



# Board of Supervisors Public Safety Cluster Agenda Review Meeting

**DATE:** September 17, 2025

**TIME:** 9:30 a.m. – 11:00 a.m.

**MEETING CHAIR:** Sandra Croxton, 5<sup>th</sup> Supervisorial District

**CEO MEETING FACILITATOR:** Dardy Chen

**THIS MEETING IS HELD UNDER THE GUIDELINES OF BOARD POLICY 3.055.**

To participate in the meeting in-person, the meeting location is:

Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012  
Room 374-A

To participate in the meeting virtually, please call teleconference number

1 (323) 776-6996 and enter the following 169948309# or [Click here to join the meeting](#)

**For Spanish Interpretation, the Public should send emails within 48 hours in advance of the meeting to:** [ClusterAccommodationRequest@bos.lacounty.gov](mailto:ClusterAccommodationRequest@bos.lacounty.gov)

Members of the Public may address the Public Safety Cluster on any agenda item during General Public Comment. The meeting chair will determine the amount of time allowed for each item.

**THIS TELECONFERENCE WILL BE MUTED FOR ALL CALLERS. PLEASE DIAL \*6 TO UNMUTE YOUR PHONE WHEN IT IS YOUR TIME TO SPEAK.**

## 1. CALL TO ORDER

2. **INFORMATIONAL ITEM(S):** [Any Informational Item is subject to discussion and/or presentation at the request of two or more Board offices with advance notification]:

### A. **BOARD LETTER:**

Approve the Los Angeles County Sheriff's Department to Purchase One Liquid Chromatography Quadrupole Time-Of-Flight Mass Spectrometry Instrument  
Speaker(s): James Carroll and Kristen Correa (SHERIFF'S)

### **3. BOARD MOTION ITEM(S):**

- SD-1** • Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors
- SD-3** • Modernizing Probation Related Discretionary Funds
- SD-4** • Supporting the Department of Medical Examiner's National Association of Medical Examiner's (NAME) Accreditation

### **4. PRESENTATION/DISCUSSION ITEM(S):**

#### **A. BOARD LETTER:**

Request for Approval to Award and Execute One Custodial Services Contract  
Speaker(s): Christie Carr (ISD)

#### **B. BOARD LETTER:**

Request Authorization for the Acquisition of Eleven Type I Pumper Apparatus  
Speaker(s): Mike Inman (FIRE)

#### **C. BOARD BRIEFING:**

Community Safety Implementation Team (CSIT) Briefing  
Speaker(s): Wil Pinkney and Chidinma Ume (CEO/CSIT)

#### **D. BOARD BRIEFING:**

Public Safety Department's Supplemental Budget Changes Briefing  
Speaker(s): Brian Hoffman and Staff (CEO/BOMB-PS)

#### **E. BOARD BRIEFING:**

Community Care and Justice Department's Supplemental Budget Changes Briefing  
Speaker(s): Kieu-Anh King and Staff (CEO/BOMB-CCJ)

### **5. PUBLIC COMMENTS**

### **6. ADJOURNMENT**

### **CLOSED SESSION ITEM(S):**

- CS-1** **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
(Paragraph (a) of Government Code section 54956.9)

**Rosa Nava, et al. vs. County of Los Angeles Sheriff's Department, et al.**

Los Angeles Superior Court Case No. 22STCV18914

Department(s): Sheriff's

**7. UPCOMING ITEM(S) FOR SEPTEMBER 24, 2025:**

**A. BOARD LETTER:**

Approval of Contracts for As-Needed Fire Fleet Maintenance and Repair Services (Emergency Vehicles Only)  
Speaker(s): Mike Inman (FIRE)

**B. BOARD LETTER:**

Approval of a License Agreement for Use of Weapons Firing Range  
Speaker(s): Cynthia Lopez and Daniel Inez (SHERIFF'S)

IF YOU WOULD LIKE TO EMAIL A COMMENT ON AN ITEM ON THE PUBLIC SAFETY CLUSTER AGENDA, PLEASE USE THE FOLLOWING EMAIL AND INCLUDE THE AGENDA NUMBER YOU ARE COMMENTING ON:

**PUBLIC\_SAFETY\_COMMENTS@CEO.LACOUNTY.GOV**

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	9/17/2025	
<b>BOARD MEETING DATE</b>	10/7/2025	
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>	
<b>DEPARTMENT(S)</b>	Los Angeles County Sheriff's Department	
<b>SUBJECT</b>	Authorize the County Purchasing Agent on Behalf of the Sheriff to Purchase a Liquid Chromatograph-Quadropole Time-of-Flight Mass Spectrometer (LC-QTOF).	
<b>PROGRAM</b>	Acquire one LC-QTOF to replace existing, outdated and failing instruments utilized by the crime laboratory.	
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:	
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
<b>DEADLINES/ TIME CONSTRAINTS</b>	The estimated time to purchase is about 3-6 months. The estimated time to validate the equipment is another 6-8 months. The equipment must be purchased and validated by the end of the grant performance period June 20, 2026.	
<b>COST &amp; FUNDING</b>	Total cost: \$ 425,000 plus sales taxes	Funding source: Via the California Highway Patrol Cannabis Tax Fund grant award
	TERMS (if applicable):	
	Explanation: Funding from this project will be reimbursed by the California Highway Patrol Cannabis Tax Fund grant award #9638.	
<b>PURPOSE OF REQUEST</b>	The purchase of this equipment will assist the Department in maintaining and enhancing the capability of the laboratory to meet present and future demands for crime laboratory services.	
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The acquisition will improve processing of blood and urine samples for drugs in "driving under the influence of drugs" (DUID) cases processed by the crime laboratory. The LC-QTOF will increase the Crime Laboratory's capacity to analyze a larger number of drugs and detect those drugs at lower concentrations than is possible with current instrumentation. This will allow the County to drastically reduce turnaround times, ensuring that criminal cases are resolved more swiftly and accurately, leading to more timely justice and better outcomes in the legal process.	
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:	
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:	
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Crime Laboratory Assistant Director Kirsten F. Correa, KFCorrea@lasd.org Crime Laboratory Director James P. Carroll, JPCarrol@lasd.org	



October 7, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT TO  
PURCHASE ONE LIQUID CHROMATOGRAPHY QUADRUPOLE TIME-OF-  
FLIGHT MASS SPECTROMETRY INSTRUMENT  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Los Angeles County (County) Sheriff's Department (Department) is seeking Board approval to purchase one Liquid Chromatography Quadrupole Time-of-Flight Mass Spectrometry Instrument (Instrument) at an estimated cost of \$484,000.

**IT IS RECOMMENDED THAT THE BOARD:**

Authorize the Los Angeles County Internal Services Department (ISD), in its capacity as the County Purchasing Agent (CPA), to proceed with the solicitation of quotes and acquisition of capital equipment that has a unit cost of more than \$250,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to purchase the Instrument as part of an effort to replace outdated and failing mass spectrometry instruments used by the Crime Lab. An Instrument of this type is used to detect drugs in liquid blood and urine samples associated with Driving Under the Influence of Drugs (DUID) violations. The Instrument in question represents the industry standard for the analysis of urine and blood in DUID violation cases. Acquiring the Instrument will ensure the Department's

Crime Laboratory has the technological capability to fulfill its existing workload and to improve its future performance capacity to test and analyze saliva samples.

### **Implementation of Strategic Plan Goals**

The recommendations are consistent with the County's Strategic Plan, North Star 3, Realize Tomorrow's Government Today, and aligns with the Focus Area Goal of Flexible and Efficient Infrastructure, Strategy II Modernize Infrastructure. By replacing lesser-performing laboratory technology, investigative analysis can be completed more efficiently and will improve public safety services relative to DUID casework. This new Instrument will improve efficiency by allowing the Crime Laboratory to identify a broader spectrum of drugs, using smaller sample sizes, in less time. These improvements will substantially expedite the test results for DUID violation investigations and position the Crime Lab to implement future testing of saliva samples.

### **FISCAL IMPACT/FINANCING**

The estimated cost of the Instrument is \$484,000 plus applicable taxes. The total cost will be reimbursed under the Fiscal Year 2022-24 California Highway Patrol Cannabis Tax Fund Grant Program (Department award number 9638).

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board adopted a policy whereby prior to submitting the purchase requisition to the CPA, County departments must obtain Board approval to purchase or finance equipment that has a unit cost of \$250,000 or greater.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval will allow the Department's Crime Laboratory to clear DUID violation cases more quickly and accurately by acquiring current technology instrumentation that tests for a broader spectrum of drugs at lower concentrations than is possible with the Crime Laboratory's current instrumentation.

### **CONTRACTING PROCESS**

This is a commodity purchase under the statutory authority of the CPA. The purchase will be requisitioned and accomplished in accordance with the County's purchasing policies and procedures.

The Honorable Board of Supervisors  
October 7, 2025  
Page 3

**CONCLUSION**

Upon Board approval, please return a copy of the adopted Board letter to the Department's Technology and Support Division.

Sincerely,

ROBERT G. LUNA  
SHERIFF

RGL:DCS:nd/mdr  
(Technology and Support Division/Scientific Services Bureau)

c: Board of Supervisors, Justice Deputies  
Edward Yen, Executive Officer, Board of Supervisors  
Fesia Davenport, Chief Executive Officer  
Brian Hoffman, Manager, Chief Executive Office (CEO)  
Jocelyn Ventilacion, Principal Analyst, CEO  
Anna Petrosyan, Senior Analyst, CEO  
Michael Xie, Senior Budget Analyst, CEO  
Dawyn R. Harrison, County Counsel  
Timothy J. Kral, Chief Legal Advisor, Legal Advisory Unit  
Michele Jackson, Principal Deputy County Counsel, Legal Advisory Unit  
April L. Tardy, Undersheriff  
Gerardo J. Pinedo, Assistant Sheriff, CFAO  
Sergio V. Escobedo, Chief of Staff, Office of the Sheriff  
Conrad Meredith, Division Director, Administrative Services Division (ASD)  
Richard F. Martinez, Assistant Division Director, ASD  
David E. Culver, Bureau Director, Financial Programs Bureau  
Oscar R. Butao, Lieutenant, ASD  
Erica M. Nunes, Sergeant, ASD  
Kristine D. Corrales, Deputy, ASD  
David C. Sum, Commander, Technology and Support Division  
James Carroll, Crime Laboratory Director, Scientific Services Bureau  
Leonardo Gutierrez, Administrative Services Manager (ASM) I, Technology and  
Support Division  
(Technology and Support Div – Toxicology LCQTOF 09-09-25)

# QUOTATION

**AB SCIEX LLC**  
**1201 Radio Rd**  
**REDWOOD CITY, CA 94065-1217**  
**United States**

Tele : +1 (877) 740-2129 opt 1  
Fax : +1 (650) 631-4803  
Email : sales.americas@sciex.com

Quote Number	11044838
Account Number	45479
Quote Date	03-APR-2025
Valid To	02-MAY-25
Reference	Sciex Internal REF# Q-199292
Freight Terms	SX - Prepaid and Add
Free On Board	Factory
Payment Terms	Net 30 days
Taxable	Yes
Sales Representative	Renlong Zhu
Administrator	Amanda Nguyen

## To:

Bryan P. Edmonds  
Los Angeles Police Department  
7717 Golondrinas St  
DOWNEY, CA 90242  
United States

Tele : 562-334-4332  
Fax :  
Email : bpedmond@lasd.org

Item No	Part Number	Description	Duration	Quantity	Unit List Price	Unit Net Price	Total Extended Price
1.1	5045633	SCIEX X500R QTOF PLATFORM  High performance accurate mass spectrometer. Includes: Turbo V Source for X500R that accepts either the ESI Probe or APCI Probe A source combining ESI and APCI (Atmospheric Pressure Chemical Ionization) modes for automated calibration. Offers the same high flow characteristics as the regular Turbo V source (flow rates from 5 to 3000 ml/min.) and APCI source (flow rates from 200 to 3000 ml/min). ESI Twinsprayer Probe APCI Twinsprayer Probe System ships with Data Acquisition Computer running Windows 10 64 bit. Standard Monitor One standard roughing pump Limited Warranty Standard parts and labor warranty for one year starting from the completion of instrument commissioning (as provided in SCIEX's written limited warranty statement and accompanying terms in the user manual or other product documentation). Includes our StatusScope Remote Monitoring Service and one no-charge Preventative Maintenance (PM) during the one-year warranty period.		1	378,368.58	264,858.01	264,858.01
2.1	5049910	ESI Positive Calibration Solution X500B  ESI Positive Calibration Solution X500B. This part replaces part number 5042912.		1	0.00	0.00	0.00
3.1	5042913	ESI Negative Calibration Solution for the SCIEX X5  Calibration solution for the SCIEX X500 system. This solution is intended for use in ESI negative ion mode.		1	0.00	0.00	0.00
4.1	4376878	FG, Synergi 4U Fusion RP80A 50 X 2		1	0.00	0.00	0.00
5.1	4376887	Triazine Standard Mixture  System Suitability Test Mixture for Cliquid Food Testing package, Triazine Pesticides Standard Mix 100ug/mL each component in methanol, ampoule of 1mL.		1	0.00	0.00	0.00
6.1	5307946	SCIEX OS Acq QT Starter Kit - OS-Q E-License  SCIEX OS starter kit for QTRAP and ToF instruments. This bundle contains: 1) SCIEX OS for Acquisition, Qual, and Quant Proc e-license on a single workstation 2) Sciex OS-Q e-license for quantitation and qualification of small molecule compounds, large molecule biomarkers and biopharmaceuticals.		1	49,875.00	34,912.50	34,912.50
7.1	4425944	CORD SET,SHMDZ UC-975-N01		6	29.11	23.29	139.74
8.1	5313639	SCIEX UPS PSW 6.0 KVA W/ PDU - NA		2	9,682.00	8,229.70	16,459.40
9.1	5303449	SCIEX GAS GENERATOR N19A26 KIT  SCIEX Gas Generator N19A26 - standalone compressor gas generator for most RUO SCIEX LC-MS system (excluding 7500) with or without SelexION. Max specifications: Curtain Gas (Nitrogen) 19L/min @ 65 psi, Source Gas (Dry Air) 26L/min@ 100 psi and Exhaust Gas (Dry Air) 25L/min @ 60 psi. Dimensions (HxWxD) 71.2 x 60 x 75 cm (28.1 x 23.6 x 29.5 ins) and Weight 108.5kgs (239lbs). Requirements: Electric 230v ± 10%, 50/60 Hz, 7A, Power consumption 1610 watts.		1	30,889.86	21,931.80	21,931.80

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Valid To	02-MAY-25
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Freight Terms	SX - Prepaid and Add
Free On Board	Factory
Payment Terms	Net 30 days
Taxable	Yes
Sales Representative	Renlong Zhu
Administrator	Amanda Nguyen

Item No	Part Number	Description	Duration	Quantity	Unit List Price	Unit Net Price	Total Extended Price
10.1	5311309	CORE EXIONLC AE SYSTEM		1	94,934.05	75,947.24	75,947.24
		Configured ExionLC AE system bundle. Main components include ExionLC AE autosampler, 2 ExionLC AE pumps, ExionLC AE controller, ExionLC AE column oven, 20 uL micro mixer, and 5 channel ExionLC AE Degassing Unit. Capable of injection volumes of 0.1 to 50 uL and pressures up to 15,200 psi. This system bundle contains all of the components required for basic LC operation.					

Sub Total	414,248.69	USD
Estimated Shipping and Handling	8,012.31	USD
<hr/>		
Quotation Total	422,261.00	USD

The following is a list of optional products and is not included in the total shown above.

Item No	Part Number	Description	Duration	Quantity	Total Extended Price
11.1	5315639	Forensic HR-MS/MS Spectral Library 2.2 - Perpetual		1	2,655.44
		The Forensic HR-MS/MS Library 2.2 is a comprehensive collection of 1,740+ compounds with high-resolution MS/MS spectra in positive and negative ion modes. These spectra were created using state-of-the-art TripleTOF series instruments. This library is compatible with TripleTOF, QTOF, and QTRAP instruments. Users can get a perpetual license through web download and activation via SCIEX Now.			
12.1	5073675	MS Bench		1	2,029.43
		60WX31DX30H MS bench. Instrument bench for all Sciex MS systems except TripleTOF 5600+, 6600, and 6600+. Features holes for hose and cable management.			
13.1	5073676	LC Bench		1	2,058.65
		36WX31DX30H LC bench. Features holes for hose and cable management and a removable tray for solvent storage.			

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Free On Board	Factory
Payment Terms	Net 30 days
Taxable	Yes
Sales Representative	Renlong Zhu
Administrator	Amanda Nguyen

DRAFT

Sales tax will be included, if applicable, at time of invoice.

For further information on how SCIEX processes your personal data, please view our Privacy Policy (<https://sciex.com/privacy-policy>).

Please read carefully:

This quotation, and Company's TERMS AND CONDITIONS OF SALE FOR PRODUCTS AND/OR SERVICES, as applicable, (the "TERMS") set forth the terms pursuant to which the Company would sell the product(s) or service(s) listed in this quotation, unless any other valid agreement exists or is executed between you and Company with respect to these products or services. By issuing a purchase order or otherwise ordering or accepting product(s) or services, you expressly confirm that you intend to be bound by and agree to the terms of this quotation and the TERMS to the exclusion of all other terms not expressly agreed to in writing by an authorized representative of Company, and that the purchase and sale transaction between you and Company is subject to and will be governed by this quotation and the TERMS. The applicable TERMS\*, which are incorporated by reference into this quotation and any resulting contract, can be found on Company's website at <http://www.sciex.com/legal-terms-and-conditions>.

Once on the page, click on the country identified on the top left hand corner of this quotation, and either the "products" or "services" link as applicable. Company products and services are covered by only those warranties set forth in its limited warranty statement\* which can be found at <http://www.sciex.com/warranty> . Operating software and stand alone software is licensed and not sold. The terms of license are included in the End User License Agreement (EULA)\* provided with the software, a copy of which can be found at <http://www.sciex.com/products/software> . \*To obtain a copy of either the TERMS, limited warranty statement or EULA, or if you have any questions, please call Company's customer service department using the contact information supplied on the left hand corner of this quotation.

MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and  
Strengthening Countywide Strategies to Support Survivors**

Domestic violence (DV) and intimate partner violence (IPV) are not private matters or isolated incidents. They are urgent public health and public safety crises with devastating ripple effects across Los Angeles County. Survivors live in every community, yet they are disproportionately represented in the homelessness and justice systems. Their experiences often reveal the systemic failures that leave individuals without safe housing, access to healthcare, access to employment or tools for financial self-sufficiency, or meaningful alternatives to cycles of trauma and criminalization.

The impacts of DV and IPV extend far beyond the immediate harm of abuse. They compromise long-term health, erode stability, and undermine safety, while placing additional strain on our healthcare, social service, and justice systems. At the same time, behind these statistics are people, survivors whose resilience, strength, and leadership demonstrate the need for a response that is survivor-centered, trauma-informed, and rooted in equity. Addressing DV and IPV is not only about breaking the cycle of violence; it is about creating systems that affirm dignity, prevent harm, and ensure that every person in Los Angeles County has the opportunity to heal and thrive.

**MOTION**

Solis	_____
Mitchell	_____
Horvath	_____
Hahn	_____
Barger	_____



MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

According to the 2025 Los Angeles Continuum of Care Point in Time Count, 42% of people experiencing homelessness reported a history of DV or IPV, and 10% became unhoused as a direct result of fleeing violence. For women, the impact is even more severe: 60%<sup>1</sup> of unaccompanied women reported DV/IPV histories, and one in five identified violence as the immediate cause of their homelessness. The 2025 Count also reported 4,420<sup>2</sup> unsheltered adults in need of DV-specific beds, while fewer than 1,000 interim housing beds are currently available countywide.

Financial instability is another factor that both frequently contributes to continued control by an abuser and also contributes to DV survivors facing homelessness. According to a study published in the National Library of Medicine, the economic impact of domestic violence is estimated to be over \$12 billion per year. This economic impact is attributed to the fact survivors are often left without employment or their own finances. Maintaining a job while enduring an abusive relationship can be difficult and often employers are unaware of how to manage domestic violence when it impacts their worker or the workplace. Broad studies show up to 75% of DV survivors had faced harassment by their abusers in the workplace. The Society for Human Resource Management states 65 percent of companies in the nation do not have a formal

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<sup>1</sup> 2025 Greater Los Angeles Count – Unaccompanied Women,  
<https://www.lahsa.org/documents?id=9402-hc-2025-unaccompanied-women-data-summary-2025-07-23>

<sup>2</sup> 2025 Greater Los Angeles Count- Los Angeles Continuum of care  
<https://www.lahsa.org/documents?id=9350-hc-25-coc-data-summary>

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September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

workplace domestic violence prevention policy. It is pertinent that a wholistic approach to address domestic violence includes workforce development and employment opportunities to help survivors achieve financial independence, and ensure they have the tools to rebuild their lives.

The connection between DV and justice system involvement is also clear. National studies show up to 95%<sup>3</sup> of incarcerated women report histories of physical or sexual abuse and many survivors are criminalized for survival behaviors stemming from domestic violence.<sup>4</sup> Addressing the needs of survivors in custody and reentry contexts is critical not only to reduce recidivism but also to improve public safety outcomes more broadly.

Survivor experiences of domestic and intimate partner violence are shaped by intersecting identities and systemic barriers, requiring tailored and inclusive responses. Survivors in LGBTQIA+ relationships experience abuse at comparable or higher rates, and services must also be LGBTQIA+ competent to ensure safety and access. Los Angeles County must leave no one behind on the path of reducing DV and IPV. This includes providing services and support to survivors of color, with disabilities, and who are justice-involved. Special attention must also be given to survivors from immigrant

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<sup>3</sup> The Criminalization of Survival: National Information, <https://gcadv.org/sji/criminalizedsurvival/national/>

<sup>4</sup> Safety and Justice Challenge 2023, <https://safetyandjusticechallenge.org/wp-content/uploads/2023/07/2023DomesticViolencePeerSupportReport.pdf>

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**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

communities, especially in the current climate, who may be afraid to report DV and IPV, leading to the risk of greater violence and death. These communities face compounded barriers to accessing survivor services, including cultural stigma, language access issues, discrimination, lack of trust in law enforcement, and systemic inequities. A truly effective County response must address these disparities and ensure services are survivor-centered and culturally responsive.

Despite this urgent need, DV/IPV services face severe funding instability. The federal Victims of Crime Act (VOCA) has seen significant reductions for three consecutive years despite state advocacy to backfill the cuts. Other federal streams through US Department of Housing and Urban Development (HUD), US Department of Health and Human Services (DHS), and the US Department of Justice (DOJ) remain uncertain, while local resources remain insufficient to meet need. For example, the Fiscal Year 2025–2026 County budget allocated \$5.4 million for DV services, compared to the City of Los Angeles' \$17.8 million.<sup>5</sup> Meanwhile, demand continues to outpace supply: on a single day in 2024, California programs reported over 1,200 unmet requests for DV services, nearly half of which were for emergency housing.<sup>6</sup> This gap

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<sup>5</sup> LA City FY 25-26 Budget Summary

[https://urldefense.com/v3/https://cao.lacity.gov/budget/summary/2025-26\\*20Budget\\*20Summary\\*20Pamphlet.FINAL.pdf](https://urldefense.com/v3/https://cao.lacity.gov/budget/summary/2025-26*20Budget*20Summary*20Pamphlet.FINAL.pdf);JSUI!!LVq-52eSbsHOEHc!7FOOTpK1sXL85rEFikK80GnHcRltj5sRZfCOz-sELevtyiuE3fmRecymFdP0zP7KNZzp\_8wTqVaxYAOIUcy6s0gg9BxjFNu5b6E6yw

<sup>6</sup>National Network to End Domestic Violence, 2024 California DV Count, <https://nnedv.org/wp->

MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

between need and investment underscores the urgency of expanding and stabilizing funding for survivors.

Los Angeles County has strengthened its response to domestic violence by establishing the Office of Violence Prevention and the Domestic Violence Council, investing in programs through the Office of Women's Health, collaborating with the Domestic Violence Homeless Services Coalition, and launching CareConnect to improve access to shelter. Yet, long-term success will require stable, flexible local funding and deeper cross-sector collaboration. In the near term, the County must also pursue creative solutions, including leveraging justice-related funds, aligning homelessness investments with survivor needs, and engaging philanthropy.

Proclaiming October 2025 as Domestic Violence Awareness Month is an important step in raising visibility of this crisis. But awareness alone is not enough. This motion seeks to pair awareness with action, advancing concrete strategies to stabilize funding, expand survivor-centered services, and ensure the County's response is equitable, culturally responsive, and aligned with both public health and public safety. By doing so, Los Angeles County reaffirms its commitment to protecting survivors,

MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

preventing violence, and breaking the cycles of violence and instability that undermine community wellbeing.

**I, THEREFORE, MOVE** that the Board of Supervisors:

1. Proclaim October 2025 as Domestic Violence Awareness Month in Los Angeles County.
2. Encourage the Los Angeles County Department of Public Health's Office of Violence Prevention, Office of Women's Health, Executive Director of the Domestic Violence Council, and the Los Angeles County Chief Executive Office-Countywide Communications to:
  - a. Uplift Domestic Violence Awareness Month;
  - b. Uplift the work the County does to address domestic violence and intimate partner violence to all residents and County staff; and
  - c. Raise awareness about the Signal for Help, which is a nonverbal hand signal that provides away to discretely ask for help.<sup>7</sup>

**I, FURTHER, MOVE** that the Board of Supervisors direct the Chief Executive Office, in collaboration with Department of Public Health's Office of Violence Prevention, the Department of Health Services' Office of Diversion and Reentry, the Department of Public Social Services, the Alternate Public Defender, the Public Defender, the Los

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<sup>7</sup> <https://www.womensfundingnetwork.org/signalforhelp/>

MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

Angeles District Attorney's Office Bureau of Victim Services, the Justice, Care and Opportunities Department, and the Department of Youth Development, and other relevant departments to:

1. Assess federal and state funding risks for DV/IPV prevention and services, including VOCA, HUD, HHS, and DOJ funds, and propose strategies to mitigate or offset projected cuts.
2. Explore options for a sustainable local funding stream for DV/IPV services, including those for a dedicated revenue allocation to ensure stability over time, and make recommendations for any viable options identified.
3. Explore available options to leverage justice system resources by identifying criminal-justice–related funding that could be appropriately redirected to DV/IPV prevention, diversion, and survivor services, given the high prevalence of survivors in adult custody, juvenile detention, and reentry populations.
4. Expand public–private partnerships by working with the Center for Strategic Partnerships to identify philanthropic partners and opportunities to support survivor services and prevention.
5. Report back in writing within 120 days with findings and recommendations on directives 1 through 4, including proposed strategies for long-term sustainability, progress and outcomes.

**I, FURTHER, MOVE** that the Board of Supervisors direct the Department of Public

MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and Strengthening Countywide Strategies to Support Survivors**

Health's Office of Violence Prevention, in collaboration with the Chief Executive Office, the Homeless Initiative, the Los Angeles Homeless Services Authority, the Director of the Department of Homeless Services and Housing, Department of Economic Opportunity, and other relevant departments to:

1. Work with CEO-LAIR to explore for the next California state legislative cycle potential legislation that would expand diversion, expungement, and vacatur opportunities to DV/IPV survivors charged with crime whose offenses are a result of the violence they have experienced.
2. Integrate survivor needs into homelessness policy to ensure equity and cultural responsiveness by developing strategies that expand access to emergency shelter beds across the County, including for marginalized communities through culturally responsive, language-accessible, and survivor-centered approaches.
3. Identify current and existing diversion or probationary programs that can address DV/IPV survivors charged with crimes, whose offenses are a result of the violence they have experienced and encourage the use of those diversion programs for DV/IPV survivors.
4. Establish an employment network with domestic violence survivor support organizations in Los Angeles County to create and promote workforce development opportunities and provide direct assistance to deliver job application support.

AGN. NO. \_\_\_\_\_

MOTION BY SUPERVISOR HILDA L. SOLIS

September 30, 2025

**Proclaiming October 2025 as Domestic Violence Awareness Month and  
Strengthening Countywide Strategies to Support Survivors**

5. Provide webinar trainings and toolkit for employers that include domestic violence facts and suggested policies to address domestic violence in the workplace.
6. Report back in writing within 120 days with findings and recommendations on directives 1 through 4, including strategies for long-term sustainability, progress and outcomes.

# # #

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MOTION BY SUPERVISOR LINDSEY P. HORVATH

September 30, 2025

**Modernizing Probation Related Discretionary Funds**

Every year, each Supervisorial District is responsible for allocating discretionary dollars from the Probation Department for services to youth in Probation custody, funds which the Probation Department administers and oversees. In the past fiscal year, those amounts were just over \$1 million dollars for each office dived between the County Delinquency Prevention Program (CDPP) and Anti-Gang Strategies Programs (Anti-Gang). The CCDPP and Anti-Gang money are currently only available to CBOs providing direct services to youth 18 and younger. The funds also roll over year to year, such that any unallocated funds can be used at the Supervisor’s discretion in following periods.

According to the Chief Executive Office (CEO), these two buckets of funds originated from state funds, but have since been replaced by locally generated revenue, or NCC, as the state funds expired. The Probation Department, CEO, and County Counsel have been unable to locate documents that mandate the current funding criteria, which are believed to have been settled on in the 1980s.

As the Board has shifted its approach to youth justice, and been tasked with responsibility for former-DJJ youth between the ages of 18-24, the purpose of these funds should also change to best support the young people in our care. The County should

**MOTION**

SOLIS	_____
MITCHELL	_____
HORVATH	_____
HAHN	_____
BARGER	_____

have in place a modernized policy governing the use of these funds, to make sure the funds are available for all of the youth in Probation's care, and should consider the potential transfer of the administration of these funds to the Department of Youth Development in order to centralize the funding of community-based organizations that deliver services to justice-impacted youth.

**I, THEREFORE, MOVE** that the Board of Supervisors:

1. Direct the Chief Executive Officer (CEO), in collaboration with the Chief Probation Officer and Director of the Department of Youth Development (DYD), to report back in writing in 60 days to the Public Safety Cluster with a proposed new, modernized policy to govern the CDPD and Anti-Gang funds including:
  - a. Expansion of the funds to serve the transition age population (TAY), with a recommendation on age cap;
  - b. Allowance of funds to be used toward costs not associated with direct services, such as administrative costs and especially those associated with less-restrictive placements and SYTF-specific step-down facilities;
  - c. Allowance of funds to be used towards capital projects that benefit targeted population of justice-involved TAY youth and at-risk TAY youth; and
  - d. Clarify that the funds continue to be divided equally amongst the Supervisorial Districts and made available as directed by the respective Supervisors.
2. Request that the CEO, in coordination with the Chief Probation Officer and the Director of the Department of Youth Development, bring this policy, after review at Public Safety Cluster, back to the Board of Supervisors for final approval no later

than 45 days after cluster review.

3. Direct County Counsel, in collaboration with the Chief Probation Officer, Chief Executive Office, and the Department of Youth Development, to also report back in writing in 60 days to the Public Safety Cluster on the feasibility of transferring the administration of the CDPP and Anti-Gang funds from the Probation Department to the Department of Youth Development, including costs associated. This report and presentation should also include CEO's analysis of the benefits and drawbacks of this potential transfer.

# # #

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**MOTION BY SUPERVISOR JANICE HAHN**

AGN. NO.  
September 30, 2025

**Supporting the Department of Medical Examiner's National Association of Medical Examiner's (NAME) Accreditation**

The Los Angeles County (County) Department of Medical Examiner (DME) has been working diligently to regain its National Association of Medical Examiner (NAME) accreditation. The purpose of accreditation is to "improv[e] the quality of the medicolegal investigation of death in this country...NAME accreditation is an endorsement indicating that the office or system provides an adequate environment for a medical examiner in which to practice his or her profession and provides reasonable assurances that the office or system well serves its jurisdiction. It is the objective of NAME that the application of these standards will aid materially in developing and maintaining a high caliber of medicolegal investigation of death for the communities and jurisdictions in which they operate."<sup>1</sup> This function enables the County to prevent premature deaths by sharing accurate and timely information for the purpose of informed targeted interventions. Alerting the community to fentanyl related deaths led to the mobilization of life saving targeted interventions such as Narcan.

For the first time in nine years, the DME has reached two major accomplishments in this fiscal year pertinent to attaining accreditation: 1) completing 90% of examinations

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<sup>1</sup> <https://www.thename.org/inspection-accreditation>

**MOTION**

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within 72-hours and 2) completing 90% of reports within 72 hours by addressing the long-standing challenges related to delays in receiving toxicology reports and completing examinations and reports. For example, by having hospitals complete the examinations instead of having the decedent be transferred to the DME for examinations, this significantly reduced administrative time allowing families care for their loved ones' next steps.

It would be detrimental and disadvantageous for DME, the County, and residents for any resources and supports be taken away or removed while the DME pursues NAME accreditation.

**I, THEREFORE, MOVE** that the Board of Supervisors direct the Chief Executive Office to work with the Department of Medical Examiner to provide and support resource needs to attain and maintain their National Association of Medical Examiner accreditation.

# # #

JH:el

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	9/17/2025			
<b>BOARD DATE</b>	10/7/2025			
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>			
<b>DEPARTMENT(S)</b>	Internal Services Department (ISD)			
<b>SUBJECT</b>	Request for approval to award and execute one custodial contract to provide custodial services at six County of Los Angeles Sheriff Department (LASD) facilities.			
<b>PROGRAM</b>	N/A			
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A			
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>			
<b>DEADLINES/ TIME CONSTRAINTS</b>	Yes, the current contracted services will end in February 2026.			
<b>COST &amp; FUNDING</b>	<table border="1"> <tr> <td>Total cost: \$10,057,787 for the initial three-year term and an aggregate total of \$22,502,852 if all extensions are exercised.</td> <td>Funding source: Sufficient appropriation for the recommended contract is included in LASD's Fiscal Year 2025-26 Adopted Budget. Funding needs in future years will first be offset by any operational efficiencies.</td> </tr> </table> <p>TERMS: Initial contract term of three years and three one-year extension options, with six month-to-month extensions, for a maximum total contract term of six years and six months, effective January 1, 2026. The contract includes the County's standard terms and conditions and contains all of the Board's required contract provisions.</p> <p>Explanation: The contract will provide comprehensive custodial services which are necessary for the County to ensure that County custody and Sheriff facilities are clean, safe, and well-maintained to support public health, operational efficiency, and compliance with regulations. The contract will help the County create a clean and welcoming environment for employees and those in custody, preserve facility infrastructure, and reflect the County's commitment to quality service delivery while enabling resources to focus on core functions. The contract will service 6 designated facilities, including but not limited to the Twin Towers Correctional Facility, Inmate Reception Center and Century Regional Detention Center. Services include but are not limited to, cleaning of offices, restrooms, window washing, light fixture cleaning, carpet/floor care, cleaning of detention cells and upkeep of parking facilities.</p>		Total cost: \$10,057,787 for the initial three-year term and an aggregate total of \$22,502,852 if all extensions are exercised.	Funding source: Sufficient appropriation for the recommended contract is included in LASD's Fiscal Year 2025-26 Adopted Budget. Funding needs in future years will first be offset by any operational efficiencies.
Total cost: \$10,057,787 for the initial three-year term and an aggregate total of \$22,502,852 if all extensions are exercised.	Funding source: Sufficient appropriation for the recommended contract is included in LASD's Fiscal Year 2025-26 Adopted Budget. Funding needs in future years will first be offset by any operational efficiencies.			
<b>PURPOSE OF REQUEST</b>	(1) Approval of recommendation one will award and instruct the Chair to sign the contract with Uniserve Facility Services; (2) Approval of recommendation number two will allow LASD to effectively manage the contract through the contract term; (3) Approval of recommendation number three will allow LASD to approve Cost of Living Adjustments (COLA) in accordance with County policy and terms of the contracts, if requested; and (4) Make a finding, as required by Los Angeles County Code section 2.121.420,1 that contracting for the provision of custodial services, as described herein, can be performed more economically by an independent contractor.			
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	In alignment with the Board's commitment to advancing Equity in County Contracting, ISD leveraged its expertise in inclusive contracting practices to manage a competitive Request for Proposals process on behalf of the Sheriff. This approach was designed to ensure that the solicitation development and evaluation processes promoted equitable access and participation by a diverse pool of qualified vendors, including small, local, and underrepresented businesses. ISD's leadership in this effort reflects the County's broader goal of reducing barriers to contracting opportunities, increasing transparency in procurement, and fostering competition that delivers high-quality services while advancing equity and inclusion across County contracting. As ISD continues to provide custodial services at County facilities, including the Sheriff's, this recommended contract will augment ISD's and Sheriff's custodial staff, where there's not sufficient resources to allow the County to continue providing custodial services at six LASD facilities located throughout the County of Los Angeles, without interruption.			
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: ISD used this RFP as a pilot to advance high-road jobs in the County. ISD included provisions that require a defined subset of County contractors to consider hiring qualified employees with barriers to employment. Under the awarded contracts, the contractors will be required to consider hiring qualified employees with barriers to employment, including formerly homeless, formerly incarcerated and those living below the Federal Poverty Level, from the County's America's Job Centers of California (AJCCs) workforce programs to advance equity in underserved communities where LA County residents can obtain job training, internships and permanent employment that prepares them with the skills and networks they need to pursue a career in those fields.			
<b>SUPPORT BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:			
<b>DEPT. CONTACT</b>	Christie Carr, ISD Contracting Division Manager, (323) 267-3101; <a href="mailto:ccarr@isd.lacounty.gov">ccarr@isd.lacounty.gov</a>			

# **BOARD LETTER**



MICHAEL OWH  
Director

## County of Los Angeles INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue  
Los Angeles, California 90063

Telephone: (323) 267-2101  
FAX: (323) 264-7135

*Speed. Reliability. Value.*

October 7, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **REQUEST FOR APPROVAL TO AWARD AND EXECUTE ONE CUSTODIAL SERVICES CONTRACT (ALL DISTRICTS – 3 VOTES)**

#### **SUBJECT**

Request for approval to award and execute one custodial contract to provide custodial services at six County of Los Angeles Sheriff Department (LASD) facilities.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Chair to sign the attached contract (Attachment 1) with Uniserve Facilities Services to provide custodial services effective January 1, 2026, for an initial period of three years, with three one-year renewal options and six month-to-month extensions for a total cost of \$10,057,787 for the initial three-year term and an aggregate total of \$22,502,852 if all extensions are exercised.
2. Authorize the Los Angeles County Sheriff (Sheriff), or their designee, to (i) exercise the renewal extension options and month-to-month extensions in accordance with the attached contract; (ii) add and delete facilities; (iii) adjust the contract's sum and payments by ten percent for new or altered services; (iv) approve necessary changes to scope of services (e.g., shift or number of custodian changes); (v) revise the terms and conditions to align with Board policy changes and directives; and (vi) execute applicable contract amendments should the original contracting entities merge, be acquired, or otherwise have a change of entity.
3. Authorize the Sheriff, or their designee, to increase the contract amount up to an



additional ten percent to allow for any possible Cost of Living Adjustments (COLA) in accordance with County policy and terms of the contract.

4. Make a finding, as required by Los Angeles County Code section 2.121.420,1 that contracting for the provision of custodial services, as described herein, can be performed more economically by an independent contractor.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

In alignment with the Board's commitment to advancing Equity in County Contracting, the Internal Services Department (ISD) leveraged its expertise in inclusive contracting practices to manage a competitive Request for Proposals (RFP) process on behalf of the Sheriff. This approach was designed to ensure that the solicitation development and evaluation processes promoted equitable access and participation by a diverse pool of qualified vendors, including small, local, and underrepresented businesses. ISD's leadership in this effort reflects the County's broader goal of reducing barriers to contracting opportunities, increasing transparency in procurement, and fostering competition that delivers high-quality services while advancing equity and inclusion across County contracting.

The recommended contract will ensure the continued provision of custodial services at six LASD facilities without interruption. A complete listing of the LASD facilities by Supervisorial District is attached (Attachment 2). The contract will provide comprehensive custodial services which are necessary for the County to ensure that County custody and Sheriff facilities are clean, safe, and well-maintained to support public health, operational efficiency, and compliance with regulations. The contract will help the County create a clean and welcoming environment for employees and those in custody, preserve facility infrastructure, and reflect the County's commitment to quality service delivery while enabling resources to focus on core functions. The contract will service six designated facilities, including but not limited to the Twin Towers Correctional Facility, Inmate Reception Center and Century Regional Detention Center. Services include but are not limited to cleaning of offices, restrooms, window washing, light fixture cleaning, carpet/floor care, cleaning of detention cells and upkeep of parking facilities.

Approval of recommendation number one and four will allow the County to award one custodial services contract and meet the immediate and continued need for such services and find that the contract is cost effective.

Approval of recommendation number two will allow Sheriff to effectively manage the contract through its term. To meet the operational needs of Sheriff, there may be occasions during the term of the contract when the scope of services at a facility must be changed (increased or decreased) or when a facility needs to be added or deleted.

Approval of recommendation two will also provide Sheriff with the ability to effectively manage these situations.

Approval of recommendation number three will allow Sheriff to approve Cost of Living Adjustments (COLA) in accordance with County policy and terms of the contract, if requested by the contractor.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended contract supports the County's Strategic Plan, North Star 3 (Realize Tomorrow's Government Today), Focus Area Goal D (Streamlined and Equitable Contracting and Procurement) by creating more equitable contracting opportunities. Additionally, the recommended contract supports North Star 2 (Foster Vibrant and Resilient Communities), Focus Area Goal A (Public Health) by addressing risks and facility conditions that could contribute to health disparities and threaten healthy lifestyles and the community if the County doesn't provide efficient custodial services countywide.

### **FISCAL IMPACT/FINANCING**

The initial annual costs for the recommended contract are attached (Attachment 3).

The contract rates are fixed for the initial three-year term. The contract allows for a COLA increase during the option years, if requested and approved, and if the option years are exercised by the County. The COLA language in the contract complies with your Board's directive on COLA's for Living Wage contract.

Sufficient appropriation for the recommended contract is included in LASD's Fiscal Year 2025-26 Adopted Budget. Funding needs in future years, including option-year extensions and COLA increases, will first be offset by any operational efficiencies, and the resulting need will be weighed in the annual budget process against available resources, competing priorities, the department's ability to absorb the additional costs.

ISD and the LASD conducted a Prop A cost analysis to ensure that the contract is cost effective, summaries of which are attached (Attachment 4). Based on the Prop A cost analysis, the proposed contract will provide a cost savings of 19.95 percent to the County during the first contract year, 17.55 percent the second contract year, and 15.07 percent the third contract year. Pursuant to Board Policy 5.030 (Low-Cost Labor Resource Program), departments are required to consider low-cost County resource options in lieu of, or as supplements to any future contract, which include outreach to the County's low-cost labor program providers that could potentially provide similar services. To this end, ISD solicited other low-cost resource providers as required by the Policy and found that the low-cost labor resource providers/programs could not provide the contracted custodial services. As such, it has been determined that services can be more economically performed by the recommended contractor.

Pursuant to the Fiscal Manual, the Auditor-Controller has reviewed the cost analysis and approved the cost analysis which demonstrates that the contract is cost effective.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The standard County terms and conditions of the recommended contract have been approved as to form by County Counsel. The contract contains the Board's required contract provisions including those pertaining to consideration of qualified County employees targeted for layoffs, as well as qualified GAIN/START participants for employment openings, compliance with the Jury Service Ordinance and Zero Tolerance Human Trafficking, Safely Surrendered Baby Law and the Child Support program.

There is no negative impact on current County employees, as no County employees will be displaced as a result of the recommended contract. The proposed contract is subject to the Living Wage Program (County Code Chapter 2.201). As such, the contractor will pay the applicable Living Wage rate effective January 1, 2026, and thereafter.

