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Director

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County Health Officer

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**BOARD OF SUPERVISORS**

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# ADOPTED

**BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES**

**35 December 2, 2025**

December 02, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**EDWARD YEN**  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO EXECUTE FOUR SOLE SOURCE AMENDMENTS TO HIV AND STD  
PREVENTION SERVICES CONTRACTS TO EXTEND THE TERM THROUGH  
MAY 31, 2026  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute amendments to four sole source HIV and STD Prevention Services contracts to extend the term through May 31, 2026, and delegated authority to extend the term up to seven additional months, as needed, through December 31, 2026.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Director of the Department of Public Health (Public Health), or designee, to execute four sole source amendments, substantially similar to Exhibit I, to four HIV and STD Prevention Services contracts with AIDS Healthcare Foundation (AHF), as identified in Attachment A, that extend the term through May 31, 2026, at a total maximum obligation of \$681,646, 100% funded by Centers for Disease Control and Prevention High Impact HIV Prevention and Surveillance funds (CDC HIHPS), Tobacco Settlement Funds (TSF), California Department of Public Health (CDPH) STI Prevention and Collaboration (STIPC) Agreement Number 24-ST110, and Future of Public Health (FoPH) funds. These sole source amendments include contracts for the provision of STD Screening, Diagnosis, and Treatment Services (STD-SDTS); STD Sexual Health Express Clinic (SHEX-C) Services; HIV Testing Services (HTS); and Comprehensive HIV and STD Testing and STD Treatment Services in the City of Long Beach (HTS-STD LB).

2. Delegate authority to the Director of Public Health, or designee, to execute amendments to the contracts that: a) provide an increase or decrease in funding up to 10% above or below the annual

base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract budget period; b) allow the rollover of unspent contract funds, if allowable by the grantor; c) allow reallocation of funds between budgets; d) update the statement of work and/or scope of work, as necessary; e) correct errors in the contracts' terms and conditions; and f) extend the term up to seven additional months, as needed, through December 31, 2026, at amounts determined by Public Health, contingent upon the availability of funds and contractor performance, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director of Public Health, or designee, to execute change notices to the contracts that authorize modifications to the budget with corresponding modifications to the statement of work and/or scope of work, that are within the same scope of services, as necessary; and/or changes to hours of operation and/or service locations.

4. Delegate authority to the Director of Public Health, or designee, to immediately suspend or terminate the contracts upon issuing a written notice to the contractor if the contractor fails to perform and/or fully comply with contractual requirements, and terminate the contracts for convenience by providing a 30-calendar day advance written notice to the contractor.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Los Angeles County (LAC) continues to experience the second largest HIV epidemic in the United States. The prompt identification and treatment of persons with HIV remains a public health priority. Community-based HIV service providers are needed to facilitate access to high quality, client-centered HIV services with the goal of decreasing the impact of HIV in LAC and addressing health disparities and inequities among sub-populations disproportionately impacted by these infections.

#### **HTS and HTS-STD LB Services**

HTS provides HIV testing in storefront locations to individuals at high risk for HIV infection, as well as HIV risk assessment and counseling sessions for clients requiring more intense intervention. HTS-STD LB services target individuals at high risk for HIV and STD infection within the city limits of Long Beach, with a focus on persons with high burden of HIV and STD infections.

#### **STD-SDTS and STD-SHEX-C Services**

STD-SDTS serves individuals at high risk for infection by providing onsite treatment for individuals diagnosed with one or more STD(s), linkage to medical care for individuals diagnosed with HIV infection, Patient-Delivered Partner Therapy (PDPT), and education and referral to appropriate biomedical prevention programs. STD SHEX-C services provide the same STD-SDTS but in an expedited clinic setting designed for expanded services to reach more individuals.

Approval of Recommendation 1 will allow Public Health to execute amendments to existing contracts with AHF as identified in Attachment A, to extend the term for the continuation of critical HTS, STD-SDTS, STD SHEX-C, and HTS-STD-LB services to residents of LAC.

In addition, approval of Recommendation 1, will provide Public Health with sufficient time to complete the solicitation process for new contracts for these services – including proposer selection, notification, and contract negotiations. This process has been paused due to delays in receiving CDC funding intended to support these services.

On December 3, 2024, Public Health released a Request for Proposals to solicit proposals from qualified agencies to provide Prevention Services, comprised of Clinic-Based Services (Category 1), Non-Clinic Based Services (Category 2) and HIPP (Category 3). Proposers were required to apply to Category 1 or 2 to be eligible to apply for Category 3. Successful proposers from this solicitation will provide HIV and STD Prevention Services that will replace the current HIV and STD contracts referenced above.

