



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

November 18, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEANE DANA FRIENDSHIP PARK
TRAIL AND SIGNAGE PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A137
(SUPERVISORIAL DISTRICT 4) (FY2025-26, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Deane Dana Friendship Park Trail and Signage Project categorically exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget, and appropriation adjustment; and authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to proceed with the proposed Project utilizing a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Deane Dana Friendship Park Trail and Signage Project categorically exempt from the California Environmental Quality Act, for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the proposed Deane Dana Friendship Park Trail and Signage Project, Capital Project No. 8A137, with a total project budget of \$400,000.
3. Approve an appropriation adjustment to reflect an increase of \$400,000 in appropriation to the proposed Deane Dana Friendship Park Trail and Signage

Project, Capital Project No. 8A137, offset with grant revenue as follows: \$200,000 from the Los Angeles County Regional Park and Open Space District (RPOSD), Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program; and \$200,000 from the State of California, Department of Parks and Recreation's Habitat Conservation Fund (HCF) Program, to fully fund the proposed Project.

4. Authorize the Director of the County of Los Angeles Department of Parks and Recreation, or her designee, to deliver the proposed Deane Dana Friendship Park Trail and Signage Project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Deane Dana Friendship Park Trail and Signage Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project (CP) No. 8A137; approve the proposed Project scope, budget, and appropriation adjustment; and authorize the County of Los Angeles Department of Parks and Recreation (LA County Parks) to implement the proposed Project through a Board-approved Job Order Contract (JOC).

Deane Dana Friendship Park and Natural Area (Friendship Park) is a 114-acre park and natural area located at 1805 W 9th St, in the San Pedro neighborhood of the City of Los Angeles. Friendship Park is a regional park facility with a service area of 25 miles, including serving unincorporated Los Angeles County, offering recreational activities such as hiking, nature and plant walks, bird walks, and animal presentations. Friendship Park is also one of the last remaining habitat sanctuaries for many threatened plant and animal species, including the federally endangered Palos Verdes blue butterfly.

According to the 2016 Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment (PNA), residents of the South Bay Regional Study Area (ID Number 9), where Friendship Park is located, identified a lack of information as one of the key barriers to park use. Residents do not know where parks are located or what amenities are available. They expressed the need for better access to information such as trail locations, facilities locations, and available amenities. They also cited the need for an improved trail experience, improved signage, and more attention to infrastructure maintenance. The 2022 Park and Recreation Needs Assessment Plus (PNA+), which builds on the PNA by providing a more in-depth and nuanced understanding of the distribution of environmental burdens, park access, and need considerations for regional parks and open spaces among other factors, identified that trails were the third most used amenity in South Bay regional parks and facilities, including Friendship Park. It also noted portions of the Palos Verdes Peninsula as priority conservation areas due to their important environmental and ecological functions. Unfortunately, the Friendship Park

natural area has become increasingly vulnerable to impacts caused by off-trail use and prohibited recreational activities by bikes, motorbikes, and off-road vehicles.

The proposed Project will support ongoing efforts to ensure protection of sensitive habitat areas within Friendship Park while meeting public need for improved access by formalizing trail connections and providing urgently needed infrastructure updates to the natural area's existing trail network.

The proposed Project scope includes rehabilitation of trails damaged by winter storms in 2023-24; restoration of the only Americans with Disabilities Act (ADA) trail within Friendship Park; formalization of an existing unofficial trail to improve site access and circulation; decommissioning of unauthorized trails with measures including lodgepole fencing and boulders to protect sensitive areas; installation of wayfinding for better navigation and safety; installation of interpretive signage to highlight the cultural, historic, and ecological significance of the site; installation of trail counters at key locations to track usage and inform future management; and related improvements.

Implementation of the improvements will be completed using a combination of a Board-approved Job-Order Contract (JOC) and a Board-approved as-needed contract with a local Conservation Corps. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The proposed recommendations will further the County Strategic Plan Goals to Foster Vibrant and Resilient Communities (North Star 2) through Sustainability (Strategy 3.D.i,iii) by mitigating climate change, building resilient communities, and supporting thriving ecosystems, habitats, and biodiversity.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, by creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities and improving access to these parks, public lands, and public spaces (Strategy 6B).

FISCAL IMPACT/FINANCING

The total estimated cost for the proposed Project includes consultant services, construction, change order/contingency, and County services. The proposed Project Schedules and Budget Summaries are included in Attachment I.

The proposed Project is fully funded by the Los Angeles County Regional Park and Open Space District (RPOSD), Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) annual allocation grant program in the amount of \$200,000 and from the State of California, Department of Parks and Recreation's Habitat Conservation Fund (HCF) Program in the amount of \$200,000.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$400,000 in appropriation to the Deane Dana Friendship Park Trail and Signage Project, CP No. 8A137, offset with grant revenue as follows: \$200,000 from Measure A annual allocation grant program, and \$200,000 from the HCF Program to fully fund the proposed Project.