### **CONTRACTING PROCESS**

On January 13, 2025, ISD released a Request for Proposals (RFP) for Custodial Services at six LASD facilities. In an effort to advance high-road jobs in the County, ISD incorporated new provisions in the RFP that require a defined subset of County contractors to consider hiring qualified employees with barriers to employment, including formerly homeless, formerly incarcerated and those living below the Federal Poverty Level from the County's pre/apprenticeship and job training programs. Under the RFP (and awarded contract), the awarded contractor will be required to consider hiring qualified employees with barriers to employment, including formerly homeless, formerly incarcerated and those living below the Federal Poverty Level, from the County's America's Job Centers of California (AJCCs) workforce programs in underserved communities where LA County residents can obtain job training, internships and permanent employment that prepares them with the skills and networks they need to pursue a career in those fields. In this pilot RFP, the County will (i) leverage its workforce programs (AJCC) while utilizing an equity lens to serve under-resourced communities by successfully training and preparing employees for recruitment and placement opportunities in County contract, (ii) invest in family-sustaining wages, ongoing training, and a supportive work environment to successfully retain top contract workers; and (iii) engage with DEO's Business Services to support and explore programs, tax breaks, other High Road Training Programs and other business resources available to also help employers succeed.

ISD posted the solicitation and contracting opportunity announcement on the County's "Doing Business with Us" web site (Attachment 5). Notice of the RFPs was sent by

electronic mail to 710 vendors registered with the County. In addition, the contracting opportunity was also advertised in the geographical locations where the services will be performed in following publications: *La Opinión* (ethnic publication), The Lynwood Press (hyperlocal publication), The Los Angeles Sentinel (ethnic publication), and The Long Beach Californian (hyperlocal publication).

To increase opportunities for County Preference Programs (Local Small Business Enterprise, Disabled Veteran Business Enterprises, or Social Enterprise and the CBE programs, ISD regularly hosts outreach efforts such as vendor events with the Office of Small Business and other County departments to advertise contracting opportunities, during which this solicitation was advertised. ISD had representatives from 24 firms attended the Proposer's Conference and 11 firms attended the job walks held on February 4 and 5, 2025.

As a result of the competitive RFP, nine proposals were received by the March 3, 2025 due date. All proposals were reviewed for compliance with the minimum requirements, as set forth in the RFP. All proposals that were determined to be in compliance with the minimum requirements.

An evaluation committee comprised of subject matter experts evaluated the nine proposals in accordance with the evaluation criteria in the RFP. At the completion of the evaluation process Uniserve Facilities Services determined to be the highest-ranked proposal, and therefore recommended for contract award.

The non-selected proposers received debriefings from June 23, 2025 through June 25, 2025. There were no protests resulting from this solicitation.

A summary of the CBE information collected from all vendors that submitted proposals is attached (Attachment 6). On final analysis, selections were made without regards to gender, race, creed, color or national origin.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this contract will allow the County to provide custodial services at the six LASD facilities. The award of the recommended contract will not negatively impact staff as the requested contract will augment and not replace County workforce.

### **CONCLUSION**

Upon approval by the Board, it is requested that the Executive Officer, Board of Supervisors, return one stamped copy of the approved Board Letter and two signed copies of each of the approved contract to the Director of ISD.

The Honorable Board of Supervisors  
October 7, 2025  
Page 6

Respectfully submitted,

MICHAEL OWH  
Director

MO:QH:LG:CC:nv

Attachments

c: Executive Office, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Los Angeles Sheriff's Department

Respectfully submitted,

ROBERT G. LUNA  
Sheriff

DRAFT

# **BOARD LETTER** **ATTACHMENTS**

Attachments 1 – Contract

Attachment 2 - Listing of County Facilities by  
Supervisory District

Attachment 3- Contract Costs

Attachment 4 – Proposition A Cost Analyses

Attachment 5- Solicitation Posting

Attachment 6 – Community Based Enterprise  
Information



**CONTRACT**

**BY AND BETWEEN**

**COUNTY OF LOS ANGELES**

**AND**

**UNISERVE FACILITIES SERVICES CORPORATION**

**FOR**

**CUSTODIAL SERVICES**

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## EXHIBITS

- A** Statement of Work and Attachments
- B** Pricing Schedule
- C** Staffing and Facility Specification Sheet
- D** County's Administration
- E** Contractor's Administration
- F** Contractor Acknowledgement and Confidentiality Agreement
- G** Safely Surrendered Baby Law
- H** Payroll Statement of Compliance
- I** Charitable Contributions Certification

**CONTRACT BETWEEN  
COUNTY OF LOS ANGELES  
AND  
UNISERVE FACILITIES SERVICES CORPORATION  
FOR  
CUSTODIAL SERVICES**

This Contract ("Contract") made and entered into this \_\_\_\_\_("Execution Date") by and between the County of Los Angeles, hereinafter referred to as "County" and UNISERVE Facilities Services Corporation, hereinafter referred to as "Contractor". UNISERVE Facilities Services Corporation is located at 2363 South Atlantic Blvd., Commerce, CA 90040.

**RECITALS**

WHEREAS, the County may contract with private businesses for Custodial Services when certain requirements are met; and

WHEREAS, the Contractor is a private firm specializing in providing Custodial Services; and

WHEREAS, the County has determined that it is legal, feasible, and cost-effective to contract for Custodial Services; and

WHEREAS, this Contract is therefore authorized under Section 44.7 of the Los Angeles County Charter and Los Angeles County Codes Section 2.121.250; and

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree to the following:

## 1.0 APPLICABLE DOCUMENTS

Exhibits A through I are attached to and form a part of this Contract. In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, or the contents or description of any task, deliverable, goods, service, or other work, or otherwise between the base Contract and the Exhibits, or between Exhibits, such conflict or inconsistency will be resolved by giving precedence first to the terms and conditions of the Contract and then to the Exhibits according to the following priority.

### Exhibits:

Exhibit A	Statement of Work and Attachments
Exhibit B	Pricing Schedule
Exhibit C	Staffing and Facility Specification Sheets
Exhibit D	County's Administration
Exhibit E	Contractor's Administration
Exhibit F	Contractor Acknowledgement and Confidentiality Agreement
Exhibit G	Safely Surrendered Baby Law
Exhibit H	Payroll Statement of Compliance
Exhibit I	Charitable Contributions Certification

This Contract constitutes the complete and exclusive statement of understanding between the parties, and supersedes all previous contracts, written and oral, and all communications between the parties relating to the subject matter of this Contract. No change to this Contract will be valid unless prepared pursuant to Paragraph 8.1 (Amendments) and signed by both parties.

## 2.0 DEFINITIONS

### 2.1 Standard Definitions

The headings herein contained are for convenience and reference only and are not intended to define the scope of any provision thereof. The following words as used herein must be construed to have the following meaning, unless otherwise apparent from the context in which they are used.

- 2.1.1 **Board of Supervisors (Board):** The Board of Supervisors of the County of Los Angeles acting as governing body.
- 2.1.2 **Contract:** This agreement executed between County and Contractor. Included are all supplemental agreements amending or extending the service to be performed. The Contract sets forth the terms and conditions for the issuance and performance of all tasks, deliverables, services and other work.
- 2.1.3 **Contractor:** The person or persons, sole proprietor, partnership, joint venture, corporation or other legal entity who has entered into an

agreement with the County to perform or execute the work covered by this Contract.

- 2.1.4 **Contractor's Project Manager:** The person designated by the Contractor to administer the Contract operations under this Contract.
- 2.1.5 **County's Contract Analyst:** The person designated by the County to manage and facilitate the administrative functions of the Contract.
- 2.1.6 **County's Project Director:** Person designated by County with authority for County on contractual or administrative matters relating to this Contract that cannot be resolved by the County's Project Manager.
- 2.1.7 **County's Project Manager:** Person designated by County's Project Director to manage the operations under this Contract.
- 2.1.8 **County's Project Monitor:** Person with responsibility to oversee the day-to-day activities of this Contract. Responsibility for inspections of any and all tasks, deliverables, goods, services and other work provided by the Contractor.
- 2.1.9 **County Observed Holidays:** Days on which County departments are closed for business in observance of significant events. A list of County observed holidays may be found on the County's website <https://lacounty.gov/government/about-la-county/about/>.
- 2.1.10 **Day(s):** Calendar day(s) unless otherwise specified.
- 2.1.11 **Department:** The County of Los Angeles Sheriff's Department, which is entering into this Contract on behalf of the County of Los Angeles.
- 2.1.12 **Director:** Director of Department.
- 2.1.13 **Fiscal Year:** The twelve (12) month period beginning July 1st and ending the following June 30th.
- 2.1.14 **Performance Requirements Summary (PRS):** Performance standards document which identifies key performance indicators that will be evaluated by County to ensure that Contractor meets the required services under this Contract.
- 2.1.15 **Sheriff's Department (LASD):** The LASD provides municipal police services to the unincorporated communities and 42 of the 88 cities within Los Angeles County and is the County Department responsible for administration of the Contract.
- 2.1.16 **Statement of Work:** A written description of the work to be performed by Contractor to meet the needs of the County, including special provisions pertaining to the method, frequency, manner and place of performing the contract services.
- 2.1.17 **Subcontract:** An agreement by the Contractor to employ a subcontractor to provide services to fulfill this Contract.

- 2.1.18 **Subcontractor:** Any individual, person or persons, sole proprietor, firm, partnership, joint venture, corporation, or other legal entity furnishing supplies, services of any nature, equipment, and/or materials to Contractor in furtherance of Contractor's performance of this Contract, at any tier, under oral or written agreement.

### **3.0 WORK**

- 3.1 Pursuant to the provisions of this Contract, the Contractor must fully perform, complete and deliver on time, all tasks, deliverables, goods, services and other work as set forth in herein.
- 3.2 If the Contractor provides any tasks, deliverables, goods, services, or other work, other than as specified in this Contract, the same will be deemed to be a gratuitous effort on the part of the Contractor, and the Contractor must have no claim whatsoever against the County.

### **4.0 TERM OF CONTRACT**

- 4.1 The term of this Contract will be three (3) years commencing after execution by County's Board, unless sooner terminated or extended, in whole or in part, as provided in this Contract.
- 4.2 The County will have the sole option to extend this Contract term for up to three (3) additional one (1) year periods and six (6) month to month extensions, for a maximum total Contract term of six (6) years and six (6) months. Each such extension option may be exercised at the sole discretion of the Los Angeles County Sheriff, or their designee.
- 4.3 The County maintains a database that track/monitor Contractor performance history. Information entered into the database may be used for a variety of purposes, including determining whether the County will exercise a contract term extension option.
- 4.4. The Contractor must notify Department when this Contract is within six (6) months of the expiration of the term as provided for hereinabove. Upon occurrence of this event, the Contractor must send written notification to Department at the address herein provided in Exhibit D (County's Administration).

### **5.0 CONTRACT SUM**

#### **5.1 Total Contract Sum**

- 5.1.1 The Contract Sum under this contract will be the total monetary amount payable by County to Contractor for supplying all the tasks, deliverables, goods, services and other work specified under this Contract. Contractor will provide services at the rates identified in Exhibit B (Pricing Schedule).
- 5.1.2 The Department may increase the total contract amount by up to 10%, as approved by the Board. The County does not warranty or represent that all,

or any portion, of the not-to-exceed contract amount will be authorized, allocated, or expended by the County; nor does the County warranty or represent that it will authorize the selected contractor(s) to perform any work or services of any monetary amount.

## **5.2 Written Approval for Reimbursement**

The Contractor will not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Assumption or takeover of any of the Contractor's duties, responsibilities, or obligations, or performance of same by any person or entity other than the Contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever, must not occur except with the County's express prior written approval.

## **5.3 Notification of 75% of Total Contract Sum**

The Contractor must maintain a system of record keeping that will allow the Contractor to determine when it has incurred seventy-five percent (75%) of the total contract sum under this Contract. Upon occurrence of this event, the Contractor must send written notification to Department at the address herein provided in Exhibit D (County's Administration).

## **5.4 No Payment for Services Provided Following Expiration - Termination of Contract**

The Contractor will have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by the Contractor after the expiration or other termination of this Contract. Should the Contractor receive any such payment it must immediately notify County and must immediately repay all such funds to County. Payment by County for services rendered after expiration-termination of this Contract will not constitute a waiver of County's right to recover such payment from the Contractor.

## **5.5 Invoices and Payments**

- 5.5.1 The Contractor must invoice the County only for providing the tasks, deliverables, goods, services, and other work specified in Exhibit A (Statement of Work and Attachments) and elsewhere hereunder. The Contractor must prepare invoices, which will include the charges owed to the Contractor by the County under the terms of this Contract.
- 5.5.2 The Contractor's invoices must be priced in accordance with Exhibit B (Pricing Schedule). Contractor will be paid only for the tasks, deliverables, goods, services, and other work approved in writing by the County. If the County does not approve work in writing no payment will be due to the Contractor for that work.
- 5.5.3 The Contractor must submit the monthly invoices to the County by the 15th calendar day of the month following the month of service. No



invoice will be approved for payment unless Exhibit H (Payroll Statement of Compliance) is included.

- 5.5.4 All invoices under this Contract must be submitted to the following address:

Los Angeles County Sheriff Department

211 West Temple Street 6<sup>th</sup> Floor

Los Angeles, California 90012

Attention: Rodrigo Mojarro

Email: [rmojarro@lasd.org](mailto:rmojarro@lasd.org)

- 5.5.5 The Contractor's payments will be as provided as set forth in Exhibit B (Pricing Schedule) and the Contractor will be paid only for the tasks, deliverables, goods, services, and other work approved in writing by the County.

5.5.6 **County Approval of Invoices**

All invoices submitted by the Contractor for payment must have the written approval of the County's Project Manager prior to any payment thereof. In no event will the County be liable or responsible for any payment prior to such written approval. Approval for payment will not be unreasonably withheld.

- 5.5.7 **Preference Program Enterprises – Prompt Payment Program**  
Certified Preference Program Enterprises (PPEs) will receive prompt payment for services they provide to County departments. Prompt payment is defined as fifteen (15) calendar days after receipt of an approved, undisputed invoice which has been properly matched against documents such as a receiving, shipping, or services delivered report, or any other validation of receipt document consistent with Board Policy 3.035 ([Preference Program Payment Liaison and Prompt Payment Program](#)).

**5.6 Cost of Living Adjustments (COLA's)**

If requested by the Contractor, the Contract (hourly, daily, monthly, etc.) amount (for the additional option year periods identified in Paragraph 4.2) may at the sole discretion of the County, be increased annually based on the most recent published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim Area for the 12-month period preceding the contract anniversary date, which will be the effective date for any Cost of Living Adjustment (COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior twelve (12) month period. Furthermore, should

fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Where the County decides to grant a COLA pursuant to this Paragraph for living wage contracts, it may, in its sole discretion exclude the cost of labor (including the cost of wages and benefits paid to employees providing services under this Contract) from the base upon which a COLA is calculated, unless the Contractor can show that their labor cost will actually increase. Further, before any COLA increase will take effect and become part of this Contract, it will require a written amendment to this Contract first, that has been formally approved and executed by the parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to exercising the additional option year periods identified in Paragraph 4.2.

## **5.7 Default Method of Payment: Direct Deposit or Electronic Funds Transfer**

- 5.7.1 The County, at its sole discretion, has determined that the most efficient and secure default form of payment for goods and/or services provided under an agreement/ contract with the County will be Electronic Funds Transfer (EFT) or direct deposit, unless an alternative method of payment is deemed appropriate by the Auditor-Controller (A-C).
- 5.7.2 The Contractor must submit a direct deposit authorization request via the website <https://directdeposit.lacounty.gov/> with banking and vendor information, and any other information that the A-C determines is reasonably necessary to process the payment and comply with all accounting, record keeping, and tax reporting requirements.
- 5.7.3 Any provision of law, grant, or funding agreement requiring a specific form or method of payment other than EFT or direct deposit will supersede this requirement with respect to those payments.
- 5.7.4 At any time during the duration of the Contract, a Contractor may submit a written request for an exemption to this requirement. Such request must be based on specific legal, business, or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with the contracting department(s), will decide whether to approve exemption requests.

## **6.0 ADMINISTRATION OF CONTRACT - COUNTY**

### **6.1 County's Administration**

A listing of all County Administration referenced in the following subparagraphs are designated in Exhibit D (County's Administration). The County will notify the Contractor in writing of any changes as they occur.

### **6.2 County's Project Director**

The role of the County's Project Director may include:

- 6.2.1 Coordinating with Contractor and ensuring Contractor's performance of the Contract; however, in no event will Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby; and
- 6.2.2 Upon request of the Contractor, providing direction to the Contractor, as appropriate in areas relating to County policy, information requirements, and procedural requirements; however, in no event, will Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby.

### **6.3 County's Project Manager**

The role of the County's Project Manager is authorized to include:

- 6.3.1 Meeting with the Contractor's Project Manager on a regular basis; and
- 6.3.2 Inspecting any and all tasks, deliverables, goods, services, or other work provided by or on behalf of the Contractor; however, in no event will Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby.

The County's Project Manager is not authorized to make any changes in any of the terms and conditions of this Contract and is not authorized to further obligate County in any respect whatsoever.

### **6.4 County's Project Monitor**

The role of the County's Project Monitor is to oversee the day-to-day administration of this Contract; however, in no event will Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby. The County's Project Monitor reports to the County's Project Manager.

### **6.5 County's Contract Analyst**

The role of the County's Contract Analyst is to manage and facilitate the administrative functions of the Contract. The County's Contract Analyst reports to the County's Project Director.

## **7.0 ADMINISTRATION OF CONTRACT - CONTRACTOR**

### **7.1 Contractor's Administration**

A listing of all of Contractor's Administration referenced in the following paragraphs is designated in Exhibit E (Contractor's Administration). The Contractor will notify the County in writing of any changes as they occur.

### **7.2 Contractor's Project Manager**

- 7.2.1 The Contractor's Project Manager is designated in Exhibit E (Contractor's Administration). The Contractor must notify the County in writing of any change to Exhibit E (Contractor's Administration), as changes occur.

- 7.2.2 The Contractor's Project Manager will be responsible for the Contractor's day-to-day activities as related to this Contract and will meet and coordinate with County's Project Manager and County's Contract Project Monitor on a regular basis.

### **7.3 Approval of Contractor's Staff**

County has the absolute right to approve or disapprove all of the Contractor's staff performing work hereunder and any proposed changes in the Contractor's staff, including, but not limited to, the Contractor's Project Manager.

### **7.4 Contractor's Staff Identification**

All of Contractor's staff assigned to County facilities are required to have a County Identification (ID) badge, visible at all times. Contractor bears all expense of the badging.

- 7.4.1 Contractor is responsible to ensure that staff have obtained a County ID badge before they are assigned to work in a County facility. Contractor personnel may be asked by a County representative to leave a County facility if they do not have the proper County ID badge on their person and Contractor personnel must immediately comply with such request.
- 7.4.2 Contractor must notify the County within one business day when staff is terminated from working under this Contract. Contractor must retrieve and return an employee's County ID badge to the County on the next business day after the employee has terminated employment with the Contractor.
- 7.4.3 If County requests the removal of Contractor's staff, Contractor must retrieve and return an employee's County ID badge to the County on the next business day after the staff has been removed from working on the County's Contract.

### **7.5 Background and Security Investigations**

- 7.5.1 Each of Contractor's staff performing services under this Contract, who is in a designated sensitive position, as determined by County in County's sole discretion, must undergo and pass a background investigation to the satisfaction of County as a condition of beginning and continuing to perform services under this Contract. Such background investigation must be obtained through fingerprints submitted to the California Department of Justice to include State, local, and federal-level review, which may include, but will not be limited to, criminal conviction information. The fees associated with the background investigation will be at the expense of the Contractor, regardless of whether the member of Contractor's staff passes or fails the background investigation.

If a member of Contractor's staff does not pass the background investigation, County may request that the member of Contractor's staff

be removed immediately from performing services under the Contract. Contractor must comply with County's request at any time during the term of the Contract. County will not provide to Contractor or to Contractor's staff any information obtained through the County's background investigation.

7.5.2 County, in its sole discretion, may immediately deny or terminate facility access to any member of Contractor's staff that does not pass such investigation to the satisfaction of the County or whose background or conduct is incompatible with County facility access.

7.5.3 These terms will also apply to subcontractors of County contractors.

7.5.4 Disqualification of any member of Contractor's staff pursuant to this Paragraph 7.5 will not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

## **7.6 Confidentiality**

7.6.1 Contractor must maintain the confidentiality of all records and information in accordance with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures relating to confidentiality, including, without limitation, County policies concerning information technology security and the protection of confidential records and information.

7.6.2 Contractor must indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting, or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or subcontractors, to comply with this Paragraph, as determined by County in its sole judgment. Any legal defense pursuant to Contractor's indemnification obligations under this Paragraph will be conducted by Contractor and performed by counsel selected by Contractor and approved by County. Notwithstanding the preceding sentence, County will have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County will be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred by County in doing so. Contractor will not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of County without County's prior written approval.

- 7.6.3 Contractor must inform all of its officers, employees, agents and subcontractors providing services hereunder of the confidentiality provisions of this Contract.
- 7.6.4 Contractor must sign and adhere to the provisions of Exhibit F (Contractor Acknowledgement and Confidentiality Agreement).

## **8.0 STANDARD TERMS AND CONDITIONS**

### **8.1 Amendments**

- 8.1.1 For any change which affects the scope of work, contract term, contract sum, payments, or any term or condition included under this Contract, an amendment to the Contract must be prepared and executed by the Contractor and by the Los Angeles County Sheriff, or their designee.
- 8.1.2 The County's Board or Chief Executive Officer or designee may require the addition and/or change of certain terms and conditions in the Contract during the term of this Contract. The County reserves the right to add and/or change such provisions as required by the County's Board or Chief Executive Officer. To implement such changes, an Amendment to the Contract must be prepared and executed by the Contractor and by the Los Angeles County Sheriff, or their designee.
- 8.1.3 The by the Los Angeles County Sheriff, or their designee, may at their sole discretion, authorize extensions of time as defined in Paragraph 4.0 (Term of Contract). The Contractor agrees that such extensions of time will not change any other term or condition of this Contract during the period of such extensions. To implement an extension of time, an Amendment to the Contract must be prepared and executed by the Contractor and by the Los Angeles County Sheriff, or their designee. All Contract extension of time amendments must be signed and returned to the County (LASD) by the Contractor in no less than three (3) business days.

### **8.2 Assignment and Delegation/Mergers or Acquisitions**

- 8.2.1 The Contractor must notify the County of any pending acquisitions/mergers of its company unless otherwise legally prohibited from doing so. If the Contractor is restricted from legally notifying the County of pending acquisitions/mergers, then it should notify the County of the actual acquisitions/mergers as soon as the law allows and provide to the County the legal framework that restricted it from notifying the County prior to the actual acquisitions/mergers.
- 8.2.2 The Contractor must not assign, exchange, transfer, or delegate its rights or duties under this Contract, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment, delegation, or otherwise transfer of its rights or duties, without such consent will be null and void. For purposes of this

Paragraph, County consent will require a written Amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegate or assignee on any claim under this Contract will be deductible, at County's sole discretion, against the claims, which the Contractor may have against the County.

- 8.2.3 Any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any person or entity other than the Contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, will be a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County will be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

### **8.3 Authorization Warranty**

The Contractor represents and warrants that the person executing this Contract for the Contractor is an authorized agent who has actual authority to bind the Contractor to each and every term, condition, and obligation of this Contract and that all requirements of the Contractor have been fulfilled to provide such actual authority.

### **8.4 Budget Reductions**

In the event that the County's Board adopts, in any fiscal year, a County Budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County contracts, the County reserves the right to reduce its payment obligation under this Contract correspondingly for that fiscal year and any subsequent fiscal year during the term of this Contract (including any extensions), and the services to be provided by the Contractor under this Contract will also be reduced correspondingly. The County's notice to the Contractor regarding said reduction in payment obligation will be provided within thirty (30) calendar days of the Board's approval of such actions. Except as set forth in the preceding sentence, the Contractor must continue to provide all of the services set forth in this Contract.

### **8.5 Complaints**

The Contractor must develop, and maintain operating procedures for receiving, investigating and responding to complaints.

#### **8.5.1 Complaint Procedures**

- Within seven (7) business days after the Contract effective date, the Contractor must provide the County with the Contractor's procedures for receiving, investigating and responding to user complaints.

- The County will review the Contractor's procedures and provide the Contractor with approval of said procedures or with requested changes.
- If the County requests changes in the Contractor's procedures, the Contractor must make such changes and resubmit the procedures within two (2) business days for County approval.
- If, at any time, the Contractor wishes to change the Contractor's procedures, the Contractor must submit proposed changes to the County for approval before implementation.
- The Contractor must preliminarily investigate all complaints and notify the County's Project Manager of the status of the investigation within one (1) business days of receiving the complaint.
- When complaints cannot be resolved informally, a system of follow-through will be instituted which adheres to formal plans for specific actions and strict time deadlines.
- Copies of all written responses must be sent to the County's Project Manager within one (1) business days of mailing to the complainant.

## **8.6 Compliance with Applicable Laws**

- 8.6.1 In the performance of this Contract, Contractor must comply with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures, and all provisions required thereby to be included in this Contract are hereby incorporated herein by reference.
- 8.6.2 Contractor must indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs, and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or subcontractors, to comply with any such laws, rules, regulations, ordinances, directives, guidelines, policies, or procedures, as determined by County in its sole judgment. Any legal defense pursuant to Contractor's indemnification obligations under this Paragraph will be conducted by Contractor and performed by counsel selected by Contractor and approved by County. Notwithstanding the preceding sentence, County will have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County will be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred



by County in doing so. Contractor will not have the right to enter into any settlement, agree to any injunction or other equitable relief, or make any admission, in each case, on behalf of County without County's prior written approval.

## **8.7 Compliance with Civil Rights Laws**

The Contractor hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964, 42 USC Sections 2000 (e) (1) through 2000 (e) (17), to the end that no person will, on the grounds of race, creed, color, sex, religion, ancestry, age, condition of physical handicap, marital status, political affiliation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract. Additionally, Contractor certifies to the County:

- 8.7.1 That Contractor has a written policy statement prohibiting discrimination in all phases of employment.
- 8.7.2 That Contractor periodically conducts a self-analysis or utilization analysis of its work force.
- 8.7.3 That Contractor has a system for determining if its employment practices are discriminatory against protected groups.
- 8.7.4 Where problem areas are identified in employment practices, the Contractor has a system for taking reasonable corrective action, to include establishment of goals or timetables.

## **8.8 Compliance with the County's Jury Service Program**

### **8.8.1 Jury Service Program**

This Contract is subject to the provisions of the County's ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in [Sections 2.203.010 through 2.203.090 of the Los Angeles County Code](#).

### **8.8.2 Written Employee Jury Service Policy**

- Unless the Contractor has demonstrated to the County's satisfaction either that the Contractor is not a "Contractor" as defined under the Jury Service Program ([Section 2.203.020 of the County Code](#)) or that the Contractor qualifies for an exception to the Jury Service Program ([Section 2.203.070 of the County Code](#)), the Contractor must have and adhere to a written policy that provides that its Employees will receive from the Contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Contractor or that the Contractor deduct from the Employee's regular pay the fees received for jury service.

- For purposes of this Paragraph, “Contractor” means a person, partnership, corporation or other entity which has a contract with the County or a subcontract with a County contractor and has received or will receive an aggregate sum of fifty thousand dollars (\$50,000) or more in any twelve (12) month period under one or more County contracts or subcontracts. “Employee” means any California resident who is a full-time employee of the Contractor. “Full-time” means forty (40) hours or more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by the County, or 2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of ninety (90) days or less within a twelve (12) month period are not considered full-time for purposes of the Jury Service Program. If the Contractor uses any subcontractor to perform services for the County under the Contract, the subcontractor will also be subject to the provisions of this Paragraph. The provisions of this Paragraph will be inserted into any such subcontract agreement and a copy of the Jury Service Program must be attached to the agreement.
- If the Contractor is not required to comply with the Jury Service Program when the Contract commences, the Contractor will have a continuing obligation to review the applicability of its “exception status” from the Jury Service Program, and the contractor must immediately notify the County if the Contractor at any time either comes within the Jury Service Program’s definition of “Contractor” or if the Contractor no longer qualifies for an exception to the Jury Service Program. In either event, the Contractor must immediately implement a written policy consistent with the Jury Service Program. The County may also require, at any time during the Contract and at its sole discretion, that the Contractor demonstrate, to the County’s satisfaction that the Contractor either continues to remain outside of the Jury Service Program’s definition of “Contractor” and/or that the Contractor continues to qualify for an exception to the Program.
- Contractor’s violation of this Paragraph of the Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract and/or bar the Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach.

## **8.9 Conflict of Interest**

- 8.9.1 No County employee whose position with the County enables such employee to influence the award of this Contract or any competing contract, and no spouse or economic dependent of such employee, will

be employed in any capacity by the Contractor or have any other direct or indirect financial interest in this Contract. No officer or employee of the Contractor who may financially benefit from the performance of work hereunder will in any way participate in the County's approval, or ongoing evaluation, of such work, or in any way attempt to unlawfully influence the County's approval or ongoing evaluation of such work.

- 8.9.2 The Contractor must comply with all conflict of interest laws, ordinances, and regulations now in effect or hereafter to be enacted during the term of this Contract. The Contractor warrants that it is not now aware of any facts that create a conflict of interest. If the Contractor hereafter becomes aware of any facts that might reasonably be expected to create a conflict of interest, it must immediately make full written disclosure of such facts to the County. Full written disclosure must include, but is not limited to, identification of all persons implicated and a complete description of all relevant circumstances. Failure to comply with the provisions of this Paragraph will be a material breach of this Contract.

#### **8.10 Consideration of Hiring County Employees Targeted for Layoffs or are on a County Re-Employment List**

Should the Contractor require additional or replacement personnel after the effective date of this Contract to perform the services set forth herein, the Contractor must give first consideration for such employment openings to qualified, permanent County employees who are targeted for layoff or qualified, former County employees who are on a re-employment list during the life of this Contract.

#### **8.11 Consideration of Hiring GAIN/START Participants**

- 8.11.1 Should the Contractor require additional or replacement personnel after the effective date of this Contract, the Contractor will give consideration for any such employment openings to participants in the County's Department of Public Social Services Greater Avenues for Independence (GAIN) Program or Skills and Training to Achieve Readiness for Tomorrow (START) Program who meet the contractor's minimum qualifications for the open position. For this purpose, consideration will mean that the Contractor will interview qualified candidates. The County will refer GAIN/START participants by job category to the Contractor. Contractors must report all job openings with job requirements to: [gainstart@dpss.lacounty.gov](mailto:gainstart@dpss.lacounty.gov) and [BSERVICES@OPPORTUNITY.LACOUNTY.GOV](mailto:BSERVICES@OPPORTUNITY.LACOUNTY.GOV) and DPSS will refer qualified GAIN/START job candidates.

- 8.11.2 In the event that both laid-off County employees and GAIN/START participants are available for hiring, County employees must be given first priority.

#### **8.12 Contractor Responsibility and Debarment**

##### **8.12.1 Responsible Contractor**

A responsible contractor is a contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the contract. It is the County's policy to conduct business only with responsible contractors.

#### **8.12.2 Chapter 2.202 of the County Code**

The Contractor is hereby notified that, in accordance with [Chapter 2.202 of the County Code](#), if the County acquires information concerning the performance of the Contractor on this or other contracts which indicates that the Contractor is not responsible, the County may, in addition to other remedies provided in the Contract, debar the Contractor from bidding or proposing on, or being awarded, and/or performing work on County contracts for a specified period of time, which generally will not exceed five (5) years but may exceed five (5) years or be permanent if warranted by the circumstances, and terminate any or all existing contracts the Contractor may have with the County.

#### **8.12.3 Non-responsible Contractor**

The County may debar a contractor if the Board finds, in its discretion, that the Contractor has done any of the following: 1) violated a term of a contract with the County or a nonprofit corporation created by the County, 2) committed an act or omission which negatively reflects on the Contractor's quality, fitness or capacity to perform a contract with the County, any other public entity, or a nonprofit corporation created by the County, or engaged in a pattern or practice which negatively reflects on same, 3) committed an act or offense which indicates a lack of business integrity or business honesty, or 4) made or submitted a false claim against the County or any other public entity.

#### **8.12.4 Contractor Hearing Board**

- If there is evidence that the Contractor may be subject to debarment, the Department will notify the Contractor in writing of the evidence which is the basis for the proposed debarment and will advise the Contractor of the scheduled date for a debarment hearing before the Contractor Hearing Board.
- The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The Contractor and/or the Contractor's representative will be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board will prepare a tentative proposed decision, which will contain a recommendation regarding whether the Contractor should be debarred, and, if so, the appropriate length of time of the debarment. The Contractor and the Department will be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board.

- After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board will be presented to the Board of Supervisors. The Board will have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.
- If a Contractor has been debarred for a period longer than five (5) years, that Contractor may after the debarment has been in effect for at least five (5) years, submit a written request for review of the debarment determination to reduce the period of debarment or terminate the debarment. The County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that the Contractor has adequately demonstrated one or more of the following: 1) elimination of the grounds for which the debarment was imposed; 2) a bona fide change in ownership or management; 3) material evidence discovered after debarment was imposed; or 4) any other reason that is in the best interests of the County.
- The Contractor Hearing Board will consider a request for review of a debarment determination only where 1) the Contractor has been debarred for a period longer than five (5) years; 2) the debarment has been in effect for at least five (5) years; and 3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, the Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, the Contractor Hearing Board will conduct a hearing where evidence on the proposed reduction of debarment period or termination of debarment is presented. This hearing will be conducted and the request for review decided by the Contractor Hearing Board pursuant to the same procedures as for a debarment hearing.
- The Contractor Hearing Board's proposed decision will contain a recommendation on the request to reduce the period of debarment or terminate the debarment. The Contractor Hearing Board will present its proposed decision and recommendation to the Board. The Board will have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

#### 8.12.5 **Subcontractors of Contractor**

These terms will also apply to subcontractors of County contractors.

### **8.13 Contractor's Acknowledgement of County's Commitment to Safely Surrendered Baby Law**

The Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The Contractor understands that it is the County's policy to encourage all County contractors to voluntarily post the County's "Safely Surrendered Baby Law" poster, in Exhibit G, in a prominent position at the Contractor's place of business. The Contractor will also encourage its subcontractors, if any, to post this poster in a prominent position in the subcontractor's place of business. Information and posters for printing are available at <https://lacounty.gov/residents/family-services/child-safety/safely-surrender/>.

### **8.14 Contractor's Warranty of Adherence to County's Child Support Compliance Program**

8.14.1 The Contractor acknowledges that the County has established a goal of ensuring that all individuals who benefit financially from the County through contracts are in compliance with their court-ordered child, family and spousal support obligations in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.

8.14.2 As required by the [County's Child Support Compliance Program \(County Code Chapter 2.200\)](#) and without limiting the Contractor's duty under this Contract to comply with all applicable provisions of law, the Contractor warrants that it is now in compliance and will during the term of this Contract, maintain compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code Section 1088.5, and will implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child, Family or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).

### **8.15 County's Quality Assurance Plan**

The County or its agent(s) will monitor the Contractor's performance under this Contract on not less than an annual basis. Such monitoring will include assessing the Contractor's compliance with all Contract terms and conditions and performance standards. Contractor deficiencies which the County determines are significant or continuing and that may place performance of the Contract in jeopardy if not corrected will be reported to the Board and listed in the appropriate contractor performance database. The report to the Board will include improvement/corrective action measures taken by the County and the Contractor. If improvement does not occur consistent with the corrective action measures, the County may terminate this Contract or impose other penalties as specified in this Contract.

## **8.16 Damage to County Facilities, Buildings or Grounds**

- 8.16.1 The Contractor will repair, or cause to be repaired, at its own cost, any and all damage to County facilities, buildings, or grounds caused by the Contractor or employees or agents of the Contractor. Such repairs must be made immediately after the Contractor has become aware of such damage, but in no event later than thirty (30) days after the occurrence.
- 8.16.2 If the Contractor fails to make timely repairs, County may make any necessary repairs. All costs incurred by County, as determined by County, for such repairs must be repaid by the Contractor by cash payment upon demand.

## **8.17 Employment Eligibility Verification**

- 8.17.1 The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirements set forth in Federal and State statutes and regulations. The Contractor must obtain from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, (P.L. 99-603), or as they currently exist and as they may be hereafter amended. The Contractor must retain all such documentation for all covered employees for the period prescribed by law.
- 8.17.2 The Contractor must indemnify, defend, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

## **8.18 Counterparts and Electronic Signatures and Representations**

This Contract may be executed in two or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same Contract. The facsimile, email or electronic signature of the parties will be deemed to constitute original signatures, and facsimile or electronic copies hereof will be deemed to constitute duplicate originals.

The County and the Contractor hereby agree to regard electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Amendments prepared pursuant to Paragraph 8.1 (Amendments) and received via communications facilities (facsimile, email or electronic signature), as legally sufficient evidence that such legally binding signatures have been affixed to Amendments to this Contract.

## **8.19 Fair Labor Standards**

The Contractor must comply with all applicable provisions of the Federal Fair Labor Standards Act and must indemnify, defend, and hold harmless the County and its agents, officers, and employees from any and all liability, including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law, including, but not limited to, the Federal Fair Labor Standards Act, for work performed by the Contractor's employees for which the County may be found jointly or solely liable.

## **8.20 Force Majeure**

- 8.20.1 Neither party will be liable for such party's failure to perform its obligations under and in accordance with this Contract, if such failure arises out of fires, floods, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's subcontractors), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this Paragraph as "force majeure events").
- 8.20.2 Notwithstanding the foregoing, a default by a subcontractor of Contractor will not constitute a force majeure event, unless such default arises out of causes beyond the control of both Contractor and such subcontractor, and without any fault or negligence of either of them. In such case, Contractor will not be liable for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required performance schedule. As used in this subparagraph, the term "subcontractor" and "subcontractors" mean subcontractors at any tier.
- 8.20.3 In the event Contractor's failure to perform arises out of a force majeure event, Contractor agrees to use commercially reasonable best efforts to obtain goods or services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event.

## **8.21 Governing Law, Jurisdiction, and Venue**

This Contract will be governed by, and construed in accordance with, the laws of the State of California. The Contractor agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Contract and further agrees and consents that venue of any action brought hereunder will be exclusively in the County.

## **8.22 Independent Contractor Status**

- 8.22.1 This Contract is by and between the County and the Contractor and is not intended, and must not be construed, to create the relationship of



agent, servant, employee, partnership, joint venture, or association, as between the County and the Contractor. The employees and agents of one party must not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.

- 8.22.2 The Contractor will be solely liable and responsible for providing to, or on behalf of, all persons performing work pursuant to this Contract all compensation and benefits. The County will have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, disability benefits, Federal, State, or local taxes, or other compensation, benefits, or taxes for any personnel provided by or on behalf of the Contractor.
- 8.22.3 The Contractor understands and agrees that all persons performing work pursuant to this Contract are, for purposes of Workers' Compensation liability, solely employees of the Contractor and not employees of the County. The Contractor will be solely liable and responsible for furnishing any and all Workers' Compensation benefits to any person as a result of any injuries arising from or connected with any work performed by or on behalf of the Contractor pursuant to this Contract.
- 8.22.4 The Contractor must adhere to the provisions stated in Paragraph 7.6 (Confidentiality).

## **8.23 Indemnification**

The Contractor must indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, agents and volunteers (County Indemnitees) from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Contract, except for such loss or damage arising from the sole negligence or willful misconduct of the County indemnitees.

## **8.24 General Provisions for all Insurance Coverage**

- 8.24.1 Without limiting Contractor's indemnification of County, and in the performance of this Contract and until all of its obligations pursuant to this Contract have been met, Contractor must provide and maintain at its own expense insurance coverage satisfying the requirements specified in Paragraphs 8.24 and 8.25 of this Contract. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Contractor pursuant to this Contract. The County in no way warrants that the Required Insurance is sufficient to protect the Contractor for liabilities which may arise from or relate to this Contract.
- 8.24.2 **Evidence of Coverage and Notice to County**

- Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) has been given Insured status under the Contractor's General Liability policy, must be delivered to County at the address shown below and provided prior to commencing services under this Contract.
- Renewal Certificates must be provided to County not less than ten (10) days prior to Contractor's policy expiration dates. The County reserves the right to obtain complete, certified copies of any required contractor and/or sub-contractor insurance policies at any time.
- Certificates must identify all Required Insurance coverage types and limits specified herein, reference this Contract by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate must match the name of the contractor identified as the contracting party in this Contract. Certificates must provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand dollars (\$50,000), and list any County required endorsement forms.
- Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the Contractor, its insurance broker(s) and/or insurer(s), will be construed as a waiver of any of the Required Insurance provisions.
- Certificates and copies of any required endorsements must be sent to:

Los Angeles County Sheriff Department

211 West Temple Street 6<sup>th</sup> Floor

Los Angeles, California 90012

Attention: Rodrigo Mojarro

Email: [rmojarro@lasd.org](mailto:rmojarro@lasd.org)

- Contractor also must promptly report to County any injury or property damage accident or incident, including any injury to a Contractor employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Contractor. Contractor also must promptly notify County of any third party claim or suit filed against

Contractor or any of its subcontractors which arises from or relates to this Contract and could result in the filing of a claim or lawsuit against Contractor and/or County.

**8.24.3 Additional Insured Status and Scope of Coverage**

The County, its Special Districts, Elected Officials, Officers, Agents, employees, and volunteers (collectively County and its Agents) must be provided additional insured status under Contractor's General Liability policy with respect to liability arising out of Contractor's ongoing and completed operations performed on behalf of the County. County and its Agents additional insured status will apply with respect to liability and defense of suits arising out of the Contractor's acts or omissions, whether such liability is attributable to the Contractor or to the County. The full policy limits and scope of protection also must apply to the County and its Agents as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

**8.24.4 Cancellation of or Changes in Insurance**

Contractor must provide County with, or Contractor's insurance policies must contain a provision that County will receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice must be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Contract, in the sole discretion of the County, upon which the County may suspend or terminate this Contract.

**8.24.5 Failure to Maintain Insurance**

Contractor's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance will constitute a material breach of the Contract, upon which County immediately may withhold payments due to Contractor, and/or suspend or terminate this Contract. County, at its sole discretion, may obtain damages from Contractor resulting from said breach. Alternatively, the County may purchase the Required Insurance, and without further notice to Contractor, deduct the premium cost from sums due to Contractor or pursue Contractor reimbursement.

**8.24.6 Insurer Financial Ratings**

Coverage must be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

**8.24.7 Contractor's Insurance Must Be Primary**

Contractor's insurance policies, with respect to any claims related to this Contract, must be primary with respect to all other sources of coverage available to Contractor. Any County maintained insurance or self-insurance coverage must be in excess of and not contribute to any Contractor coverage.

**8.24.8 Waivers of Subrogation**

To the fullest extent permitted by law, the Contractor hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Contract. The Contractor must require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

**8.24.9 Subcontractor Insurance Coverage Requirements**

Contractor must include all subcontractors as insureds under Contractor's own policies or must provide County with each subcontractor's separate evidence of insurance coverage. Contractor will be responsible for verifying each subcontractor complies with the Required Insurance provisions herein and must require that each subcontractor name the County and Contractor as additional insureds on the subcontractor's General Liability policy. Contractor must obtain County's prior review and approval of any subcontractor request for modification of the Required Insurance.

**8.24.10 Deductibles and Self-Insured Retentions (SIRs)**

Contractor's policies will not obligate the County to pay any portion of any Contractor deductible or SIR. The County retains the right to require Contractor to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing Contractor's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond must be executed by a corporate surety licensed to transact business in the State of California.

**8.24.11 Claims Made Coverage**

If any part of the Required Insurance is written on a claims made basis, any policy retroactive date must precede the effective date of this Contract. Contractor understands and agrees it will maintain such coverage for a period of not less than three (3) years following Contract expiration, termination or cancellation.

#### 8.24.12 **Application of Excess Liability Coverage**

Contractors may use a combination of primary, and excess insurance policies which provide coverage as broad as ("follow form" over) the underlying primary policies, to satisfy the Required Insurance provisions.

#### 8.24.13 **Separation of Insureds**

All liability policies must provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

#### 8.24.14 **Alternative Risk Financing Programs**

The County reserves the right to review, and then approve, Contractor use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. The County and its Agents must be designated as an Additional Covered Party under any approved program.