Due to delays in receiving federal fund from the CDC and the reduction of local departmental funds available to the Division of HIV and STD Program (DHSP) to support HIV and STD prevention services, Public Health paused on processing the solicitation results, as there was no guarantee that funding would be available to fund new contracts beginning July 1, 2025, as originally planned.

As a result, Public Health utilized its delegated authority to extend existing HIV and STD Services contracts through December 31, 2025. Moving forward, Public Health will resume processing the solicitation results and begin planning for the execution of new contracts, under a separate Board action requesting approval, effective June 1, 2026, contingent upon notification from CDC that federal funding will continue beyond May 31, 2026.

Approval of Recommendation 2 will allow Public Health to execute amendments to the current contracts to increase or decrease funding up to 10% above or below the annual base maximum obligation; allow for the reallocation of funds between budgets; update the statement of work and/or scope of work; and/or correct errors in the contracts' terms and conditions, as necessary and to extend the terms, as needed, through December 31, 2026.

Approval of Recommendation 3 will allow Public Health to execute change notices to the contracts that authorize modifications to the budget with corresponding modifications to the statement of work and/or scope of work that are within the same scope of services, as necessary; and changes to hours of operation and/or service locations.

Approval of Recommendation 4 will allow Public Health to immediately suspend or terminate the contracts if the contractor fails to perform and/or fully comply with contractual requirements, and to terminate the contracts for convenience by providing 30-calendar days' advance written termination notice to the contractor.

### **Implementation of Strategic Plan Goals**

The recommended actions support North Star 2, Foster Vibrant and Resilient Communities through focus area goals of Public Health and Economic Health, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total maximum obligation of the recommended HIV and STD Prevention Services amendments is \$681,646, for the period of January 1, 2026, through May 31, 2026, consisting of \$288,788 for STD-SDTS, \$166,667 for STD SHEx-C, \$137,302 for HTS, and \$88,889 for HTS-STD-LB, 100% funded by CDC HIHPS, CDPH STIPC, FoPH and TSF.

Current funding levels are included in Public Health's fiscal year (FY) 2025 – 2026 Final Adopted Budget. Any changes to funding levels for future FYs will be updated, as necessary.

There is no net County cost associated with this action.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel has reviewed and approved Exhibit I as to form. Attachment A is a list of AHF contracts that are being extended.

As required by Board Policy 5.100, your Board was notified on October 20, 2025, of Public Health's intent to extend the term of 67 HIV and STD prevention contracts, MAs and MAWOs as sole source, of which four are included in this Board action. Due to delays in receiving federal funding in support of the prevention portfolio, Public Health's DHSP was uncertain if funding was available to support services beyond December 31, 2025. As a result, DHSP was unable to meet the six-month advance notice to your Board, as the priority was extending the current portfolio of services from July 1, 2025, through December 31, 2025, to prevent a gap in services. Upon receipt of the final prevention awards in late June and August, and after several discussions with providers in July, we are moving forward with extending current services for an additional five months, effective January 1, 2026, through May 31, 2026.

Attachment B is the set of four sole source checklists for the HIV and STD Prevention Services contracts signed by the CEO.

### **CONTRACTING PROCESS**

Since the original award and execution, the four AHF contracts have undergone multiple amendments including term extensions, adjustments to funding allocations, and revisions to the statements of work and scopes of work.

HTS, HTS-STD LB, STD-SDTS, and STD SHEx-C,

On January 7, 2025, your Board approved 41 amendments to extend the term of HTS, HTS-STD-LB, STD-SDTS, and ST SHEx-C contracts from January 1, 2025, through June 30, 2025, and delegated authority to extend through December 31, 2025.

On June 30, 2025, Public Health exercised its delegated authority to extend 31 of the original 41 contracts through December 31, 2025. Ten (10) contracts were not extended beyond June 30, 2025, due to low contractor performance and/or contractors requesting not to extend.

Under this Board action, Public Health is requesting approval to extend the term of four of the 31 HIV and STD contracts through May 31, 2026, and delegated authority as needed, to extend through December 31, 2026. The remaining HTS and STD contracts are being recommended for approval under separate Board actions.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow Public Health to continue providing HIV and STD

The Honorable Board of Supervisors

12/2/2025

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prevention services to help decrease HIV and STD infection and transmission rates in LAC while it completes the solicitation process to execute new Prevention Services contracts.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Barbara Ferrer".