Operating Budget Impact

Based on the Project description, LA County Parks does not anticipate any one-time costs or additional ongoing maintenance costs for the Project. The provision of the proposed Project has maintenance requirements that will be fulfilled with existing LA County Parks staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize LA County Parks to deliver the proposed Project utilizing a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019.

A portion of the Project will be completed by a local Conservation Corps. On December 1, 2024, the County entered contracts with five local Conservation Corps for employment of at-risk youth for as-needed landscaping, maintenance, and related services. The scope of work and budget for the proposed Project complies with the terms and conditions of these contracts.

Projects funded with Measure A must be maintained in perpetuity. As such, a deed restriction which identifies the Project must be recorded.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget for the Deane Dana Friendship Park Trail and Signage Project, CP No. 8A137, is exempt from the Civic Art Allocation as the eligible project costs are under \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The proposed Project, which involves rehabilitation of trails damaged by winter storms in 2023–24; the restoration of the only Americans with Disabilities Act (ADA) trail within the Natural Area; formalization of existing unofficial 1,160-linear-foot trail alignment; decommissioning of unauthorized trails with the installation of lodgepole fencing and boulders; and installation of wayfinding and interpretive signage and trail counters, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15301(c), 15304(a) and 15311(a) of the State CEQA Guidelines and Classes 1(f), 4(a) and 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project provides for minor alterations of existing trails; minor public alterations in the condition of land and/or vegetation that do not involve the removal of healthy, mature, and scenic trees; and the placement of minor structures accessory to existing facilities.

In addition, based on the proposed Project records, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, LA County Parks will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design work, interpretive and wayfinding sign development, trailhead mapping, specifications, and cost estimate services will be completed by Board-approved as-needed consultants.

Implementation of the improvements will be completed using a combination of a Board-approved JOC and a Board approved as needed contract with a local Conservation Corps. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have limited impacts to County services at the facility. LA County Parks will minimize and mitigate disruption by coordinating work and providing sufficient notification to the facility and the public, particularly in the case of temporary trail closures.

CONCLUSION

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and one adopted copy to the County of Los Angeles Department of Parks and Recreation.

Should you have any questions, please contact Michelle O'Connor at (626) 588-5302 or moconnor@parks.lacounty.gov, or Johanna Hernandez at (626) 588-5370 or bll@parks.lacounty.gov.

Respectfully submitted,



Norma E. García-González
Director

NEG:AB:CK:SW:mo

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts and Culture (Civic Art Division)
Parks and Recreation

ATTACHMENT I

**DEANE DANA FRIENDSHIP PARK
TRAIL AND SIGNAGE PROJECT
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APPROVE PROJECT SCOPE AND BUDGET
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I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Board Approval	November 2025
Design Services	March 2026
Construction Award	June 2026
Substantial Completion	May 2027
Project Acceptance	June 2027

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Project Budget
Construction	
Construction	\$ 300,000
Change Orders	\$ 45,000
Subtotal	\$ 345,000
Soft Costs	
Consultant services	\$ 40,000
County Services	\$ 15,000
TOTAL	\$ 400,000

ATTACHMENT II

**DEANE DANA FRIENDSHIP PARK
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(SUPERVISORIAL DISTRICT 4) (FY2025-26, 4 VOTES)**

(SEE ATTACHED)

November 18, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE**FY 2025-26****4 - VOTES****SOURCES****USES**

PARKS AND RECREATION

DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT

A01-CP-91-R410-65043-8A137

REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A

INCREASE REVENUE

200,000

PARKS AND RECREATION

DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT

A01-CP-6014-65043-8A137

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION

400,000

PARKS AND RECREATION

DEANE DANA FRIENDSHIP PARK TRAIL AND SIGNAGE PROJECT

A01-CP-88-8752-65043-8A137

STATE-OTHER / CAPITAL PROJECTS

INCREASE REVENUE

200,000

SOURCES TOTAL**\$ 400,000****USES TOTAL****\$ 400,000****JUSTIFICATION**

Reflects an increase of \$400K in appropriation to the Deane Dana Friendship Park Trail and Signage Project, C.P. No. 8A137, offset with grant revenue as follows: \$200K from the LA County Regional Park and Open Space District, Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, & Water Conservation Measure of 2016 (Measure A); and \$200K from the State of California, Dept. of Parks & Recreation's Habitat Conservation Fund program, to fully fund the project.

Carolyn BernardezDigitally signed by Carolyn Bernardez
Date: 2025.10.17 09:00:28 -07'00'**AUTHORIZED SIGNATURE**

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---☐ ACTION☒ RECOMMENDATION

Andrea

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Andrea Turner
Date: 2025.10.17
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BY Turner

DATE

10/17/25



APPROVED AS REQUESTED



APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Matthew J.

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Matthew J. Diaz
Date: 2025.10.17
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Diaz

DATE

10/17/25

B.A. NO. 049