#### 8.24.15 **County Review and Approval of Insurance Requirements**

The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

### 8.25 **Insurance Coverage**

- 8.25.1 **Commercial General Liability** insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming County and its Agents as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

- 8.25.2 **Automobile Liability** insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance must cover liability arising out of Contractor's use of autos pursuant to this Contract, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

- 8.25.3 **Workers Compensation and Employers' Liability** insurance or qualified self- insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If Contractor will provide leased employees, or, is

an employee leasing or temporary staffing firm or a professional employer organization (PEO), coverage also must include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer. The written notice must be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. If applicable to Contractor's operations, coverage also must be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

## **8.26 Liquidated Damages**

- 8.26.1 If, in the judgment of the Director, or their designee, the Contractor is deemed to be non-compliant with the terms and obligations assumed hereby, the Director, or their designee, at their option, in addition to, or in lieu of, other remedies provided herein, may withhold the entire monthly payment or deduct pro rata from the Contractor's invoice for work not performed. A description of the work not performed and the amount to be withheld or deducted from payments to the Contractor from the County, will be forwarded to the Contractor by the Director, or their designee, in a written notice describing the reasons for said action.
- 8.26.2 If the Director, or their designee, determines that there are deficiencies in the performance of this Contract that the Director, or their designee, deems are correctable by the Contractor over a certain time span, the Director, or their designee, will provide a written notice to the Contractor to correct the deficiency within specified time frames. Should the Contractor fail to correct deficiencies within said time frame, the Director, or their designee, may: (a) Deduct from the Contractor's payment, pro rata, those applicable portions of the Monthly Contract Sum; and/or (b) Deduct liquidated damages. The parties agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure of the Contractor to correct a deficiency within the specified time frame. The parties hereby agree that under the current circumstances a reasonable estimate of such damages is one hundred dollars (\$100) per day per infraction, or the amount as specified in Attachment 2 (Performance Requirements Summary (PRS) Chart) of Exhibit A (Statement of Work and Attachments) hereunder, and that the Contractor will be liable to the County for liquidated damages in said amount. Said amount will be deducted from the County's payment to the Contractor; and/or (c) Upon giving five (5) days notice to the Contractor for failure to correct the deficiencies, the County may correct any and all deficiencies and the total costs incurred by the County for completion of the work by an alternate source, whether it be County forces or separate private contractor, will be deducted and forfeited from the payment to the Contractor from the County, as determined by the County.

- 8.26.3 The action noted in Paragraph 8.26.2 must not be construed as a penalty, but as adjustment of payment to the Contractor to recover the County cost due to the failure of the Contractor to complete or comply with the provisions of this Contract.
- 8.26.4 This Paragraph must not, in any manner, restrict or limit the County's right to damages for any breach of this Contract provided by law or as specified in the PRS or Paragraph 8.26.2, and must not, in any manner, restrict or limit the County's right to terminate this Contract as agreed to herein.

## **8.27 Most Favored Public Entity**

If the Contractor's prices decline or should the Contractor at any time during the term of this Contract provide the same goods or services under similar quantity and delivery conditions to the State of California or any county, municipality, or district of the State at prices below those set forth in this Contract, then such lower prices must be immediately extended to the County.

## **8.28 Nondiscrimination and Affirmative Action**

- 8.28.1 The Contractor certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations.
- 8.28.2 Contractor certifies to the County each of the following:
- That Contractor has a written policy statement prohibiting discrimination in all phases of employment.
  - That Contractor periodically conducts a self-analysis or utilization analysis of its work force.
  - That Contractor has a system for determining if its employment practices are discriminatory against protected groups.
  - Where problem areas are identified in employment practices, the Contractor has a system for taking reasonable corrective action, to include establishment of goals or timetables.
- 8.28.3 The Contractor must take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations. Such action must include, but is not limited to: employment, upgrading, demotion, transfer, recruitment or recruitment

advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

- 8.28.4 The Contractor certifies and agrees that it will deal with its subcontractors, bidders, or vendors without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation.
- 8.28.5 The Contractor certifies and agrees that it, its affiliates, subsidiaries, or holding companies will comply with all applicable Federal and State laws and regulations to the end that no person will, on the grounds of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract.
- 8.28.6 The Contractor will allow County representatives access to the Contractor's employment records during regular business hours to verify compliance with the provisions of this Paragraph 8.28 (Nondiscrimination and Affirmative Action) when so requested by the County.
- 8.28.7 If the County finds that any provisions of this Paragraph 8.28 (Nondiscrimination and Affirmative Action) have been violated, such violation will constitute a material breach of this Contract upon which the County may terminate or suspend this Contract. While the County reserves the right to determine independently that the anti-discrimination provisions of this Contract have been violated, in addition, a determination by the California Fair Employment and Housing Commission or the Federal Equal Employment Opportunity Commission that the Contractor has violated Federal or State anti-discrimination laws or regulations will constitute a finding by the County that the Contractor has violated the anti-discrimination provisions of this Contract.
- 8.28.8 The parties agree that in the event the Contractor violates any of the anti-discrimination provisions of this Contract, the County will, at its sole option, be entitled to the sum of five hundred dollars (\$500) for each such violation pursuant to California Civil Code Section 1671 as liquidated damages in lieu of terminating or suspending this Contract.

## **8.29 Non Exclusivity**

Nothing herein is intended nor will be construed as creating any exclusive arrangement with the Contractor. This Contract will not restrict County from acquiring similar, equal or like goods and/or services from other entities or sources.



### **8.30 Notice of Delays**

Except as otherwise provided under this Contract, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Contract, that party must, within one (1) business day, give notice thereof, including all relevant information with respect thereto, to the other party.

### **8.31 Notice of Disputes**

The Contractor must bring to the attention of the County's Project Manager and/or County's Project Director any dispute between the County and the Contractor regarding the performance of services as stated in this Contract. If the County's Project Manager or County's Project Director is not able to resolve the dispute, the Director or designee will resolve it.

### **8.32 Notice to Employees Regarding the Federal Earned Income Credit**

The Contractor must notify its employees, and will require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws. Such notice must be provided in accordance with the requirements set forth in Internal Revenue Service Notice No. 1015.

### **8.33 Notice to Employees Regarding the Safely Surrendered Baby Law**

The Contractor must notify and provide to its employees, and will require each subcontractor to notify and provide to its employees, information regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The information is set forth in Exhibit G (Safely Surrendered Baby Law) of this Contract. Additional information is available at <https://lacounty.gov/residents/family-services/child-safety/safe-surrender/>.

### **8.34 Notices**

All notices or demands required or permitted to be given or made under this Contract must be in writing and will be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties as identified in Exhibits D (County's Administration) and E (Contractor's Administration). Addresses may be changed by either party giving ten (10) days prior written notice thereof to the other party. The Director, or their designee will have the authority to issue all notices or demands required or permitted by the County under this Contract.

### **8.35 Prohibition Against Inducement or Persuasion**

Notwithstanding the above, the Contractor and the County agree that, during the term of this Contract and for a period of one year thereafter, neither party will in any way intentionally induce or persuade any employee of one party to become an

employee or agent of the other party. No bar exists against any hiring action initiated through a public announcement.

### **8.36 Public Records Act**

- 8.36.1 Any documents submitted by the Contractor; all information obtained in connection with the County's right to audit and inspect the Contractor's documents, books, and accounting records pursuant to Paragraph 8.38 (Record Retention and Inspection-Audit Settlement) of this Contract; as well as those documents which were required to be submitted in response to the Request for Proposals (RFP) used in the solicitation process for this Contract, become the exclusive property of the County. All such documents become a matter of public record and will be regarded as public records. Exceptions will be those elements in the [California Government Code Section 7921 et seq.](#) (Public Records Act) and which are marked "trade secret", "confidential", or "proprietary". The County will not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.
- 8.36.2 In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "trade secret", "confidential", or "proprietary", the Contractor agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act.

### **8.37 Publicity**

- 8.37.1 The Contractor must not disclose any details in connection with this Contract to any person or entity except as may be otherwise provided hereunder or required by law. However, in recognizing the contractor's need to identify its services and related clients to sustain itself, the County will not inhibit the contractor from publishing its role under this Contract within the following conditions:
- The Contractor must develop all publicity material in a professional manner; and
  - During the term of this Contract, the Contractor will not, and will not authorize another to, publish or disseminate any commercial advertisements, press releases, feature articles, or other materials using the name of the County without the prior written consent of the County's Project Director.
- 8.37.2 The Contractor may, without the prior written consent of County, indicate in its proposals and sales materials that it has been awarded this

Contract with the County, provided that the requirements of this will apply.

### **8.38 Record Retention and Inspection-Audit Settlement**

- 8.38.1 The Contractor must maintain accurate and complete financial records of its activities and operations relating to this Contract in accordance with generally accepted accounting principles. The Contractor must also maintain accurate and complete employment and other records relating to its performance of this Contract. The Contractor agrees that the County, or its authorized representatives, will have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, activity, or record relating to this Contract. All such material, including, but not limited to, all financial records, bank statements, cancelled checks or other proof of payment, timecards, sign-in/sign-out sheets and other time and employment records, and proprietary data and information, will be kept and maintained by the Contractor and will be made available to the County during the term of this Contract and for a period of five (5) years thereafter unless the County's written permission is given to dispose of any such material prior to such time. All such material must be maintained by the Contractor at a location in Los Angeles County, provided that if any such material is located outside of Los Angeles County, then, at the County's option, the Contractor will pay the County for travel, per diem, and other costs incurred by the County to examine, audit, excerpt, copy, or transcribe such material at such other location.
- 8.38.2 In the event that an audit of the Contractor is conducted specifically regarding this Contract by any Federal or State auditor, or by any auditor or accountant employed by the Contractor or otherwise, then the Contractor must file a copy of such audit report with the County's Auditor Controller within thirty (30) days of the Contractor's receipt thereof, unless otherwise provided by applicable Federal or State law or under this Contract. Subject to applicable law, the County will make a reasonable effort to maintain the confidentiality of such audit report(s).
- 8.38.3 Failure on the part of the Contractor to comply with any of the provisions of this subparagraph 8.38 will constitute a material breach of this Contract upon which the County may terminate or suspend this Contract.
- 8.38.3 If, at any time during the term of this Contract or within five (5) years after the expiration or termination of this Contract, representatives of the County conduct an audit of the Contractor regarding the work performed under this Contract, and if such audit finds that the County's dollar liability for any such work is less than payments made by the County to the Contractor, then the difference must be either: a) repaid by the contractor to the County by cash payment upon demand or b) at the sole

option of the County's Auditor-Controller, deducted from any amounts due to the Contractor from the County, whether under this Contract or otherwise. If such audit finds that the County's dollar liability for such work is more than the payments made by the County to the Contractor, then the difference will be paid to the Contractor by the County by cash payment, provided that in no event will the County's maximum obligation for this Contract exceed the funds appropriated by the County for the purpose of this Contract.

- 8.38.4 In addition to the above, the Contractor agrees, should the County or its authorized representatives determine, in the County's sole discretion, that it is necessary or appropriate to review a broader scope of the Contractor's records (including, certain records related to non-County contracts) to enable the County to evaluate the Contractor's compliance with the County's Living Wage Program, that the Contractor will promptly and without delay provide to the County, upon the written request of the County or its authorized representatives, access to and the right to examine, audit, excerpt, copy, or transcribe any and all transactions, activities, or records relating to any of its employees who have provided services to the County under this Contract, including without limitation, records relating to work performed by said employees on the Contractor's non-County contracts. The Contractor further acknowledges that the foregoing requirement in this Paragraph relative to Contractor's employees who have provided services to the County under this Contract is for the purpose of enabling the County in its discretion to verify the Contractor's full compliance with and adherence to California labor laws and the County's Living Wage Program. All such materials and information, including, but not limited to, all financial records, bank statements, cancelled checks or other proof of payment, timecards, sign-in/sign-out sheets and other time and employment records, and proprietary data and information, must be kept and maintained by the Contractor and will be made available to the County during the term of this Contract and for a period of five (5) years thereafter unless the County's written permission is given to dispose of any such materials and information prior to such time. All such materials and information must be maintained by the contractor at a location in Los Angeles County, provided that if any such materials and information is located outside Los Angeles County, then, at the County's option, the Contractor will pay the County for travel, per diem, and other costs incurred by the County to examine, audit, excerpt, copy, or transcribe such materials and information at such other location.

### **8.39 Recycled Bond Paper**

Consistent with the Board's policy to reduce the amount of solid waste deposited at the County landfills, the Contractor agrees to use recycled-content paper to the maximum extent possible on this Contract.

## 8.40 Subcontracting

- 8.40.1 The requirements of this Contract may not be subcontracted by the Contractor **without the advance approval of the County**. Any attempt by the Contractor to subcontract without the prior consent of the County may be deemed a material breach of this Contract.
- 8.40.2 If the Contractor desires to subcontract, the Contractor must provide the following information promptly at the County's request:
- A description of the work to be performed by the subcontractor.
  - A draft copy of the proposed subcontract; and
  - Other pertinent information and/or certifications requested by the County.
- 8.40.3 The Contractor must indemnify, defend, and hold the County harmless with respect to the activities of each and every subcontractor in the same manner and to the same degree as if such subcontractor(s) were the Contractor employees.
- 8.40.4 The Contractor will remain fully responsible for all performances required of it under this Contract, including those that the Contractor has determined to subcontract, notwithstanding the County's approval of the Contractor's proposed subcontract.
- 8.40.5 The County's consent to subcontract will not waive the County's right to prior and continuing approval of any and all personnel, including subcontractor employees, providing services under this Contract. The Contractor is responsible to notify its subcontractors of this County right.
- 8.40.6 The County's Project Director is authorized to act for and on behalf of the County with respect to approval of any subcontract and subcontractor employees. After approval of the subcontract by the County, Contractor must forward a fully executed subcontract to the County for their files.
- 8.40.7 The Contractor will be solely liable and responsible for all payments or other compensation to all subcontractors and their officers, employees, agents, and successors in interest arising through services performed hereunder, notwithstanding the County's consent to subcontract.
- 8.40.8 The Contractor must obtain certificates of insurance, which establish that the subcontractor maintains all the programs of insurance required by the County from each approved subcontractor. Before any subcontractor employee may perform any work hereunder, Contractor must ensure delivery of all such documents to:

Los Angeles County Sheriff Department  
211 West Temple Street 6<sup>th</sup> Floor

Los Angeles, California 90012

Attention: Rodrigo Mojarro

Email: [rmojarro@lasd.org](mailto:rmojarro@lasd.org)

#### **8.41 Termination for Breach of Warranty to Maintain Compliance with County's Child Support Compliance Program**

Failure of the Contractor to maintain compliance with the requirements set forth in Paragraph 8.14 (Contractor's Warranty of Adherence to County's Child Support Compliance Program) will constitute default under this Contract. Without limiting the rights and remedies available to the County under any other provision of this Contract, failure of the Contractor to cure such default within ninety (90) calendar days of written notice will be grounds upon which the County may terminate this Contract pursuant to Paragraph 8.43 (Termination for Default) and pursue debarment of the Contractor, pursuant to [County Code Chapter 2.202](#).

#### **8.42 Termination for Convenience**

8.42.1 This Contract may be terminated, in whole or in part, from time to time, when such action is deemed by the County, in its sole discretion, to be in its best interest. Termination of work hereunder will be effected by notice of termination to the Contractor specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective will be no less than ten (10) days after the notice is sent.

8.42.2 After receipt of a notice of termination and except as otherwise directed by the County, the Contractor must:

- Stop work under this Contract on the date and to the extent specified in such notice, and
- Complete performance of such part of the work as would not have been terminated by such notice.

8.42.3 All material including books, records, documents, or other evidence bearing on the costs and expenses of the Contractor under this Contract must be maintained by the Contractor in accordance with Paragraph 8.38 (Record Retention and Inspection-Audit Settlement).

#### **8.43 Termination for Default**

8.43.1 The County may, by written notice to the Contractor, terminate the whole or any part of this Contract, if, in the judgment of County's Project Director:

- Contractor has materially breached this Contract; or

- Contractor fails to timely provide and/or satisfactorily perform any task, deliverable, service, or other work required either under this Contract; or
  - Contractor fails to demonstrate a high probability of timely fulfillment of performance requirements under this Contract, or of any obligations of this Contract and in either case, fails to demonstrate convincing progress toward a cure within five (5) working days (or such longer period as the County may authorize in writing) after receipt of written notice from the County specifying such failure.
- 8.43.2 In the event that the County terminates this Contract in whole or in part as provided in Paragraph 8.43.1, the County may procure, upon such terms and in such manner as the County may deem appropriate, goods and services similar to those so terminated. The Contractor will be liable to the County for any and all excess costs incurred by the County, as determined by the County, for such similar goods and services. The Contractor will continue the performance of this Contract to the extent not terminated under the provisions of this Paragraph.
- 8.43.3 Except with respect to defaults of any subcontractor, the Contractor will not be liable for any such excess costs of the type identified in Paragraph 8.43.2 if its failure to perform this Contract arises out of causes beyond the control and without the fault or negligence of the Contractor. Such causes may include, but are not limited to: acts of God or of the public enemy, acts of the County in either its sovereign or contractual capacity, acts of Federal or State governments in their sovereign capacities, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case, the failure to perform must be beyond the control and without the fault or negligence of the Contractor. If the failure to perform is caused by the default of a subcontractor, and if such default arises out of causes beyond the control of both the Contractor and subcontractor, and without the fault or negligence of either of them, the Contractor will not be liable for any such excess costs for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required performance schedule. As used in this Paragraph, the term "subcontractor(s)" means subcontractor(s) at any tier.
- 8.43.4 If, after the County has given notice of termination under the provisions of Paragraph 8.43 (Termination for Default) it is determined by the County that the Contractor was not in default under the provisions of Paragraph 8.43 (Termination for Default) or that the default was excusable under the provisions of subparagraph 8.43.3, the rights and obligations of the parties will be the same as if the notice of termination

had been issued pursuant to Paragraph 8.42 (Termination for Convenience).

- 8.43.5 The rights and remedies of the County provided in this Paragraph 8.43 (Termination for Default) will not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

#### **8.44 Termination for Improper Consideration**

- 8.44.1 The County may, by written notice to the Contractor, immediately terminate the right of the Contractor to proceed under this Contract if it is found that consideration, in any form, was offered or given by the Contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing the Contract or securing favorable treatment with respect to the award, amendment, or extension of this Contract or the making of any determinations with respect to the Contractor's performance pursuant to the Contract. In the event of such termination, the County will be entitled to pursue the same remedies against the Contractor as it could pursue in the event of default by the Contractor.
- 8.44.2 The Contractor must immediately report any attempt by a County officer, employee, or agent to solicit such improper consideration. The report must be made to the Los Angeles County Fraud Hotline at (800) 544-6861 or <https://fraud.lacounty.gov/>.
- 8.44.3 Among other items, such improper consideration may take the form of cash, discounts, services, the provision of travel or entertainment, or tangible gifts.

#### **8.45 Termination for Insolvency**

- 8.45.1 The County may terminate this Contract forthwith in the event of the occurrence of any of the following:
- Insolvency of the Contractor. The Contractor will be deemed to be insolvent if it has ceased to pay its debts for at least sixty (60) days in the ordinary course of business or cannot pay its debts as they become due, whether or not a petition has been filed under the Federal Bankruptcy Code and whether or not the Contractor is insolvent within the meaning of the Federal Bankruptcy Code;
  - The filing of a voluntary or involuntary petition regarding the Contractor under the Federal Bankruptcy Code;
  - The appointment of a Receiver or Trustee for the Contractor; or
  - The execution by the Contractor of a general assignment for the benefit of creditors.



- 8.45.2 The rights and remedies of the County provided in this Paragraph will not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

**8.46 Termination for Non-Adherence of County Lobbyist Ordinance**

The Contractor, and each County Lobbyist or County Lobbying firm as defined in [County Code Section 2.160.010](#) retained by the Contractor, must fully comply with the County's Lobbyist Ordinance, [County Code Chapter 2.160](#). Failure on the part of the Contractor or any County Lobbyist or County Lobbying firm retained by the Contractor to fully comply with the County's Lobbyist Ordinance will constitute a material breach of this Contract, upon which the County may in its sole discretion, immediately terminate or suspend this Contract.

**8.47 Termination for Non-Appropriation of Funds**

Notwithstanding any other provision of this Contract, the County will not be obligated for the Contractor's performance hereunder or by any provision of this Contract during any of the County's future fiscal years unless and until the County's Board appropriates funds for this Contract in the County's Budget for each such future fiscal year. In the event that funds are not appropriated for this Contract, then this Contract will terminate as of June 30 of the last fiscal year for which funds were appropriated. The County will notify the Contractor in writing of any such non-allocation of funds at the earliest possible date.

**8.48 Validity**

If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances will not be affected thereby.

**8.49 Waiver**

No waiver by the County of any breach of any provision of this Contract will constitute a waiver of any other breach or of such provision. Failure of the County to enforce at any time, or from time to time, any provision of this Contract will not be construed as a waiver thereof. The rights and remedies set forth in this Paragraph 8.49 will not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

**8.50 Warranty Against Contingent Fees**

- 8.50.1 The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon any Contract or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business.
- 8.50.2 For breach of this warranty, the County will have the right to terminate this Contract and, at its sole discretion, deduct from the Contract price

or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

#### **8.51 Warranty of Compliance with County's Defaulted Property Tax Reduction Program**

Contractor acknowledges that County has established a goal of ensuring that all individuals and businesses that benefit financially from County through contract are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

Unless Contractor qualifies for an exemption or exclusion, Contractor warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of this contract will maintain compliance, with [Los Angeles County Code Chapter 2.206](#).

#### **8.52 Termination for Breach of Warranty to Maintain Compliance with County's Defaulted Property Tax Reduction Program**

Failure of Contractor to maintain compliance with the requirements set forth in Paragraph 8.51 (Warranty of Compliance with County's Defaulted Property Tax Reduction Program) will constitute default under this contract. Without limiting the rights and remedies available to County under any other provision of this contract, failure of Contractor to cure such default within ten (10) days of notice will be grounds upon which County may terminate this contract and/or pursue debarment of Contractor, pursuant to [County Code Chapter 2.206](#).

#### **8.53 Time Off for Voting**

The Contractor must notify its employees and must require each subcontractor to notify and provide to its employees, information regarding the time off for voting law ([Elections Code Section 14000](#)). Not less than ten (10) days before every statewide election, every contractor and subcontractors must keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of [Section 14000](#).

#### **8.54 Compliance with County's Zero Tolerance Policy on Human Trafficking**

Contractor acknowledges that the County has established a Zero Tolerance Policy on Human Trafficking prohibiting contractors from engaging in human trafficking.

If a Contractor or member of Contractor's staff is convicted of a human trafficking offense, the County will require that the Contractor or member of Contractor's staff be removed immediately from performing services under the Contract. County will not be under any obligation to disclose confidential information regarding the offenses other than those required by law.

Disqualification of any member of Contractor's staff pursuant to this Paragraph will not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

#### **8.55 Compliance with Fair Chance Employment Hiring Practices**

Contractor, and its subcontractors, must comply with fair chance employment hiring practices set forth in [California Government Code Section 12952](#). Contractor's violation of this Paragraph of the Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract.

#### **8.56 Compliance with the County Policy of Equity**

The Contractor acknowledges that the County takes its commitment to preserving the dignity and professionalism of the workplace very seriously, as set forth in the County Policy of Equity (CPOE) (<https://ceop.lacounty.gov/>). The Contractor further acknowledges that the County strives to provide a workplace free from discrimination, harassment, retaliation and inappropriate conduct based on a protected characteristic, and which may violate the CPOE. The Contractor, its employees and subcontractors acknowledge and certify receipt and understanding of the CPOE. Failure of the Contractor, its employees or its subcontractors to uphold the County's expectations of a workplace free from harassment and discrimination, including inappropriate conduct based on a protected characteristic, may subject the Contractor to termination of contractual agreements as well as civil liability.

#### **8.57 Prohibition from Participation in Future Solicitation(s)**

A Proposer, or a Contractor or its subsidiary or Subcontractor ("Proposer/Contractor"), is prohibited from submitting a bid or proposal in a County solicitation if the Proposer/Contractor has provided advice or consultation for the solicitation. A Proposer/Contractor is also prohibited from submitting a bid or proposal in a County solicitation if the Proposer/Contractor has developed or prepared any of the solicitation materials on behalf of the County. A violation of this provision will result in the disqualification of the Contractor/Proposer from participation in the County solicitation or the termination or cancellation of any resultant County Contract.

#### **8.58 Injury and Illness Prevention Program**

Contractor will be required to comply with the State of California's Cal OSHA's regulations. [California Code of Regulations Title 8 Section 3203](#) requires all California employers to have a written, effective Injury and Illness Prevention Program (IIPP) that addresses hazards pertaining to the particular workplace covered by the program.

## **8.59 Campaign Contribution Prohibition Following Final Decision in Contract Proceeding**

Pursuant to [Government Code Section 84308](#), Contractor and its Subcontractors, are prohibited from making a contribution of more than \$500 to a County officer for twelve (12) months after the date of the final decision in the proceeding involving this Contract. Failure to comply with the provisions of [Government Code Section 84308](#) and of this paragraph, may be a material breach of this Contract as determined in the sole discretion of the County.

## **9.0 UNIQUE TERMS AND CONDITIONS**

### **9.1 Compliance with the County's Living Wage Program**

#### **9.1.1 Living Wage Program**

This Contract is subject to the provisions of the County's ordinance entitled Living Wage Program as codified in [Sections 2.201.010 through 2.201.100 of the Los Angeles County Code](#).

#### **9.1.2 Payment of Living Wage Rates**

- Unless the Contractor has demonstrated to the County's satisfaction either that the contractor is not an "Employer" as defined under the Program ([Section 2.201.020 of the County Code](#)) or that the contractor qualifies for an exception to the Living Wage Program ([Section 2.201.090 of the County Code](#)), the Contractor must pay its employees no less than the applicable hourly living wage rate for the employees' services provided to the County, including, without limitation, "Travel Time" as defined below.
- For purposes of this Paragraph, "Contractor" includes any subcontractor engaged by the Contractor to perform services for the County under the Contract. If the Contractor uses any subcontractor to perform services for the County under the Contract, the subcontractor will be subject to the provisions of this Paragraph. The provisions of this Paragraph will be inserted into any such subcontract and a copy of the Living Wage Program must be attached to the subcontract. "Employee" means any individual, who is an employee of the Contractor under the laws of California, and who is providing full-time or part-time services to the Contractor, which are provided to the County under the Contract. "Full-time" means a minimum of forty (40) hours worked per week, or a lesser number of hours, if the lesser number is a recognized industry standard and is approved as such by the County; however, fewer than thirty-five (35) hours worked per week will not, in any event, be considered full-time.

- If the Contractor is required to pay a living wage when the Contract commences, the Contractor must continue to pay a living wage for the entire term of the Contract, including any option period.
- If the Contractor is not required to pay a living wage when the Contract commences, the Contractor will have a continuing obligation to review the applicability of its “exemption status” from the living wage requirement. The Contractor must immediately notify the County if the Contractor at any time either comes within the Living Wage Program’s definition of “Employer” or if the Contractor no longer qualifies for the exception to the Living Wage Program. In either event, the Contractor will immediately be required to commence paying the living wage and will be obligated to pay the living wage for the remaining term of the Contract, including any option period. The County may also require, at any time during the Contract and at its sole discretion, that the Contractor demonstrate to the County’s satisfaction that the contractor either continues to remain outside of the Living Wage Program’s definition of “Employer” and/or that the Contractor continues to qualify for the exception to the Living Wage Program. Unless the Contractor satisfies this requirement within the time frame permitted by the County, the Contractor will immediately be required to pay the living wage for the remaining term of the Contract, including any option period.
- For purposes of the Contractor's obligation to pay its employees the applicable hourly living wage rate under this Contract, “Travel Time” will have the following two meanings, as applicable: 1) With respect to travel by an employee that is undertaken in connection with this Contract, Travel Time will mean any period during which an employee physically travels to or from a County facility if the Contractor pays the employee any amount for that time or if California law requires the Contractor to pay the employee any amount for that time; and 2) With respect to travel by an employee between County facilities that are subject to two different contracts between the Contractor and the County (of which both contracts are subject to the Living Wage Program), Travel Time will mean any period during which an employee physically travels to or from, or between such County facilities if the Contractor pays the employee any amount for that time or if California law requires the Contractor to pay the employee any amount for that time.

#### 9.1.3 **Contractor’s Submittal of Certified Monitoring Reports**

The Contractor must submit to the County certified monitoring reports at a frequency instructed by the County. The certified monitoring reports must list all of the Contractor’s employees during the reporting period. The certified monitoring reports must also verify the number of hours

worked and the hourly wage rate paid, for each of its employees. All certified monitoring reports must be submitted on forms provided in Exhibit H (Payroll Statement of Compliance), or other form approved by the County which contains the above information. The County reserves the right to request any additional information it may deem necessary. If the County requests additional information, the Contractor must promptly provide such information. The Contractor, through one of its officers, must certify under penalty of perjury that the information contained in each certified monitoring report is true and accurate.

**9.1.4 Contractor's Ongoing Obligation to Report Labor Law-Payroll Violations and Claims**

During the term of the Contract, if the Contractor becomes aware of any labor law-payroll violation or any complaint, investigation or proceeding ("claim") concerning any alleged labor law-payroll violation (including but not limited to any violation or claim pertaining to wages, hours and working conditions such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination), the Contractor must immediately inform the County of any pertinent facts known by the Contractor regarding same. This disclosure obligation is not limited to any labor law-payroll violation or claim arising out of the Contractor's Contract with the County, but instead applies to any labor law-payroll violation or claim arising out of any of the Contractor's operations in California. Contractor must provide written notice to the County of any unsatisfied final judgments within thirty (30) days of the entry of the judgment as required by Wage Liability Requirements Under Assembly Bill 520 (AB 520); California Labor Code Section [238.5](#).

**9.1.5 County Auditing of Contractor Records**

Upon a minimum of twenty-four (24) hours' written notice, the County may audit, at the Contractor's place of business, any of the Contractor's records pertaining to the Contract, including all documents and information relating to the certified monitoring reports. The Contractor is required to maintain all such records in California until the expiration of four (4) years from the date of final payment under the Contract. Authorized agents of the County must have access to all such records during normal business hours for the entire period that records are to be maintained.

**9.1.6 Notifications to Employees**

The Contractor must place the County-provided living wage notice at each of the Contractor's places of business and locations where the Contractor's employees are working. The Contractor must also distribute the County-provided notice to each of its employees at least

once per year. The Contractor must translate the notice into any other language spoken by a significant number of Contractor's employees.

#### 9.1.7 **Enforcement and Remedies**

If the Contractor fails to comply with the requirements of this Paragraph, the County will have the rights and remedies described in this Paragraph in addition to any rights and remedies provided by law or equity.

- **Remedies for Submission of Late or Incomplete Certified Monitoring Reports**

If the Contractor submits a certified monitoring report to the County after the date it is due or if the report submitted does not contain all of the required information or is inaccurate or is not properly certified, any such deficiency will constitute a breach of the Contract. In the event of any such breach, the County may, in its sole discretion, exercise any or all of the following rights/remedies:

- 1) **Withholding of Payment**

If the Contractor fails to submit accurate, complete, timely and properly certified monitoring reports, the County may withhold from payment to the Contractor up to the full amount of any invoice that would otherwise be due, until the Contractor has satisfied the concerns of the County, which may include required submittal of revised certified monitoring reports or additional supporting documentation.

- 2) **Liquidated Damages**

It is mutually understood and agreed that the Contractor's failure to submit an accurate, complete, timely and properly certified monitoring report will result in damages being sustained by the County. It is also understood and agreed that the nature and amount of the damages will be extremely difficult and impractical to fix; that the liquidated damages set forth herein are the nearest and most exact measure of damages for such breach that can be fixed at this time; and that the liquidated damages are not intended as a penalty or forfeiture for the Contractor's breach. Therefore, in the event that a certified monitoring report is deficient, including but not limited to being late, inaccurate, incomplete or uncertified, it is agreed that the County may, in its sole discretion, assess against the Contractor liquidated damages in the amount of one hundred dollars (\$100) per monitoring report for each

day until the County has been provided with a properly prepared, complete and certified monitoring report. The County may deduct any assessed liquidated damages from any payments otherwise due the Contractor.

**3) Termination**

The Contractor's continued failure to submit accurate, complete, timely and properly certified monitoring reports may constitute a material breach of the Contract. In the event of such material breach, the County may, in its sole discretion, terminate the Contract.

- **Remedies for Payment of Less Than the Required Living Wage**

If the Contractor fails to pay any employee at least the applicable hourly living wage rate, such deficiency will constitute a breach of the Contract. In the event of any such breach, the County may, in its sole discretion, exercise any or all of the following rights/remedies:

**1) Withholding Payment**

If the Contractor fails to pay one or more of its employees at least the applicable hourly living wage rate, the County may withhold from any payment otherwise due the Contractor the aggregate difference between the living wage amounts the Contractor was required to pay its employees for a given pay period and the amount actually paid to the employees for that pay period. The County may withhold said amount until the Contractor has satisfied the County that any underpayment has been cured, which may include required submittal of revised certified monitoring reports or additional supporting documentation.

**2) Liquidated Damages**

It is mutually understood and agreed that the Contractor's failure to pay any of its employees at least the applicable hourly living wage rate will result in damages being sustained by the County. It is also understood and agreed that the nature and amount of the damages will be extremely difficult and impractical to fix; that the liquidated damages set forth herein are the nearest and most exact measure of damages for such breach that can be fixed at this time; and that the liquidated damages are not intended as a penalty or



forfeiture for the Contractor's breach. Therefore, it is agreed that the County may, in its sole discretion, assess against the Contractor liquidated damages of fifty dollars (\$50) per employee per day for each and every instance of an underpayment to an employee. The County may deduct any assessed liquidated damages from any payments otherwise due the Contractor.

### **3) Termination**

The Contractor's continued failure to pay any of its employees the applicable hourly living wage rate may constitute a material breach of the Contract. In the event of such material breach, the County may, in its sole discretion, terminate the Contract.

- **Debarment**

In the event the Contractor breaches a requirement of this Paragraph, the County may, in its sole discretion, bar the Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach, in accordance with [Los Angeles County Code, Chapter 2.202](#), Determinations of Contractor Non-Responsibility and Contractor Debarment.

#### **9.1.8 Use of Full-Time Employees**

The Contractor must assign and use full-time employees of the Contractor to provide services under the Contract unless the Contractor can demonstrate to the satisfaction of the County that it is necessary to use non-full-time employees based on staffing efficiency or County requirements for the work to be performed under the Contract. It is understood and agreed that the Contractor will not, under any circumstance, use non-full-time employees for services provided under the Contract unless and until the County has provided written authorization for the use of same. The Contractor submitted with its proposal a full-time employee staffing plan. If the Contractor changes its full-time employee staffing plan, the Contractor must immediately provide a copy of the new staffing plan to the County.

#### **9.1.9 Contractor Retaliation Prohibited**

The Contractor and/or its employees must not take any adverse action which would result in the loss of any benefit of employment, any contract benefit, or any statutory benefit for any employee, person or entity who has reported a violation of the Living Wage Program to the County or to any other public or private agency, entity or person. A violation of the provisions of this subparagraph may constitute a material breach of the

Contract. In the event of such material breach, the County may, in its sole discretion, terminate the Contract.

**9.1.10 Contractor Standards**

During the term of the Contract, the Contractor will maintain business stability, integrity in employee relations and the financial ability to pay a living wage to its employees. If requested to do so by the County, the Contractor must demonstrate to the satisfaction of the County that the Contractor is complying with this requirement.

**9.1.11 Employee Retention Rights**

- The Contractor must offer employment to all retention employees who are qualified for such jobs. A “retention employee” is an individual:
  - 1) Who is not an exempt employee under the minimum wage and maximum hour exemptions defined in the federal Fair Labor Standards Act; and
  - 2) Who has been employed by a contractor under a predecessor Proposition A contract or a predecessor cafeteria services contract with the County for at least six (6) months prior to the date of this Contract, which predecessor contract was terminated by the County prior to its expiration; and
  - 3) Who is or will be terminated from their employment as a result of the County entering into this Contract.
- The Contractor will not be required to hire a retention employee who:
  - 1) Has been convicted of a crime related to the job or his or her performance; or
  - 2) Fails to meet any other County requirement for employees of a Contractor.
- The Contractor will not terminate a retention employee for the first ninety (90) days of employment under the Contract, except for cause. Thereafter, the Contractor may retain a retention employee on the same terms and conditions as the Contractor’s other employees.

**9.1.12 Neutrality in Labor Relations**

The Contractor must not use any consideration received under the Contract to hinder, or to further, organization of, or collective bargaining activities by or on behalf of the Contractor’s employees, except that this restriction will not apply to any expenditure made in the course of good faith collective bargaining, or to any expenditure pursuant to obligations incurred under a bona fide collective bargaining Contract, or which

would otherwise be permitted under the provisions of the National Labor Relations Act.

## **9.2 Health Insurance Portability and Accountability Act of 1996 (HIPAA)**

- 9.2.1 Contractor expressly acknowledges and agrees that the provision of services under this Agreement does not require or permit access by Contractor or any of its officers, employees, or agents, to any patient medical records/patient information. Accordingly, Contractor will instruct its officers, employees, and agents that they are not to pursue, or gain access to, patient medical records/patient information for any reason whatsoever.
- 9.2.2 Notwithstanding the forgoing, the parties acknowledge that in the course of the provision of services hereunder, Contractor or its officers, employees, and agents, may have inadvertent access to patient medical records/patient information. Contractor understands and agrees that neither it nor its officers, employees, or agents, are to take advantage of such access for any purpose whatsoever.
- 9.2.3 Additionally, in the event of such inadvertent access, Contractor and its officers, employees, and agents, must maintain the confidentiality of any information obtained and must notify the Director that such access has been gained immediately, or upon the first reasonable opportunity to do so. In the event of any access, whether inadvertent or intentional, Contractor must indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all liability, including but not limited to, actions, claims, costs, demands, expenses, and fees (including attorney and expert witness fees) arising from or connected with Contractor's or its officers', employees', or agents', access to patient medical records/patient information. Contractor agrees to provide appropriate training to its employees regarding their obligations as described hereinabove.

## **9.3 Compliance with California Senate Bill 525 (SB 525) - Healthcare Minimum Wage Requirements**

- 9.3.1 During the term of this Contract, Contractor must comply with the California Senate Bill (hereinafter "SB") 525, as codified under California Labor Code Section 1182.14 et seq. and elsewhere under California law. To the extent SB 525 is applicable to Contractor and the Services provided hereunder, Contractor agrees to comply with the requirements of SB 525, as such may be amended, and, during the term of the Contract, pay its employees, at a minimum, the applicable minimum SB 525 Wage Rate (defined above), including for provision of Services under the Contract. If Contractor is also subject to the living wage requirements specified under Paragraph 9.1 (Compliance with County's Living Wage Program), if any, then the Minimum Wage Rate under such Paragraph 9.1 (Compliance with County's Living Wage Program) shall

be the greater of the applicable Living Wage Rate (defined above) and the SB 525 Wage Rate, if applicable. In the event of such material breach, County may, in its sole discretion, terminate the Contract.

- 9.3.2 County will determine if services under this Contract are provided within facilities subject to SB 525 and identify such facilities.
- 9.3.3 Contractor must ensure that all employees performing work under this contract within a covered healthcare facility are compensated in compliance with SB 525.
- 9.3.4 Contractor must submit monthly payroll records to demonstrate adherence to SB 525 wage standards.

#### **9.4 Compliance with the Assembly Bill 1978 (AB 1978) - Property Service Workers Protection Act**

- 9.4.1 AB 1978, as codified under Section 1420 et seq. of the California Labor Code and elsewhere under California law, provides that Contractor may not conduct any custodial (janitorial) business without a valid registration and Contractor must be registered with the Division of Labor Standards Enforcement (DLSE). Contractor must comply with all registration and certification requirements mandated by AB 1978, including maintaining active registration with the California Labor Commissioner as a property services employer. Proof of registration must be provided to the County upon request.
- 9.4.2 Contractor must ensure that all custodial workers and supervisors performing services under this contract have completed the mandatory sexual harassment and violence prevention training as required by AB 1978. Training records, including completion dates and participant names, must be maintained and made available for County review upon request.
- 9.4.3 Contractor must comply with all record-keeping requirements, including maintaining accurate records of employees' names, work locations, and payroll records, as outlined in AB 1978. Such records shall be retained for a minimum of three (3) years and must be accessible for inspection by the County upon request.
- 9.4.4 Contractor must provide all custodial workers with information about their rights under AB 1978, including protections against workplace harassment and access to complaint resolution resources. Written materials to be made available in the workers' preferred language.

#### **9.5 Displaced Janitor Opportunity Act**

- 9.5.1 This contract is subject to the provisions of the Displaced Janitor Opportunity Act (California Labor Code Sections 1060 – 1065) because it is a contract for janitorial or building maintenance services performed within the State of California entered in to or after January 1, 2002.

- 9.5.2 Under this Act, as specified in the provisions therein, a successor contractor or successor subcontractor must retain, for a 60-day transition employment period, employees who have been employed by the terminated contractor or its subcontractors, if any, for the preceding four (4) months or longer at the site or sites covered by the successors service contract unless the successor contractor or successor subcontractor has reasonable and substantiated cause not to hire a particular employee based on that employee's performance or conduct while working under the terminated contract.

## **9.6 Compliance with County's Advancing High Road Jobs Initiative**

The County has established a "Advancing High Roads Jobs" Initiative (link: [Advancing High Road Jobs by Harnessing the County's Procurement Power as a Market Participant Motion](#)) to create opportunities for full-time employment not just within the County but in the private sector, focused on hiring qualified employees, and providing high road jobs, from the County's High-Road Training Partnership (H RTP) programs and other pre/apprenticeship and job training programs, including County pipeline programs. The County's Department of Economic Opportunity (DEO) oversees a network of America's Job Centers of California (AJCCs), working together to help Los Angeles County residents succeed in the job market. They achieve this by providing education, training, career counseling, and support services funded through the Workforce Innovation and Opportunity Act (WIOA). WIOA focuses on assisting adults, dislocated workers, and youth in finding employment. The County's AJCCs play a key role by funding training programs and state certifications, equipping participants with the skills and qualifications needed to secure jobs. The County's AJCC information can be found at: [Los Angeles County Business Development Services, Business Resources](#).

- 9.6.1 In support of this Initiative, throughout the initial three (3) year Contract term, the County has established a 20% hiring goal to such qualified employees in the County's AJCCs. Contractor must consider hiring such qualified employees for open employment opportunities as they become available.
- 9.6.2 To obtain the list of qualified custodial employees that are certified and trained by the County in the AJCCs, the awarded Contractor will be provided direct access to the AJCC referral portal where the County will refer qualified custodial employees to the Contractor.
- 9.6.3 Within thirty (30) calendar days after the Contract effective date, the Contractor must provide the County with its comprehensive annual Hiring Plan that outlines their commitment to achieve 20% hiring goal, throughout the initial three (3) year Contract term, to such qualified employees in the County's AJCCs.
- 9.6.4 Contractor must submit a semi-annual Hiring Report. The report must include, but not limited to, a description of the position/s that was fulfilled, number of program participants hired, and program name. The semi-

annual report must be submitted electronically to the County Contract Analyst.

## **9.7 Contractor's Charitable Activities Compliance**

The Supervision of Trustees and Fundraisers for Charitable Purposes Act regulates entities receiving or raising charitable contributions. The "Nonprofit Integrity Act of 2004" ([SB 1262, Chapter 919](#)) increased Charitable Purposes Act requirements. By requiring Contractors to complete Exhibit J (Charitable Contributions Certification), the County seeks to ensure that all County contractors which receive or raise charitable contributions comply with California law in order to protect the County and its taxpayers. A Contractor which receives or raises charitable contributions without complying with its obligations under California law commits a material breach subjecting it to either contract termination or debarment proceedings or both. ([County Code Chapter 2.202](#)).

## **9.8 Social Enterprise (SE) Preference Program**

- 9.8.1 This Contract is subject to the provisions of the County's ordinance entitled SE Preference Program, as codified in [Chapter 2.205 of the Los Angeles County Code](#).
- 9.8.2 Contractor must not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a SE.
- 9.8.3 Contractor must not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a SE.
- 9.8.4 If Contractor has obtained County certification as a SE by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded this contract to which it would not otherwise have been entitled, Contractor will:
- Pay to the County any difference between the contract amount and what the County's costs would have been if the contract had been properly awarded;
  - In addition to the amount described in subdivision (1) above, the Contractor will be assessed a penalty in an amount of not more than ten percent (10%) of the amount of the contract; and
  - Be subject to the provisions of [Chapter 2.202 of the Los Angeles County Code](#) (Determinations of Contractor Non-responsibility and Contractor Debarment).