Barbara Ferrer, PhD, MPH, MEd

Director

BF:vt

#08424

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH  
DIVISION OF HIV AND STD PROGRAMS  
HIV AND STD PREVENTION SERVICES

ATTACHMENT A

No.	Contractor Name	Contract No.	Extended Term Obligation 1/1/26- 5/31/26	Annual Maximum	Service Planning Area (SPA) Served	Supervisorial District Served
STD, SCREENING, DIAGNOSIS AND TREATMENT SERVICES (STD-SDTS)						
1	AIDS Healthcare Foundation	PH-004126	\$	288,788	6	2
TOTAL STD-SDTS = 1			\$	288,788		
SEXUAL HEALTH EXPRESS CLINICS (SHEX-C)						
2	AIDS Healthcare Foundation	PH-004155		\$166,667	4	3
TOTAL SHEX-C=1			\$	166,667		
HIV TESTING SERVICES (STOREFRONT)						
3	AIDS Healthcare Foundation	PH-004093	\$	137,302	4	1, 3, & 5
	Total HTS-STF = 1		\$	137,302		
COMPRENSIVE HIV AND STD TESTING AND STD TREAMENT IN THE CITY OF LONG BEACH						
4	AIDS Healthcare Foundation	PH-003778	\$	88,889	8	4
	Total HTS-STF = 1		\$	88,889		
GRAND TOTAL				\$681,646		

# SOLE SOURCE CHECKLIST FOR STD SCREENING, DIAGNOSIS AND TREATMENT CONTRACTS

Department Name: Department of Public Health

**Contracts:**

1. AIDS Healthcare Foundation

PH-004126

2. AIDS Healthcare Foundation

PH-004155

3. AIDS Healthcare Foundation

PH-004093

4. AIDS Healthcare Foundation

PH-003778

☐

New Sole Source Contract

☒

Sole Source Amendment to Existing Contract

Date Existing Contract First Approved:

1-1-2020

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
<input type="checkbox"/>	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>"Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."</i>
<input type="checkbox"/>	➤ Compliance with applicable statutory and/or regulatory provisions.
<input type="checkbox"/>	➤ Compliance with State and/or federal programmatic requirements.
<input type="checkbox"/>	➤ Services provided by other public or County-related entities.
<input type="checkbox"/>	➤ Services are needed to address an emergent or related time-sensitive need.
<input type="checkbox"/>	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
<input checked="" type="checkbox"/>	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
<input type="checkbox"/>	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
<input type="checkbox"/>	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Ray Young for Erika Bonilla

Chief Executive Office

10/20/2025

Date

**DEPARTMENT OF PUBLIC HEALTH**  
**HIV TESTING SERVICES – STOREFRONT OR SOCIAL AND SEXUAL NETWORKS**  
**CONTRACT OR (fill in other service category)**

Paragraph	TABLE OF CONTENTS	Page
3.	Description of Services.....	2
4.	Term of Contract .....	2
5.	Maximum Obligation of County.....	2
6.	Invoices and Payment.....	3
87.	Campaign Contribution Prohibition Following Final Decision in Contract.....	
	Proceeding.....	3

**STANDARD EXHIBITS**

- Exhibit B-8 – Scope of Work
- Exhibit C - Schedules X and X, Budget
- Exhibit N.X-Notice of Federal Subaward Information



**DEPARTMENT OF PUBLIC HEALTH  
HIV TESTING SERVICES - STOREFRONT OR SOCIAL AND SEXUAL NETWORK  
CONTRACT**

NOW THEREFORE, the parties hereto agree as follows:

1. This amendment is effective upon execution.

2. Paragraph 3, DESCRIPTION OF SERVICES, Subparagraph A is deleted in its entirety and replaced as follows:

"A. Contractor will provide services in the manner described in Exhibits A and A.1, Statements of Work, and Exhibits B, B-1, B-2, B-3, B-4, B-5-REVISED, B-6, B-7 and B-8, Scopes of Work. Federal Award Information for this Contract is detailed in Exhibits N, N.1 N.2, and N.3, Notice of Federal Subaward Information."

3. Paragraph 4, TERM OF CONTRACT, first subparagraph is deleted in its entirety and replaced as follows:

"The term of this Contract is effective January 1, 2020 and will continue in full force and effect through May 31, 2026, unless sooner terminated or extended, in whole or in part, as provided in this Contract."

4. Paragraph 5, MAXIMUM OBLIGATION OF COUNTY, Subparagraph K is added as follows:

"K. For the period of January 1, 2026 through May 31, 2026, the maximum obligation of the County for all services provided hereunder will not exceed XXXXXXXXXXXX dollars (\$XXX,000), as set forth in Exhibit C, Schedules X and X."

5. Paragraph 6, INVOICES AND PAYMENT, Subparagraph A is deleted in its entirety and replaced as follows:

"A. Contractor must invoice the County only for providing the tasks, deliverables, goods, services, and other work specified in Exhibits A and A.1, and in accordance with Exhibit B-8."

