRACT PROGRAM AUDITOR
1763A	6	DATA SCIENTIST
1765A	3	DATA SCIENTIST SUPERVISOR
4640A	2	DEP DIR,HOUSING FOR HEALTH PROG,HS
1907A	1	DEPARTMENTAL EMPLOYEE RELATIONS REP
4112A	1	DEPARTMENTAL FACILITIES PLANNER II
1054A	1	DEPARTMENTAL FINANCE MANAGER III
1842A	2	DEPARTMENTAL PERSONNEL ASSISTANT
2576A	1	DEPTL CHIEF INFORMATION OFFICER II

1884A	1	DEPTL HUMAN RESOURCES MANAGER II
2612A	1	DEPTL INFO SECURITY OFFICER II
8570L	1	DIRECTOR, DEPARTMENT OF HOMELESS SERVICES AND HOUSING (UC)
4638A	1	DIR,HOUSING FOR HEALTH PROG,HS(UC)
0749A	7	FINANCIAL SPECIALIST III
0750A	2	FINANCIAL SPECIALIST IV
6619A	1	GENERAL MAINTENANCE WORKER
4619A	1	HEAD CONTRACT PROGRAM AUDITOR
0672A	11	HEALTH CARE FINANCIAL ANALYST
4543A	1	HEALTH PROGRAM MANAGER III
2586A	3	INFO TECH BUSINESS ANALYST I
2587A	2	INFO TECH BUSINESS ANALYST II
2590A	6	INFOMATION SYSTEMS ANALYST I
2591A	4	INFORMATION SYSTEMS ANALYST II
2595A	1	INFORMATION SYSTEMS SUPERVISOR I
2571A	3	INFORMATION TECHNOLOGY MANAGER II
2214A	53	INTERMEDIATE TYPIST-CLERK
2214N	1	INTERMEDIATE TYPIST-CLERK
2545A	2	IT TECHNICAL SUPPORT ANALYST I
2546A	2	IT TECHNICAL SUPPORT ANALYST II
2548A	1	IT TECHNICAL SUPPORT SUPERVISOR
1848A	20	MANAGEMENT ANALYST

2109A	1	MANAGEMENT SECRETARY III
2110A	4	MANAGEMENT SECRETARY IV
2111A	1	MANAGEMENT SECRETARY V
6685A	1	MANAGER I,FACILITIES OPNS & CRAFTS
0845A	6	MANAGER,CEO
5463A	1	MEDICAL DIRECTOR I
5286A	2	NURSE MANAGER
5121A	4	NURSE PRACTITIONER
5214A	1	NURSING INSTRUCTOR
5856A	8	OCCUPATIONAL THERAPIST I
5857A	3	OCCUPATIONAL THERAPIST II
5823A	1	OCCUPATIONAL THERAPY CHIEF I
5859A	2	OCCUPATIONAL THERAPY SUPERVISOR I
9197A	5	PATIENT RELATIONS REPRESENTATIVE
1331A	2	PAYROLL CLERK I
5476A	3	PHYSICIAN SPECIALIST(NON MEGAFLEX)
1762A	10	PREDICTIVE DATA ANALYST
0668A	5	PRIN ACCOUNTING SYSTEMS TECHNICIAN
1845A	1	PRIN DEPARTMENTAL PERSONNEL ASST
0830A	28	PRINCIPAL ANALYST,CEO
2344A	1	PROCUREMENT ASSISTANT I
4629A	6	PROGRAM IMPLEMENTATION MANAGER,HS
5133A	7	REGISTERED NURSE I

5134A	25	REGISTERED NURSE II
5135A	5	REGISTERED NURSE III
3033A	1	SAFETY ASSISTANT
3037A	1	SAFETY OFFICER I
0666A	5	SENIOR ACCOUNTING SYSTEMS TECH
0829A	32	SENIOR ANALYST,CEO
2525A	2	SENIOR APPLICATION DEVELOPER
1140A	3	SENIOR CLERK
9019A	1	SENIOR CLINICAL SOCIAL WORKER
4615A	5	SENIOR CONTRACT PROGRAM AUDITOR
1764A	9	SENIOR DATA SCIENTIST
2536A	3	SENIOR INFO SYSTEMS SUPPORT ANALYST
0847A	5	SENIOR MANAGER,CEO(UC)
2102A	1	SENIOR SECRETARY III
2104A	1	SENIOR SECRETARY V
4594A	24	SENIOR STAFF ANALYST,HEALTH
1609A	1	SR PUBLIC INFORMATION SPECIALIST
4593A	60	STAFF ANALYST,HEALTH
4593N	2	STAFF ANALYST,HEALTH
0907A	16	STAFF ASSISTANT I
0913A	1	STAFF ASSISTANT II
1861A	2	STAFF DEVELOPMENT SPECIALIST
9144A	2	STAFF DEVELOPMENT SPECIALIST,HS

8243F	2	STUDENT PROFESSIONAL WORKER I
5329A	2	SUPERVISING CLINIC NURSE I
1339A	1	SUPERVISING PAYROLL CLERK II
9194A	1	SUPVG PATIENT FIN SERVICE WORKER I
2331A	1	WAREHOUSE WORKER I

SECTION 2. This ordinance shall be operative on January 1, 2026.

[CH6128ASCEO]