The above penalties will also apply to any entity that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the Department of Consumer and Business Affairs of this information prior to responding to a solicitation or accepting a contract award.

## **10.0 SURVIVAL**

In addition to any terms and conditions of this Agreement that expressly survive expiration or termination of this Agreement by their terms, the following provisions will survive the expiration or termination of this Agreement for any reason:

Paragraph 1.0	Applicable Documents
Paragraph 2.0	Definitions
Paragraph 3.0	Work
Paragraph 5.4	No Payment for Services Provided Following Expiration - Termination of Contract
Paragraph 7.6	Confidentiality
Paragraph 8.1	Amendments
Paragraph 8.2	Assignment and Delegation/Mergers or Acquisitions
Paragraph 8.6	Compliance with Applicable Laws
Paragraph 8.19	Fair Labor Standards
Paragraph 8.20	Force Majeure
Paragraph 8.21	Governing Law, Jurisdiction, and Venue
Paragraph 8.23	Indemnification
Paragraph 8.24	General Provisions for all Insurance Coverage
Paragraph 8.25	Insurance Coverage
Paragraph 8.26	Liquidated Damages
Paragraph 8.34	Notices
Paragraph 8.38	Record Retention and Inspection-/Audit Settlement
Paragraph 8.42	Termination for Convenience
Paragraph 8.43	Termination for Default
Paragraph 8.48	Validity
Paragraph 8.49	Waiver
Paragraph 8.58	Prohibition from Participation in Future Solicitation(s)
Paragraph 8.59	Campaign Contribution Prohibition Following Final Decision in Contract Proceeding

Paragraph 9.1      Compliance with County's Living Wage Program  
Paragraph 10.0     Survival




IN WITNESS WHEREOF, Contractor has executed this Contract, or caused it to be duly executed and the County of Los Angeles, by order of its Board of Supervisors has caused this Contract to be executed on its behalf by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, the day and year first above written.

**CONTRACTOR**

**UNISERVE Facilities Services Corporation**

By

  
[Anthony Santana \(Aug 15, 2025 13:44:33 PDT\)](#)

\_\_\_\_\_  
Name

Chief Operating Officer

\_\_\_\_\_  
Title

**COUNTY OF LOS ANGELES**

By

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

EDWARD YEN  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By \_\_\_\_\_

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel

By \_\_\_\_\_  
Principal Deputy County Counsel

# **EXHIBIT A**

## **STATEMENT OF WORK AND ATTACHMENTS**

### **CUSTODIAL SERVICES**

**EXHIBIT A  
STATEMENT OF WORK**

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## **SOW ATTACHMENTS**

- 1 Contract Discrepancy Report (CDR)
- 2 Temporary Restraining Order (TRO) Compliance Inspection Worksheet
- 3 Facility Specification Sheets
- 4 Performance Requirements Summary (PRS) Chart
- 5 Sign-in Sheet

## **1.0 SCOPE OF WORK**

Contractor must provide Janitorial and Custodial Services (Services) for the County's Custody Facilities (Facilities) identified in Attachment 3 (Facility Specification Sheets), to this Statement of Work (SOW), by providing all labor and supervision, necessary for Contractor's performance under the Contract.

Services for the Facilities include, but are not limited to, cleaning, sanitizing and disinfecting of booking areas, classifications areas, court and custody lines, ramps, release areas, inmate cells, inmate holding and seating areas, inmate showers, clinics, restrooms, and kitchen areas located at each serviced Facility, in an effort to control the spread of infections.

All Facilities must be cleaned and maintained by Contractor in a manner that meets all applicable standards and compliance requirements including, but not limited to, those mandated by the Centers for Disease Control and Prevention (CDC), the Joint Commission, Occupational Safety and Health Administration (OSHA), California Department of Public Health Licensing and Certification Division, Centers for Medicare and Medicaid Services and the Association of peri-Operative Registered Nurses, as applicable to each of the serviced Facilities.

## **2.0 DAYS AND HOURS OF WORK**

Contractor must provide 24/7 Services, in accordance with the days and hours of operations identified in Attachment 3 (Facility Specification Sheets), to this SOW. At any time, throughout the term of the Contract, the County may reallocate Contractor employees based on the workload and needs of the Facilities. Such reallocations may include reassigning Contractor's employees to an alternate shift and/or to an alternate Facility.

## **3.0 GENERAL CUSTODIAL SERVICES**

### **3.1 Work Requirements**

- 3.1.1 The areas identified in Attachment 3 (Facility Specification Sheets), of this SOW, include locked cells, open areas, thoroughfares, lavatories, and communally used items in those areas. Contractor must provide and use adequate barricades and signs to provide sufficient warning prior to, during, and after the performance of Services.

- 3.1.2 At no time must Contractor's employees violate building and/or room security by propping doors open and leaving them unattended during the performance of Services (e.g., trash removal). All entrance and exit doors must be locked at all times. Contractor's employees must enter and leave through specified locations only, as identified by County Project Manager, to maintain Facility security.
- 3.1.3 Contractor employees must only use those lights necessary for cleaning the immediate area where employees are working. In areas not in use, lights must be turned off and doors locked before leaving areas that have been cleaned.
- 3.1.4 Contractor's employees must not disturb papers on desks, open drawers or cabinets, use telephones, radios, or television sets, or tamper with any County or personal property.
- 3.1.5 Contractor and Contractor's employees and/or sub-contractors must turn in lost and found articles at the designated office in each Facility.
- 3.1.6 Contractor's employees involved in an emergency, such as water pipe breakage, flood, or injury, must contact and relay the nature of the problem to County Project Manager.
- 3.1.7 Contractor's employees must report any hazardous, emergency, or security conditions immediately to respective on-duty Watch Commander, within the same working shift as discovered.
- 3.1.8 Contractor's employees and/or sub-contractors are subject to all rules and regulations of each Facility, including authorized searches by County staff.
- 3.1.9 Contractor's employees and/or sub-contractors are prohibited from bringing the following into any of the Facilities:
  - a. Visitors,
  - b. Any cellular telephones or devices, cameras or video or audio recording equipment,
  - c. Any form of weapons or contraband, and/or,
  - d. Any alcohol or drugs or be under the influence of alcohol/drugs.
- 3.1.10 Contractor and Contractor's employees and/or subcontractor(s) must not conduct nor allow to be conducted, tours or other unauthorized visits by any person not previously approved by County Project Director.

### **3.2 Daily Cleaning Requirements**

Contractor's employees must, on a daily basis, perform the Services listed in Attachment 3 (Facilities Specification Sheets), as applicable. In addition Contractor's employees must follow the daily cleaning protocols listed below:

- 3.2.1 Clean and disinfect high touch points at least once a day or as often as determined necessary by the County (e.g., counters, tables, doorknobs, light switches, handles, stair rails, elevator buttons, desks, keyboards, phones, toilets, faucets, sinks, carts).
- 3.2.2 Use routine cleaning disinfectants or other approved disinfectants for regular surfaces *PLUS* an Environmental Protection Agency (EPA) registered disinfectant approved for viral/bacterial pathogens for high-touch surfaces.
- 3.2.3 Wear gloves *PLUS* splash goggles if there is a risk of splash. Refer to Safety Data Sheets or follow the instructions on the chemical label.
- 3.2.4 All Services performed must meet Department of Public Health (DPH) standards, Rutherford Joint Settlement Agreement (JSA) standard (as required) and the Centers for Disease Control and Prevention (CDC) cleaning protocol.
- 3.2.5 Contractor's employees must provide and use adequate barricades and signs to provide sufficient warning prior to, during, and after the performance of Services.

### **3.3 Module Floors, Inmate Cells, Detention Area**

- 3.3.1 Clean open/locked cells. When cleaning open/locked cells, all items should be removed from the cell (e.g., mattress, linen, blankets, gowns, clothing).
  - All trash must be removed.
  - Each cell must be swept, mopped and sanitized.
  - Clean and sanitize toilet, urinals and sink area.
  - Clean and disinfect shower compartment, floors, walls, doors, and windows.
  - Spot clean cell walls, partitions, windows, and doors.
  - Remove/clean graffiti and vandalism, as required.

- 3.3.2 Clean module staging area, sallyports, inmate visiting area, and indoor recreation areas.
- Sweep and mop all areas.
  - Spot clean walls, partitions, windows and doors
  - Sanitize objects/areas that are used regularly (e.g., door handles and countertops).
  - Remove/clean graffiti and vandalism, as required.
- 3.3.3 Cells that require deep cleaning due to biohazard fluids must be power washed and sanitized, as required.

3.4 **Interior - Briefing Room & Armory**

- 3.4.1 Dust all surfaces and display cases. Damp-wipe and dry all glass surfaces, removing fingerprints and smudges. Contractor must take precautions not to disturb memorabilia on dusted surfaces, as required.
- 3.4.2 Clean and disinfect plastic containers and surfaces in security check points located at main entrance at least two times per day, if day porter service is provided, as required.
- 3.4.3 Clean baseboards, walls, kick plates, furniture, and other surfaces exposed to water and/or chemical splashing.
- 3.4.4 Clean and disinfect public telephone stalls.
- 3.4.5 Clean and disinfect drinking fountains.
- 3.4.6 Clean custodial closets and keep supplies and equipment orderly.
- 3.4.7 Clean and/or vacuum sofas and chairs, as required.
- 3.4.8 Clean all walls, doors, and tracks. Polish stainless steel, if applicable.
- 3.4.9 Clean all elevator floors. Disinfect elevator "call" button panel, including "call" buttons located outside of elevator and handrails located inside elevator, as required.
- 3.4.10 Sweep and/or dust stairs, landings, and handrails. Disinfect handrails.
- 3.4.11 Vacuum/spot clean all carpeted areas.
- 3.4.12 Damp-mop and/or scrub hard-surface (non-carpeted) floors, followed by high-speed buffing with light spray non-slip wax application.



- 3.4.13 Empty waste containers. Clean and disinfect containers inside and outside, place waste in appropriate disposal area, and replace plastic liners.
- 3.4.14 All common hallways, stairwells, floor control booths, artificial plants and the Employee Wellness Room will be thoroughly cleaned daily.

3.5 **Building Entrances, Lobbies, and Hallways – Exterior, as applicable**

- 3.5.1 Clean all entrance doors and partition glass.
- 3.5.2 Clean balconies and ledges.
- 3.5.3 Sweep exterior areas such as steps, sidewalks, and landings adjacent to the building.
- 3.5.4 Inspect parking areas and exterior grounds for trash or debris. Collect and place trash in an appropriate disposal area.
- 3.5.5 Provide and place appropriate mats at entrances and lobbies during rainy weather, as required.

3.6 **Restrooms (Private and Public) and Showers**

- 3.6.1 Dust ceiling vents.
- 3.6.2 Clean and disinfect sink basins and all surrounding surfaces.
- 3.6.3 Clean and disinfect restroom and shower fixtures.
- 3.6.4 Check for stains in urinals, waterless urinals, toilet bowls, and basins, and remove.
- 3.6.5 Clean and disinfect toilets, toilet seats, toilet handles, urinals, and waterless urinals with germicidal solution.
- 3.6.6 Clean base of toilet bowls and below all urinals.
- 3.6.7 Clean behind toilet bowls and in corners of restroom floors.
- 3.6.8 Clean restroom mirrors, kick plates, and disinfect push plates.
- 3.6.9 Spot clean restroom walls, showers, partitions, and doors.
- 3.6.10 Clean, disinfect and refill all restroom soap and paper dispensers.
- 3.6.11 Clean restroom floors with disinfectant solution. Mop the entire floor. Set up "wet floor" signs.
- 3.6.12 Remove/clean graffiti and vandalism, as required.
- 3.6.13 Empty waste containers. Clean and disinfect containers inside and out, place waste in appropriate disposal area, and replace plastic liners.

- 3.6.14 Clean and maintain waterless urinals according to manufacturer's recommended maintenance including the use of recommended chemicals. Contractor must maintain a log in each facility with date each urinal cartridge was replaced and schedule date of next replacement.
- 3.6.15 Polish all stainless steel and chrome dispensers/areas.
- 3.6.16 Service sanitary napkin and/or tampon dispensers at the County's option.
- If requested by the County, Contractor must purchase sanitary napkins and/or tampons and retain all monies collected from dispensers.
  - Clean and disinfect buttons/pulls located on dispensers.
- 3.6.17 Refill existing air freshener dispensers in restrooms with equal or better replacement products as required.
- Contractor must maintain air freshener dispensers in operating condition and replace batteries.
  - Contractor must change or replace air freshener dispensers and/or products upon approval of County Project Manager.
  - Contractor, at request of County Project Manager, is required to install air freshener dispensers and products in new or existing County Facility bathrooms and replace broken or malfunctioning air freshener dispensers at their own expense.

**3.7 Offices, Conference Rooms and Control Booths**

- 3.7.1 Dust all furniture, including desks, tables, file cabinets, windowsills, and other dust catching surfaces.
- 3.7.2 Damp-wipe and dry all glass surfaces.
- 3.7.3 Clean and disinfect all surfaces.
- 3.7.4 Remove fingerprints and smudges from desks, tabletops, walls, doors, door facings, telephones, etc.
- 3.7.5 Clean door glass and frames.
- 3.7.6 Sweep and/or damp-mop all hard-surface (non-carpeted) floors.
- 3.7.7 Vacuum/spot clean all carpeted areas, as required.
- 3.7.8 Remove gum from all hard-surface (non-carpeted) floors, as required.

- 3.7.9 Remove/clean graffiti and vandalism, as required.
- 3.7.10 Empty waste containers. Clean and disinfect containers inside and outside, place waste in appropriate disposal area and replace plastic liners.

3.8 **Exam Rooms, as applicable**

- 3.8.1 Wear proper Personal Protective Equipment (PPE).
- 3.8.2 Adhere to precaution signage.
- 3.8.3 Empty waste containers. Clean and disinfect containers inside and outside, place waste in appropriate disposal area and replace plastic liner.
- 3.8.4 Remove soiled linens and place in appropriate disposal area.
- 3.8.5 Spot clean and disinfect restroom walls, partitions, and doors.
- 3.8.6 Clean and disinfect all vertical surface counters, ledges, and windowsills.
- 3.8.7 Clean and disinfect exam table/bed, headboard, footboard, rails, cords, and frame.
- 3.8.8 Dust, clean, and disinfect all furnishings - nightstand, over-bed table, including wheels.
- 3.8.9 Dust and clean vents.
- 3.8.10 Inspect private curtains for any possible soiling.
- 3.8.11 Sweep floor to remove dust/debris.
- 3.8.12 Clean floors with disinfecting solution. Mop the entire floor. Set up "wet floor" signs.
- 3.8.13 Clean and disinfect sinks and trash can lids.
- 3.8.14 Clean and disinfect overhead lights.

3.9 **Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable**

- 3.9.1 Dust appliances.
- 3.9.2 Dust chairs and sofas.
- 3.9.3 Dust window ledges.
- 3.9.4 Clean and disinfect sinks and chrome fittings.
- 3.9.5 Spot clean walls, as required.
- 3.9.6 Remove/clean graffiti and vandalism, as required.

- 3.9.7 Vacuum/spot clean all carpeted areas.
- 3.9.8 Sweep and mop tile floors. Set up "wet floor" signs.
- 3.9.9 Empty waste containers. Clean and disinfect containers inside and outside, place waste in appropriate disposal area, and replace plastic liners.

#### **4.0 SPECIALTY (ADDITIONAL) CUSTODIAL SERVICES**

If the County requests any Services not specified in this SOW, any Attachment hereto or otherwise in the Contract, or requests an increase in the maximum required staffing for provision of Services under the Contract ("Specialty Additional Custodial Services"), such services must be provided by Contractor only following the County's written approval and execution of an appropriate amendment, which must include at a minimum, as applicable, the scope of Work for such Specialty (Additional) Services and priced as set forth by the Pricing Schedule (Exhibit B – Additional Services).

#### **5.0 SERVICES FOR EMERGENCIES/CALL BACK WORK**

Contractor may be required to provide emergency services and/or call-back Work upon the County's request. Contractor must perform emergency/call-back Work within four hours of the County's request, which may include holidays, evenings, and weekends. Pricing for such services is as set forth by the Pricing Schedule (Exhibit B – Emergency Services)

##### **5.1 Call Back Work**

Contractor will be required to perform call-back Work for all Services not performed to the satisfaction of the County. Call-back Work may include, but is not limited to cleanup from toilet/sink floods, water pipe breakage, and/or unforeseen acts of nature (e.g., earthquakes, floods, or fires, etc).

## **5.2 Emergency Services and Security Contacts**

- 5.2.1 Contractor must provide a 24/7 telephone number and/or answering service for immediate response to problems related to emergency or security issues at all Facilities. All Service calls made to Contractor and answered by a voicemail, must be returned within 30 minutes of initial call from the County.
- 5.2.2 Contractor is required to provide County Project Manager a copy of the written estimate of costs, inclusive of all labor, Services, materials, equipment, etc., for each impacted Facility by the next business day. County Project Manager must review and provide written approval of the estimates prior to the provision of Emergency Services by Contractor. If the cost of completed Emergency Services exceeds Contractor's original cost estimate, Contractor must submit a revised cost estimate and a detailed written justification for the cost difference within two business days of completion of Emergency Services to County Project Manager for approval. Contractor must submit a copy of the final approved estimate of costs to County Project Manager by the next business day following approval. Contractor will only be reimbursed for the actual costs of any Emergency Services it has provided following written approval by County Project Manager.

## **6.0 COUNTY RESPONSIBILITIES**

### **6.1 Furnished Items**

- 6.1.1 The County will provide, at the County's sole expense, all janitorial and custodial equipment required for Services under the Contract, including, but not limited to, all paper and restroom supplies, cleaning solutions, cleaning chemicals, and protective safety gear.
- 6.1.2 The County will furnish all necessary cleaning equipment which may include: vacuum cleaners, buffers, strippers, scrubbing machines, extension poles, ladders, carpet extraction equipment, brooms, mops, buckets, etc., unless otherwise specified in the Contract or authorized by the County for provision by Contractor.
- 6.1.3 Prior to the Contract start date, the County will ensure the required equipment is available at each Facility.
- 6.1.4 All equipment furnished by the County and used by Contractor will remain County property.

- 6.1.5 The County will provide all utilities, including gas, electricity and water, in Facilities where Contractor provides Services. The County will be responsible for maintaining building systems including plumbing, electrical, etc.
- 6.1.6 County telephones are for County use only, unless specifically authorized by the County.
- 6.1.7 The County will provide storage areas to Contractor as determined by County. The storage areas provided will be limited to the existing custodial closet(s). Contractor is prohibited from use of said storage areas or any other County property for the conduct of their business interests that are not related to or required by the Facility.
- 6.1.8 The County will provide an escort for Contractor's employees when providing Services in secured areas with inmates present.

## **7.0 CONTRACTOR RESPONSIBILITIES**

### **7.1 Contractor Personnel**

- 7.1.1 Contractor Employees Health Clearance  
Contractor is responsible for providing all employees performing Work under the Contract an annual Tuberculosis (TB) test. Contractor must submit proof/certification of TB testing to the County, on no less than an annual basis.
- 7.1.2 Contractor must assign the sufficient number of employees to perform the required Services at each of the Facilities identified in Attachment 3 (Facility Specification Sheets), to this SOW.
- 7.1.3 Contractor is required to provide all labor, uniforms, badges, supervision, management, and any other goods and/or services that may be needed for provision of Services.
- 7.1.4 Contractor must provide and require every employee to wear a uniform with the company logo. The uniforms must be distinguishable from any County Custodial Staff Uniforms. The County will provide written approval of uniforms prior to Contract start date.
- 7.1.5 In buildings where only one Contractor employee is assigned, the employee must be able to read, speak, and understand English. It is required that at least one of Contractor's employees working on any given shift in each Facility be able to communicate clearly and fluently in English.

- 7.1.6 Contractor must designate one employee per shift as Principal Custodian with full responsibility for directing the entire custodial crew on their shift. Each Principal Custodian must be authorized to act on Contractor's behalf and must be able to speak, read, and understand English.
- 7.1.7 Each Contractor employee must sign the Sign-in Sheet, Attachment 5, before their shift begins, and notify the County's designated contact each shift, before beginning Work.
- 7.1.8 Contractor must notify County Project Manager, when employees assigned to provide Services under the Contract are out on a scheduled or unscheduled absence or have terminated employment. Contractor must provide the name of the substitute employee and ensure the substitute employee obtains a County Identification (ID) badge prior to providing Services.
- 7.1.9 Contractor is responsible for controlling the conduct, demeanor, and appearance of all its employees, and representatives.
- 7.1.10 Contractor must ensure each of its employees complete the Temporary Restraining Order (TRO) Compliance Inspection Worksheet as provided in Attachment 2 (Temporary Restraining Order (TRO) Compliance Inspection Worksheet), to this SOW each shift for their area of responsibility. The completed TRO must be given to the custody escort at the end of each shift for archiving.

## **7.2 Contractor Supervisors**

- 7.2.1 Contractor must provide a thoroughly trained supervisor or lead person who is knowledgeable in all aspects of the Facility's operations and who must:
  - a. Visit Facilities during and after working shifts,
  - b. Be available to the County by cell phone during all working shifts, on a 24/7 basis and,
  - c. Be able to effectively communicate in English both orally and in writing.
- 7.2.2 Contractor must provide one on-site Facilities supervisor at each Facility who must:
  - a. Be knowledgeable in healthcare hygiene,
  - b. Be available during each Work shift specified in Attachment 3 (Facility Specification Sheets) of this SOW Sunday through Saturday,
  - c. Be knowledgeable in all aspects of the custodial/housekeeping operation and,

- d. Have access to Contractor Project Manager during all hours of shift coverage, including holidays.

7.2.3 Supervisor or lead person must maintain a daily sign-in sheet, Attachment 5, which identifies the arrival and departure times, lunch times, and break times of Contractor's employees. Time sheets must be submitted monthly to County Project Manager. Previous months' time sheets are due on the 15<sup>th</sup> of every month.

### **7.3 Special Training Requirements**

7.3.1 Contractor must ensure that employees are trained and abide by the County's Policy and Ethics covered in Manual of Policy and Procedures, 3-01/121.00, Policy of Equality.

7.3.2 Contractor is responsible for ensuring that each Contractor employee providing Services under the Contract has undergone proper orientation and is familiar with the Facility that they Service prior to providing Services at that Facility.

7.3.3 Contractor must provide training programs for all new and on-going employees while continuing in-service training for all employees and sub-contracted employees, including, but not limited to, visual aids dealing with the diverse cleaning needs of the Facility.

All Contractor's employees and/or sub-contracted employees performing Services under the Contract must have appropriate training as described in Contractor's Training and Safety program, including Infection Control, Public Safety (fire, electrical, disaster), Employee right-to-know (hazards and other OSHA risks associated with provision of services) and the Health Insurance Portability and Accountability Act (HIPAA). Written documentation verifying training for all Contractor's employees must be provided by Contractor to the County at a minimum, on a monthly basis or as requested by the County.

7.3.4 Contractor must provide to the County a summary of course material, and training schedules for each of the following:

- a. Daily Cleaning Items
  - i. Daily sanitized cleaning,
  - ii. Restroom maintenance,
  - iii. Corridor maintenance,
  - iv. Walls,
  - v. Floor care, and
  - vi. Miscellaneous:
    - Drinking fountains/dispensers,
    - Door glass, and
    - Walls and glass partitions.



- b. Calendar Scheduled Cleaning
  - i. Restrooms,
  - ii. High frequency (high & low dusting),
  - iii. Ceiling vents,
  - iv. Partition glass,
  - v. Scrub and clean under and around lavatory units,
  - vi. Remove mold, buildup, and soil markings, and
  - vii. Disinfect with germicidal solution.

7.3.5 Contractor's employees must be trained in their assigned tasks and in safety in the workplace. All Contractor employees must Work in accordance with federal, state, and local statutes and directives. Contractor must comply with and maintain the Injury and Illness Prevention Program (IIPP) standards and records in accordance with federal and state OSHA requirements. Contractor must provide proof of training and IIPP records upon County's request.

7.3.6 All Services requiring licenses and/or certifications must be performed by properly trained, licensed, and certified employees.

7.3.7 Contractor is responsible for ensuring that employees are kept current and properly trained on all appropriate cleaning procedures, both new and existing in accordance with this paragraph 7.3 (Special Training Requirements).

#### **7.4 Approval of Contractor's Employees**

7.4.1 The County has the absolute right to approve or disapprove any or all of Contractor's employees performing Work hereunder and any proposed changes in Contractor's employees.

7.4.2 The County will not accept any of Contractor's employees who have been involved in any of the following:

- a. High grade misdemeanor,
- b. Misdemeanor theft,
- c. Felony conviction,
- d. Conviction for a sex offense,
- e. Military conduct that involved dishonorable discharge, bad conduct, or an undesirable discharge,
- f. Conduct that would preclude the employee from receiving bond,
- g. Convictions of drunk or reckless driving within that last three years, or
- h. Any pattern of irresponsible behavior including, but not limited to, unsatisfactory driving or employment records, or
- i. Any pattern of recent or habitual illegal drug use.

- 7.4.3 All Contractor's employees performing Services under the Contract, and any Contractor employee designated as Supervisor, Lead Person, or Contract Project Manager, will be required to undergo and pass a background investigation, to the satisfaction of the County as a condition of beginning and continuing to provide Services under the Contract. All background clearances will be determined by the Department. Arrest investigations and subsequent arrest information obtained by the Department may cause a background clearance to be revoked.
- 7.4.4 Such background investigation will include, but not be limited to, information obtained through fingerprints submitted to the California Department of Justice including local, state, and federal-level review of criminal conviction information.
- 7.4.5 The County's background investigation requirements are subject to change at any time, at the sole discretion of the County.
- All background information is confidential and not reviewable by Contractor or Contractor's employees. The Department will not provide any information obtained through the Department background investigation to Contractor or Contractor's employees. Contractor may be responsible for reimbursement or direct payment to County for actual costs of performing each background investigation. Associated background fees may be deducted from monthly invoices at County sole discretion.
- 7.4.6 Contractor may be responsible for reimbursement or direct payment to County for actual costs of performing each background investigation. Associated background fees may be deducted from monthly invoices at County sole discretion.
- 7.4.7 The County reserves the right to preclude Contractor from employment or continued employment or any individual at the Facility.
- 7.4.8 Sub-contractors
- Contractor must not subcontract any of its responsibilities under the Contract or permit subcontracted responsibilities to be further subcontracted without the prior written approval of the County.

## **7.5 Supplies, Materials and Equipment**

- 7.5.1 All Contractor furnished supplies, materials and other products must be hospital grade and safe for the environment while meeting applicable guidelines and regulations, as imposed by any applicable regulatory agencies including OSHA Regulations. Supplies, material, and other products must be safe for use by employees and meet any applicable requirements needed to provide Services under the Contract. All cleaning supplies and materials are subject to prior review and approval by County Project Manager.
- 7.5.2 All Contractor-furnished infection control cleaning and disinfecting solutions must be approved by the County prior to use. There are no exceptions to this requirement.
- 7.5.3 All Contractor-furnished equipment must be maintained and used in a safe and operable condition in accordance with the manufacturer's standards and specifications and must be kept clean by Contractor.
- 7.5.4 County-provided carts containing approved supplies, materials, and equipment must be stored in County custodial closets (refer to Paragraph 6.1.7 above).

## **7.6 Contractor Maintenance of County-Furnished Equipment**

- 7.6.1 Contractor is responsible for maintaining all County-furnished equipment. Contractor must immediately report to the respective on-duty Watch Commander any accidents and/or loss of equipment, supplies, etc. Loss or damage to County-furnished equipment must be reported to the County by Contractor as soon as possible. Contractor must confirm this report in writing within one working day following any loss or damage.
- 7.6.2 At the beginning of each shift, Contractor's employees must check out keys at the respective Facility's control booth. All such keys are property of the County and must be returned to the respective Facility's control booth at the end of each shift. At no time are the keys to be duplicated by Contractor or taken home. Any lost keys will be investigated and replaced by the County at the expense of Contractor, including the cost of any re-keying associated with the lost key. If a key is bent, broken or damaged in any way, a new one will be re-issued, and the damaged key must be returned. Contractor accepts full responsibility for all keys issued to Contractor's employees.

- 7.6.2.1 If employing sub-contractors previously approved by the County, Contractor must not provide keys to any Facility to sub-contractor employees. Contractor must assign an individual to remain with sub-contractor employees until the specific job is completed. Contractor must maintain a log of all sub-contractors that worked in any Facility and submit the log with their invoice at the end of each month.

## **7.7 County Required Meetings**

Contractor's Project Manager or Supervisor must meet with County Project Manager monthly, or as determined by the County, to evaluate Services. Contractor's representative must be familiar with all Facilities included in the Contract and be able to address issues related to Contractor's Services. Contractor and the County will then mutually determine a corrective course of action and timeframe to remedy any problems found. Contractor's Project Manager must be available to attend all daytime cleaning orientations with County Project Manager. This may include new Facilities that are added to Contractor's Services.

## **7.8 Contractor's Office**

Contractor must maintain an office within the County with a telephone in the company's name where Contractor conducts business. The office must be staffed during the hours of 8:00 a.m. to 5:00 p.m. ("PST"), Monday through Friday, by at least one employee who must communicate clearly in English to respond to inquiries and complaints which may be received about Contractor's performance of the Contract. When the office is closed, an answering service must be provided to receive calls. Contractor must answer calls received by the answering service one hour of receipt of the call.

## **8.0 GREEN INITIATIVES**

Contractor must use reasonable efforts to initiate "green" practices for environmental and energy conservation benefits. In using the Facilities,

Contractor must develop and adhere to an energy conservation plan that is consistent with County policy, including seasonal thermostat settings. Contractor must notify County Project Manager of Contractor's new green initiatives implemented prior to the Contract commencement date.

## **9.0 ADDITION/DELETION OF FACILITIES AND CHANGES IN SERVICE**

The County reserves the right to add or delete Facilities, adjust staffing requirements, and/or Facility operating hours during the term of the Contract. All

changes must be made in accordance with the amendments Section 8.1 (Amendments) of the Contract.

- 9.1 Proposals for additional work or request for proposals must be submitted within two (2) business days unless an extension is requested and granted by County. Failure to respond within two (2) business days, or by the end of granted extension, may result in liquidated damages and/or removal from the contracted facility. Proposals must align with the service breakdown identified in Exhibit B (Pricing Schedule) of the Contract.
- 9.2 Contractor must commence services within ten (10) business days from the date a new facility is awarded. County reserves the right to obtain another Contractor, should the awarded Contractor fail to commence services within ten (10) business days.
- 9.3 Invoices for additional work completed should be submitted within ninety (90) days of completion. Failure to submit within the ninety (90) days may be subject to non-payment.
- 9.4 The County maintains an inspection application database that tracks and monitors contractor performance. Information entered into the database may be used for a variety of purposes, including determining whether the County will consider the Contractor for additional work.

## **10.0 QUALITY CONTROL**

Contractor must establish and utilize a comprehensive Quality Control Plan (QCP) to assure the County a consistently high level of Service throughout the term of the Contract. The Plan must be submitted to County Project Manager for review within ten days of the start of the Contract. The plan must include the following:

- 10.1 Method of monitoring to ensure that Contract requirements are being met. The monitoring system must specify methods for identifying and preventing deficiencies in the quality of Services performed before the level of performance becomes unacceptable.
- 10.2 The QCP must include, but not be limited to, the following:
  - a. Specific activities to be monitor either on schedule or unscheduled basis,
  - b. Methods of monitoring to include methods of verifying authenticity of reports and methods to ensure quality of Services,
  - c. Frequency of monitoring,
  - d. Sample forms to be used in monitoring,
  - e. Job title and employee performing monitoring functions, and
  - f. Plan for ensuring that services will continue in the event of a natural or manmade disaster or strike as applicable.

- 10.3 A record of all inspections conducted by Contractor, any corrective action taken, the time a problem was first identified, a clear description of the problem, and the time elapsed between identification and completed corrective action, which must be provided to County Project Manager on a monthly basis.
- 10.4 Contractor must respond to complaints, specific to the Services being provided under the Contract, within 24-hours of notification of the complaint, as applicable. If a complaint is not abated within the time specified or to the satisfaction of the County, the County may correct the specific complaint. The total cost incurred by the County will be deducted from Contractor's monthly invoice.

## **11.0 QUALITY ASSURANCE PLAN**

The County will evaluate Contractor's performance under the Contract no less frequently than on an annual basis. Contractor must make itself available to the County or its agent during business hours for any monitoring reviews. Such monitoring will include assessing Contractor's compliance with all Contract terms and conditions and performance standards. Contractor's deficiencies, which the County determines are significant or continuing and which may place performance of the Contract in jeopardy if not corrected, will be reported to County's Board of Supervisors (Board) and listed in the appropriate contractor performance database. The report to the Board will include improvement/corrective action measures taken by the County and Contractor. If improvement does not occur consistent with corrective action measures, the County may terminate the Contract or impose other penalties as specified in the Contract for Quality Assurance.

### **11.1 Monthly Meetings**

Contractor is required to attend monthly meetings with County Project Manager. Contractor may be required to attend additional meetings to discuss deficiencies or Contract issues within 24-hour notice.

### **11.2 Contract Discrepancy Report (CDR)**

Notification of a Contract discrepancy will be made to Contractor's Project Manager as soon as possible whenever a Contract discrepancy is identified. The problem must be resolved within a time period established by the County.

The notification may be followed with a formal Contract Discrepancy Report (CDR), as provided in Attachment 1 (Contract Discrepancy Report), to this SOW, at the discretion of County Project Manager. The CDR will indicate the Contract discrepancy, Contractor's response, and the correction due date for each discrepancy noted.

Upon receipt of the CDR, Contractor is required to respond in writing to County Project Manager within five business days, acknowledging the reported discrepancies or presenting contrary information. A plan for

correction of all performance deficiencies identified in the CDR must be submitted to County Project Manager within ten business days. If additional time will be required to complete the correction(s), this must also be indicated in the response. Approval of any additional time for completion will be at the County's discretion.

### **11.3 County Observations**

In addition to Departmental contracting staff, other County employees may observe performance, activities, and review documents relevant to the Contract at any time during normal business hours. However, these employees may not unreasonably interfere with Contractor's performance.

## **12.0 PERFORMANCE REQUIREMENTS SUMMARY**

All listings of Services used in SOW Attachment 4 (Performance Requirements Summary (PRS)), are intended to be completely consistent with the Contract and this SOW, and are not meant in any case to create, extend, revise, or expand any obligation of Contractor beyond that defined in the Contract and this SOW.

When Contractor's performance does not conform to the requirements of the Contract, the County will have the option to apply the following non-performance remedies:

- a. Require Contractor to implement a formal corrective action plan, subject to approval by the County. In the plan, Contractor must include reasons for the unacceptable performance, specific steps to return performance to an acceptable level, and monitoring methods to prevent recurrence.
- b. Reduce payment to Contractor by a computed amount based on the damage fee(s).
- c. Reduce, suspend, or cancel the Contract for systematic, deliberate misrepresentations or unacceptable levels of performance.
- d. Failure of Contractor to comply with or satisfy the request(s) for improvement of performance or to perform the neglected Work specified within five days will constitute authorization for the County to have the Service(s) performed by others. The entire cost of such Work performed by others because of Contractor's failure to perform said Service(s), as determined by the County, must be credited to the County on Contractor's future invoice. This Paragraph does not preclude the County's right to terminate the Contract upon ten days written notice with or without cause.

**ATTACHMENT 1**  
**CONTRACTOR DISCREPANCY REPORT**

<b>CDR NUMBER</b>	<b>DATE CDR PREPARED</b>
<b>FACILITY</b>	
<b>CONTRACTOR</b>	<b>CONTRACTOR NUMBER</b>
<b>TO CONTRACTOR'S STAFF (NAME AND TITLE)</b>	<b>FROM (COUNTY STAFF NAME AND TITLE)</b>

<b>INCIDENT DETAILS</b>		
<b>DATE(S) OF INCIDENT</b>	<b>TIME(S) OF INCIDENT</b>	<b>LOCATION(S) OF INCIDENT</b>
<b>DESCRIPTION OF INCIDENT</b>		
<b>CONTRACTUAL REQUIREMENT(S) - INCLUDE AGREEMENT REFERENCES</b>		

<b>CONTRACTOR DUE DATES</b>	
1) Contractor's Written Acknowledgement of discrepancy response due within 5 business days from the date of this CDR: _____	
2) Contractor's Correction Plan of all deficiencies identified in this CDR due within 10 business days from the date of this CDR: _____	
<b>SIGNATURE OF COUNTY REPRESENTATIVE</b>	<b>DATE</b>

<b>CONTRACTOR CORRECTIVE ACTION PLAN</b>		
<b>IDENTIFY THE ROOT CAUSE OF INCIDENT AND CORRECTIVE ACTION TAKEN</b>		
<b>PLAN FOR PREVENTION OF FUTURE INCIDENTS</b>		
<b>WRITTEN NAME &amp; TITLE OF CONTRACTOR REPRESENTATIVE</b>	<b>SIGNATURE OF CONTRACTOR REPRESENTATIVE</b>	<b>DATE</b>



# County of Los Angeles · Sheriff's Department

## TRO COMPLIANCE INSPECTION

FINDINGS ↓	DATE / TIME	AREA SERGEANT ON DUTY	REFERENCE No.
	DISCUSSED WITH EMPLOYEE(S) LISTED BELOW:		FINDINGS CODE √ = MEETS EXPECTATIONS <b>X</b> = BELOW EXPECTATIONS <b>BLANK</b> = NOT INSPECTED

<input checked="" type="checkbox"/>	CELL	<span style="background-color: red; color: white; padding: 2px;">OCCUPIED</span>	<span style="background-color: green; color: white; padding: 2px;">VACANT</span>		REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)
BOOKING FRONT HOLDING CELLS — 1ST FLOOR						
101						
102						
103						
104						
105						
134						
135						
136						
137						
138						
HOLDING CELLS — 1ST FLOOR						
A						
B						
C						
CLASSIFICATION REAR — 1ST FLOOR						
114						
115						
116						
117						
118						
HOLDING CELLS — 1ST FLOOR						
1						
2						
3						

NOTIFICATION(S) FOR REPAIRS AND/OR ADDITIONAL NOTE(S) ABOUT THIS INSPECTION

BY	EMPLOYEE #	BY	EMPLOYEE #
STATION INMATE RECEPTION CENTER	SHIFT	IRC WATCH COMMANDER	EMPLOYEE #      DATE / TIME
BOOKING / CLASSIFICATION INSPECTION FORM		FILED BY      ASSIGNMENT      RETENTION & ARCHIVAL BY IRC (SUBMIT TO WC)	

# County of Los Angeles · Sheriff's Department

## TRO COMPLIANCE INSPECTION

FINDINGS ↓	DATE / TIME	AREA SERGEANT ON DUTY	REFERENCE No.
	DISCUSSED WITH EMPLOYEE(S) LISTED BELOW:		FINDINGS CODE √ = MEETS EXPECTATIONS <b>X</b> = BELOW EXPECTATIONS <b>BLANK</b> = NOT INSPECTED

<input checked="" type="checkbox"/>	CELL	<input type="checkbox"/> OCCUPIED	<input type="checkbox"/> VACANT	<input type="checkbox"/> P	<input type="checkbox"/> V	<input type="checkbox"/> R	<input type="checkbox"/> S	<input type="checkbox"/> T	REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)
CLINIC — 1ST FLOOR										
	129									
	130									
	131									
	132									
	133									
LARGE CLINIC HOLDING AREA & CLINIC OPEN AREA— 1ST FLOOR										
	208B									
	OPEN									
CLINIC — 1ST FLOOR										
	119									
	120									
	121									
	122									
	123									
	124									
	125									
N/A	126									CELL CONVERTED TO AN EXPANDED OFFICE / EXAM AREA
	127									
N/A	128									CELL CONVERTED TO HEALTH INFO MANAGEMENT OFFICE

<input checked="" type="checkbox"/>	CELL	<input type="checkbox"/> OCCUPIED	<input type="checkbox"/> VACANT	<input type="checkbox"/> P	<input type="checkbox"/> V	<input type="checkbox"/> R	<input type="checkbox"/> S	<input type="checkbox"/> T	REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)
COURT LINE "NEW SIDE" — 1ST FLOOR										
N/A	106									CELL IS CONVERTED TO STORAGE
	107									
	108									
	109									
	110									
	111									
	112									
	113									

NOTIFICATION(S) FOR REPAIRS AND/OR ADDITIONAL NOTE(S) ABOUT THIS INSPECTION

BY	EMPLOYEE #	BY	EMPLOYEE #
STATION	SHIFT	IRC WATCH COMMANDER	EMPLOYEE #      DATE / TIME
INMATE RECEPTION CENTER			
CLINIC & COURT LINE INSPECTION FORM	FILED BY	ASSIGNMENT	RETENTION & ARCHIVAL BY IRC (SUBMIT TO WC)

# County of Los Angeles · Sheriff's Department

## TRO COMPLIANCE INSPECTION

FINDING ↓	DATE / TIME		AREA SERGEANT ON DUTY		REFERENCE No.	
	DISCUSSED WITH EMPLOYEE(S) LISTED BELOW:				FINDINGS CODE √ = MEETS EXPECTATIONS <b>X</b> = BELOW EXPECTATIONS <b>BLANK</b> = NOT INSPECTED	
✓	CELL	OCCUPIED	VACANT		REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)
CUSTODY LINE — 2ND FLOOR						
	201					
	202					
	203					
	204					
	205					
	206					
	207					
	208					
	209					
	210					
	211					
	212					
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	222					
	223					
	224					
	225					
	226					
	227					
	228					
	229					
✓	CELL	OCCUPIED	VACANT		REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)
RELEASE — 2ND FLOOR						
	230					
	232					
	234					
	235					
	236					
	237					
	238					
	239					
	240					
	241					
	242					
	243					
	244					
	246					
BY _____ EMPLOYEE # _____ BY _____ EMPLOYEE # _____						
STATION INMATE RECEPTION CENTER		SHIFT		IRC WATCH COMMANDER		EMPLOYEE # _____ DATE / TIME _____
CUSTODY LINE & RELEASE INSPECTION FORM		FILED BY _____		ASSIGNMENT RETENTION & ARCHIVAL BY IRC (SUBMIT TO WC)		

County of Los Angeles · Sheriff's Department

TRO COMPLIANCE INSPECTION

FINDINGS ↓	DATE / TIME	AREA SERGEANT ON DUTY	REFERENCE No.
	DISCUSSED WITH EMPLOYEE(S) LISTED BELOW:		FINDINGS CODE √ = MEETS EXPECTATIONS <b>X</b> = BELOW EXPECTATIONS <b>BLANK</b> = NOT INSPECTED

✓	CELL	OCCUPIED	VACANT	🔒	🚫	🚰	🚰	🚰	REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)
	1									
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
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	37									
	38									
	39									

NOTIFICATION(S) FOR REPAIRS AND/OR ADDITIONAL NOTE(S) ABOUT THIS INSPECTION

BY	EMPLOYEE #	BY	EMPLOYEE #
STATION	SHIFT	IRC WATCH COMMANDER	EMPLOYEE #
INMATE RECEPTION CENTER		DATE / TIME	
"OLD SIDE IRC" INSPECTION FORM		FILED BY	ASSIGNMENT
		PATROL—INACTIVE (TRACKING ONLY)	

County of Los Angeles · Sheriff's Department

TRO COMPLIANCE INSPECTION

FINDINGS ↓	DATE / TIME		AREA SERGEANT ON DUTY				REFERENCE No.			
	DISCUSSED WITH EMPLOYEE(S) LISTED BELOW:				FINDINGS CODE √ = MEETS EXPECTATIONS    X = BELOW EXPECTATIONS    BLANK = NOT INSPECTED					
✓	CELL	OCCUPIED	VACANT					REPAIR NEEDED	CORRECTIVE ACTIONS TAKEN / NOTE(S)	
	A									
	B									
	C									
	D									
	E									
	F									
	G									
	H									
	I									
	K									
	L									
	M									
NOTIFICATION(S) FOR REPAIRS AND/OR ADDITIONAL NOTE(S) ABOUT THIS INSPECTION										
BY		EMPLOYEE #				BY		EMPLOYEE #		
STATION		SHIFT		IRC WATCH COMMANDER		EMPLOYEE #		DATE / TIME		
INMATE RECEPTION CENTER										
"OLD SIDE IRC" INSPECTION FORM		FILED BY		ASSIGNMENT		RETENTION & ARCHIVAL BY IRC (SUBMIT TO WC)				

County of Los Angeles · Sheriff's Department

TRO COMPLIANCE INSPECTION

OPTIONAL DETAILS / NARRATIVE — CONTINUED FROM INSPECTION FORM(S)

REFERENCE No.