6. Paragraph 87, CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN CONTRACT PROCEEDING, is deleted in its entirety and replaced as follows:

"87. CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN CONTRACT PROCEEDING:

Pursuant to [Government Code Section 84308](#), Contractor and its subcontractors are prohibited from making a contribution of more than \$500 to a County officer for 12 months after the date of the final decision in the proceeding involving this Contract, including any amendments to this Contract. Failure to comply with the provisions of [Government Code](#)

[Section 84308](#) and of this paragraph, may be a material breach of this Contract as determined in the sole discretion of the County.”

7. Exhibit A, STATEMENT OF WORK FOR HIV TESTING SERVICES, Subparagraph 3.10.2, first paragraph, is deleted in its entirety and replaced as follows:

“Contractor’s Service Delivery Sites(s): Contractor's facilities where services are to be provided hereunder are located at: \_\_\_\_\_ as described in Service Delivery Site Questionnaire, Table-1-Revised.2.”

8. Exhibit B-8, SCOPE OF WORK for HIV TESTING SERVICES, attached hereto and incorporated herein by reference, is added to the Contract.

9. Schedules X and X, BUDGET(S) HIV TESTING SERVICES, attached hereto and incorporated herein by reference, are added to Exhibit C.

10. Exhibit N .1, or N.3, Notice of Federal Subaward Information, attached hereto and incorporated herein by reference, is added to the Contract.

11. SERVICE DELIVERY SITE QUESTIONNAIRE, TABLE 1-REVISED.X, FOR HIV TESTING SERVICES, attached hereto and incorporated herein by reference, is added to the Contract.

12. Except for the changes set forth hereinabove, the Contract will not be changed in any other respect by this amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this amendment to be executed by its Director of Public Health, or designee, and Contractor has caused this amendment to be executed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

\_\_\_\_\_  
AGENCY NAME  
Contractor

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title \_\_\_\_\_

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL  
DAWYN R. HARRISON  
County Counsel

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Public Health

By \_\_\_\_\_  
Contracts and Grants Division Management

BL#08423



**EXHIBIT C**  
**SCHEDULE X**  
**HIV TESTING SERVICES – STOREFRONT OR SOCIAL AND SEXUAL**  
**NETWORKS**

	<u>Budget Period</u> January 1, 2026 through <u>May 31, 2026</u>
Salaries	\$ 0
Employee Benefits	\$ 0
Travel	\$ 0
Equipment	\$ 0
Supplies	\$ 0
Other	\$ 0
Consultants/Subcontracts	\$ 0
Indirect Cost*	\$ <u>0</u>
<b>TOTAL PROGRAM BUDGET</b>	<b>\$ 0</b>

During the term of the Contract, any change to the above budget must be executed through a written Change Notice or amendment to the Contract, executed by the Division of HIV and STD Programs' Director and Contractor. Funds may only be utilized for eligible program expenses. Invoices and cost reports must be submitted, and will be reimbursed, in accordance with approved line-item detailed budgets.

**EXHIBIT C**  
**SCHEDULE X**  
**HIV TESTING SERVICES – STOREFRONT or SOCIAL AND SEXUAL NETWORKS**  
**PAY FOR PERFORMANCE**

	<u>Budget Period</u> January 1, 2026 through <u>May 31, 2026</u>
Salaries	\$ 0
Employee Benefits	\$ 0
Travel	\$ 0
Equipment	\$ 0
Supplies	\$ 0
Other	\$ 0
Consultants/Subcontracts	\$ 0
Indirect Cost*	\$ <u>0</u>
<b>TOTAL PROGRAM BUDGET</b>	<b>\$ 0</b>

During the term of the Contract, any change to the above budget must be executed through a written Change Notice or amendment to the Contract, executed by the Division of HIV and STD Programs' Director and Contractor. Funds may only be utilized for eligible program expenses. Invoices and cost reports must be submitted, and will be reimbursed, in accordance with approved line-item detailed budgets.

SERVICE DELIVERY SITE QUESTIONNAIRE

SERVICE DELIVERY SITES

TABLE 1-REVISED.X

Site # X of X

1	Agency Name:	AGENCY NAME
2	Executive Director:	
3	Address of Service Delivery Site:	

4 In which Service Planning Area is the service delivery site?

_____ One: Antelope Valley	_____ Two: San Fernando Valley
_____ Three: San Gabriel Valley	_____ Four: Metro Los Angeles
_____ Five: West Los Angeles	_____ Six: South Los Angeles
_____ Seven: East Los Angeles	_____ Eight: South Bay

5 In which Supervisorial District is the service delivery site?

_____ One: Supervisor Solis	_____ Two: Supervisor Mitchell
_____ Three: Supervisor Horvath	_____ Four: Supervisor Hahn
_____ Five: Supervisor Barger	

6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? X%