



COUNTYWIDE CRIMINAL JUSTICE COORDINATION COMMITTEE



500 WEST TEMPLE STREET, ROOM 520 • LOS ANGELES, CA 90012 • (213) 974-8398

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

The Honorable Board of Commissioners
Los Angeles County Development Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors/Commissioners:

**REQUEST TO EXTEND FUNDING AGREEMENT FOR ADMINISTRATION AND
MONITORING SERVICES IN SUPPORT OF THE COURT-REFERRED COMMUNITY
SERVICE PROGRAM
(ALL DISTRICTS AFFECTED) (3 VOTES)**

SUBJECT

This is a joint request by the Countywide Criminal Justice Coordination Committee (CCJCC) and the Los Angeles County Development Authority (LACDA) to extend the Funding Agreement for administration and monitoring services in support of the Court-Referred Community Service (CRCS) Program through June 30, 2030. The LACDA will be acting on behalf of the County of Los Angeles (County) in performing such services.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Executive Director of CCJCC, or his designee, to execute an amendment to the existing Funding Agreement between CCJCC and LACDA to extend the term through June 30, 2030, with two additional one-year option periods, exercisable through June 30, 2032.
2. Delegate authority to the Executive Director of CCJCC, or his designee, to execute future amendments to the Funding Agreement that would (1) modify all necessary non-material provisions of the Agreement, (2) increase the annual funding amount up to 10 percent, if such an increase is necessary to meet a change in service demands and the necessary funding is available in CCJCC's

budget, or (3) if necessary, terminate the Agreement for convenience, upon approval as to form by County Counsel.

3. Authorize the Executive Officer of the Board of Supervisors, or his designee, to transfer up to \$250,000 each fiscal year to the LACDA and to increase the funding amount transferred by up to 10 percent each fiscal year for the program period, subject to the availability of additional funding and the execution of an amendment increasing the Funding Agreement amount.

IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE BOARD OF COMMISSIONERS OF THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY:

1. Authorize the Executive Director of the LACDA, or his designee, to execute an amendment to the existing Funding Agreement between CCJCC and LACDA to extend the term to June 30, 2030, with two additional one-year option periods, exercisable through June 30, 2032.
2. Authorize the Executive Director of the LACDA, or his designee, to execute future amendments to the Funding Agreement that would (1) modify all necessary non-material provisions of the Agreement, (2) increase annual funding amount up to 10 percent, if such an increase is necessary to meet a change in service demands and the necessary funding is available in CCJCC's budget, or (3) if necessary, terminate the Agreement for convenience, upon approval as to form by County Counsel.
3. Authorize the Executive Director of the LACDA, or his designee, to accept continued funding of up to \$250,000 each fiscal year to support the CRCS Program, and to accept up to a 10 percent increase in funding from the County, subject to the availability of additional funding and the execution of an amendment increasing the Funding Agreement amount.
4. Find that the approval of a Funding Agreement, as described herein, is not subject to the provisions of the California Environmental Quality Act (CEQA) because it will not have the potential for causing a significant effect on the environment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Court-Referred Community Service is an alternative sentencing option in lieu of fines and/or incarceration for individuals who are convicted of infractions or misdemeanors. Community service is a vital criminal justice program that promotes accountability for law violations in a fair manner, prevents escalating sanctions for non-payment of fines, and preserves scarce justice resources for more serious matters.

On August 1, 2017, your Board authorized CCJCC and the LACDA to negotiate a Funding Agreement through which the LACDA, acting as the agent of the County, provides

administration and monitoring services in support of the CRCS Program. The County and the LACDA executed a resulting three-year Funding Agreement on October 3, 2017. A five-year continuation of CRCS monitoring program services was approved by your Board on December 8, 2020.

Prior to the start of the CRCS monitoring program, the referral agencies that connect individuals to community service locations operated independently and without established program standards or guidelines. As a result, the Court relied on an outdated list of available referral agencies, and community service did not operate consistently throughout the county. Moreover, due to the lack of standards and oversight, the community service system was susceptible to fraud.

Working with the Court and the County, the LACDA established CRCS Policies and Procedures – uniform standards for referral agencies to promote best practices, curb fraud, and improve accountability in the community service system. The LACDA developed an on-going monitoring program for approved referral agencies to ensure compliance with the newly established CRCS policies and procedures. In addition, the LACDA vetted all community service referral agencies throughout the County that wanted to participate in CRCS as approved community service referral agencies and established a single list of such agencies (CRCS list). The Court subsequently enacted Local Court Rule 8.22, establishing the CRCS list of approved community service referral agencies as the only list used by the Court.

In addition to its monitoring services role, the LACDA has served as a liaison between the community service referral agencies and the Court, keeping Court administrators informed of community service availability, providing updates and information to all community service referral agencies regarding the Court's availability status, and communicating changes in Court policies and procedures.

With the current Funding Agreement expiring on December 23, 2025, the recommended action items in this letter would enable the County and the LACDA to execute an amendment to extend the existing Funding Agreement to continue administration and monitoring services in support of the CRCS Program, participating agencies, and community service participants.

FISCAL IMPACT/FINANCING

The proposed Funding Agreement would result in no additional net County costs. The Executive Office/CCJCC budget includes \$250,000 per year to provide for monitoring services in support of the CRCS Program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Master Services Agreement between the County and the LACDA, executed on August 21, 2012, allows for the reciprocal provision of services between the County and

the LACDA. Approval of the recommended actions would authorize a Funding Agreement amendment pursuant to the Master Services Agreement for the LACDA to perform administrative functions in support of the CRCS Program. The LACDA's duties would include, but not be limited to, monitoring all CRCS-approved community service referral agencies to ensure their compliance with CRCS Policies and Procedures, maintaining and publishing the CRCS list utilized by the Court, and serve as liaison to the Court for all matters concerning CRCS.

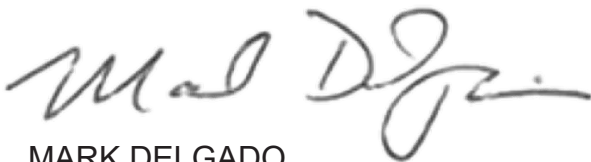
ENVIRONMENTAL DOCUMENTATION

This action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this action will allow the LACDA, as the agent of the County, to continue its work in improving the CRCS system in the County, ensuring accountability through routine monitoring of community service referral agencies, providing the Court and County residents with a list of reputable community service referral agencies, and promoting community service as a reliable, cost-effective alternative to fines and incarceration.

Respectfully submitted,



MARK DELGADO
Executive Director,
Countywide Criminal Justice
Coordination Committee



EMILIO SALAS
Executive Director,
Los Angeles County
Development Authority

MD:sv

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel
Los Angeles Superior Court