FURTHER INFORMATION ABOUT ANY REPORTED CONCERN(S)

**Sheriff's Department  
Staffing and Facility Specification Sheet**

<b>Region</b>	Facility No. 1
<b>Department/Facility</b>	Sheriff / Twin Towers Correctional Facility (TTCF)
<b>Address</b>	450 Bauchet St. Los Angeles Ca. 90012

Hours of Operation				Days of Operation		
24 hours				Monday – Sunday (Mon-Sun)		
CURRENT STAFFING	CUSTODIANS			SUPERVISOR		
	NO.	HOURS	SHIFT	NO.	HOURS	SHIFT
Day (Mon-Sun)	4	8	0500 – 1300			
Afternoon (Mon-Sun)	4	8	1300 – 2100	1	8	1300-2100

<b>FACILITY SPECIFICATIONS</b>	
Gross Square Footage	1,500,000
User Square Footage	1,500,000
Staff in Building	1,000
Approximate Number of Persons Entering/Exiting Building Per Month	90,000
Number of Floors	16
Number of Stairwells	16
Number of Elevators	22
Light Fixtures	10,000 +
Number of Parking Lots	4
Number of Detention/Holding Cells	2,300
Total Number of Paper Towel Dispensers	300
Total Number of Soap Dispensers	300
Total Number of Sinks	2,600
Number of Kitchenettes	10
<b>Number of Restrooms</b> (Including Jury rooms/Judges' chambers)	80
Number of Toilets	2,600
Number of Urinals	75
Number of Showers	315

<b>RUBBISH/TRASH REMOVAL</b>	9,500 tons
<b>WINDOW CLEANING</b>	
Interior Windows	50
Interior Partition Glass/Doors	15,000

**Sheriff's Department  
Staffing and Facility Specification Sheet**

<b>INMATE HOUSING LOCATION</b>			
<b>TTCF Specifications</b>		<b>Contract Staff Suggested</b>	
Module 121	Trustee housing	1	24 open/locked cells and hallway. Contractor must provide Daily Cleaning 7 days a week.
Module 131	MOH/EBI ,K6-B (Dorm housing- no cells)	2	Staging area and indoor recreation areas. Contractor must provide Daily Cleaning 7 days a week.
Module 132	HOH	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 141	FIP Step Down	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 142	MOH K-10	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 151	HOH K6G/K6Y	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 152	HOH	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 161	HOH	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 162	HOH	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.



**Sheriff's Department  
Staffing and Facility Specification Sheet**

Module 171	HOH	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells Contractor must provide Daily Cleaning 7 days a week.
Module 172	HOH INTAKE	4	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 211	GP housing	1	24 open/locked cells and hallways. Contractor must provide Daily Cleaning 7 days a week.
Module 232	ADA	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 241	HOH INTAKE/COVID PUI	4	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 242	HOH INTAKE	4	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor provide Daily Cleaning 7 days a week
Module 251	HOH INTAKE	4	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 252	MOH K10/ HOH	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 261	EMH (ENHANCED MENTAL HEALTH)	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells Contractor must provide Daily Cleaning 7 days a week.
Module 262	HOH/ HOH DORM (PILOT)	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.

**Sheriff's Department  
Staffing and Facility Specification Sheet**

Module 271	MOH EBI/ HOH/HOH INTAKE	2	96 open/locked cells, staging area, indoor recreation areas, and biohazard cells. Contractor must provide Daily Cleaning 7 days a week.
Module 272	ADA (Dorm housing- no cells)	2	Staging area and indoor recreation areas. Contractor must provide Daily Cleaning 7 days a week.



**Sheriff's Department  
Staffing and Facility Specification Sheet**

<b>REGION</b>	<b>FACILITY NO. 2</b>
<b>DEPARTMENT/FACILITY</b>	Sheriff/Inmate Reception Center (IRC)
<b>ADDRESS</b>	450 Bauchet St. Los Angeles Ca. 90012

<b>HOURS OF OPERATION</b>	<b>DAYS OF OPERATION</b>
24 hours	Monday – Sunday (Mon-Sun)

CURRENT STAFFING	CUSTODIANS			SUPERVISOR		
	NO.	HOURS	SHIFT	NO.	HOURS	SHIFT
Day (Mon-Sun)	3	8	0700 – 1500	1	8	0700-1530
Afternoon (Mon-Sun)	3	8	1500 – 2300			
Night (Mon-Sun)	3	8	2300 – 0700			
FACILITY SPECIFICATIONS						
Gross Square Footage						700,000
User Square Footage						700,000
Staff in Building						Approximately 681
Approximate Number of Persons Entering/Exiting Building Per Month						11,000
Number of Floors						2 IRC Proper 1 IRC Old Side
Number of Stairwells						3
Number of Elevators						1
Light Fixtures						>9,000
Number of Parking Lots						None
Number of Detention/Holding Cells						229
Total Number of Paper Towel Dispensers						20
Total Number of Soap Dispensers						249
Total Number of Sinks						249
Number of Restrooms (Including Jury rooms/Judges' chambers)						249
Number of Toilets						249
Number of Urinals						230
Number of Showers						2 each containing 30 shower heads
RUBBISH/TRASH REMOVAL						6,000 pounds Monthly
WINDOW CLEANING						
Interior Windows			128			
Interior Partition Glass/Doors			229			

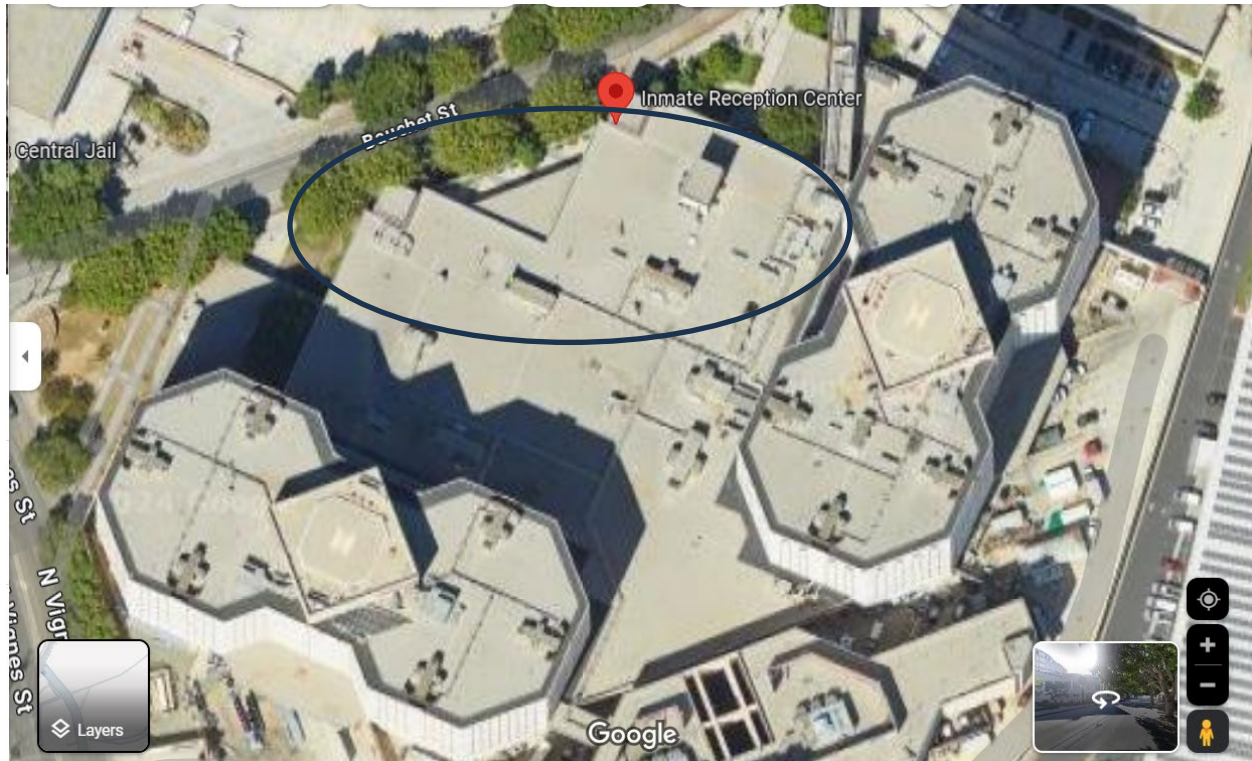
<b>DESCRIBE CLEANING SPECIAL CLEANING OR OPERATIONAL REQUIREMENTS</b>
The IRC specifications noted include the IRC Proper, IRC Old Side, and all areas where professional staff occupy. The IRC Old Side is in Men's Central Jail.

**Inmate Reception Center**

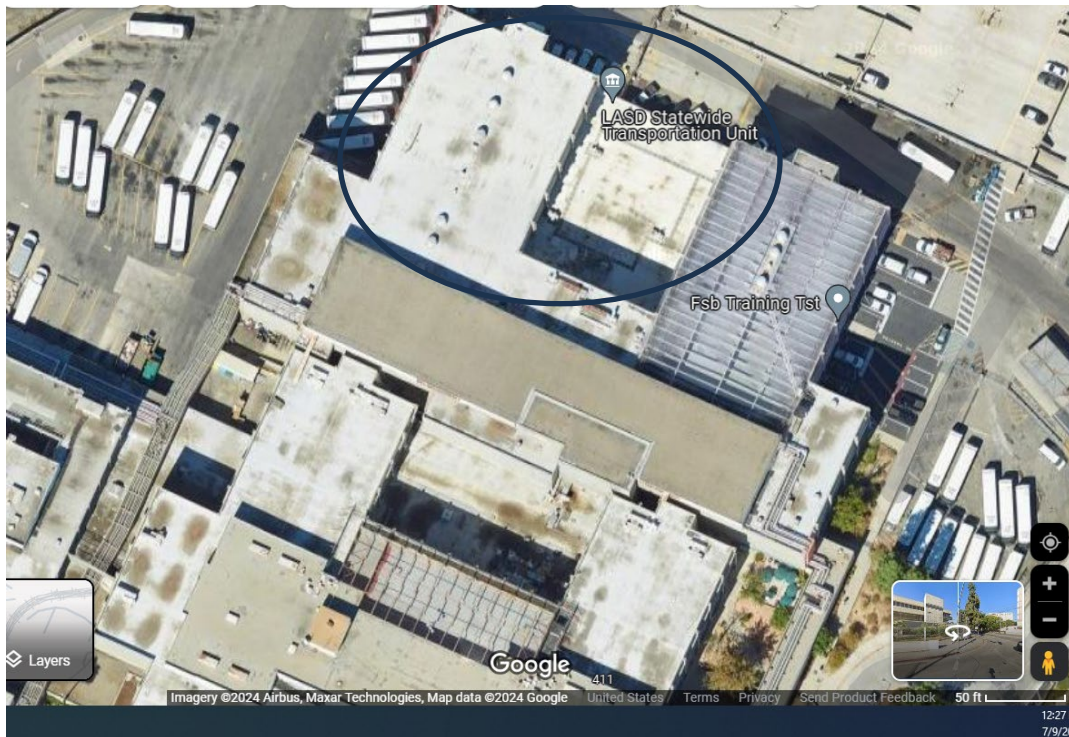
County of Los Angeles  
Sheriff's Department



## Sheriff's Department Staffing and Facility Specification Sheet



**Old Side IRC**



## Sheriff's Department Staffing and Facility Specification Sheet

<b>REGION</b>	<b>FACILITY NO. 3</b>
<b>DEPARTMENT/FACILITY</b>	Sheriff/Century Regional Detention Facility
<b>ADDRESS</b>	11705 S. Alameda Street, Lynwood Ca 90262

<b>HOURS OF OPERATION</b>	<b>DAYS OF OPERATION</b>
24 hours	Monday – Sunday (Mon-Sun)

CURRENT STAFFING	CUSTODIANS			SUPERVISOR		
	NO.	HOURS	SHIFT	NO.	HOURS	SHIFT
Day (Mon-Sun)	4	8	0600 – 1400	1	8	0800-1600
Afternoon (Mon-Sun)	3	8	1400 – 2200			
Nights (Mon-Sun)	3	8	2200 – 0600	1	8	1900-0300

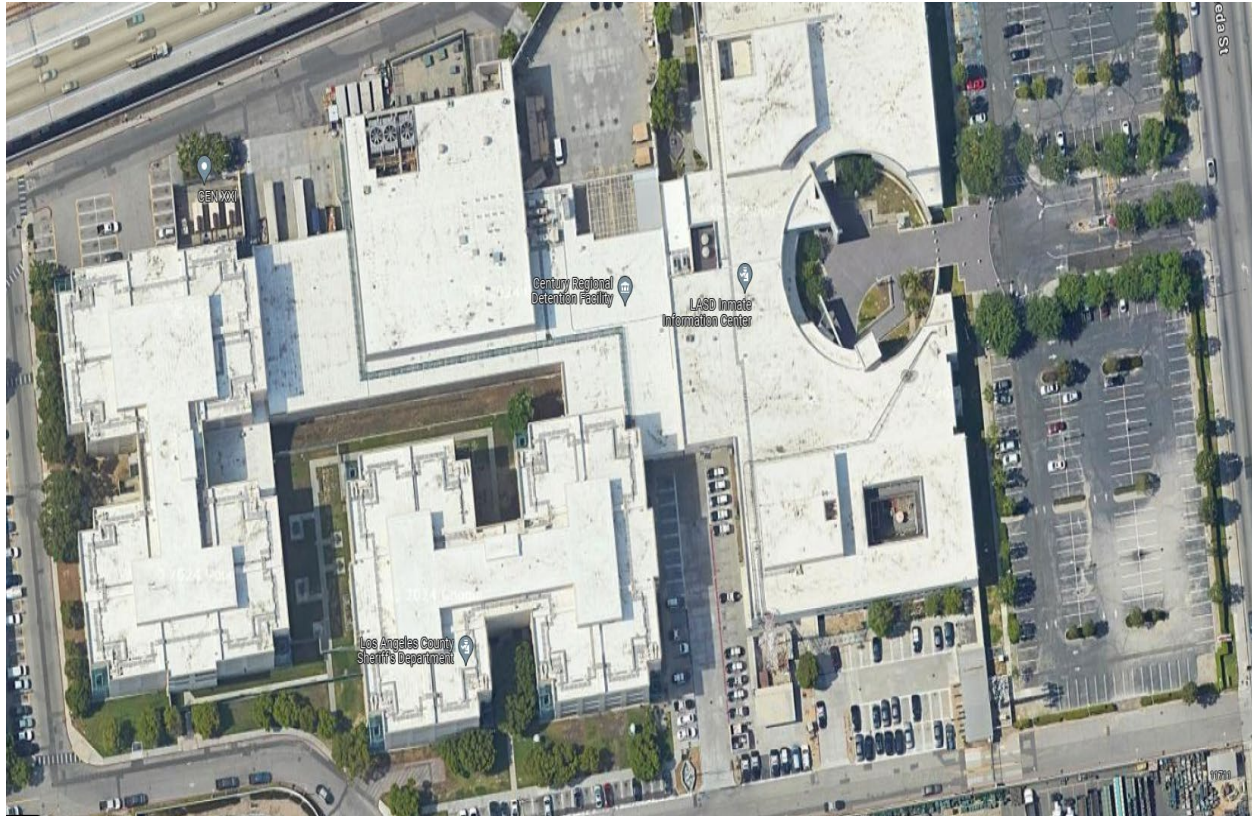
FACILITY SPECIFICATIONS	
Gross Square Footage	544,000 sq. ft. Justice Center 448,422 sq. ft. CRDF only
User Square Footage	448,422 sq. ft.
Staff in Building	Day: Approx. 350 Afternoon: Approx. 300 Night: Approx. 150
Approximate Number of Persons Entering/Exiting Building Per Month	30 (200 inmates) = 6000 inmates per month
Number of Floors	6
Number of Stairwells	18
Number of Elevators	08
Light Fixtures	75,000
Number of Parking Lots	1 (531 spaces)
Number of Detention/Holding Cells	964 (includes IRC)
Total Number of Paper Towel Dispensers	150
Total Number of Soap Dispensers	95
Total Number of Sinks	1,000
Number of Kitchenettes	5
<b>Number of Restrooms</b> (Including Jury rooms/Judges' chambers)	20
Number of Toilets	1,000
Number of Urinals	20
Number of Showers	200
<b>RUBBISH/TRASH REMOVAL</b>	10 Tons
<b>WINDOW CLEANING</b>	
Interior Windows	30
Interior Partition Glass/Doors	5,000

**Sheriff's Department  
Staffing and Facility Specification Sheet**

<b>INMATE HOUSING LOCATION</b>		
<b>CRDF Specifications</b>	<b>Contract</b>	<b>Staff Suggested</b>
CRDF Intake (Reception)	AM: 2 PM: 2 EM: 1	9 – Locked Holding Cells, 3 – Bus Bays (One bus bay is being used for inmate searches.), Release Area, and medical office. Contains a staff restroom. Contractor to provide daily cleaning 7 days a week.
CRDF 1400 Intake Module	AM: 2 PM: 2 EM: 1	3 – Pods. 48 – Locked cells total. 1 – Open Room. Cell turnover is consistent meaning cleaning of the same cell is required. The dayroom for two pods contains additional inmate beds. Contains a staff restroom. Contractor to provide daily cleaning 7 days a week.
Century Station Lobby	AM: 2 PM: 2 EM: 1	Century Station Lobby and Kenneth Hall Auditorium, containing a public restroom. This is a high traffic area with a transient population. Contractor to provide daily cleaning 7 days a week.
CRDF Visiting	AM: 2 PM: 2 EM: 1	CRDF Visiting area and Visiting Booths. Contractor to provide daily cleaning 7 days a week, containing a public restroom and staff restroom.



## Sheriff's Department Staffing and Facility Specification Sheet



## Sheriff's Department Staffing and Facility Specification Sheet

<b>REGION</b>	<b>FACILITY NO. 4</b>
<b>DEPARTMENT/FACILITY</b>	MALIBU SHERIFF'S SUBSTATION
<b>ADDRESS</b>	23555 CIVIC CENTER WAY, MALIBU 90265

<b>HOURS OF OPERATION</b>	<b>DAYS OF OPERATION: 7 DAYS</b>
24 hours	Services Needed: Monday, Wednesday, Saturday (Mon, Wed, Sat)

CURRENT STAFFING	CUSTODIANS			SUPERVISOR		
	NO.	HOURS	SHIFT	NO.	HOURS	SHIFT
Day (Mon, Wed, Sat)	1	8	0800-1600			
FACILITY SPECIFICATIONS						
Gross Square Footage					29,053	
User Square Footage					5,818	
Staff in Building					20-60	
Approximate Number of Persons Entering/Exiting Building Per Month					600	
Number of Floors					1	
Number of Stairwells					0	
Number of Elevators					0	
Light Fixtures					100	
Number of Parking Lots					1 (Sheriff secured)	
Number of Detention/Holding Cells					4	
Total Number of Paper Towel Dispensers					7	
Total Number of Soap Dispensers					7	
Total Number of Sinks					9 (includes cells)	
Number of Kitchenettes					1	
Number of Restrooms (Including Jury rooms/Judges' chambers)					7 (includes cells)	
Number of Toilets					8 (includes cells)	
Number of Urinals					1	
Number of Showers					1	
RUBBISH/TRASH REMOVAL					15-20 containers	
WINDOW CLEANING						
Interior Windows			20	Exterior Windows (Maximum Height Requirement 16' 3")		10
Interior Partition Glass/Doors			2	(main lobby has storefront and security glass)		



# Sheriff's Department Staffing and Facility Specification Sheet

## Malibu Substation



**Sheriff's Department  
Staffing and Facility Specification Sheet**

<b>REGION</b>	<b>FACILITY NO. 5</b>
<b>DEPARTMENT/FACILITY</b>	OLD SANTA CLARITA VALLEY STATION
<b>ADDRESS</b>	23740 MAGIC MOUNTAIN PARKWAY, SANTA CLARITA, 91355

<b>HOURS OF OPERATION</b>	<b>DAYS OF OPERATION: 5 DAYS</b>
24 hours	Services Needed: Monday, Wednesday, Saturday (Mon, Wed, Sat)

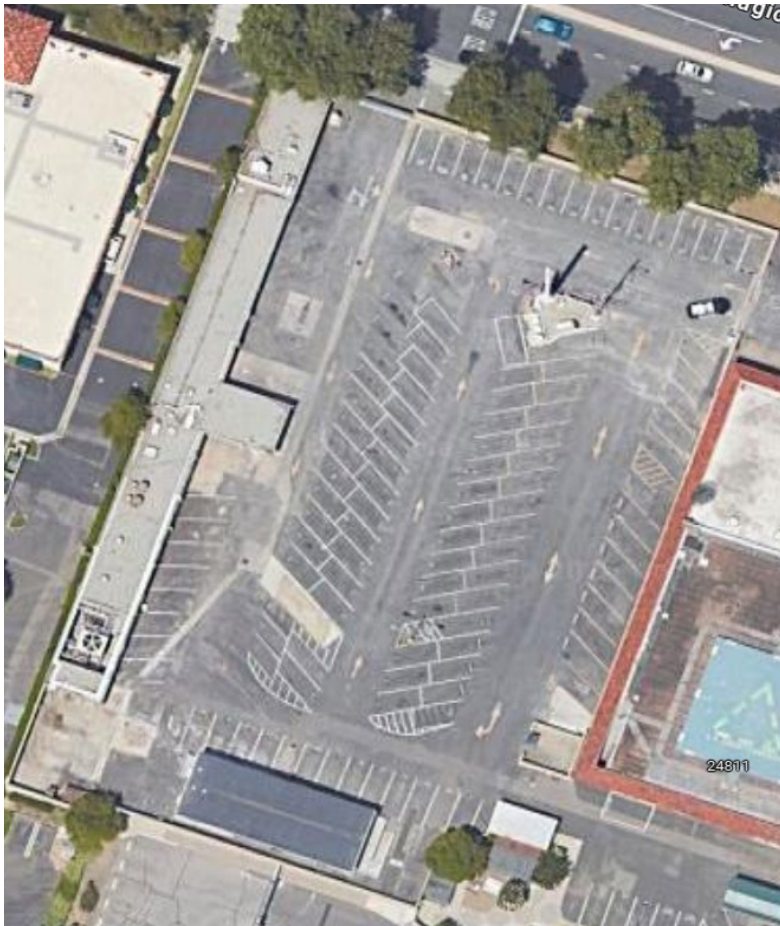
CURRENT STAFFING	CUSTODIANS			SUPERVISOR		
	NO.	HOURS	SHIFT	NO.	HOURS	SHIFT
Day (Mon, Wed, Sat)	1	8	0800-1600			
FACILITY SPECIFICATIONS						
Gross Square Footage					26,352	
User Square Footage (Partial Building + Trailer)					11075 + 1940 sq. ft,0	
Staff in Building + Trailer					20-60	
Approximate Number of Persons Entering/Exiting Building Per Month					1800 (employees walking in and out)	
Number of Floors					2 (ground and basement)	
Number of Stairwells in Building					2	
Number of Elevators					0	
Light Fixtures					200	
Number of Parking Lots (Visitor & Secured) Services to sweep and pick up trash 47,000 sq. ft. Visitor Parking 6,000sq.ft					2 (Public and Sheriff secured)	
Number of Detention/Holding Cells					11 (rated capacity of 48)	
Total Number of Paper Towel Dispensers					24	
Total Number of Soap Dispensers					18	
Total Number of Sinks					29 (includes cells)	
Number of Kitchen Areas					1	
Number of Kitchenettes					2 (Building + Trailer)	
Number of Restrooms (Including Jury rooms/Judges' chambers)					20 (includes cells)	
Number of Toilets					26 (includes cells)	
Number of Urinals					7	
Number of Showers					3	
RUBBISH/TRASH REMOVAL					30-40 containers	
WINDOW CLEANING						
Interior Windows			30	Exterior Windows (Maximum Height Requirement 10')		23
Interior Partition Glass/Doors			3	(main lobby has storefront and security glass)		

**Sheriff's Department  
Staffing and Facility Specification Sheet**

**Old Santa Clarita – Trailer**



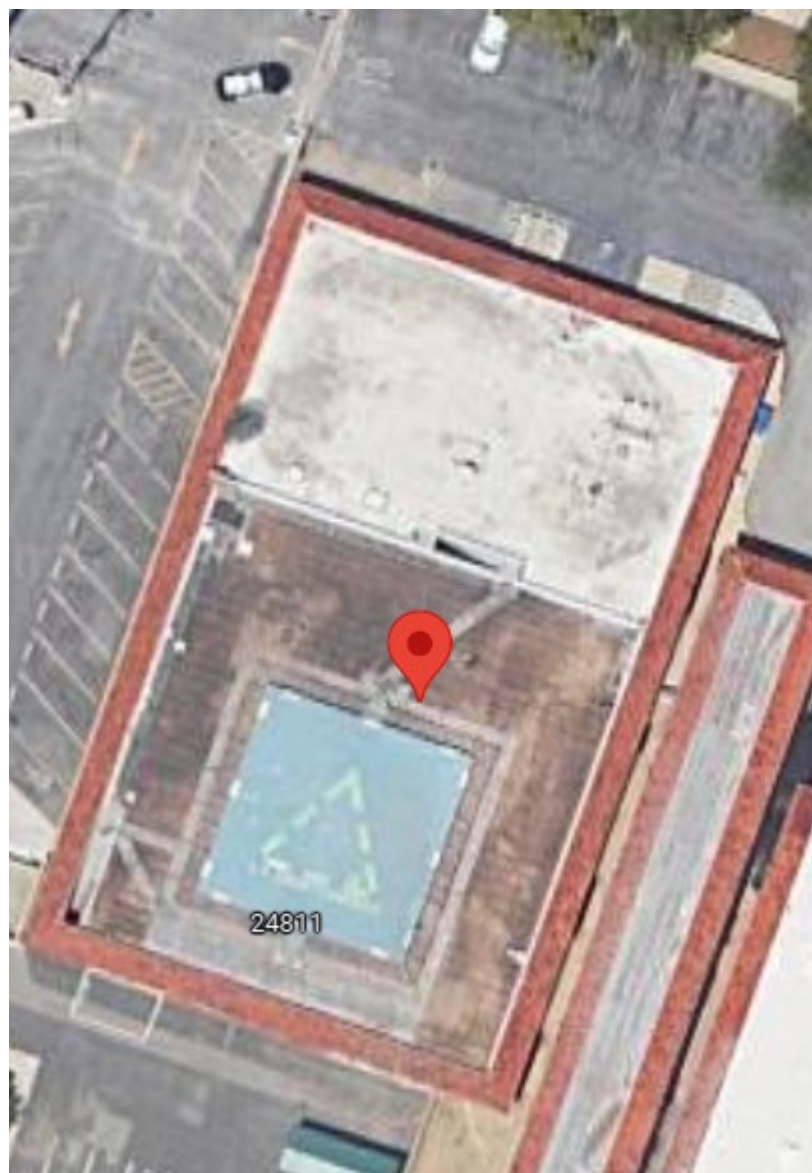
**Old Santa Clarita – Secured Parking Lot**





**Sheriff's Department  
Staffing and Facility Specification Sheet**

**Old Santa Clarita – Station Office**



**Sheriff's Department  
Staffing and Facility Specification Sheet**

<b>REGION</b>	<b>FACILITY NO. 6</b>
<b>DEPARTMENT/FACILITY</b>	UNIVERSAL SHERIFF'S SUBSTATION
<b>ADDRESS</b>	3900 LANKERSHIM, BLDG 7572 UNIVERSAL CITY, LOS ANGELES, 91608

<b>HOURS OF OPERATION</b>	<b>DAYS OF OPERATION: 7 DAYS</b>
24 hours	Services Needed: Monday, Wednesday, Saturday (Mon, Wed, Sat)

CURRENT STAFFING	CUSTODIANS			SUPERVISOR		
	NO.	HOURS	SHIFT	NO.	HOURS	SHIFT
Day (Mon, Wed, Sat)	1	8	0800-1600			
FACILITY SPECIFICATIONS						
Gross Square Footage					14,424	
User Square Footage					1,931 (temp holding, report writing and armory areas only)	
Staff in Building					20-60	
Approximate Number of Persons Entering/Exiting Building Per Month					600	
Number of Floors					0	
Number of Stairwells					0	
Number of Elevators					0	
Light Fixtures					21	
Number of Parking Lots					2	
Number of Detention/Holding Cells					2	
Total Number of Paper Towel Dispensers					2	
Total Number of Soap Dispensers					2	
Total Number of Sinks					4	
Number of Kitchenettes					1	
Number of Restrooms (Including Jury rooms/Judges' chambers)					2	
Number of Toilets					2	
Number of Urinals					0	
Number of Showers					0	
RUBBISH/TRASH REMOVAL					5-10 containers	
WINDOW CLEANING						
Interior Windows			16	Exterior Windows (Maximum Height Requirement 7')		2
Interior Partition Glass/Doors						

# Sheriff's Department Staffing and Facility Specification Sheet

## Universal Substation



**PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHART**

<b>REFERENCE/REQUIRED SERVICES</b>	<b>STANDARD OF PERFORMANCE</b>	<b>MONITORING METHOD</b>	<b>DEDUCTIONS/FEEES TO BE ASSESSED</b>
SOW: Paragraph 2.0 (Days and Hours of Work)	Contractor must provide 24/7 Services in accordance with the days and hours of operations.	Inspection & Observation	\$100 per occurrence
SOW: Paragraph 3.1.9 General Custodial Services (Work Requirements)	Contractor's employees and/or sub-contractors are prohibited from bringing the following into any of the Facilities: <ul style="list-style-type: none"> <li>a. Visitors,</li> <li>b. Any cellular telephones or devices, cameras or video or audio recording equipment,</li> <li>c. Any form of weapons or contraband, and/or,</li> <li>d. Any alcohol or drugs or be under the influence of alcohol/drugs.</li> </ul>	Inspection & Observation	\$500 per occurrence
SOW: Paragraph: 3.1.10 General Custodial Services (Work Requirements)	Contractor and Contractor's employees and/or subcontractor(s) must not conduct nor allow to be conducted, tours or other unauthorized visits by any person not previously approved by County Project Director.	Inspection & Observation	\$300 per occurrence
SOW: Paragraph: 7.1.3 & 7.1.4 (Contractor Employees)	Contractor is required to provide all labor, uniforms with the company logo, badges, supervision, management, and any other goods and/or services that may be needed for the provision of Services.	Inspection & Observation	\$100 per occurrence

**PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHART**

<b>REFERENCE/REQUIRED SERVICES</b>	<b>STANDARD OF PERFORMANCE</b>	<b>MONITORING METHOD</b>	<b>DEDUCTIONS/FEEES TO BE ASSESSED</b>
SOW: Paragraph: 7.3 (Special Training Requirements)	Contractor must provide training as described in Contractor's Training and Safety program, including Infection Control, Public Safety (fire, electrical, disaster), Employee right-to-know (hazards and other OSHA risks associated with provision of services) and the Health Insurance Portability and Accountability Act (HIPAA).	Provide written documentation	\$100 per day, until written documentation is received
SOW: Paragraph: 7.4.1 (Approval of Contractor's Employees)	County's approval of employees.	Inspection & Observation	\$100 per occurrence
SOW: Paragraph: 7.4.3 (Approval of Contractor's Employees)	All Contractor's staff must undergo and pass background checks prior to performing Services under the Contract.	Inspection & Observation	\$100 per occurrence
SOW: Paragraph: 7.4.8 (Approval of Contractor's Subcontractors)	Contractor must obtain the County's written approval prior to subcontracting any of its Work requirements.	Inspection & Observation	\$100 per occurrence; possible termination for default of Contract
SOW: Paragraph: 7.6.2 (Contractor Maintenance of County-Furnished Equipment)	Contractor is responsible for all keys issued to its employees. At no time are the keys to be duplicated by Contractor or taken home.	Inspection & Observation	\$100 per lost key/keycard. Contractor pays for rekeying of facility due to lost keys



**PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHART**

<b>REFERENCE/REQUIRED SERVICE</b>	<b>STANDARD OF PERFORMANCE</b>	<b>MONITORING METHOD</b>	<b>DEDUCTIONS/FEEES TO BE ASSESSED</b>
Contract: Paragraph 7.2 Contractor's Project Manager and SOW 7.2.2	Provide a Project Manager accessible during all hours of shift coverage, including holidays. Notify County of changes to Project Manager.	Inspection & Observation	\$100 per day, per infraction until corrected
Contract: Paragraph 7.3 Approval of Contractor's Staff	County's approval of staff.	Inspection and Observation	\$100 per day, per infraction until corrected
Contract: Subparagraph 7.4.3 Custodial Personnel	Removal of employee immediately upon County	Inspection and Observation	\$100 per day, per infraction until corrected
Contract: Paragraph 7.4 and SOW Section 7.4.1 Contractor to ensure all Contractor's Staff ID Badges	Employees wear County ID badges. Contract employees may not work at a County Facility until background and badging are completed.	Inspection and Observation	\$100 per day, per infraction until corrected
Contract: Paragraph 7.4.2 Contractor's Staff Identification/ ISD ID Badges	Contractor to return an employee's County ID badge to the County's Project Manager on the next business day after the employee has terminated employment or is removed from working at a County facility.	Inspection and Observation	\$100 per badge not returned
Contract: Paragraph 7.4.3 Contractor's Staff Identification/ County ID Badges	If County requests the removal of Contractor's staff, Contractor is responsible to retrieve and immediately return to County's Project Manager the Contractor's staff's County ID badge at the time of removal from working on the Contract.	Inspection and Observation	\$100 per badge not returned
Contract: Paragraph 7.5.1 Background and Security Investigations	Contractor's staff must pass background checks. Fees at expense of Contractor.	Inspection and Observation	\$100 per day, per infraction until corrected
Contract: Paragraph 7.5.2 Background and Security Investigations	Contractor's staff not passing background checks are not to work at County Facilities and shall be removed from County facilities.	Inspection and Observation	\$100 per day, per infraction until corrected

**PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHART**

<b>REFERENCE/REQUIRED SERVICE</b>	<b>STANDARD OF PERFORMANCE</b>	<b>MONITORING METHOD</b>	<b>DEDUCTIONS/FEEES TO BE ASSESSED</b>
Contract: Paragraph 8.24 General Insurance Requirements	Compliance with Contract Insurance Requirements.	Receipt of document	\$100 per occurrence; possible termination for default of contract.
Contract: Paragraph 8.34 Notices	Contractor to submit notices of changes in office information to County.	Receipt of document	\$100 per notice not made
Contract: Paragraph 8.38 Record Retention & Inspection/Audit Settlement	Contractor to maintain all required documents as specified in Subparagraph 8.38.	Inspection of files	\$100 per occurrence; possible termination for default of contract.
Contract: Paragraph 8.40 Subcontracting	Contractor shall obtain County's written approval prior to subcontracting any work.	Inspection & Observation	\$100 per occurrence; possible termination for default of contract
Contract: Paragraph 9.1 Contractor's Compliance with Living Wage	Contractor to be in compliance with County's Living Wage Program.	Inspection & Observation	\$100 per occurrence; possible termination for default of contract.
Contract: Subparagraph 9.6 Contractor's Compliance with Advancing High Road Jobs Initiative	Contractor to be in compliance with County's High Road Jobs Initiative.	Semi-annual Report	\$100 per occurrence; possible termination for default of contract.

[illegible]

PRICING SCHEDULE  
REGION 23

Exhibit B

FAC. NO.	BIS No.	FACILITY LOCATION	ADDRESS	CITY	MONTHLY COST EFFECTIVE 01/01/2026	MONTHLY COST EFFECTIVE 01/01/2027	MONTHLY COST EFFECTIVE 01/01/2028	MONTHLY COST EFFECTIVE 01/01/2029 AND BEYOND
1		Sheriff/ Twin Towers Correctional Facility (TTCF)	450 Bauchet St.	Los Angeles				
		General Custodial Services Provided within Hours/Days of Operation			\$ 75,498.93	\$ 77,763.90	\$ 80,096.82	\$ 82,499.72
		a. Module Floors and Inmate Cells (Paragraph 3.3 to the SOW)			\$ 30,199.57	\$ 31,105.56	\$ 32,038.73	\$ 32,999.89
		b. B-Interior (Paragraph 3.4 to the SOW)			\$ 4,529.94	\$ 4,665.83	\$ 4,805.81	\$ 4,949.98
		c. Building Entrances, Lobbies, and Hallways- Exterior, as applicable (Paragraph 3.5 to the SOW)			\$ 3,774.95	\$ 3,888.19	\$ 4,004.84	\$ 4,124.99
		d. Restrooms (Private and Public) and Showers (Paragraph 3.6 to the SOW)			\$ 18,119.74	\$ 18,663.34	\$ 19,223.24	\$ 19,799.93
		e. Offices, Conference Rooms and Control Booths (Paragraph 3.7 to the SOW)			\$ 11,324.84	\$ 11,664.58	\$ 12,014.52	\$ 12,374.96
		f. Exam Rooms, as applicable (Paragraph 3.8 to the SOW)			\$ 3,019.96	\$ 3,110.56	\$ 3,203.87	\$ 3,299.99
		g. Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable (Paragraph 3.9 to the SOW)			\$ 4,529.94	\$ 4,665.83	\$ 4,805.81	\$ 4,949.98
				TOTAL	\$ 75,498.93	\$ 77,763.90	\$ 80,096.82	\$ 82,499.72
2		Sheriff/ Inmate Reception Center (IRC)	450 Bauchet St.	Los Angeles				
		General Custodial Services Provided within Hours/Days of Operation			\$ 83,801.36	\$ 86,315.40	\$ 88,904.86	\$ 91,572.01
		a. Module Floors and Inmate Cells (Paragraph 3.3 to the SOW)			\$ 29,330.48	\$ 30,210.39	\$ 31,116.70	\$ 32,050.20
		b. B-Interior (Paragraph 3.4 to the SOW)			\$ 5,028.08	\$ 5,178.92	\$ 5,334.29	\$ 5,494.32
		c. Building Entrances, Lobbies, and Hallways- Exterior, as applicable (Paragraph 3.5 to the SOW)			\$ 4,190.07	\$ 4,315.77	\$ 4,445.24	\$ 4,578.60
		d. Restrooms (Private and Public) and Showers (Paragraph 3.6 to the SOW)			\$ 20,112.33	\$ 20,715.70	\$ 21,337.17	\$ 21,977.28
		e. Offices, Conference Rooms and Control Booths (Paragraph 3.7 to the SOW)			\$ 14,246.23	\$ 14,673.62	\$ 15,113.83	\$ 15,567.24
		f. Exam Rooms, as applicable (Paragraph 3.8 to the SOW)			\$ 4,190.07	\$ 4,315.77	\$ 4,445.24	\$ 4,578.60
		g. Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable (Paragraph 3.9 to the SOW)			\$ 6,704.11	\$ 6,905.23	\$ 7,112.39	\$ 7,325.76
				TOTAL	\$ 83,801.36	\$ 86,315.40	\$ 88,904.86	\$ 91,572.01
3		Sheriff/ Century Regional Detention Center (CRDF)	11705 S. Alameda St.	Lynwood				
		General Custodial Services Provided within Hours/Days of Operation			\$ 101,193.40	\$ 104,229.20	\$ 107,356.08	\$ 110,576.76

PRICING SCHEDULE REGION 23												
		a. Module Floors and Inmate Cells (Paragraph 3.3 to the SOW)			\$	40,477.36	\$	41,691.68	\$	42,942.43	\$	44,230.71
		b. B-Interior (Paragraph 3.4 to the SOW)			\$	6,071.60	\$	6,253.75	\$	6,441.36	\$	6,634.61
		c. Building Entrances, Lobbies, and Hallways- Exterior, as applicable (Paragraph 3.5 to the SOW)			\$	5,059.67	\$	5,211.46	\$	5,367.80	\$	5,528.84
		d. Restrooms (Private and Public) and Showers (Paragraph 3.6 to the SOW)			\$	23,274.48	\$	23,972.72	\$	24,691.90	\$	25,432.66
		e. Offices, Conference Rooms and Control Booths (Paragraph 3.7 to the SOW)			\$	14,167.08	\$	14,592.09	\$	15,029.85	\$	15,480.75
		f. Exam Rooms, as applicable (Paragraph 3.8 to the SOW)			\$	4,047.74	\$	4,169.17	\$	4,294.24	\$	4,423.07
		g. Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable (Paragraph 3.9 to the SOW)			\$	8,095.47	\$	8,338.34	\$	8,588.49	\$	8,846.14
						TOTAL	\$	101,193.40	\$	104,229.20	\$	107,356.08
4		Malibu Sheriff's Substation	23555 Civic Center Way	Malibu								
		General Custodial Services Provided within Hours/Days of Operation			\$	3,557.64	\$	3,664.37	\$	3,774.30	\$	3,887.53
		a. Module Floors and Inmate Cells (Paragraph 3.3 to the SOW)			\$	533.65	\$	549.66	\$	566.15	\$	583.13
		b. B-Interior (Paragraph 3.4 to the SOW)			\$	284.61	\$	293.15	\$	301.94	\$	311.00
		c. Building Entrances, Lobbies, and Hallways- Exterior, as applicable (Paragraph 3.5 to the SOW)			\$	249.03	\$	256.51	\$	264.20	\$	272.13
		d. Restrooms (Private and Public) and Showers (Paragraph 3.6 to the SOW)			\$	711.53	\$	732.87	\$	754.86	\$	777.51
		e. Offices, Conference Rooms and Control Booths (Paragraph 3.7 to the SOW)			\$	1,423.06	\$	1,465.75	\$	1,509.72	\$	1,555.01
		f. Exam Rooms, as applicable (Paragraph 3.8 to the SOW)			\$	142.31	\$	146.57	\$	150.97	\$	155.50
		g. Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable (Paragraph 3.9 to the SOW)			\$	213.46	\$	219.86	\$	226.46	\$	233.25
				TOTAL	\$	3,557.64	\$	3,664.37	\$	3,774.30	\$	3,887.53
5		Old Santa Clarita Valley Station/Adjacent Trailer	23740 Magic Mountain Parkway	Santa Clarita								
		General Custodial Services Provided within Hours/Days of Operation			\$	3,557.64	\$	3,664.37	\$	3,774.30	\$	3,887.53
		a. Module Floors and Inmate Cells (Paragraph 3.3 to the SOW)			\$	533.65	\$	549.66	\$	566.15	\$	583.13
		b. B-Interior (Paragraph 3.4 to the SOW)			\$	284.61	\$	293.15	\$	301.94	\$	311.00
		c. Building Entrances, Lobbies, and Hallways- Exterior, as applicable (Paragraph 3.5 to the SOW)			\$	249.03	\$	256.51	\$	264.20	\$	272.13
		d. Restrooms (Private and Public) and Showers (Paragraph 3.6 to the SOW)			\$	711.53	\$	732.87	\$	754.86	\$	777.51
		e. Offices, Conference Rooms and Control Booths (Paragraph 3.7 to the SOW)			\$	1,351.90	\$	1,392.46	\$	1,434.23	\$	1,477.26
		f. Exam Rooms, as applicable (Paragraph 3.8 to the SOW)			\$	177.88	\$	183.22	\$	188.72	\$	194.38

PRICING SCHEDULE REGION 23											
	g. Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable (Paragraph 3.9 to the SOW)			\$	249.03	\$	256.51	\$	264.20	\$	272.13
			TOTAL	\$	3,557.64	\$	3,664.37	\$	3,774.30	\$	3,887.53

6		Universal Sheriff's Substation	3900 Lankershim, Bldg 7572 Universal City	Los Angeles								
		General Custodial Services Provided within Hours/Days of Operation			\$	3,557.64	\$	3,664.37	\$	3,774.30	\$	3,887.53
		a. Module Floors and Inmate Cells (Paragraph 3.3 to the SOW)			\$	498.07	\$	513.01	\$	528.40	\$	544.25
		b. B-Interior (Paragraph 3.4 to the SOW)			\$	284.61	\$	293.15	\$	301.94	\$	311.00
		c. Building Entrances, Lobbies, and Hallways- Exterior, as applicable (Paragraph 3.5 to the SOW)			\$	284.61	\$	293.15	\$	301.94	\$	311.00
		d. Restrooms (Private and Public) and Showers (Paragraph 3.6 to the SOW)			\$	640.38	\$	659.59	\$	679.37	\$	699.76
		e. Offices, Conference Rooms and Control Booths (Paragraph 3.7 to the SOW)			\$	1,423.06	\$	1,465.75	\$	1,509.72	\$	1,555.01
		f. Exam Rooms, as applicable (Paragraph 3.8 to the SOW)			\$	142.31	\$	146.57	\$	150.97	\$	155.50
		g. Lunchrooms, Eating and Vending Areas (Excludes area operated by vendor or food preparation area), as applicable (Paragraph 3.9 to the SOW)			\$	284.61	\$	293.15	\$	301.94	\$	311.00
				TOTAL	\$	3,557.64	\$	3,664.37	\$	3,774.30	\$	3,887.53
				GRAND TOTAL	\$	271,166.62	\$	279,301.62	\$	287,680.67	\$	296,311.09

ADDITIONAL SERVICES							
SERVICE							
			RATE EFFECTIVE 01/01/2026	RATE EFFECTIVE 01/01/2027	RATE EFFECTIVE 01/01/2028	RATE EFFECTIVE 01/01/2029 AND BEYOND	
Emergencies or Call Back Work			70.75	73.58	77.26	81.13	per hour
Special Events/Programs			70.75	73.58	77.26	81.13	per hour
Facility Additions - Staffing			47.17	49.06	51.51	54.08	per hour
Custodian			47.17	49.06	51.51	54.08	per hour
Principal Custodian			47.17	49.06	51.51	54.08	per hour
Supervisor			55.6	58.87	61.81	64.9	per hour
Carpet & Floor Care as needed			0.30	0.32	0.33	0.35	per square foot
Cleaning When Someone is Sick as needed			70.75	73.58	77.26	81.13	per square foot (over 2000 sq ft)

NOTES

Contractor's rates shall be fully burdened; including supplies, equipment, and PPE.

Effective January 1, 2026 the Living Wage rate is adjusted based on the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Wage Earners and Clerical Works (CPI-W) for the Los Angeles metropolitan area the 12-month period preceding July 1 of each year.

***STAFFING AND FACILITY SPECIFICATION SHEET***

***(Attached to SOW)***

## COUNTY'S ADMINISTRATION

FACILITY: 1 TTCECONTRACT NO. [Click or tap here to enter text.](#)**COUNTY'S PROJECT DIRECTOR:**

Name: George Bernal  
Title: Captain  
Address: 450 Bauchet Street  
Los Angeles, CA 90012  
Telephone: (213) 893-5037  
E-mail Address: gsbernal@lasd.org

**COUNTY'S PROJECT MANAGER:**

Name: Christopher Lewis  
Title: Sergeant  
Address: 450 Bauchet Street  
Los Angeles, CA 90012  
Telephone: (213) 893-5189  
E-mail Address: cjlewis@lasd.org

**COUNTY'S CONTRACT ANALYST:**

Name: Rodrigo Mojarro  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3271  
E-mail Address: rmojarro@lasd.org

**COUNTY'S CONTRACT COMPLIANCE MANAGER:**

Name: Alesia Fuller  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3254  
E-mail Address: awfuller@lasd.org

**COUNTY'S PROJECT MONITOR:**

Name: Various  
Title: [Click or tap here to enter text.](#)  
Address: [Click or tap here to enter text.](#)  
[Click or tap here to enter text.](#)  
Telephone: [Click or tap here to enter text.](#)  
E-mail Address: [Click or tap here to enter text.](#)



## COUNTY'S ADMINISTRATION

FACILITY: 2 IRCCONTRACT NO. Click or tap here to enter text.**COUNTY'S PROJECT DIRECTOR:**

Name: Karen Solis  
Title: Captain  
Address: 450 Bauchet Street  
Los Angeles, CA 90012  
Telephone: (213) 893-5165  
E-mail Address: klsolis@lasd.org

**COUNTY'S PROJECT MANAGER:**

Name: Sandra Patino  
Title: Sergeant  
Address: 450 Bauchet Street  
Los Angeles, CA 90012  
Telephone: (213) 893-5262  
E-mail Address: sipatino@lasd.org

**COUNTY'S CONTRACT ANALYST:**

Name: Rodrigo Mojarro  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3271  
E-mail Address: rmojarro@lasd.org

**COUNTY'S CONTRACT COMPLIANCE MANAGER:**

Name: Alesia Fuller  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3254  
E-mail Address: awfuller@lasd.org

**COUNTY'S PROJECT MONITOR:**

Name: Various  
Title: Click or tap here to enter text.  
Address: Click or tap here to enter text.  
Click or tap here to enter text.  
Telephone: Click or tap here to enter text.  
E-mail Address: Click or tap here to enter text.

## COUNTY'S ADMINISTRATION

FACILITY: 3 CRDFCONTRACT NO. Click or tap here to enter text.**COUNTY'S PROJECT DIRECTOR:**

Name: Daniel W. Martin  
Title: Captain  
Address: 11705 S. Alameda Street  
Los Angeles, CA 90262  
Telephone: (323) 568-4601  
E-mail Address: DWMartin@lasd.org

**COUNTY'S PROJECT MANAGER:**

Name: Francine N. Rizzio  
Title: Lieutenant  
Address: 11705 S. Alameda Street  
Los Angeles, CA 90262  
Telephone: (323) 568-4727  
E-mail Address: FNRizzio@lasd.org

**COUNTY'S CONTRACT ANALYST:**

Name: Rodrigo Mojarro  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3271  
E-mail Address: rmojarro@lasd.org

**COUNTY'S CONTRACT COMPLIANCE MANAGER:**

Name: Alesia Fuller  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3254  
E-mail Address: awfuller@lasd.org

**COUNTY'S PROJECT MONITOR:**

Name: Various  
Title: Click or tap here to enter text.  
Address: Click or tap here to enter text.  
Click or tap here to enter text.  
Telephone: Click or tap here to enter text.  
E-mail Address: Click or tap here to enter text.

## COUNTY'S ADMINISTRATION

FACILITY: 4 MALIBUCONTRACT NO. Click or tap here to enter text.

## COUNTY'S PROJECT DIRECTOR:

Name: Dustin Carr  
Title: Acting Captain  
Address: 27050 Agoura Road  
Agoura Hills, CA 91301  
Telephone: 310-855-8850  
E-mail Address: dacarr@lasd.org

## COUNTY'S PROJECT MANAGER:

Name: Christopher Soderlund  
Title: Sergeant  
Address: 27050 Agoura Road  
Agoura Hills, CA 91301  
Telephone: 818-878-1808  
E-mail Address: casoder@lasd.org

## COUNTY'S CONTRACT ANALYST:

Name: Rodrigo Mojarro  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3271  
E-mail Address: rmojarro@lasd.org

## COUNTY'S CONTRACT COMPLIANCE MANAGER:

Name: Alesia Fuller  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3254  
E-mail Address: awfuller@lasd.org

## COUNTY'S PROJECT MONITOR:

Name: Various  
Title: Click or tap here to enter text.  
Address: Click or tap here to enter text.  
Click or tap here to enter text.  
Telephone: Click or tap here to enter text.  
E-mail Address: Click or tap here to enter text.

## COUNTY'S ADMINISTRATION

FACILITY: 5 OLD SCVSCONTRACT NO. Click or tap here to enter text.

## COUNTY'S PROJECT DIRECTOR:

Name: Jennifer Fang  
Title: Acting Bureau Director  
Address: 4700 Ramona Blvd. 4<sup>th</sup> Floor  
Monterey Park, CA 91754  
Telephone: 323-526-5756  
E-mail Address: jlfang@lasd.org

## COUNTY'S PROJECT MANAGER:

Name: Derrick White  
Title: Lieutenant  
Address: 11515 South Colima Road  
Whittier, CA 90604  
Telephone: 661-291-2715  
E-mail Address: dmwhite@lasd.org

## COUNTY'S CONTRACT ANALYST:

Name: Rodrigo Mojarro  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3271  
E-mail Address: rmojarro@lasd.org

## COUNTY'S CONTRACT COMPLIANCE MANAGER:

Name: Alesia Fuller  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3254  
E-mail Address: awfuller@lasd.org

## COUNTY'S PROJECT MONITOR:

Name: Various  
Title: Click or tap here to enter text.  
Address: Click or tap here to enter text.  
Click or tap here to enter text.  
Telephone: Click or tap here to enter text.  
E-mail Address: Click or tap here to enter text.

## COUNTY'S ADMINISTRATION

FACILITY: 6 UNIVERSALCONTRACT NO. Click or tap here to enter text.**COUNTY'S PROJECT DIRECTOR:**

Name: Jennifer Fang  
Title: Acting Bureau Director  
Address: 4700 Ramona Blvd. 4<sup>th</sup> Floor  
Monterey Park, CA 91754  
Telephone: 323-526-5756  
E-mail Address: jlfang@lasd.org

**COUNTY'S PROJECT MANAGER:**

Name: Christopher Chung  
Title: Deputy  
Address: 780 N. San Vicente Blvd.  
West Hollywood, CA 90069  
Telephone: 310-855-0850  
E-mail Address: chchung@lasd.org

**COUNTY'S CONTRACT ANALYST:**

Name: Rodrigo Mojarro  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3271  
E-mail Address: rmojarro@lasd.org

**COUNTY'S CONTRACT COMPLIANCE MANAGER:**

Name: Alesia Fuller  
Address: 211 W. Temple Street  
Los Angeles, California 90012  
Telephone: 213-229-3254  
E-mail Address: awfuller@lasd.org

**COUNTY'S PROJECT MONITOR:**

Name: Various  
Title: Click or tap here to enter text.  
Address: Click or tap here to enter text.  
Click or tap here to enter text.  
Telephone: Click or tap here to enter text.  
E-mail Address: Click or tap here to enter text.

## CONTRACTORS ADMINISTRATION

CONTRACTOR'S NAME: UNISERVE Facilities Services

CONTRACT NO.: [Click or tap here to enter text.](#)

**CONTRACTOR'S PROJECT MANAGER:**

Name: Miguel Terriquez  
Title: Area Manager  
Address: 2363 South Atlantic Blvd  
Commerce, CA 90040  
Telephone: 213-533-1000  
E-mail Address: mterriquez@uniservecorp.com

**CONTRACTOR'S AUTHORIZED OFFICIAL(S):**

Name: Anthony Santana  
Title: COO  
Address: 2363 South Atlantic Blvd  
Commerce, CA 90040  
Telephone: 213-533-1000  
E-mail Address: asantana@uniservecorp.com

Name: Eugene Hwang  
Title: Managing Director  
Address: 2363 South Atlantic Blvd  
Commerce, CA 90040  
Telephone: 213-533-1000  
E-mail Address: ehwang@uniservecorp.com

**NOTICES TO CONTRACTOR:**

Name: Anthony Santana  
Title: COO  
Address: 2363 South Atlantic Blvd  
Commerce, CA 90040  
Telephone: 213-533-1000  
E-mail Address: asantana@uniservecorp.com

POSITION: Managing Director

# THERE'S A BETTER CHOICE. SAFELY SURRENDER YOUR BABY.

Any fire station. Any hospital. Any time.



1.877.222.9723

BabySafeLA.org

No shame | No blame | No names





Some parents of newborns can find themselves in difficult circumstances. Sadly, babies are sometimes harmed or abandoned by parents who feel that they're not ready or able to raise a child. Many of these mothers or fathers are afraid and don't know where to turn for help.

This is why California has a Safely Surrendered Baby Law, which gives parents the choice to legally leave their baby at any hospital or fire station in Los Angeles County.

### FIVE THINGS YOU NEED TO KNOW ABOUT BABY SAFE SURRENDER

- 1 Your newborn can be surrendered at any hospital or fire station in Los Angeles County up to 72 hours after birth.
- 2 You must leave your newborn with a fire station or hospital employee.
- 3 You don't have to provide your name.
- 4 You will only be asked to voluntarily provide a medical history.
- 5 You have 14 days to change your mind; a matching bracelet (parent) and anklet (baby) are provided to assist you if you change your mind.

No shame | No blame | No names



### ABOUT THE BABY SAFE SURRENDER PROGRAM

In 2002, a task force was created under the guidance of the Children's Planning Council to address newborn abandonment and to develop a strategic plan to prevent this tragedy.

Los Angeles County has worked hard to ensure that the Safely Surrendered Baby Law prevents babies from being abandoned. We're happy to report that this law is doing exactly what it was designed to do: save the lives of innocent babies. Visit [BabySafeLA.org](http://BabySafeLA.org) to learn more.

No shame | No blame | No names

ANY FIRE STATION.  
ANY HOSPITAL.  
ANY TIME.

1.877.222.9723  
[BabySafeLA.org](http://BabySafeLA.org)

THERE'S A  
BETTER CHOICE.  
SAFELY SURRENDER  
YOUR BABY.



No shame | No blame | No names





## FROM SURRENDER TO ADOPTION: ONE BABY'S STORY

Los Angeles County firefighter Ted and his wife Becki were already parents to two boys. But when they got the call asking if they would be willing to care for a premature baby girl who'd been safely surrendered at a local hospital, they didn't hesitate.

Baby Jenna was tiny, but Ted and Becki felt lucky to be able to take her home. "We had always wanted to adopt," Ted says, "but taking

home a vulnerable safely surrendered baby was even better. She had no one, but now she had us. And, more importantly, we had her."

Baby Jenna has filled the longing Ted and Becki had for a daughter—and a sister for their boys. Because her birth parent safely surrendered her when she was born, Jenna is a thriving young girl growing up in a stable and loving family.

## ANSWERS TO YOUR QUESTIONS

### Who is legally allowed to surrender the baby?

Anyone with lawful custody can drop off a newborn within the first 72 hours of birth.

### Do you need to call ahead before surrendering a baby?

No. A newborn can be surrendered anytime, 24 hours a day, 7 days a week, as long as the parent or guardian surrenders the child to an employee of the hospital or fire station.

### What information needs to be provided?

The surrendering adult will be asked to fill out a medical history form, which is useful in caring for the child. The form can be returned later and includes a stamped return envelope. No names are required.

### What happens to the baby?

After a complete medical exam, the baby will be released and placed in a safe and loving home, and the adoption process will begin.

### What happens to the parent or surrendering adult?

Nothing. They may leave at any time after surrendering the baby.

### How can a parent get a baby back?

Parents who change their minds can begin the process of reclaiming their baby within 14 days by calling the Los Angeles County Department of Children and Family Services at (800) 540-4000.

### If you're unsure of what to do:

You can call the hotline 24 hours a day, 7 days a week and anonymously speak with a counselor about your options or have your questions answered.

**1.877.222.9723 or BabySafeLA.org**

English, Spanish and 140 other languages spoken.

**COUNTY OF LOS ANGELES  
LIVING WAGE PROGRAM**

**PAYROLL STATEMENT OF COMPLIANCE**

I, \_\_\_\_\_ (Name of Owner or Company Representative) \_\_\_\_\_ (Title)

**Do hereby state:**

That I pay or supervise the payment of the persons employed by (Contractor/Subcontractor) on the \_\_\_\_\_ (contract) that during the payroll period commencing on the \_\_\_\_\_ (day) of \_\_\_\_\_ (Month and Year) and ending the \_\_\_\_\_ (day) of \_\_\_\_\_ (Month and Year), all persons employed on said work site have been paid the full weekly wages earned, that no rebates have been or will be made, either directly or indirectly, to or on behalf of \_\_\_\_\_ (Contractor/Subcontractor) from the full weekly wages earned by any person, and that no deductions have been made either directly or indirectly, from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 357; 40 U.S.C. 276c), and described below:

\_\_\_\_\_

That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for employees contained therein are not less than the applicable County of Los Angeles Living Wage rates contained in the contract.

**I have reviewed the information in this report and as company owner or authorized agent for this company, I sign under penalty of perjury certifying that all information herein is complete and correct.**

Print Name and Title

Owner or Company Representative Signature:

Date:

**THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. IN ADDITION, THE CONTRACTOR OR SUBCONTRACTOR MAY BE SUSPENDED AND PRECLUDED FROM BIDDING ON OR PARTICIPATING IN ANY COUNTY CONTRACT OR PROJECT FOR A PERIOD CONSISTENT WITH THE SERIOUSNESS OF THE VIOLATION.**

**CHARITABLE CONTRIBUTIONS CERTIFICATION**

UNISERVE Facilities Services

Company Name

2363 South Atlantic Blvd, Commerce, CA 90040

Address

95-3056328

Internal Revenue Service Employer Identification Number

California Registry of Charitable Trusts "CT" number (if applicable)

The Nonprofit Integrity Act (SB 1262, Chapter 919) added requirements to California's Supervision of Trustees and Fundraisers for Charitable Purposes Act which regulates those receiving and raising charitable contributions.

**Check the Certification below that is applicable to your company.**

- ☒ Proposer or Contractor has examined its activities and determined that it does not now receive or raise charitable contributions regulated under California's Supervision of Trustees and Fundraisers for Charitable Purposes Act. If Proposer engages in activities subjecting it to those laws during the term of a County contract, it will timely comply with them and provide County a copy of its initial registration with the California State Attorney General's Registry of Charitable Trusts when filed.

**OR**

- ☐ Proposer or Contractor is registered with the California Registry of Charitable Trusts under the CT number listed above and is in compliance with its registration and reporting requirements under California law. Attached is a copy of its most recent filing with the Registry of Charitable Trusts as required by Title 11 California Code of Regulations, sections 300-301 and Government Code sections 12585-12586.

Signature:



Date:

06/13/2025

Printed Name:

Eugene Hwang

Title:

Managing Director

**FACILITY LISTING BY SUPERVISORIAL DISTRICT**

	<b>FACILITY NAME</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>SUPERVISORIAL DISTRICT</b>
1	Twin Towers Correctional Facility (TTCF)	450 Bauchet St.	Los Angeles	1
2	Inmate Reception Center (IRC)	450 Bauchet St.	Los Angeles	1
3	Century Regional Detention Center (CRDF)	11705 S. Alameda St.	Lynwood	4
4	Malibu Sheriff's Substation	23555 Civic Center Way	Malibu	3
5	Old Santa Clarita Valley Station	23740 Magic Mountain Parkway	Santa Clarita	5
6	Universal Sheriff's Substation	3900 Lankershim, Bldg 7572 Universal City	Los Angeles	5

Cost Summary Table				
Facility Name	Year 1 Monthly Costs (Effective 01/01/2026)	Year 2 Monthly Costs (Effective 01/01/2027)	Year 3 Monthly Costs (Effective 01/01/2028)	Year 4 Monthly Costs (Effective 01/01/2029 and Beyond)
Sheriff/ Twin Towers Correctional Facility (TTCF)	\$75,498.93	\$77,763.90	\$80,096.82	\$82,499.72
Sheriff/ Inmate Reception Center (IRC)	\$83,801.36	\$86,315.40	\$88,904.86	\$91,572.01
Sheriff/ Century Regional Detention Center (CRDF)	\$101,193.40	\$104,229.20	\$107,356.08	\$110,576.76
Malibu Sheriff's Substation	\$3,557.64	\$3,664.37	\$3,774.30	\$3,887.53
Old Santa Clarita Valley Station/Adjacent Trailer	\$3,557.64	\$3,664.37	\$3,774.30	\$3,887.53
Universal Sheriff's Substation	\$3,557.64	\$3,664.37	\$3,774.30	\$3,887.53
Monthly Contract Totals	\$271,166.62	\$279,301.61	\$287,680.67	\$296,311.08
Annual Contract Totals	\$3,253,999.39	\$3,351,619.36	\$3,452,168.00	\$3,555,733.01
Initial Term Contract Sum (3 years)	\$ 10,057,786.75			
Aggregate Contract Sum (6 years + 6 months)	\$ 22,502,852.28			

COUNTY OF LOS ANGELES  
INTERNAL SERVICES DEPARTMENT  
  
PROP A COST ANALYSIS  
PROP A CONTRACT SERVICES (Region 23) -  
FISCAL YEAR 2025-2026

CONTRACTOR COSTS <sup>(1)</sup>					COUNTY AVOIDABLE COSTS									
CLASSIFICATION / SERVICES	EFFECTIVE FTEs	ANNUAL SALARY COSTS <sup>(2)</sup>	ANNUAL EMPLOYEE BENEFIT COSTS <sup>(3)</sup>	TOTAL ANNUAL LABOR COSTS	ITEM NO	CLASSIFICATION <sup>(4)</sup>	PROPOSED STAFFING <sup>(5)</sup>	PWH ADJUSTED TOTAL	STAFFING BASED ON PWH <sup>(6)</sup>	(a) ANNUAL SALARIES <sup>(7)</sup>	(b) TOP STEP VARIANCE (a)x95.3657%	(c) EMPLOYEE BENEFITS <sup>(7)</sup> (b)x49.132%	(d) BONUS ALLOWANCE <sup>(8)</sup>	TOTAL ANNUAL SAEs (b)+(c)+(d)
Region 23					Region 23									
Supervisor	5.60	\$ 268,164.96			6774 Custodian (Day)		16.80	20.04	21.00	\$ 1,019,682.72	\$ 972,427.56	\$ 477,773.11	\$ 6,300.00	\$ 1,456,500.67
Day Porter	31.20	\$ 1,364,322.00			6774 Custodian (Night)		21.20	25.28	26.00	\$ 1,262,464.32	\$ 1,203,957.94	\$ 591,528.61	\$ 53,144.00	\$ 1,848,630.55
Custodian	8.40	\$ 367,317.36			6776 Custodian Working Supv (Day) - Custodial Lead		4.40	5.25	6.00	\$ 317,545.92	\$ 302,829.89	\$ 148,796.38		\$ 451,616.27
					6776 Custodian Working Supv (Night) - Custodial Lead		2.80	3.34	4.00	\$ 211,697.28	\$ 201,889.59	\$ 99,190.92		\$ 6,976.00
					6790 Floorcare Specialist									\$ 308,053.51
	45.20	\$ 1,999,804.32					45.20	53.91	57.00	2,811,390.24	2,681,101.98	1,317,279.03	66,420.00	*****
ANNUAL LABOR COSTS					ANNUAL LABOR COSTS									
Region 23		\$ 1,999,804.32	\$ 132,387.02	\$ 2,132,191.34	Region 23						\$ 2,681,101.98	\$ 1,317,279.03	\$ 66,420.00	\$ 4,064,801.01
ANNUAL PAYROLL TAXES					ANNUAL SERVICES AND SUPPLIES COSTS									
Region 23			\$ 626,798.08		Region 23									\$ -
ANNUAL INSURANCE					ANNUAL INDIRECT COSTS <sup>(9)</sup>									\$ -
Region 23			\$ 97,523.64		Region 23									
ANNUAL INDIRECT COST					TOTAL ESTIMATED AVOIDABLE COSTS									\$ 4,064,801.01
Region 23			\$ 185,608.32		Region 23									
ANNUAL PROFIT <sup>(10)</sup>					ONE-TIME START-UP COSTS <sup>(11)</sup>									
Region 23			\$ 212,878.08		Region 23									\$ 39,615.42
TOTAL ESTIMATED CONTRACT COSTS			\$ 3,253,999.46											
Region 23														

			\$ 3,253,999.97	
COST SAVINGS <sup>(12)</sup>			\$ (6.42)	rounding
TOTAL ESTIMATED AVOIDABLE COSTS:	Region 23		\$ 4,064,801.01	
TOTAL ESTIMATED CONTRACT COSTS:			\$ 3,253,999.46	
ESTIMATED SAVINGS FROM CONTRACTING <sup>(13)</sup>			\$ 810,801.55	
ESTIMATED SAVINGS PERCENTAGE:			19.95%	
TOTAL ESTIMATED ONE-TIME START-UP COSTS:		\$	39,615.42	

FOOTNOTES:

- [1] Sources: Contractor Staffing Plan and Cost Methodology, Budget Sheets and ISD Calculations. Costs are for the first year of the contract (April 1, 2021-March 31, 2026).
- [2] Contractor Annual Salary Costs are based on hours and rates listed on the contractor's staffing plans and budget sheets.
- [3] Annual amount is the total for employee benefits and payroll taxes reflected on the Budget Sheets.
- [4] Proposed County staff classifications are generally consistent with the services outlined in the RFP. The classifications also appear to be equivalent to the type of staff used by the contractor.
- [5] Proposed Staffing is the same total FTEs as the proposer. Department made adjustments to account for day/night shift positions, PWHs (1744), and reclassified partial positions (generally over 0.2) that resulted from these calculations as a full position, since the County would only employ full-time staff.
- [6] Top step of annual salaries for County positions.
- [7] Department used the Auditor-Controller FY 2024-25 budgeted employee benefit rate of 67.722% and deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability (67.722-6.815-0.028-4.677-0.188) from the rate to arrive at an employee benefit rate of 56.014%. These amounts were deducted because they are not avoidable costs to the County.
- [8] Per MOU between the County and Bargaining Unit 201 - Custodians, Floorcare Specialists - receive an annual bonus of \$300 per year.
- [9] Per MOU between County and Bargaining Units 201 and 432 - Custodians and Custodian Working Supervisors, Custodian Supervisors and Floorcare Specialists are entitled to an hourly bonus of \$1 per hour worked during evening (5/8 between 4pm and 11pm) or night (5/8 between 5pm and 8am) shifts. Department calculated the bonus for PWHs (1744). Number of positions x \$300 + (Number of positions x Annual PWHs x \$1 per hour) = night shift bonus. See Staffing Plan for details.
- [10] We will absorb the positions within our current management structure.
- [11] Contractor's Annual Profit represents approximately 7.00% of the annual contract cost.
- [12] Start-up costs consist of uniforms.
- [13] The Department calculated the estimated cost savings from contracting.
- [14] Actual contract savings may be higher or lower than estimated since LASD may request additional as-needed services (e.g., emergencies, special events, etc.) during the contract period. Since these amounts are not guaranteed, they are not included in the estimates.
- [15] Total includes the one-time cost of labor equipment listed under Annual Equipment Cost in the County Cost Breakdown.

A/C Footnote Revisions:

- [1] Sources: Contractor Staffing Plan and Cost Methodology, Budget Sheets and ISD Calculations. Costs are for the first year of the contract (January 1, 2026-December 31, 2026).
- [4] Proposed County staff classifications are generally consistent with the services outlined in the RFP. The Department indicated that they do not need a Floorcare Specialist for this contract. Custodians will be taking care of the floor care, and no specialized staffing is needed.
- [6] Proposed Staffing is the same total FTEs as the proposer. Department made adjustments to account for day/night shift positions, PWHs (1744), and reclassified partial positions (generally over 0.2) that resulted from these calculations as a full position, since the County would only employ full-time staff.
- [8] Monthly salary rates are based on the maximum salaries listed in the Los Angeles County Class and Salary Listing as of 5/1/2025. We confirmed MOUs currently do not include any applicable COLAs. Top Step Variance Factor for FY 2024-25 is 95.3657%.
- [7] Department used the Auditor-Controller FY 2024-25 budgeted employee benefit rate of 60.080% and deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability (60.080-4.142-0.015-6.133-0.658) from the rate to arrive at an employee benefit rate of 49.132%. These amounts were deducted because they are not avoidable costs to the County. The IS EB rate was provided to us by the A-C's Cost Accounting Unit. FY 2025-26 EB rates will be available at the end of September.
- [8] Per MOUs between County and Bargaining Units 201 and 432, Custodians and Custodian Working Supervisors are entitled to an hourly bonus of \$1 per hour worked during evening (5/8 between 4pm and 11pm) or night (5/8 between 5pm and 8am) shifts. Department calculated the bonus for PWHs (1744). Number of positions x \$300 + (Number of positions x Annual PWHs x \$1 per hour) = night shift bonus. See Staffing Plan for details.
- [11] Start-up costs consist of uniforms. There would be ongoing uniform replacement costs. However, these are expected to be minimal and would not significantly impact the overall cost-effectiveness of outsourcing custodial services.
- [14] The contractor is responsible only for providing labor and uniforms. Therefore, these are the only avoidable costs to the County.

COUNTY OF LOS ANGELES  
INTERNAL SERVICES DEPARTMENT  
PROP A COST ANALYSIS  
PROP A CONTRACT SERVICES (Region 23) -  
FISCAL YEAR 2026-2027

CONTRACTOR COSTS <sup>(1)</sup>					COUNTY AVOIDABLE COSTS									
CLASSIFICATION / SERVICES	EFFECTIVE FTEs	ANNUAL SALARY COSTS <sup>(2)</sup>	ANNUAL EMPLOYEE BENEFIT COSTS <sup>(3)</sup>	TOTAL ANNUAL LABOR COSTS	ITEM NO	CLASSIFICATION <sup>(4)</sup>	PROPOSED STAFFING <sup>(5)</sup>	PWH ADJUSTED TOTAL	STAFFING BASED ON PWH <sup>(6)</sup>	(a) ANNUAL SALARIES <sup>(2)</sup>	(b) TOP STEP VARIANCE (a)÷(b)365%	(c) EMPLOYEE BENEFITS <sup>(3)</sup> (c)÷(b)132%	(d) BONUS ALLOWANCE <sup>(7)</sup>	TOTAL ANNUAL SAE <sup>(8)</sup> (b)+(c)+(d)
Region 23					Region 23									
Supervisor	5.60	\$ 276,209.88			6774 Custodian (Day)		16.80	20.04	21.00	\$ 1,019,682.72	\$ 972,427.56	\$ 477,773.11	\$ 6,300.00	\$ 1,456,500.67
Day Porter	31.20	\$ 1,405,251.24			6774 Custodian (Night)		21.20	25.28	26.00	\$ 1,262,464.32	\$ 1,203,957.84	\$ 591,528.61	\$ 53,144.00	\$ 1,848,630.65
Custodian	8.40	\$ 378,336.84			6776 Custodian Working Supv (Day) - Custodial Lead		4.40	5.25	6.00	\$ 317,545.92	\$ 302,829.89	\$ 148,786.38		\$ 451,616.27
					6776 Custodian Working Supv (Night) - Custodial Lead		2.80	3.34	4.00	\$ 211,697.28	\$ 201,886.59	\$ 99,190.92	\$ 6,976.00	\$ 308,053.51
					***** Florence Specialist									
	49.20	\$ 2,059,797.96					45.20	53.91	57.00	2,811,390.24	2,681,101.98	1,317,279.03	66,420.00	*****
ANNUAL LABOR COSTS					ANNUAL LABOR COSTS									
Region 23		\$ 2,059,797.96	\$ 136,368.64	\$ 2,196,166.60	Region 23					\$ 2,681,101.98	\$ 1,317,279.03	\$ 66,420.00	\$ 4,064,801.01	
ANNUAL PAYROLL TAXES					ANNUAL SERVICES AND SUPPLIES COSTS									
Region 23			\$ 644,571.84		Region 23								\$ -	
ANNUAL INSURANCE					ANNUAL INDIRECT COSTS <sup>(9)</sup>								\$ -	
Region 23			\$ 100,449.48		Region 23									
ANNUAL INDIRECT COST					TOTAL ESTIMATED AVOIDABLE COSTS									*****
Region 23			\$ 191,176.56		Region 23									
ANNUAL PROFIT <sup>(10)</sup>					ONE-TIME START-UP COSTS <sup>(11)</sup>									
Region 23			\$ 219,264.81		Region 23								\$ -	
TOTAL ESTIMATED CONTRACT COSTS				\$ 3,351,619.29										
Region 23														

COST SAVINGS <sup>(12)</sup>	\$ 3,351,619.24	\$ (0.16) rounding
	Region 23	
TOTAL ESTIMATED AVOIDABLE COSTS:	\$ 4,064,801.01	
TOTAL ESTIMATED CONTRACT COSTS:	\$ 3,351,619.29	
ESTIMATED SAVINGS FROM CONTRACTING <sup>(13)</sup>	\$ 713,181.71	
ESTIMATED SAVINGS PERCENTAGE:	17.55%	
TOTAL ESTIMATED ONE-TIME START-UP COSTS:	\$ -	

FOOTNOTES:

- [1] Sources: Contractor Staffing Plan and Cost Methodology, Budget Sheets and ISO Calculations. Costs are for the first year of the contract (April 1, 2024-March 31, 2026).
- [2] Contractor Annual Salary Costs are based on hours and rates listed on the contractor's staffing plans and budget sheets.
- [3] Annual amount is the total for employee benefits and payroll taxes reflected on the Budget Sheets.
- [4] Proposed County staff classifications are generally consistent with the services outlined in the RFP. The classifications also appear to be equivalent to the type of staff used by the contractor.
- [5] Proposed staffing is the same total FTEs as the proposer. Department made adjustments to account for day/night shift positions, PWHs (1744) and reclassified partial positions (generally over 0.2) that resulted from these calculations as a full position, since the County would only employ full-time staff.
- [6] Top step of annual salaries for County positions.
- [7] Department used the Auditor-Controller FY 2025-26 budgeted employee benefit rate of 67.722% and deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability (67.722-6.815-0.028-4.677-0.188) from the rate to arrive at an employee benefit rate of 56.014%. These amounts were deducted because they are not available costs to the County.
- [8] See MOUs between the County and Bargaining Unit 201 - Custodians, Florence Specialists - receive an annual bonus of \$300 per year.
- [9] See MOUs between County and Bargaining Units 201 and 432, Custodians and Custodian Working Supervisors, Custodian Supervisors and Florence Specialists are entitled to an hourly bonus of \$1 per hour worked during evening (5/8 between 4pm and 11pm) or night (5/8 between 9pm and 8am) shifts. Department calculated the bonus for PWHs (1744): Number of positions x \$300 ÷ (Number of positions x Annual PWHs x \$1 per hour) = night shift bonus. See Staffing Plan for details.
- [10] We will absorb the positions within our current management structure.
- [11] Contractor's Annual Profit represents approximately 7.00% of the annual contract cost.
- [12] Start-up costs consist of uniforms.
- [13] The Department calculated the estimated cost savings from contracting.
- [14] Actual contract savings may be higher or lower than estimated since LASD may request additional as-needed services (e.g., emergencies, special events, etc.) during the contract period. Since these amounts are not guaranteed, they are not included in the estimates.
- [15] Total includes the one-time cost of large equipment listed under "Annual Equipment Cost" in the County Cost Breakdown.

A-C Footnote Revisions:

- [1] Sources: Contractor Staffing Plan and Cost Methodology, Budget Sheets and ISO Calculations. Costs are for the first year of the contract (January 1, 2027-December 31, 2028).
- [2] Proposed County staff classifications are generally consistent with the services outlined in the RFP. The classifications also appear to be equivalent to the type of staff used by the contractor. The Department indicated that they do not need a Florence Specialist for this contract. Custodians will be taking care of the floor care, and no specialized staffing is needed.
- [3] Proposed Staffing is the same total FTEs as the proposer. Department made adjustments to account for day/night shift positions, PWHs (1744), and reclassified partial positions (generally over 0.2) that resulted from these calculations as a full position, since the County would only employ full-time staff.
- [4] Monthly salary rates are based on the maximum salaries listed in the Los Angeles County Class and Salary Listing as of 5/1/2025. We confirmed MOUs currently do not include any applicable COLAs. Top Step Variance Factor for FY 2024-25 is 95.3657%.
- [5] Department used the Auditor-Controller FY 2024-25 budgeted employee benefit rate of 60.000% and deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability (60.000-4.142-0.015-6.133-0.658) from the rate to arrive at an employee benefit rate of 49.132%. These amounts were deducted because they are not available costs to the County. The IS EB rate was provided to us by the A-C's Cost Accounting Unit. FY 2025-26 EB rates will be available at the end of September.
- [6] Per MOUs between County and Bargaining Units 201 and 432, Custodians and Custodian Working Supervisors are entitled to an hourly bonus of \$1 per hour worked during evening (5/8 between 4pm and 11pm) or night (5/8 between 9pm and 8am) shifts. Department calculated the bonus for PWHs (1744): Number of positions x \$300 ÷ (Number of positions x Annual PWHs x \$1 per hour) = night shift bonus. See Staffing Plan for details.
- [14] For this contract, the County is responsible for providing all supplies, equipment (including small equipment), PPE & safety equipment, because contractors would require County approval for anything they wish to bring onsite. Therefore, the contractor is only responsible for providing the cleaning service not the supplies. Only cost included is labor and uniforms.

1744 25-26 Productive Work Hours (PWH)  
0.49132 24-25 Budgeted EB (deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability)  
0.953657 24-25 Top Step Variance



COUNTY OF LOS ANGELES  
INTERNAL SERVICES DEPARTMENT  
  
PROP A COST ANALYSIS  
PROP A CONTRACT SERVICES (Region 23) -  
FISCAL YEAR 2027-2028

CONTRACTOR COSTS <sup>(1)</sup>					COUNTY AVOIDABLE COSTS									
CLASSIFICATION / SERVICES	EFFECTIVE FTEs	ANNUAL SALARY COSTS <sup>(2)</sup>	ANNUAL EMPLOYEE BENEFIT COSTS <sup>(3)</sup>	TOTAL ANNUAL LABOR COSTS	ITEM NO	CLASSIFICATION <sup>(4)</sup>	PROPOSED STAFFING <sup>(5)</sup>	PWH ADJUSTED TOTAL	STAFFING BASED ON PWH <sup>(6)</sup>	(a) ANNUAL SALARIES <sup>(7)</sup>	(b) TOP STEP VARIANCE (a)x95.3657%	(c) EMPLOYEE BENEFITS <sup>(7)</sup> (b)x49.132%	(d) BONUS ALLOWANCE <sup>(8)</sup>	TOTAL ANNUAL SAEs (b)+(c)+(d)
Region 23					Region 23									
Supervisor	5.60	\$ 284,496.12			6774 Custodian (Day)		16.80	20.04	21.00	\$ 1,019,682.72	\$ 972,427.56	\$ 477,773.11	\$ 6,300.00	\$ 1,456,500.67
Day Porter	31.20	\$ 1,447,408.80			6774 Custodian (Night)		21.20	25.28	26.00	\$ 1,262,464.32	\$ 1,203,957.94	\$ 591,528.61	\$ 53,144.00	\$ 1,848,630.55
Custodian	8.40	\$ 389,686.92			6776 Custodian Working Supv (Day) - Custodial Lead		4.40	5.25	6.00	\$ 317,545.92	\$ 302,829.89	\$ 148,796.38		\$ 451,616.27
					6778 Custodian Working Supv (Night) - Custodial Lead		2.80	3.34	4.00	\$ 211,697.28	\$ 201,889.59	\$ 99,190.92	\$ 6,976.00	\$ 308,053.51
					6780 Floorcare Specialist									
	45.20	\$ 2,121,591.84					45.20	53.91	57.00	2,811,390.24	2,681,101.98	1,317,279.03	66,420.00	*****
ANNUAL LABOR COSTS					ANNUAL LABOR COSTS									
Region 23	\$	2,121,591.84	\$	140,448.44	Region 23					\$	2,681,101.98	\$	1,317,279.03	\$ 4,064,801.01
ANNUAL PAYROLL TAXES					ANNUAL SERVICES AND SUPPLIES COSTS									
Region 23			\$	663,909.12	Region 23									\$ -
ANNUAL INSURANCE			\$	103,462.92	ANNUAL INDIRECT COSTS <sup>(9)</sup>									\$ -
Region 23			\$	196,911.96	Region 23									
ANNUAL INDIRECT COST			\$	196,911.96	TOTAL ESTIMATED AVOIDABLE COSTS									
Region 23			\$	226,842.77	Region 23									\$ 4,064,801.01
ANNUAL PROFIT <sup>(10)</sup>			\$	3,452,168.05	ONE-TIME START-UP COSTS <sup>(11)</sup>									\$ -
Region 23			\$	3,452,168.05	Region 23									
TOTAL ESTIMATED CONTRACT COSTS			\$	3,452,168.05										
Region 23			\$	3,452,168.05										

1744 25-26 Productive Work Hours (PWH)  
0.49132 24-25 Budgeted EB (deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability)  
0.953657 24-25 Top Step Variance

COST SAVINGS <sup>(12)</sup>	Region 23
TOTAL ESTIMATED AVOIDABLE COSTS:	\$ 4,064,801.01
TOTAL ESTIMATED CONTRACT COSTS:	\$ 3,452,168.05
ESTIMATED SAVINGS FROM CONTRACTING <sup>(13)</sup>	\$ 612,632.96
ESTIMATED SAVINGS PERCENTAGE:	15.07%
TOTAL ESTIMATED ONE-TIME START-UP COSTS:	\$ -

FOOTNOTES:

- [1] Sources: Contractor Staffing Plan and Cost Methodology, Budget Sheets and ISD Calculations. Costs are for the first year of the contract (April 1, 2027-March 31, 2028).
- [2] Contractor Annual Salary Costs are based on hours and rates listed on the contractor's staffing plans and budget sheets.
- [3] Annual amount is the total for employee benefits and payroll taxes reflected on the Budget Sheets.
- [4] Proposed County staff classifications are generally consistent with the services outlined in the RFP. The classifications also appear to be equivalent to the type of staff used by the contractor.
- [5] Proposed Staffing is the same total FTEs as the proposer. Department made adjustments to account for day/night shift positions, PWHs (1735), and reclassified partial positions (generally over 0.2) that resulted from these calculations as a full position, since the County would only employ full-time staff.
- [6] Top step of annual salaries for County positions.
- [7] Department used the Auditor-Controller FY 2024-25 budgeted employee benefit rate of 67.722% and deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability (67.722-6.615-0.028-4.677-0.168) from the rate to arrive at an employee benefit rate of 66.044%. These amounts were deducted because they are not avoidable costs to the County.
- [8] Per MOU between the County and Bargaining Unit 201 - Custodians, Floorcare Specialists - receive an annual bonus of \$300 per year.
- [9] Per MOU between County and Bargaining Unit 201 and 432, Custodians and Custodian Working Supervisors, Custodian Supervisors and Floorcare Specialists are entitled to an hourly bonus of \$1 per hour worked during evening (5/8 between 4pm and 11pm) or night (5/8 between 9pm and 8am) shifts. Department calculated the bonus for PWH = (1735). Number of positions x \$300 + (Number of positions x Annual PWHs x \$1 per hour) = night shift bonus. See Staffing Plan for details.
- [9] We will absorb the positions within our current management structure.
- [10] Contractor's Annual Profit represents approximately 7.00% of the annual contract cost.
- [11] Start-up costs consist of uniforms.
- [12] The Department calculated the estimated cost savings from contracting.
- [13] Actual contract savings may be higher or lower than estimated since LASD may request additional as-needed services (e.g., emergencies, special events, etc.) during the contract period. Since these amounts are not guaranteed, they are not included in the estimates.
- [14] Total includes the one-time cost of large equipment listed under "Annual Equipment Cost" in the County Cost Breakdown.

A/C Footnote Revisions:

- [1] Sources: Contractor Staffing Plan and Cost Methodology, Budget Sheets and ISD Calculations. Costs are for the first year of the contract (January 1, 2029-December 31, 2029).
- [4] Proposed County staff classifications are generally consistent with the services outlined in the RFP. The classifications also appear to be equivalent to the type of staff used by the contractor. The Department indicated that they do not need a Floorcare Specialist for this contract. Custodians will be taking care of the floor care, and no specialized staffing is needed.
- [5] Proposed Staffing is the same total FTEs as the proposer. Department made adjustments to account for day/night shift positions, PWHs (1744), and reclassified partial positions (generally over 0.2) that resulted from these calculations as a full position, since the County would only employ full-time staff.
- [6] Monthly salary rates are based on the maximum salaries listed in the Los Angeles County Class and Salary Listing as of 5/1/2025. We confirmed MOUs currently do not include any applicable COLAs. Top Step Variance Factor for FY 2023-24 is 95.3657%.
- [8] Department used the Auditor-Controller FY 2024-25 budgeted employee benefit rate of 60.080% and deducted OPEB Contributions, Unemployment Insurance, Retiree Insurance, Disability (60.080-4.142-0.015-6.133-0.658) from the rate to arrive at an employee benefit rate of 49.132%. These amounts were deducted because they are not avoidable costs to the County. The IS EB rate was provided to us by the A/C's Cost Accounting Unit. FY 2025-26 EB rates will be available at the end of September.
- [8] Per MOUs between County and Bargaining Units 201 and 432, Custodians and Custodian Working Supervisors are entitled to an hourly bonus of \$1 per hour worked during evening (5/8 between 4pm and 11pm) or night (5/8 between 9pm and 8am) shifts. Department calculated the bonus for PWH = (1744). Number of positions x \$300 + (Number of positions x Annual PWHs x \$1 per hour) = night shift bonus. See Staffing Plan for details.
- [14] For this contract, the County is responsible for providing all supplies, equipment (including small equipment), PPE & safety equipment, because contractors would require County approval for anything they wish to bring onsite. Therefore, the contractor is only responsible for providing the cleaning service not the supplies. Only cost included is labor and uniforms.


[lacounty.gov](http://lacounty.gov)

Kathy Gomez ▾

[Home \(/LACoBids/\)](#) / [Admin \(/LACoBids/Admin\)](#) / [Open Solicitations \(/LACoBids/Admin/BidList\)](#) / [Detail](#)

## ⊕ Solicitation Detail

<b>Solicitation Number:</b>	GCS-10630-S		
<b>Title:</b>	CUSTODIAL SERVICES RFP # GCS-10630-S		
<b>Department:</b>	Internal Services Department		
<b>Bid Type:</b>	Service	<b>Bid Amount:</b>	N/A
<b>Commodity:</b>	JANITORIAL/CUSTODIAL SERVICES		
<b>Description:</b>	The Los Angeles County Internal Services Department (ISD) is issuing this Request for Proposals (RFP) to solicit proposals for the ... <a href="#">More</a>		
<b>Open Day:</b>	1/13/2025	<b>Close Date:</b>	3/3/2025 10:00:00 AM
<b>Contact Name:</b>	Kathy Gomez	<b>Contact Phone:</b>	(323) 607-1146
<b>Contact Email:</b>	kgomez@isd.lacounty.gov		
<b>Last Changed On:</b>	1/13/2025 5:03:33 PM		
<b>Attachment File (12):</b>	⊕ <a href="#">Click here to download attachment files.</a>		

[Update \(/LACoBids/Admin/UpdateBid/NjM3NzY5MTEzMjUz\)](#)

 Powered by ISD | [Contact Us](#)

Community Business Enterprise (CBE) Program Information

Attachment 6

<b>FIRM/ORGANIZATION INFORMATION*</b>		3H & 3H, Inc	CCS Facility Services – Los Angeles, Inc	Dedicated Building Services, LLC	Kleen-Tech Services, LLC	Premier Property Preservation, LLC	Servicon Systems, Inc	UNISERVE Facilities Services Corporation	US Metro, Inc	Verde Facilities Services
<b>BUSINESS STRUCTURE</b>		Corporation	Corporation	LLC	LLC	LLC	Corporation	Corporation	Corporation	LLC
<b>RACE/ETHNIC COMPOSITION</b>										
OWNERS/PARTNERS/ ASSOCIATE PARTNERS	Black/African American	0	10	2	0	0	0	0	0	0
	Hispanic/Latino	0	18	0	0	0	1	0	0	2
	Asian or Pacific Islander	1	0	0	0	1	0	1	1	0
	Native Americans	0	0	0	0	0	0	0	0	0
	Subcontinent Asian	0	1	0	0	0	0	0	0	0
	White	0	25	0	1	0	7	0	0	0
Total # of Employees in California		0	1,615	358	150	188	1,964	650	51	177
Total # of Employees (including owners)		1,000	5,334	358	2,000	189	2,170	650	52	491
<b>COUNTY CERTIFICATION</b>										
CBE		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
LSBE		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>OTHER COUNTY CERTIFICATION (SE OR DVBE) OR CERTIFYING AGENCY</b>		n/a	n/a	SCMSDC: Minority	n/a	n/a	SE WBENC: Women	SE	Southern California Minority Supplier Development Council	n/a

On final analysis and consideration of award, vendor was selected without regard to race, creed or color.

## **Board Motions**

1. August 9, 2022, [Implementing the Priority Strategies of the Equity in County Contracting Project Team Motion](#)
2. January 9, 2024, [Advancing High Road Jobs by Harnessing the County's Procurement Power as a Market Participant Motion](#)

**Additional Information/Relevant**  
**Correspondence**

Contractor Employee Benefits

Company	Is the Company Unionized?	Current Hourly Wages/Wage Scales	Are Benefits Provided ?	Benefits Tier Level	Healthcare offered?	Healthcare 100% employer paid for FT emp and dependents?	Dental offered?	Retirement offered?	Paid Time off Offered?	Comments
Uniserve	N	LWO	Y	Other	Y/N*	N	N	N	5+ paid sick days 6+ paid holidays	Employees that participate in the Affordable Care Act Health Insurance pay 9.02% of their gross wages. Employees can also participate in an employer sponsored 401K plan.

# BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

<b>CLUSTER AGENDA REVIEW DATE</b>	9/17/2025		
<b>BOARD MEETING DATE</b>	10/7/2025		
<b>SUPERVISORIAL DISTRICT AFFECTED</b>	<input checked="" type="checkbox"/> All <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> <input type="checkbox"/> 4 <sup>th</sup> <input type="checkbox"/> 5 <sup>th</sup>		
<b>DEPARTMENT(S)</b>	Fire		
<b>SUBJECT</b>	Approve the Acquisition of 11 Type I Pumpers		
<b>PROGRAM</b>	N/A		
<b>AUTHORIZES DELEGATED AUTHORITY TO DEPT</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>SOLE SOURCE CONTRACT</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why:		
<b>SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – Not Applicable  <b>If unsure whether a matter is subject to the Levine Act, email your packet to <a href="mailto:EOLevineAct@bos.lacounty.gov">EOLevineAct@bos.lacounty.gov</a> to avoid delays in scheduling your Board Letter.</b>		
<b>DEADLINES/ TIME CONSTRAINTS</b>			
<b>COST &amp; FUNDING</b>	Total cost: \$17.545 million		Funding source: District's FY 2025-26 Measure E Expenditure Plan and Final Adopted Budget
	TERMS (if applicable):		
	Explanation:		
<b>PURPOSE OF REQUEST</b>	Requesting Board approval to purchase 11 Type I Pumpers from Rosenbauer		
<b>BACKGROUND (include internal/external issues that may exist including any related motions)</b>	The National Fire Protection Association (NFPA) recommends a 20-year replacement plan for pumpers, consisting of a 15-year front-line service and five years of reserve service. Pumper apparatus provide structural and wildland fire suppression, and emergency medical response capabilities. Acquiring these apparatus will allow the District to comply with NFPA standards.		
<b>EQUITY INDEX OR LENS WAS UTILIZED</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how:		
<b>SUPPORTS ONE OF THE NINE BOARD PRIORITIES</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please state which one(s) and explain how:		
<b>DEPARTMENTAL CONTACTS</b>	Name, Title, Phone # & Email: Deputy Fire Chief Mike Inman (213) 507-5209; Mike.Inman@fire.lacounty.gov Jasmine Anderson, Administrative Services Manager II (323) 881-6173; Jasmine.Anderson@fire.lacounty.gov		



ANTHONY C. MARRONE  
FIRE CHIEF  
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,  
the Environment, and Property"*

## COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401  
[www.fire.lacounty.gov](http://www.fire.lacounty.gov)



### BOARD OF SUPERVISORS

KATHRYN BARGER, CHAIR  
FIFTH DISTRICT

HILDA L. SOLIS  
FIRST DISTRICT

LINDSEY P. HORVATH  
THIRD DISTRICT

HOLLY J. MITCHELL  
SECOND DISTRICT

JANICE HAHN  
FOURTH DISTRICT

October 7, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

*Anthony C. Marrone*  
FC Approval for CAR

Dear Supervisors:

### REQUEST AUTHORIZATION FOR THE ACQUISITION OF ELEVEN TYPE I PUMPER APPARATUS (ALL DISTRICTS) (3-VOTES)

#### SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting the Board of Supervisors (Board) approval for the acquisition of 11 Type I Pumpers at an approximate unit cost of \$1.595 million, for a total of \$17.545 million.

#### IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Approve the District's request to authorize the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the acquisition of capital asset items in excess of \$250,000, which consists of 11 Type I Pumpers for a total cost not to exceed \$17.545 million, including sales tax.
2. Approve the District's request and authorize ISD, as the County's Purchasing Agent, to accept the Proposal for Furnishing Fire Apparatus (Enclosure).
3. Find that these purchases are exempt from the provision of the California Environmental Quality Act (CEQA).

#### SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY  
CALABASAS

CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY  
DIAMOND BAR  
DUARTE

EL MONTE  
GARDENA  
GLEN DORA  
HAWAIIAN GARDENS  
HAWTHORNE  
HERMOSA BEACH  
HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY

INGLEWOOD  
IRVINDALE  
LA CANADA-FLINTRIDGE  
LA HABRA  
LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER

LAWNDALE  
LOMITA  
LYNWOOD  
MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT

PICO RIVERA  
POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
VERNON  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER



### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The National Fire Protection Association (NFPA) recommends a 20-year replacement plan for Pumpers, consisting of a 15-year front-line service and five years of reserve service. Pumper apparatus carry 500-gallon water hose and pump to suppress structural and wildland fires along with providing emergency medical response capabilities. Acquiring these apparatus will allow the District to comply with NFPA standards.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County's Strategic Plan North Star 3 Realize Tomorrow's Government Today, and Focus Area Goal C. Equity-Centered Policies and Practices.

### **FISCAL IMPACT/FINANCING**

The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and life safety services.

The approximate \$17.545 million cost of the 11 Type I Pumpers will be funded by the District. On June 24, 2025, the Board approved the District's Fiscal Year 2025-26 Measure E Expenditure Plan that included \$17.206 million for vehicle and apparatus replacement. Additional funding is available in the District's FY 2025-26 Final Adopted Budget to fund the remaining \$0.339 million.

There is no impact to net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On October 16, 2001, the Board adopted a policy whereby departments must obtain Board approval to purchase or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisitions to the County's Purchasing Agent.

Los Angeles County Code, Section 2.81.950(C), provides that the County's Purchasing Agent may award on the basis of a prior bid or last price if the conditions of purchase are similar.

### **ENVIRONMENTAL DOCUMENTATION**

The acquisitions are exempt from the CEQA as they will not result in a direct or reasonably foreseeable impact on the environment in accordance with Section 15061 (b)(3) of the State of California CEQA guidelines.

### **CONTRACTING PROCESS**

This is a commodity purchase under the statutory authority of the County's Purchasing Agent. The purchase will be requisitioned through and accomplished by the County's Purchasing Agent in accordance with the County's purchasing policies and procedures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The 11 Type 1 Pumper apparatus will greatly enhance the District's ability to protect lives, the environment, and property in a safe, more efficient, and cost-effective manner.

### **CONCLUSION**

Upon approval by your Honorable Board, please instruct the Executive Officer of the Board to return the adopted stamped Board Letter to the following:

Consolidated Fire Protection District of Los Angeles County  
Executive Office, Business Operations  
Attention: Jasmine Anderson, Administrative Services Manager II  
1320 North Eastern Avenue  
Los Angeles, CA 90063  
[Jasmine.Anderson@fire.lacounty.gov](mailto:Jasmine.Anderson@fire.lacounty.gov)

Internal Services Department Purchasing & Contracts Service  
Attention: Sumit Sharma, Division Manager  
1100 North Eastern Avenue, Suite 102  
Los Angeles, CA 90063  
[SSharma@isd.lacounty.gov](mailto:SSharma@isd.lacounty.gov)

The District's contact may be reached at (323) 881-6173.

Respectfully submitted,

ANTHONY C. MARRONE, FIRE CHIEF

ACM:st

Enclosure

c: Chief Executive Officer  
Executive Office, Board of Supervisors  
County Counsel  
Internal Services Department



August 5, 2025

Deputy Fire Chief Mike Inman  
Los Angeles County Fire Department  
1320 N Eastern Ave  
Los Angeles, Ca. 90063

Chief;

Thank you for this opportunity to provide the Los Angeles County Fire Department with a formal proposal to provide eleven (11) Type I pumpers to match the units built under LA County SOLICITATION: RFB-IS-21201023. The proposed new build will match exactly the eight (8) units currently being built and soon to be delivered to the County.

I have listed the options the County build team provided for pricing below. Please note that the requested options/changes did not result in any pricing change for any of the requested options. The proposal contains the electric fan clutch, understanding that the County has made it clear that their desire/mandate is to have the originally specified air activated fan clutch provided on this new order. With the intent to meet this fan clutch requirement, Rosenbauer has committed to facilitate a meeting with Horton, the County build team and Rosenbauer engineering staff with the focus on incorporating the air clutch on the new build.

The per unit pricing for the next eleven (11) pumpers with terms conforming to those contained in SOLICITATION: RFB-IS-21201023 is \$1,443,117.00 per unit plus 10.5% sales tax of \$151,527.29 for a total per unit cost of \$1,594,644.29. The total contract cost including the local sales tax is \$17,541,087.19.

The options/changes to the current build that the County Build team asked to have reviewed were as follows. There will be no adjustment to the quoted pricing to include any or all of the requested changes.

Listed below are the items shared by the build team

- Remove the EMS compartments on the cab
- Provide two (2) rear facing SCBA seats in place of the EMS compartments
- Delete the three forward facing seats mounted on the cab back wall
- Provide two (2) forward facing flip down crew seats mounted outboard on the rear wall
- Delete the current antenna access panels and array
- Provide an antenna array to match the array on the Qunit cabs





- Delete the rear air ride suspension
- Provide Reyco parabolic rear leaf spring suspension
- Delete the current upper rear "C" warning light bars
- Provide new upper rear "C" light bars to match the County' configuration
- Reduce the size and footprint of the rear comms/seat box to allow more walkway space in the rear crew area
- Delete the Horton electric fan clutch
- Add an Horton air actuated fan clutch

Delivery of the first two (2) units would be 575 days from receipt of a signed notice to proceed. The balance of the remaining nine (9) units would be delivered two (2) a month thereafter until all of the remaining units are delivered.

While we were asked to provide a proposal for eleven (11) units Rosenbauer wants the County to know that as production progresses on the initial eleven (11) units there may be an opportunity to add additional units to this initial order at the currently quoted price and configuration. Rosenbauer has committed to hold the quoted pricing for the duration of this proposed build.

All of us at the Velocity Vehicle Group and the team at Rosenbauer want to thank you and the Los Angeles County Fire Department for this opportunity. Please let me know if you need any additional information or detail about the proposal.

Respectfully,

*Robert Wirtz*

**Robert Wirtz; Fire Apparatus Specialist**  
Velocity Vehicle Group  
13800 Valley Blvd.  
Fontana, CA 92335  
951-642-1291



# Community Safety Implementation Team (CSIT)

Public Safety Cluster – September 2025

**Wilford Pinkney Jr.**

Executive Director, CSIT

September 17, 2025



**CEO.**

**Current Base Population Projection**

- The base projection is a 5-year estimate of the jail population under current demographic and criminal justice trends.
  - If these policies remain constant, the model will accurately project the future jail population.

**Projection Methods**

- Jail population projections are based on admissions and length of stay (LOS), using both aggregate and individual-level data.

**Factors Impacting Future Jail Population**

- Future jail admissions are driven by demographics, reported crime, and arrests.

**Jail Population Assumptions and Forecast**

- Baseline projections reflect current policies and trends and are limited to five years.

**Future Population Projection**

- Future projections will take into account impacts of implemented reforms.
  - These impacts depend on CSIT partners advancing new proposals above and beyond current processes and policies.

## Data Strategy:

CSIT has been assisting in developing a centralized database with criminal justice, mental health, and SUD information to allow for data informed decision making.

We have worked closely with the Chief Information Office (CIO), LA Sheriff's Department (LASD), LAPD, LA Superior Court, and County health departments to collect and store data that can be linked for analysis and reporting.

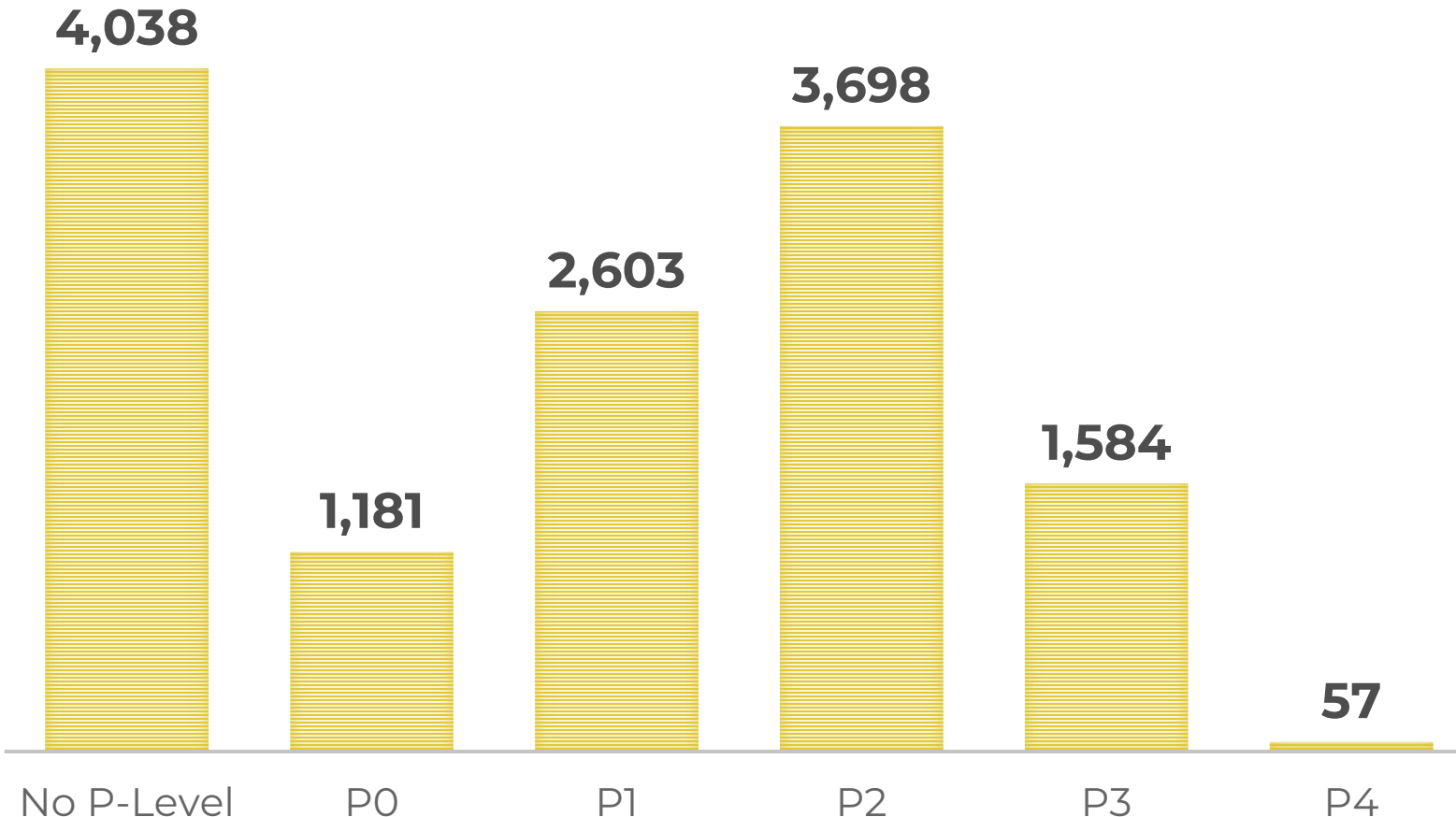
### CSIT is working towards data-informed decision-making:

- ❑ Substance Abuse, Prevention and Control (SAPC | DPH)
  - ❑ Working to integrate SAPC into existing data agreements to bring together criminal justice and substance-use data to determine referrals, service delivery, and screening baselines to measure progress, especially in relation to Prop 36.
- ❑ Los Angeles Sheriff's Department (LASD)
  - ❑ Sourced additional resources to assist in delivering individual-level jail population and release information on a weekly basis to more regularly track changes and measure population impacts.
- ❑ Correctional Health Services (CHS | DHS)
  - ❑ Engaged with a health system vendor to identify data elements related to the clinical needs of the in-custody jail population that can help determine the appropriate healthcare setting for them.
- ❑ Los Angeles Superior Court (LASC)
  - ❑ Working to update data agreements to develop base line measures related to the amount of time between the initiation of a case and its disposition.
- ❑ Information Systems Advisory Board (ISAB)
  - ❑ CSIT gained access to arrest/booking data to identify charges associated with releases under Book-and-Release and Cite-and-Release to identify additional opportunities for diversion and understand the impact of strategies to reduce inflow to the jail.
- ❑ Chief Information Office (CIO)
  - ❑ Working to create a data use agreement and assist with bringing together discrete data sources into a database that would allow for measuring impacts of strategies to depopulate the jail.

# Current Jail Population by P-Level

## IN-CUSTODY POPULATION BY P-LEVEL

AUGUST 11<sup>TH</sup>



P-Level	In-Custody Population	Percent of Total Population
No P-Level	4,038	30.7%
P0	1,181	9.0%
P1	2,603	19.8%
<b>P2</b>	<b>3,698</b>	<b>28.1%</b>
P3	1,584	12.0%
P4	57	0.4%

P-Levels are used within DHS Correctional Health Services (CHS) to describe a patient's mental health acuity. P-Levels can often change during a person's incarceration.

P2 are in-custody individuals with moderate impairment and represent **the largest P-Level group at 28% (3,698) of the jail population.**



**Goal:**

Redirect people away from the County jail system to prevent increased admissions.

- **Deflect individuals from jail into treatment and services**
  - Current deflection/diversion programs (ODR LEAD, LB LEAD, JCOD Prefiling, LASD Intake Booking Diversion) target people with low-level offenses, behavioral health needs, and frequent law enforcement contact.
  - CSIT is working with departments to determine the feasibility of expanding eligibility and strengthening warm handoffs so more individuals can be connected to community-based services instead of custody.

## Goal:

Decrease the amount of time it takes from case initiation to case disposition for individuals in custody.

- **Decrease the number of unsentenced people with more than a year length of stay**
  - Over 2,200 people have been in custody more than a year, most with unresolved cases
  - CSIT's Case Processing Workgroup now brings justice partners together to review these cases and resolve them in a timely manner.
- **Pilot systematic case reviews to promote early releases, case disposition, and service navigation**
  - CSIT analyzing data to facilitate timely releases to treatment options
  - Pilots underway to facilitate earlier diversion or treatment dispositions.
- **Increase access to mental health experts**
  - Expert appointment PROCESS currently adds delays of add 6–8 weeks or more
  - PD's HEAL pilot is testing a new model to speed up diversion reports and treatment linkages.
- **Expedite pre-trial dispositions**
  - LASD, ISAB, and justice partners are working to address the drivers (visiting access, video scheduling, evidence handling) of case delays.
- **Increase navigation support and case management resources**
  - Currently, defense attorneys often wind up identifying treatment options due to lack of sufficient navigation or case management support.
  - PD's HEAL pilot aims to expand professional navigation and client support services.
- **Improve documentation of continuances**
  - Minute orders often lack detail on "good cause" for continuances.
  - CSIT and partners are examining continuance practices and supporting policies to reduce unnecessary delays.

## Goal:

Fostering more community-based opportunities for diversion and release is essential to safely depopulating the jail.

- **Determine how many beds/services are needed to support jail depopulation**
  - CSIT is working with CHS, DMH, and DPH/SAPC to review cases and estimate service needs and costs.
  - Departments and CIO are collaborating to strengthen data integration to develop accurate projections of need.
- **Improve release planning and warm handoffs to ensure continuity of care and decrease recidivism**
  - CSIT is working with CHS, PRCM, and CalAIM partners to strengthen release planning and expand warm handoffs.
  - Efforts focus on timely provider notification, record sharing, and improving continuity of care.
- **Develop and expand pathways to increase capacity for people with mental illness**
  - ODR requires immediate growth to sustain its current capacity for P3/P4 placements and begin serving P2s
    - P2 is the largest group in mental health housing, and CSIT is working to project the impact of expansion of programs such as STOP, RDP, and others.
- **Improve coordination and additional system capacity to support timely transition to lower levels of care**
  - CSIT is coordinating with departments to reduce bottlenecks in moving individuals to appropriate levels of care.
  - Expansion of transitional and long-term capacity will accelerate placement into community-based care.

## Countywide Jail Functions:

Prior to the demolition of MCJ, the people housed there must be relocated, and replacement facilities to support and maintain continuous operation of Twin Towers Correctional Facility (TTCF), and the County's correctional system must be constructed.

- ❑ CSIT working with other county partners has developed a matrix meant to provide a better understanding of the magnitude of potential and anticipated impacts surrounding demo of MCJ.
- ❑ It is meant to be used to develop a foundation for discussions with other departments to identify/clarify pertinent questions on scope, core and ancillary functions, system needs, what still needs to be pursued, etc.



# Thank you!

---

**Please feel free to reach us at:**

[CSIT@ceo.lacounty.gov](mailto:CSIT@ceo.lacounty.gov)

[ceo.lacounty.gov/csit/](http://ceo.lacounty.gov/csit/)

**DISTRICT ATTORNEY**

	<b>FY 2025-26 Final Changes</b>	<b>FY 2025-26 Supplemental Changes</b>	<b>Variance</b>
Appropriation	524,382,000	513,568,000	(10,814,000)
Intrafund Transfer	5,492,000	5,492,000	0
Revenue	224,915,000	227,307,000	2,392,000
Net County Cost	293,975,000	280,769,000	(13,206,000)
Budgeted Positions	2,102.0	2,003.0	(99.0)

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>DISTRICT ATTORNEY</b>					
<b>2025-26 Adopted Budget</b>	<b>524,382,000</b>	<b>5,492,000</b>	<b>224,915,000</b>	<b>293,975,000</b>	<b>2,102.0</b>
<b><i>Curtailments</i></b>					
1. <b>Administration:</b> Reflects the deletion of 1.0 Staff Assistant I, 1.0 Staff Assistant II, 2.0 Senior Clerk, 1.0 Victim Services Representative II, 1.0 Senior Public Information Specialist, 1.0 Data Scientist Supervisor, 1.0 Secretary V, 1.0 Senior Secretary III, 1.0 Stenographic Reporter, 2.0 Intermediate Typist-Clerk, 2.0 Senior Typist Clerk, 1.0 Senior Application Developer, and 1.0 Video Production Specialist positions, a \$1.9 million reduction in Services & Supplies, a \$0.1 million reduction in Capital Assets, and a \$0.3 million reduction in Overtime. (4-VOTES)	(3,249,000)	--	--	(3,249,000)	(16.0)
2. <b>Prosecution Operations:</b> Reflects the deletion of 3.0 Witness Assistant I, DA, 1.0 Legal Office Support Assistant I, 6.0 Legal Office Support Assistant II, 2.0 Senior Legal Office Support Assistant, 2.0 Priors Assistant, DA, 29.0 Deputy District Attorney II, and 24.0 Deputy District Attorney III positions. (4-VOTES)	(10,290,000)	--	--	(10,290,000)	(67.0)
3. <b>Investigation Operations:</b> Reflects the deletion of 2.0 Investigative Auditor, DA, 14.0 Senior Investigator, DA, and 3.0 Detective positions. (4-VOTES)	(2,245,000)	--	--	(2,245,000)	(19.0)
<b><i>Critical Issues</i></b>					
1. <b>Parole Revocations:</b> Reflects the addition of 1.0 Paralegal, 1.0 Deputy District Attorney III, and 1.0 Legal Office Support Assistant I positions to support revocation proceedings, fully offset by ongoing AB 109 funding specific for this purpose. (4-VOTES)	613,000	--	613,000	--	3.0

## DISTRICT ATTORNEY

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
2. <b>Various One-Time Funding:</b> Reflects one-time funding for Race Blind Charging software implementation (\$0.5 million), Enterprise Digital Evidence Management System (\$0.9 million), Special Prosecutor contract services (\$0.5 million), and Los Angeles Regional Interoperable Communications System subscriber fees (\$0.3 million). (4-VOTES)	2,268,000	--	--	2,268,000	--
3. <b>Juvenile Justice Crime Prevention Act (JJCPA) Funding:</b> Reflects increased funding to support the Department's diversion and restorative justice intervention program. (4-VOTES)	700,000	--	700,000	--	--
<b>Other Changes</b>					
1. <b>Grant Funding:</b> Reflects the addition of Pandemic Unemployment Assistance and Unemployment Insurance grant funding.	500,000	--	500,000	--	--
2. <b>Youth Pre-Filing Diversion Program:</b> Reflects the carryover one-time AB 109 funding to support community-based service providers for the Department's youth diversion program. (4-VOTES)	579,000	--	579,000	--	--
3. <b>Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	37,000	--	--	37,000	--
4. <b>Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	273,000	--	--	273,000	--
<b>Total Changes</b>	<b>(10,814,000)</b>	<b>0</b>	<b>2,392,000</b>	<b>(13,206,000)</b>	<b>(99.0)</b>
<b>2025-26 Supplemental Changes</b>	<b>513,568,000</b>	<b>5,492,000</b>	<b>227,307,000</b>	<b>280,769,000</b>	<b>2,003.0</b>

**FIRE DEPARTMENT**

	<b>FY 2025-26 Final Changes</b>	<b>FY 2025-26 Supplemental Changes</b>	<b>Variance</b>
Financing Sources	1,750,895,000	1,847,579,000	17,432,000
Financing Uses	1,750,895,000	1,847,579,000	17,432,000
Budgeted Positions	4,882.0	4,963.0	81.0

**Changes from the 2025-26 Adopted Budget**

	<b>Financing Uses (\$)</b>	<b>Financing Sources (\$)</b>	<b>Budg Pos</b>
<b>FIRE DEPARTMENT</b>			
<b>2025-26 Adopted Budget and the Auditor-Controller Supplemental Budget Resolution</b>	<b>1,830,147,000</b>	<b>1,830,147,000</b>	<b>4,882.0</b>
1. <b>4-Person Staffing:</b> Reflects the addition of 45.0 Fire Fighter positions to convert 15 Engine Companies from 3-person to 4-person staffing, fully offset with Measure E tax revenue. (4-VOTES)	10,523,000	10,523,000	45.0
<i>Operations</i>	10,523,000	10,523,000	45.0
2. <b>Advanced Provider Response Unit Staffing:</b> Reflects the addition of 11.0 positions to staff the Advanced Provider Response Unit, fully offset with Measure E tax revenue. (4-VOTES)	2,573,000	2,573,000	11.0
<i>Emergency Medical Services</i>	2,573,000	2,573,000	11.0
3. <b>Recruit Training Cadre Staffing:</b> Reflects the addition of 6.0 positions to staff a permanent Recruit Training Cadre vital for aligning training with operations, fully offset with Measure E tax revenue. (4-VOTES)	1,577,000	1,577,000	6.0
<i>Leadership &amp; Professional Standards</i>	1,577,000	1,577,000	6.0
4. <b>Early Detection Rapid Response (EDRR) Staffing:</b> Reflects the addition of 2.0 Forestry Assistant and 1.0 Deputy Forester positions for the EDRR program to protect County trees from invasive pests. (4-VOTES)	653,000	--	3.0
<i>Prevention</i>	653,000	--	3.0
5. <b>Wildland Firefighter Pilot Program Staffing:</b> Reflects the addition of 16.0 Career Development Intern–Wildland Firefighter positions to expand employment opportunities for formerly incarcerated wildland firefighters, fully offset with funding from the Justice, Care and Opportunities Department. (4-VOTES)	1,209,000	1,209,000	16.0
<i>Operations</i>	1,209,000	1,209,000	16.0
6. <b>Curtailment:</b> Reflects a reduction of the General Fund contribution towards Lifeguard services and supplies per the terms of the 2017 Beach and Ocean Rescue Services agreement. (4-VOTES)	(195,000)	(195,000)	--
<i>Lifeguard</i>	(195,000)	(195,000)	--
7. <b>Salaries and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	100,000	4,000	--
<i>Administrative</i>	15,000	--	--
<i>Emergency Medical Services</i>	8,000	--	--
<i>Executive</i>	24,000	--	--
<i>Health – Hazardous Materials</i>	13,000	--	--
<i>Leadership &amp; Professional Standards</i>	14,000	--	--



## FIRE DEPARTMENT

	Financing Uses (\$)	Financing Sources (\$)	Budg Pos
<i>Lifeguard</i>	6,000	4,000	--
<i>Operations</i>	8,000	--	--
<i>Prevention</i>	7,000	--	--
<i>Special Services</i>	5,000	--	--
8. <b>Ongoing Department Operations:</b> Reflects ongoing funding to address operational cost changes. (4-VOTES)	2,800,000	--	--
<i>Emergency Medical Services</i>	1,850,000	--	--
<i>Special Services</i>	950,000	--	--
9. <b>Measure B - Trauma Access Expansion:</b> Reflects ongoing funding to support expanded access to trauma services and facilitate the emergency air transport of trauma patients in underserved areas, fully offset with Measure B funding. (4-VOTES)	699,000	699,000	--
<i>Operations</i>	699,000	699,000	--
10. <b>Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	128,000	4,000	--
<i>Administrative</i>	128,000	--	--
<i>Lifeguard</i>	--	4,000	--
11. <b>Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	945,000	32,000	--
<i>Administrative</i>	945,000	--	--
<i>Lifeguard</i>	--	32,000	--
12. <b>Opioid Settlement:</b> Reflects one-time funding to support the Advanced Provider Response Unit program which pairs a firefighter paramedic with a nurse practitioner to respond to low acuity patients in the community. (4-VOTES)	2,000,000	2,000,000	--
<i>Emergency Medical Services</i>	2,000,000	2,000,000	--
13. <b>One-Time Revenue Offset Carryovers:</b> Reflects the carryover of program funding primarily offset by Information Technology Investment Board, Measure B, Measure H, and Utility User Tax revenue. (4-VOTES)	1,769,000	1,769,000	--
<i>Administrative</i>	4,000	4,000	--
<i>Emergency Medical Services</i>	32,000	32,000	--
<i>Executive</i>	(18,000)	(18,000)	--
<i>Leadership &amp; Professional Standards</i>	2,000	2,000	--
<i>Lifeguard</i>	1,000	1,000	--
<i>Operations</i>	21,000	21,000	--
<i>Prevention</i>	121,000	121,000	--
<i>Special Services</i>	1,606,000	1,606,000	--
14. <b>One-Time Carryover:</b> Reflects the carryover of unspent prior-year funding to support critical departmental operations. (4-VOTES)	28,861,000	1,000	--
<i>Administrative</i>	5,026,000	--	--
<i>Emergency Medical Services</i>	356,000	1,000	--
<i>Executive</i>	751,000	--	--
<i>Health – Hazardous Materials</i>	685,000	--	--

**FIRE DEPARTMENT**

	Financing Uses (\$)	Financing Sources (\$)	Budg Pos
<i>Leadership &amp; Professional Standards</i>	520,000	--	--
<i>Lifeguard</i>	1,475,000	--	--
<i>Operations</i>	16,575,000	--	--
<i>Prevention</i>	1,828,000	--	--
<i>Special Services</i>	1,645,000	--	--
15. <b>Appropriation Realignment:</b> Reflects a net decrease to fund other expenses and to support the changing needs of the Department. (4-VOTES)	(73,633,000)	--	--
<i>Administrative</i>	5,619,000	--	--
<i>Financing Elements</i>	(79,252,000)	--	--
16. <b>Committed to Reserves:</b> Reflects funding committed to reserves for anticipated future expenses. (4-VOTES)	40,187,000	--	--
<i>Financing Elements</i>	40,187,000	--	--
17. <b>Fire Camps:</b> Reflects an ongoing decrease in AB 109 fire camp funding to align revenue with historical expenditures. (4-VOTES)	(2,764,000)	(2,764,000)	--
<i>Operations</i>	(2,764,000)	(2,764,000)	--
<b>Total Changes</b>	<b>17,432,000</b>	<b>17,432,000</b>	<b>81.0</b>
<b>2025-26 Supplemental Changes</b>	<b>1,847,579,000</b>	<b>1,847,579,000</b>	<b>4,963.0</b>

**FIRE DEPARTMENT – LIFEGUARD**

	<b>FY 2025-26 Final Changes</b>	<b>FY 2025-26 Supplemental Changes</b>	<b>Variance</b>
Appropriation	45,449,000	45,294,000	(155,000)
Intrafund Transfer	0	0	0
Revenue	0	0	0
Net County Cost	45,449,000	45,294,000	(155,000)
Budgeted Positions	0.0	0.0	0.0

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>FIRE – LIFEGUARD</b>					
<b>2025-26 Adopted Budget</b>	<b>45,449,000</b>	<b>0</b>	<b>0</b>	<b>45,449,000</b>	<b>0.0</b>
1. <b>Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	4,000	--	--	4,000	--
2. <b>Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	32,000	--	--	32,000	--
4. <b>Salaries and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	4,000	--	--	4,000	--
5. <b>Curtailment:</b> Reflects a reduction in Services and Supplies for lifeguard services. (4-VOTES)	(195,000)	--	--	(195,000)	--
<b>Total Changes</b>	<b>(155,000)</b>	<b>0</b>	<b>0</b>	<b>(155,000)</b>	<b>0.0</b>
<b>2025-26 Supplemental Changes</b>	<b>45,294,000</b>	<b>0</b>	<b>0</b>	<b>45,294,000</b>	<b>0.0</b>

**MEDICAL EXAMINER**

	<b>FY 2025-26 Final Changes</b>	<b>FY 2025-26 Supplemental Changes</b>	<b>Variance</b>
Appropriation	63,329,000	69,267,000	5,938,000
Intrafund Transfer	1,163,000	1,163,000	--
Revenue	1,311,000	4,163,000	2,852,000
Net County Cost	60,855,000	63,941,000	3,086,000
Budgeted Positions	298.0	273.0	(25.0)

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>MEDICAL EXAMINER</b>					
<b>2025-26 Adopted Budget</b>	<b>63,329,000</b>	<b>1,163,000</b>	<b>1,311,000</b>	<b>60,855,000</b>	<b>298.0</b>
<b>Curtailments</b>					
1. <b>Administration:</b> Reflects the deletion of 1.0 Senior Disaster Services Analyst position, a \$0.3 million reduction in overtime, and a \$0.1 million reduction in Services & Supplies. (4-VOTES)	(504,000)	--	--	(504,000)	(1.0)
2. <b>Death Investigations:</b> Reflects the deletion of 1.0 Medical Examiner Investigator Trainee, 5.0 Medical Examiner Investigator, and 2.0 Intermediate Typist-Clerk positions. (4-VOTES)	(761,000)	--	--	(761,000)	(8.0)
3. <b>Decedent Transportation:</b> Reflects the deletion of 6.0 Forensic Attendant positions. (4-VOTES)	(373,000)	--	--	(373,000)	(6.0)
4. <b>Forensic Medicine:</b> Reflects the deletion of 2.0 Physician Specialist Pathology-Forensic, 1.0 Pathologists' Assistant, and 3.0 Forensic Technician I positions. (4-VOTES)	(1,121,000)	--	--	(1,121,000)	(6.0)
5. <b>Forensic Science Laboratories:</b> Reflects the deletion of 1.0 Criminalistics Laboratory Technician, 2.0 Senior Criminalist, and 1.0 Evidence Custodian, Medical Examiner positions. (4-VOTES)	(449,000)	--	--	(449,000)	(4.0)
<b>Critical Issues</b>					
1. <b>Various One-Time Funding:</b> Reflects one-time funding for services received from other departments (\$1.4 million), safety and laboratory supplies (\$1.2 million), security services (\$1.1 million), building maintenance, contractor services (\$1.0 million), overtime (\$0.6 million), backpay, recruitment incentives, and POST bonuses (\$0.3 million), a feasibility study (\$0.3 million), training (\$0.1 million) and IT subscriptions (\$0.1 million). (4-VOTES)	6,104,000	--	--	6,104,000	--

**MEDICAL EXAMINER**

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<b>2. Tranche 2 Opioid Settlement:</b> Reflects one-time funding for the Board-approved opioid settlement. (4-VOTES)	1,970,000	--	1,970,000	--	-
<b>Other Changes</b>					
<b>1. Carryover:</b> Reflects carryover of one-time funding provided for Year 2 of the Johnson & Johnson opioid settlement (\$0.6 million), grants (\$0.3 million), and decedent transportation (\$0.1 million). (4-VOTES)	948,000	--	878,000	70,000	--
<b>2. Salary and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	94,000	--	3,000	91,000	--
<b>3. Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance) (4-VOTES)	4,000	--	--	4,000	--
<b>4. Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	26,000	--	1,000	25,000	--
<b>Total Changes</b>	<b>5,938,000</b>	<b>--</b>	<b>2,852,000</b>	<b>3,086,000</b>	<b>(25.0)</b>
<b>2025-26 Supplemental Changes</b>	<b>69,268,000</b>	<b>1,163,000</b>	<b>4,163,000</b>	<b>63,941,000</b>	<b>273.0</b>

## PROBATION DEPARTMENT

	FY 2025-26 Final Changes	FY 2025-26 Supplemental Changes	Variance
Appropriation	1,116,218,000	1,112,804,000	(3,414,000)
Intrafund Transfer	5,106,000	5,106,000	0
Revenue	417,800,000	447,115,000	29,315,000
Net County Cost	693,312,000	660,583,000	(32,729,000)
Budgeted Positions	5,263.0	5,001.0	(262.0)

## Changes from the 2025-26 Adopted Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<b>PROBATION</b>					
<b>2025-26 Adopted Budget</b>	<b>1,116,218,000</b>	<b>5,106,000</b>	<b>417,800,000</b>	<b>693,312,000</b>	<b>5,263.0</b>
<b><i>Curtailments</i></b>					
1. <b>Appropriation Realignment:</b> Reflects an ongoing increase of \$3.3 million set aside in Provisional Financing Uses, offset by a reduction of \$3.3 million in Other Charges. (4-VOTES)	--	--	--	--	--
<b><i>Juvenile Institutions Services</i></b>	--	--	--	--	--
2. <b>Revenue Increase:</b> Reflects an ongoing increase in Juvenile Probation Fund revenue. (4-VOTES)	--	--	5,660,000	(5,660,000)	--
<b><i>Juvenile Institutions Services</i></b>	--	--	5,660,000	(5,660,000)	--
3. <b>Deletion of Program Vacancies:</b> Reflects a deletion of 30.0 Deputy Probation Officer I (Residential Treatment/Detention Services), 11.0 Deputy Probation Officer II (Residential Treatment/Detention Services), 51.0 Deputy Probation Officer II (Field), 72.0 Detention Service Officer, 21.0 Group Supervisor, Nights, 1.0 Intermediate Sewing Worker, 5.0 Intermediate Typist Clerk, 1.0 Laundry Worker, 1.0 Light Vehicle Driver, 8.0 Senior Detention Services Officer, 1.0 Senior Laundry Worker, 5.0 Supervising Deputy Probation Officer, 8.0 Supervising Detention Services Officer, and 1.0 Transcriber Typist positions. (3-VOTES)	(19,823,000)	--	--	(19,823,000)	(216.0)
<b><i>Support Services</i></b>	(264,000)	--	--	(264,000)	(4.0)
<b><i>Field Services</i></b>	(2,367,000)	--	--	(2,367,000)	(23.0)
<b><i>Juvenile Institutions Services</i></b>	(13,214,000)	--	--	(13,214,000)	(154.0)
<b><i>Special Services</i></b>	(3,978,000)	--	--	(3,978,000)	(35.0)
4. <b>Santa Monica Area Office Closure:</b> Reflects a deletion of 17.0 Deputy Probation Officer II (Field), 1.0 Head Clerk, 10.0 Intermediate Typist Clerk, 1.0 Probation Director, 1.0 Secretary II, 2.0 Senior Typist Clerk, 1.0 Supervising Typist Clerk, 2.0 Supervising Deputy Probation Officer positions. (3-VOTES)	(3,263,000)	--	--	(3,263,000)	(35.0)
<b><i>Field Services</i></b>	(3,263,000)	--	--	(3,263,000)	(35.0)

## PROBATION DEPARTMENT

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
5. <b>Valencia Area Sub-Office Closure:</b> Reflects a deletion of 9.0 Deputy Probation Officer II (Field), 1.0 Intermediate Typist Clerk, 1.0 Supervising Deputy Probation Officer positions. (3-VOTES)	(1,195,000)		--	(1,195,000)	(11.0)
<b>Field Services</b>	(1,195,000)	--	--	(1,195,000)	(11.0)
<b>Critical Issues</b>					
1. <b>Mutual Aid Agreement:</b> Reflects a one-time increase in Services and Supplies for a Memorandum of Agreement with the Los Angeles Interagency Metropolitan Apprehension Crime Task Force to provide community probation supervisory law enforcement mutual aid, fully offset by Post Release Community Supervision revenue. (4-VOTES)	1,000,000	--	1,000,000	--	--
<b>Field Services</b>	1,000,000	--	1,000,000	--	--
2. <b>Substance Use Disorder Treatment &amp; Caregiver Services:</b> Reflects a one-time increase in Services and Supplies to expand a partnership with Public Health's Substance Abuse Prevention and Control to implement Juvenile Justice Substance Use Disorder Early Intervention and Treatment Services, fully offset by one-time Juvenile Probation Fund revenue. (4-VOTES)	2,500,000	--	2,500,000	--	--
<b>Juvenile Institutions Services</b>	2,500,000	--	2,500,000	--	--
3. <b>Drug Testing Services:</b> Reflects a time-limited increase in Services and Supplies for additional drug testing services, fully offset by Post Release Community Supervision (\$1.9 million), Juvenile Probation Funds (\$0.6 million), and Community Corrections Performance Incentive Fund (\$0.8 million) revenue. (4-VOTES)	3,305,000	--	3,305,000	--	--
<b>Juvenile Institutions Services</b>	33,000	--	33,000	--	--
<b>Field Services</b>	3,173,000	--	3,173,000	--	--
<b>Special Services</b>	99,000	--	99,000	--	--
4. <b>California Advancing and Innovating Medi-Cal (CalAIM) Justice-Involved Initiative:</b> Reflects a one-time increase in Services and Supplies (\$4.6 million) and Capital Assets (\$1.2 million), fully offset by one-time funding awarded by the Department of Health Care Services for CalAIM. (4-VOTES)	5,833,000	--	5,833,000	--	--
<b>Juvenile Institutions Services</b>	5,833,000	--	5,833,000	--	--
5. <b>Citiguard Security Services:</b> Reflects a one-time increase in Services and Supplies to expand Citiguard Security Services at juvenile facilities, fully offset by one-time Juvenile Probation Fund revenue. (4-VOTES)	3,000,000	--	3,000,000	--	--
<b>Juvenile Institutions Services</b>	3,000,000	--	3,000,000	--	--

## PROBATION DEPARTMENT

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<b>Other Changes</b>					
1. <b>Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	559,000	--	--	559,000	--
<b>Support Services</b>	559,000	--	--	559,000	--
2. <b>Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	76,000	--	--	76,000	--
<b>Support Services</b>	76,000	--	--	76,000	--
3. <b>Salaries and Employee Benefits:</b> Primarily reflects Board-approved increases in salaries and health insurance subsidies. (4-VOTES)	152,000	--	17,000	135,000	--
<b>Support Services</b>	133,000	--	--	133,000	--
<b>Juvenile Institutions Services</b>	16,000	--	--	16,000	--
<b>Field Services</b>	3,000	--	17,000	(14,000)	--
4. <b>Ministerial Changes:</b> Reflects an adjustment to align the Department's appropriation based on operational needs. (3-VOTES)	--	--	--	--	--
<b>Support Services</b>	1,829,000	--	--	--	--
<b>Field Services</b>	(1,220,000)	--	--	--	--
<b>Special Services</b>	(609,000)	--	--	--	--
5. <b>GASB 87:</b> Reflects the alignment of expenditures due to the implementation of Governmental Accounting Standards Board (GASB) 87. (3-VOTES)	--	--	--	--	--
<b>Field Services</b>	--	--	--	--	--
6. <b>Carryover:</b> Reflects the carryover of one-time funding for home-like improvements at Los Padrinos Juvenile Hall. (4-VOTES)	4,942,000	--	--	4,942,000	--
<b>Juvenile Institutions Services</b>	4,942,000	--	--	4,942,000	--
7. <b>Revenue Realignment:</b> Reflects a one-time adjustment to align the Department's revenue for the Credible Messenger Program at Los Padrinos Juvenile Hall. (3-VOTES)	--	--	--	--	--
<b>Support Services</b>	(643,000)				--
<b>Juvenile Institutions Services</b>	643,000				--
8. <b>Services and Supplies Appropriation Adjustment:</b> Reflects a one-time increase of Services and Supplies, fully offset by one-time Juvenile Probation Fund revenue. (4-VOTES)	8,000,000	--	8,000,000	--	--
<b>Juvenile Institutions Services</b>	8,000,000	--	8,000,000	--	--



PROBATION DEPARTMENT

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
9. <b>Direct Supervision:</b> Reflects a neutral one-time realignment of AB 109 underspend for Direct Supervision offset by a one-time reduction in NCC. (3-VOTES)	(8,500,000)	--	--	(8,500,000)	--
<i>Field Services</i>	(8,500,000)	--	--	(8,500,000)	--
Total Changes	(3,414,000)	0	29,315,000	(32,729,000)	(262.0)
2025-26 Supplemental Changes	1,112,804,000	5,106,000	447,115,000	660,583,000	5,001.0

PROBATION – COMMUNITY-BASED CONTRACTS

	FY 2025-26 Final Changes	FY 2025-26 Supplemental Changes	Variance
Appropriation	2,920,000	13,178,000	10,258,000
Intrafund Transfer	0	0	0
Revenue	0	0	0
Net County Cost	2,920,000	13,178,000	10,258,000
Budgeted Positions	0.0	0.0	0.0

Changes from the 2025-26 Adopted Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
PROBATION – COMMUNITY-BASED CONTRACTS					
2025-26 Adopted Budget	2,920,000	0	0	2,920,000	0.0
1. <b>One-Time Funding:</b> Reflects year-end savings to be carried over to FY 2025-26. (4-VOTES)	10,258,000	--	--	10,258,000	--
Total Changes	10,258,000	0	0	10,258,000	0.0
2025-26 Supplemental Changes	13,178,000	0	0	13,178,000	0.0

**SHERIFF**

	<b>FY 2025-26 Final Changes</b>	<b>FY 2025-26 Supplemental Changes</b>	<b>Variance</b>
Appropriation	4,098,029,000	4,213,041,000	115,012,000
Intrafund Transfer	129,515,000	117,807,000	(11,708,000)
Revenue	2,025,887,000	2,140,617,000	114,730,000
Net County Cost	1,942,627,000	1,954,617,000	11,990,000
Budgeted Positions	17,544.0	17,460.0	(84.0)

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>SHERIFF</b>					
<b>2025-26 Adopted Budget</b>	<b>4,098,029,000</b>	<b>129,515,000</b>	<b>2,025,887,000</b>	<b>1,942,627,000</b>	<b>17,544.0</b>
<b>1. Salaries and Employee Benefits:</b> Primarily reflects Board-approved increases in salaries and health insurance subsidies. (4-VOTES)	194,000	--	7,000	187,000	--
<i>Administration</i>	22,000	--	1,000	21,000	--
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	29,000	--	1,000	28,000	--
<i>Detective</i>	5,000	--	--	5,000	--
<i>Custody</i>	104,000	--	4,000	100,000	--
<i>General Support</i>	34,000	--	1,000	33,000	--
<b>2. Cyber Security:</b> Reflects the Department's proportional share of Cyber Security costs to protect and prevent threats to the County's information assets by adopting and maintaining existing security solutions to reduce the County's risk exposure and expenditures. (4-VOTES)	345,000	--	75,000	270,000	--
<i>Admin</i>	345,000	--	75,000	270,000	--
<b>3. Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs. (4-VOTES)	2,539,000	--	552,000	1,987,000	--
<i>General Support</i>	2,539,000	--	552,000	1,987,000	--
<b>4. Unavoidable Costs:</b> Reflects changes in workers' compensation costs due to medical cost trends and increases in claims, fully offset by contract city revenue. (4-VOTES)	4,314,000	--	4,314,000	--	--
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	4,314,000	--	4,314,000	--	--

**SHERIFF**

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<b>5. Various One-Time Funding:</b> Reflects one-time funding in various budget units including Computer-Aided Dispatch system replacement carryover (\$18.2 million), fully offset by revenue from the Information Technology Infrastructure Fund; Los Angeles Regional Interoperable Communications System (LA-RICS) subscriber fees (\$12.0 million), partially offset by revenue from contract cities; Board discretionary funding carryover (\$0.3 million); and a medical trailer rental at Pitchess Detention Center (\$0.1 million). (4-VOTES)	30,582,000	--	22,383,000	8,199,000	--
<i>General Support</i>	30,294,000	--	22,383,000	7,911,000	--
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	288,000	--	--	288,000	--
<b>6. Utility User Tax – Measure U:</b> Reflects the reallocation of prior-year unspent Measure U - Utility User Tax funding for programs within the unincorporated areas. (4-VOTES)	1,347,000	--	--	1,347,000	--
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	19,000	--	--	19,000	--
<i>Patrol Unincorporated</i>	817,000	--	--	817,000	--
<i>County Services</i>	511,000	--	--	511,000	--
<b>7. Various AB 109 Funding:</b> Reflects the addition of one-time AB 109 revenue and corresponding appropriation in various budget units for custody programs and services including free jail phone calls, facility refurbishments, and programs supporting the welfare of people in custody (\$24.4 million); unavoidable services and supplies cost increases (\$13.4 million); Auditor-Controller approved reimbursement billing rate increases (\$12.6 million); Men's Central Jail replacement cell gates (\$10.0 million) and replacement boilers (\$4.7 million); Twin Towers air conditioning system repairs (\$3.1 million) and cold water pump repairs (\$2.5 million); jail facility custodial services (\$6.4 million); LA-RICS subscriber fees (\$4.7 million); IT infrastructure equipment and network security (\$3.4 million); Century Regional Detention Center boiler replacement (\$1.6 million); custody organizational assessment (\$0.8 million); thermal undergarments (\$0.8 million); 4.0 Custody Assistant positions for CalAIM related services (\$0.7 million); and carryover of prior year funding for laundry and fire suppression equipment (\$0.2 million). (4-VOTES)	89,178,000	--	89,178,000	--	4.0
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	1,931,000	--	1,931,000	--	--

**SHERIFF**

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<i>Clearing</i>	--	--	--	--	--
<i>Custody</i>	39,426,000	--	39,426,000	--	--
<i>General Support</i>	47,821,000	--	47,821,000	--	--
8. <b>Homeless Outreach:</b> Reflects one-time funding in the Patrol budget for homeless outreach services including Expanded & Expedited Encampment Cleanup Protocol (\$5.2 million), Homeless Outreach Services Team staffing (\$2.9 million), and Very High Fire Encampment Cleanup (\$0.6 million), offset by Homeless Initiative funding. (4-VOTES)	8,676,000	8,676,000	--	--	--
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	8,676,000	8,676,000	--	--	--
9. <b>Various Revenue Adjustments:</b> Reflects changes in overtime, services and supplies, equipment, intrafund transfer, and revenue in various budget units to align expenditure categories with available funding. (4-VOTES)	(7,764,000)	(6,796,000)	(968,000)	--	--
<i>Administration</i>	2,584,000	--	2,584,000	--	--
<i>Patrol Clearing</i>	--	--	--	--	--
<i>Patrol Specialized &amp; Unallocated</i>	(5,633,000)	(6,687,000)	1,054,000	--	--
<i>Detective</i>	(5,558,000)	(109,000)	(5,449,000)	--	--
<i>Custody</i>	2,122,000	--	2,122,000	--	--
<i>General Support</i>	(1,279,000)	--	(1,279,000)	--	--
10. <b>Contract Changes:</b> Reflects changes in positions, services and supplies, capital assets-equipment, intrafund transfers, and revenue in various budget units to align with current service agreements, including the deletion of 1.0 Operations Assistant II, 8.0 Sergeant, 25.0 Deputy Sheriff, and 48.0 Security Officer positions to align staffing levels with County security services agreements; the deletion of 1.0 Deputy Sheriff for the City of La Puente; the deletion of 1.0 Operations Assistant I, 1.0 Sergeant, and 4.0 Deputy Sheriff positions for the Los Angeles County Development Authority; the addition of 1.0 IT Manager I, 1.0 Departmental Facilities Planner II, and 2.0 Administrative Services Manager I positions, and the deletion of 1.0 Sergeant position, for LA-RICS; and the addition of 1.0 Principal Information Systems Analyst, 1.0 Senior Information Systems Analyst, and 1.0 IT Technical Support Analyst II positions for the Los Angeles County Regional Identification System. (4-VOTES)	(14,399,000)	(13,588,000)	(811,000)	--	(83.0)
<i>Patrol Clearing</i>	--	--	--	--	(7.0)
<i>Patrol Contract Cities</i>	(267,000)	--	(267,000)	--	--

**SHERIFF**

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<i>Patrol Specialized &amp; Unallocated</i>	(211,000)	--	(211,000)	--	--
<i>County Services</i>	(16,084,000)	(13,588,000)	(2,496,000)	--	(82.0)
<i>General Support</i>	2,163,000	--	2,163,000	--	6.0
<b>11. Miscellaneous Adjustments:</b> Reflects various ministerial adjustments, including the reorganization of the Polygraph Unit; the reorganization of the Concealed Carry Weapons Unit which includes the addition of 1.0 Operations Assistant III and 5.0 Operations Assistant II positions, offset by the deletion of 9.0 Intermediate Typist-Clerk positions, to comply with Senate Bill 2 governing the timely processing of concealed carry applications; the reorganization of the Scientific Services Bureau which includes the addition of 1.0 Crime Laboratory Assistant Director position, offset by the deletion of 1.0 Intermediate Typist-Clerk, 1.0 Intermediate Clerk, and 1.0 Photographer II positions; the realignment of the Department's rent budget to properly account for facility leases in accordance with Governmental Accounting Standards Board Rule 87; the correction of sub-item from 'A' to 'N' for 1.0 Operations Assistant II position; and the realignment of revenue and corresponding appropriation between budget units.	--	--	--	--	(5.0)
<i>Administration</i>	9,339,000	--	--	9,339,000	34.0
<i>Patrol Clearing</i>	--	--	--	--	(2.0)
<i>Patrol Specialized &amp; Unallocated</i>	(401,000)	--	90,000	(491,000)	--
<i>Detective</i>	(645,000)	--	(120,000)	(525,000)	(2.0)
<i>Clearing</i>	--	--	--	--	--
<i>County Services</i>	(2,443,000)	--	--	(2,443,000)	(10.0)
<i>Court</i>	(1,162,000)	--	--	(1,162,000)	(5.0)
<i>Custody</i>	(194,000)	--	30,000	(224,000)	(2.0)
<i>General Support</i>	(4,494,000)	--	--	(4,494,000)	(18.0)
<b>Total Changes</b>	<b>115,012,000</b>	<b>(11,708,000)</b>	<b>114,730,000</b>	<b>11,990,000</b>	<b>(84.0)</b>
<b>2025-26 Supplemental Changes</b>	<b>4,213,041,000</b>	<b>117,807,000</b>	<b>2,140,617,000</b>	<b>1,954,617,000</b>	<b>17,460.0</b>

## **FY 2025-26 AB 109 Budgeting Overview**

The AB 109 budgeting process takes place during Supplemental Changes. Budget requests are considered at this time due to the availability of the latest State AB 109 funding estimates and the final Auditor-Controller AB 109 fund balance amounts.

In 2011, the Board of Supervisors (Board) established the Public Safety Realignment Team (PSRT) to coordinate implementation of public safety realignment (AB 109) and advise the Board on AB 109-related matters.

On December 8, 2020, the Board of Supervisors adopted a motion that included a directive for PSRT to provide recommendations for AB 109 funding allocations that reflect the Board's priorities. To implement the directive, the PSRT established an Ad Hoc Funding Work Group to develop funding recommendations that enhance services, complement current operations, and fill service gaps identified in the AB 109 Implementation Plan.

The budgeting of the County's AB 109 revenue is informed by the PSRT, County departments, constituents, Board priorities, and legal mandates, with the Chief Executive Office (CEO) weighing these considerations against available funding levels to make final budget recommendations to the Board.

During Supplemental Changes, base budget adjustments are addressed before any excess funding can be considered for new program allocations. Fifty percent of this available funding, if applicable, is allocated to the Office of Diversion & Reentry pursuant to an August 2015, Board motion. Primarily due to the rising costs of existing programs, driven by increases in salaries and employee benefits, that exceed new ongoing funding allocated by the State, there was no new ongoing funding available for new or expanded programs in FY 2025-26.

In May 2025, the PSRT was informed that \$4.6M in new one-time growth funding is projected be received from the State in FY 2025-26 and is available for PSRT-recommended programs. On July 17, 2025, the PSRT submitted eight one-time funding recommendations totaling \$4.6M in alignment with goals established in the AB 109 Implementation Plan. All eight requests are being recommended for approval during the FY 2025-26 Supplemental Changes budget phase. These requests are detailed on the following page.

**Public Safety Realignment Team Funding Recommendations (As submitted by PSRT)**  
**Fiscal Year 2025-26 Supplemental Changes**

Line	Program	Agency	Population Served	PSRT Goal Supported	One-Time	CEO Recommendation
1	The MacArthur Park Street Cleaning and Litter Abatement Workforce Development Program	Department of Economic Opportunity	Justice-involved individuals, which may include AB 109 impacted individuals	<b>Goal 3:</b> Reduce the mental health population in the County jail system	\$250,000	<b>Recommended for approval</b> <b>(PSRT Priority with AB 109 nexus)</b>
2	The Second District Community Beautification Workforce Development Program	Department of Economic Opportunity	Justice-involved individuals, which may include AB 109 impacted individuals	<b>Goal 3:</b> Reduce the mental health population in the County jail system	\$250,000	<b>Recommended for approval</b> <b>(PSRT Priority with AB 109 nexus)</b>
3	Skid Row Action Plan – Economic Mobility Program for Entrepreneurs and Job Seekers	Department of Economic Opportunity	Justice-involved individuals, which may include AB 109 impacted individuals	<b>Goal 3:</b> Reduce the mental health population in the County jail system	\$1,328,000	<b>Recommended for approval</b> <b>(PSRT Priority with AB 109 nexus)</b>
4	VoIP Migration and Phone Replacement	Department of Health Services – Integrated Correctional Health Services	Individuals in County jail, with focus on AB 109 status individuals	<b>Goal 1:</b> Enhance the County’s Post Release Community Supervision (PRCS) and pre-release processes to facilitate case planning, linkages to services, and reentry	\$98,000	<b>Recommended for approval</b> <b>(PSRT Priority with AB 109 nexus)</b>
5	Space Renovation	Department of Health Services – Integrated Correctional Health Services	Individuals in County jail, with focus on AB 109 status individuals	<b>Goal 2:</b> Enhance the intake screening process and expand access to treatment	\$1,000,000	<b>Recommended for approval</b> <b>(PSRT Priority with AB 109 nexus)</b>
6	Desktop, Monitor and Laptop Upgrades for Mental Health Services	Department of Health Services – Integrated Correctional Health Services	Individuals in County jail, with focus on AB 109 status individuals	<b>Goal 1:</b> Enhance the County’s Post Release Community Supervision (PRCS) and pre-release processes to facilitate case planning, linkages to services, and reentry	\$35,000	<b>Recommended for approval</b> <b>(Nexus to DOJ Compliance)</b>



**Public Safety Realignment Team Funding Recommendations (As submitted by PSRT)**

**Fiscal Year 2025-26 Supplemental Changes**

Line	Program	Agency	Population Served	PSRT Goal Supported	One-Time	CEO Recommendation
7	Navigation Team	Department of Health Services – Office of Diversion and Reentry	Justice-involved individuals, which may include AB 109 impacted individuals	<u>Goal 3</u> : Reduce the mental health population in the County jail system	\$1,510,000	<b>Recommended for approval</b> <b>(Nexus to DOJ Compliance)</b>
8	Transgender, Gender-Expansive, and Intersex Community Transition Program	Department of Health Services – Office of Diversion and Reentry	Justice-involved individuals, which may include AB 109 impacted individuals	<u>Goal 3</u> : Reduce the mental health population in the County jail system	\$125,000	<b>Recommended for approval</b> <b>(PSRT Priority with AB 109 nexus)</b>
<b>Total Requested</b>					\$4,596,000	

Detailed Overview of AB 109 Programs Recommended for Funding  
Fiscal Year 2025-26 Supplemental Changes (In Millions)

		Funding Type			
Line	Program	Ongoing	One-time New	One-time Carryover	Positions
Community Corrections Subaccount					
1	Finance Targets				
2	Salaries and Employee Benefits Adjustments	0.063	–	–	–
3	Subtotal Finance Targets	0.063	–	–	–
4	Public Safety Realignment Team (PSRT) Recommendations				
5	Economic Opportunity - MacArthur Park Street Cleaning and Litter Abatement Workforce Development Program (PSRT FY 2025-26 Recommendation)	–	0.250	–	–
6	Economic Opportunity - The Second District Community Beautification Workforce Development Program (PSRT FY 2025-26 Recommendation)	–	0.250	–	–
7	Economic Opportunity - Skid Row Action Plan – Economic Mobility Program for Entrepreneurs and Job Seekers (PSRT FY 2025-26 Recommendation)	–	1.328	–	–
8	Integrated Correctional Health Services (ICHS) - Voice Over Internet Protocol (VoIP) Migration and Phone Replacement (PSRT FY 2025-26 Recommendation)	–	0.098	–	–
9	Integrated Correctional Health Services (ICHS) - ICHS Operations/ Space Renovations (PSRT FY 2025-26 Recommendation)	–	1.000	–	–
10	Integrated Correctional Health Services (ICHS) - Computer Upgrades for Mental Health Services (PSRT FY 2025-26 Recommendation)	–	0.035	–	–
11	Office of Diversion & Reentry - Transgender, Gender nonconforming, and/or intersex (TGI) Community Transition Program (PSRT FY 2025-26 Recommendation)	–	0.125	–	–
12	Office of Diversion & Reentry - Navigation Team (PSRT FY 2025-26 Recommendation)	–	1.510	–	–
13	Subtotal PSRT Recommendations	–	4.596	–	–
14	Other Programs				
15	Alternate Public Defender - Post-Conviction Resentencing Operations	–	2.404	–	7.0
16	Public Health Recovery-Oriented Permanent Housing	2.088	2.200	–	–
17	Public Health - Realignment - \$1.374M S&S from the Com. Based Treat. Services Program to Recovery-Oriented Permanent Housing	(1.374)	–	–	–
18	Public Health - Realignment - \$0.714M S&S from the SAPC Com. Based Treat. Services Program to the Recovery-Oriented Permanent Housing	(0.714)	–	–	–
19	Youth Development - Realignment - \$0.7M S&S to S&EB for 3.0 positions for Overseeing, Developing, Implementing, and Supporting Key County Initiatives	–	–	–	3.0
20	Justice, Care and Opportunities - Skills and Experience for the Careers of Tomorrow (SECTOR) (PSRT FY 2024-25 Recommendation)	–	4.250	–	–
21	Justice, Care and Opportunities - Reentry Intensive Case Management Services (RICMS) (PSRT FY 2024-25 Recommendation)	–	5.000	–	–
22	Office of Diversion & Reentry - Housing For Health - Crocker Campus Phase 1A - Safe Services Hub	–	3.406	–	–
23	Fire - Realignment - Fire Camp Historical Underspend to Sheriff's Bed Rates (\$2.235M) and Ongoing AB 109 Funding Shortfall (\$0.529M)	(2.764)		–	–
24	Probation - Neutral realignment of Probation's AB 109 Underspend for Direct Supervision (\$8.5M)	–	–	–	–
25	Sheriff - Bed Rate Increases - ongoing need (\$2.235M realigned ongoing, \$9.4M from existing designation and \$0.960M one-time)	2.235	10.360	–	–
26	Sheriff - Free Phone Calls Backfill - ongoing need (Motion, 7/25/2023, SD1 & SD2) (from existing designation)	–	24.402	–	–
27	Sheriff - Twin Towers Correctional Facility (TTCF) Cold Water Pump Repairs	–	2.500	–	–
28	Sheriff - Men's Central Jail Boiler Replacement (Year 3 of 3)	–	2.210	–	–
29	Sheriff - Twin Towers Air Handler Fan Assembly Replacement (from existing designation)	–	3.122	–	–

Detailed Overview of AB 109 Programs Recommended for Funding  
Fiscal Year 2025-26 Supplemental Changes (In Millions)

<u>Line</u>	<u>Program</u>	<u>Funding Type</u>			<u>Positions</u>
		<u>Ongoing</u>	<u>One-time New</u>	<u>One-time Carryover</u>	
30	Sheriff - FASMA for Custodial Services at IRC, MCJ, TTCF (from existing designation)	–	6.359	–	–
31	Sheriff - MCJ Gate Replacements (from existing designation)	–	10.000	–	–
32	Sheriff - Unavoidable Increase in S&S Cost Associated w/ Custody Operations	–	13.442	–	–
33	Sheriff - Desktop Computer Replacements	–	1.600	–	–
34	Sheriff - Mobile Radio Battery Replacement	–	0.700	–	–
35	Sheriff - CalAIM Positions (4.0 Custody Assistant)	–	0.652	–	4.0
36	Sheriff - Century Regional Detention Facility Boilers (from existing designation)	–	1.587	–	–
37	Sheriff - Los Angeles Regional Interoperable Communication System (LA-RICS) Subscription Fees	–	4.698	–	–
38	Sheriff - Cisco Enterprise Security	–	1.085	–	–
39	Subtotal Other Programs	(0.529)	99.977	–	14.0
40	Carryover				
41	Board of Supervisors - Criminal Justice Research and Evaluation Program	–	–	1.252	–
42	Integrated Correctional Health Services (ICHS) - Equipment Replacement and Maintenance	–	–	2.694	–
43	Integrated Correctional Health Services (ICHS) - Parata Automed Stations	–	–	3.083	–
44	Integrated Correctional Health Services (ICHS) - Patient Facing Kiosks	–	–	2.600	–
45	Integrated Correctional Health Services (ICHS) - Medication Assisted Treatment (MAT) Program Expansion Equipment	–	–	0.415	–
46	Integrated Correctional Health Services (ICHS) - Substance Treatment and Re-entry Transition (START)/Medication Assisted Treatment (MAT) Evaluation	–	–	0.309	–
47	Mental Health - Alternative Crisis Response (ACR) - ACR Positions	–	–	7.486	–
48	Mental Health - Alternative Crisis Response (ACR) - Mobile Crisis Outreach Teams	–	–	2.000	–
49	Mental Health - Alternative Crisis Response (ACR) - Ambulance Transportation	–	–	0.300	–
50	Justice, Care and Opportunities - Justice Connect Support Center	–	–	1.019	–
51	Justice, Care and Opportunities - Skills and Experience for the Careers of Tomorrow (SECTOR)	–	–	0.634	–
52	Justice, Care and Opportunities - Reentry Intensive Case Management Services (R-ICMS)	–	–	1.001	–
53	Justice, Care and Opportunities - Expansion of Developing Opportunities and Offering Reentry Solutions (DOORS) / Community Reentry Center (CRC)	–	–	4.500	–
54	Justice, Care and Opportunities - JCOD Incubation Academy (Capacity Building Network)	–	–	7.333	–
55	Office of Diversion and Reentry - Housing for Health - Interim Housing Capital Funding Pool (IHCFP)	–	–	0.501	–
56	Office of Diversion and Reentry - Overdose Education Naloxone Distribution (OEND)	–	–	1.929	–
57	Office of Diversion and Reentry - Skid Row Health Hub - Expanded Sobering Center Capital Improvement	–	–	4.746	–
58	Public Defender - Holistic Advocacy Program	–	–	1.287	–
59	Public Defender - Social Worker Internship Program	–	–	1.404	–

Detailed Overview of AB 109 Programs Recommended for Funding  
Fiscal Year 2025-26 Supplemental Changes (In Millions)

<u>Line</u>	<u>Program</u>	<u>Funding Type</u>			<u>Positions</u>
		<u>Ongoing</u>	<u>One-time New</u>	<u>One-time Carryover</u>	
60	Public Defender - Investigator Internship Program	—	—	0.750	—
61	Sheriff - Men's Central Jail Boiler Replacement (Year 3 of 3)	—	—	2.482	—
62	Sheriff - Custody Capital Assets	—	—	0.126	—
63	Sheriff - Fire Suppression Safety Equipment	—	—	0.068	—
64	Youth Development - 24 Hour Youth Center Design	—	—	1.000	—
65	Youth Development - Incubation Academy Pilot Program	—	—	2.612	—
66	Capital Project - Glenchur Interim Housing Capital Project (CP 8A019)	—	—	0.129	—
67	Capital Project - Twin Towers Correctional Facility Remodel Project (CP 87968)	—	—	2.144	—
68	Capital Project - Pitchess Detention Center Laundry Refurbishment (CP 8A086)	—	—	10.277	—
69	Capital Project - Probation Office Remodeling Project (CP 87966)	—	—	5.491	—
70	Subtotal Carryover	—	—	69.572	—
71	Total Community Corrections Supplemental Changes (excludes one-time funds held as Designations---see following section)	(0.466)	104.573	69.572	14.0
72	Designations	Ongoing	One-time		
73	FY 2021-22 Inmate Reception Center (IRC)	—	12.613		
74	FY 2022-23 ODR Skid Row Health Hub (Motion, 6/28/2022, SD1)	—	1.898		
75	FY 2023-24 Free Phone Calls in County Jails (Motion, 7/25/2023, SD1 & SD2)	—	25.000		
76	FY 2024-25 Bed Rate Increases	—	12.615		
77	FY 2024-25 Commissary Price Reductions Backfill (Motion, 7/9/2024, SD1 & SD3)	—	9.000		
78	FY 2024-25 Twin Towers Air Handler Fan Assembly Replacement	—	0.248		
79	FY 2024-25 Century Regional Detention Facility (CRDF) Boiler Replacement	—	2.703		
80	FY 2024-25 Custody Capital Asset Needs	—	2.515		
81	FY 2024-25 Body Scanner Replacement (Motion, 12/19/2023, SD1 & SD4)	—	1.382		
82	FY 2024-25 Sheriff AB 109 Eligible Capital Projects	—	19.500		
83	FY 2024-25 Integrated Correctional Health Services (ICHS) - Laboratory Renovation (PSRT FY 2024-25 Recommendation)	—	1.500		
84	FY 2025-26 Sheriff Annual LA-RICS Subscription Fees	—	12.490		
85	FY 2025-26 Sheriff Cisco Enterprise Security	—	0.913		
86	FY 2025-26 Sheriff Custody Body-Worn Camera (Phase 4 of 4)	—	11.230		
87	Total Community Corrections Designations	—	113.607		

Detailed Overview of AB 109 Programs Recommended for Funding  
Fiscal Year 2025-26 Supplemental Changes (In Millions)

		<u>Funding Type</u>			
<u>Line</u>	<u>Program</u>	<u>Ongoing</u>	<u>One-time New</u>	<u>One-time Carryover</u>	<u>Positions</u>
District Attorney and Public Defender Subaccount					
88	<u>Parole Revocations</u>				
89	District Attorney - Bureau of Prosecution Support Operations	0.613	–	–	3.0
90	Alternate Public Defender - Parole Revocation Unit Expansion	1.534	–	–	5.0
91	<b>Total District Attorney and Public Defender Supplemental Changes</b>	<b>2.147</b>	<b>–</b>	<b>–</b>	<b>8.0</b>

		<u>Funding Type</u>			
<u>Line</u>	<u>Program</u>	<u>Ongoing</u>	<u>One-time New</u>	<u>One-time Carryover</u>	<u>Positions</u>
Local Innovation Subaccount					
92	<u>Other Programs</u>				
93	Sheriff - Thermal Undergarments <b>(Motion, 7/11/2023, SD1)</b>	–	0.750	–	–
94	Sheriff - Organizational Study Supplemental Funding	–	0.800	–	–
95	<b>Subtotal Other Programs</b>	<b>–</b>	<b>1.550</b>	<b>–</b>	<b>–</b>
96	<u>Carryover</u>				
97	District Attorney - Youth Pre-filing Diversion Program <b>(PSRT FY 2021-22 Recommendation)</b>	–	–	0.579	–
98	Economic Opportunity - Career Center at Century Regional Detention Facility	–	–	0.484	–
99	Justice, Care & Opportunities - Skills Experience for Careers of Tomorrow (SECTOR)	–	–	4.840	–
100	Justice, Care & Opportunities - Transportation for AB 109 Clients	–	–	0.309	–
101	Integrated Correctional Health Services (ICHS) - Smart Boards for Virtual Group Activities <b>(PSRT FY 2024-25 Recommendation)</b>	–	–	0.321	–
102	Integrated Correctional Health Services (ICHS) - Panoramic X-Ray <b>(PSRT FY 2024-25 Recommendation)</b>	–	–	0.035	–
103	Office of Diversion and Reentry - MacArthur Park Overdose Response Team <b>(PSRT FY 2024-25 Recommendation)</b>	–	–	0.380	–
104	<b>Subtotal Carryover</b>	<b>–</b>	<b>–</b>	<b>6.948</b>	<b>–</b>
105	<b>Total Local Innovation Fund Supplemental Changes</b>	<b>–</b>	<b>1.550</b>	<b>6.948</b>	<b>–</b>

106	<b>Total Supplemental Changes</b> (total additional funding across all three subaccounts, excluding designations)	<b>1.681</b>	<b>106.123</b>	<b>76.520</b>	<b>22.0</b>
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Program Descriptions of AB 109 Programs Recommended for Funding  
Fiscal Year 2025-26 Supplemental Changes

Community Corrections Subaccount	
Line	Program
1	Finance Targets
2	Salaries and Employee Benefits Adjustments
3	Subtotal Finance Targets
4	Public Safety Realignment Team (PSRT) Recommendations
5	Economic Opportunity - MacArthur Park Street Cleaning and Litter Abatement Workforce Development Program (PSRT FY 2025-26 Recommendation) - Provide justice-involved individuals with workforce development training, and employment placement while providing a critical service to communities
6	Economic Opportunity - The Second District Community Beautification Workforce Development Program (PSRT FY 2025-26 Recommendation) - Provide justice system-involved individuals with workforce development trainingand employment placement
7	Economic Opportunity - Skid Row Action Plan – Economic Mobility Program for Entrepreneurs and Job Seekers (PSRT FY 2025-26 Recommendation) - Includes an Entrepreneurship Academy and a Social Services Training program
8	Integrated Correctional Health Services (ICHS) - Voice Over Internet Protocol (VoIP) Migration and Phone Replacement (PSRT FY 2025-26 Recommendation) - Upgrade telecommunications infrastructure and move from the LASD Call Manager to the DHS Call Manager
9	Integrated Correctional Health Services (ICHS) - ICHS Operations/ Space Renovations (PSRT FY 2025-26 Recommendation) - Renovated workspace is needed to support the expansion of programs in complying with the Settlement Agreement with the Department of Justice
10	Integrated Correctional Health Services (ICHS) - Computer Upgrades for Mental Health Services (PSRT FY 2025-26 Recommendation) - Upgrade desktop computers and monitors for security compliance for mental health staff
11	Office of Diversion & Reentry - Transgender, Gender nonconforming, and/or intersex (TGI) Community Transition Program - An Equity Diversity Inclusion Antiracism informed curriculum for ODR personnel and its contracted providers (PSRT FY 2025-26 Recommendation)
12	Office of Diversion & Reentry - Navigation Team to respond to community crisis with non-violent intervention to de-escalate disruptive behaviors and prevent further escalation (PSRT FY 2025-26 Recommendation)
13	Subtotal PSRT Recommendations (excludes ODR)
14	Other Programs
15	Alternate Public Defender - Post-Conviction Resentencing Operations - 7.0 positions, services, and supplies to support post-conviction resentencing operations for individuals who are currently in state prison and are eligible for resentencing based on state law
16	Public Health Recovery-Oriented Permanent Housing to support 50 units for justice-involved individuals in recovery from substance use disorders who are experiencing or at risk of homelessness
17	Public Health - Realignment - \$1.374M S&S from the Community Based Treatment Services Program to the Recovery-Oriented Permanent Housing Program
18	Public Health - Realignment - \$0.714M S&S from the SAPC Community Treatment Program to the Recovery-Oriented Permanent Housing Program
19	Youth Development - Realignment - \$0.7M S&S to S&EB for 3.0 positions for Overseeing, Developing, Implementing, and Supporting Key County Initiatives
20	Justice, Care and Opportunities - Skills and Experience for the Careers of Tomorrow (SECTOR)- Provides job skills training and career pathway support for AB 109 clients (PSRT FY 2024-25 Recommendation)
21	Justice, Care and Opportunities - Reentry Intensive Case Management Services (RICMS) - Improve the health and well-being of justice-involved individuals by providing care management and service navigation (PSRT FY 2024-25 Recommendation)
22	Office of Diversion & Reentry - Housing For Health - Crocker Campus Phase 1A - Safe Services Hub that provides a variety of services in a park-like setting to residents with vulnerabilities that include histories of incarceration, trauma, mental health disorders, and substance use disorders
23	Fire - Realignment - Fire Camp funding decreased to align with historical expenditures, with underspend realigned to Sheriff's Bed Rates (\$2.235M) and Ongoing AB 109 Funding Shortfall (\$0.529M)
24	Probation - Neutral realignment of Probation's AB 109 Underspend for Direct Supervision (\$8.5M), as Probation is not able to fully claim due to a temporary redeployment of field staff to juvenile facilities.
25	Sheriff - Bed Rate Increases - Covers increases in State billing rate approved by Auditor-Controller: FY 2023-24 rate of \$175.84/bed/day vs FY 2024-25 rate of \$197.93/bed/day, a 12.6% increase)
26	Sheriff - Free Phone Calls Backfill - ongoing need (Motion, 7/25/2023, SD1 & SD2) - As directed by the Board, covers the loss of revenue in Inmate Welfare Fund (IWF) to maintain services benefitting the justice-involved population, including programs, education contracts and cost of calls
27	Sheriff - Twin Towers Correctional Facility (TTCF) Cold Water Pump Repairs - Replace the existing cold water pump system that is prone to breaking and flooding the elevator shafts and install a redundant back-up
28	Sheriff - Men's Central Jail (MCJ) Boiler Replacement used for heating, cooking, and hot water (Year 3 of 3)
29	Sheriff - Twin Towers Air Handler Fan Assembly Replacement - Replaces fan assembly used for circulating cool air as part of the facility's air conditioning system)
30	Sheriff - FASMA for Custodial Services at Inmate Reception Center (IRC), Men's Central Jail (MCJ), and Twin Towers Correctional Facility (TTCF) - To improve conditions at the three facilities
31	Sheriff - MCJ Gate Replacements - Replaces defective and/or damaged cell gates to maintain safety in MCJ. The existing gates can be tempered to unlock
32	Sheriff - Unavoidable Increase in S&S Cost Associated w/ Custody Operations - Cover uncontrollable cost increases associated with food, fuel, utilities, insurance premium, County Counsel in-house fees, and other mandated costs
33	Sheriff - Department Computer Replacement - Replace 2,000 desktop personal computers that have reached the end of their life cycle
34	Sheriff - Mobile Battery Replacement (Phase 1 of 3 year plan) - Replace 27,900 portable radio batteries on a three-year continuous basis (9,300 each year)
35	Sheriff - CalAIM Positions for 4.0 Custody Assistant (CA) positions to provide support to the California statue (AB-133 Health; Chapter 143) mandate, which requires the Department to provide pre-release Medi-Cal applications to be processed and ensure accurate information is received from the jail population
36	Sheriff - Century Regional Detention Facility Boilers - Replaces the facility's boiler system used for heating, cooking, and hot water
37	Sheriff - Annual LA-RICS Subscription Fees - To ensure full cost recovery of operating LA-RICS, on June 3, 2025, the LA-RICS Board amended its user agreements, increasing Sheriff's monthly fees from \$20 to \$65 per device, resulting a net cost impact of \$12.490M
38	Sheriff - Cisco Enterprise Security - A standalone agreement is needed between Sheriff and Cisco for hardware, software and web security for the department's computer systems
39	Subtotal Other Programs
40	Carryover
41	Board of Supervisors - Criminal Justice Research and Evaluation Program - Consultants to evaluate AB 109 programs
42	Integrated Correctional Health Services (ICHS) - Equipment replacement and maintenance within various jail facilities
43	Integrated Correctional Health Services (ICHS) - Parata Automated Systems to support the improvement of medication dispensing by increasing workflow efficiencies, improving patient safety parameters for medication dispensing, and supporting expanded access to treatment
44	Integrated Correctional Health Services (ICHS) - Patient Facing Kiosks including software and license to support an efficient patient intake process by digitizing patient submissions for mental health and medical services within jail facilities
45	Integrated Correctional Health Services (ICHS) - Medication Assisted Treatment (MAT) Program Expansion Equipment - Pyxis Medstations that store and dispense suboxone and sublocade, as well as other Controlled drugs and initial doses of urgent drugs and high-cost drugs
46	Integrated Correctional Health Services (ICHS) - Substance Treatment and Re-entry Transition (START)/Medication Assisted Treatment (MAT) evaluation services and technical assistance services
47	Mental Health - Alternative Crisis Response (ACR) - 34.0 Full-time Equivalent (FTE) positions which manage and oversee the network of countywide crisis response services with the goal of providing the least restrictive appropriate level of care to individuals
48	Mental Health - Alternative Crisis Response (ACR) - Contracted services with Sycamores to provide ACR Mobile Crisis Outreach Team response in Service Areas 1 through 4, and Service Area 6
49	Mental Health - Alternative Crisis Response (ACR) - Ambulance dispatch services for non-emergency transportation, in support of the ACR project
50	Justice, Care and Opportunities - Justice Connect Support Center - Provides transportation, linkage to care management services, and linkage to other supportive services
51	Justice, Care & Opportunities - Skills Experience for Careers of Tomorrow (SECTOR) - Provides job skills training and career pathway support for AB 109 clients
52	Justice, Care and Opportunities - Reentry Intensive Case Management Services (R-ICMS) - Provides expanded reentry case management and navigation services for individuals with prior justice involvement
53	Justice, Care and Opportunities - Expansion of Reentry Services and Programs through Developing Opportunities and Offering Reentry Solutions (DOORS) / Community Reentry Center (CRC) - Expands community-based supportive services to address barriers and ensure successful reentry and rehabilitation
54	Justice, Care and Opportunities - JCOD Incubation Academy (Capacity Building Network) - Expands the Incubation Academy by increasing organizational capacity, measuring community impact and facilitating mentorships

Program Descriptions of AB 109 Programs Recommended for Funding  
Fiscal Year 2025-26 Supplemental Changes

Community Corrections Subaccount	
55	Office of Diversion and Reentry - Housing for Health - Implementation of the Interim Housing Capital Funding Pool (IHCFF) - As directed by the Board, the IHCFF was created to bring on additional interim housing beds for strategic projects and projects in difficult to serve regions of the County
56	Office of Diversion and Reentry - Overdose Education Naloxone Distribution (OEND) - Aims to train opioid users and their contacts in the use of naloxone for the reversal of opioid overdose
57	Office of Diversion and Reentry - Skid Row Health Hub - Expanded Sobering Center Capital Improvement to support renovation and expansion of the existing Sobering Center site.
58	Public Defender - Holistic Advocacy Program - Provides wrap-around holistic support to indigent clients including housing resources, job training, health insurance enrollment, access to mental health and substance use programs, etc.
59	Public Defender - Social Worker Internship Program - Assists with recruiting psychiatric social workers
60	Public Defender - Investigator Internship Program - Assists with recruiting departmental investigators
61	Sheriff - Men's Central Jail (MCJ) Boiler Replacement used for heating, cooking, and hot water (Year 3 of 3)
62	Sheriff - Custody Capital Assets - 1 electric and 1 propane powered forklifts for Pitchess Detention Center (PDC) Laundry
63	Sheriff - Fire Suppression Safety Equipment - Firefighting gloves and boots for patrol stations
64	Youth Development - 24 Hour Youth Center Design - Facilitates a community-centered process to design two 24-hour Youth Justice Reimagined (YJR) Youth Centers and refine goals, service delivery plans, and physical spaces through community engagement
65	Youth Development - Incubation Academy Pilot Program - Support small non-profits and grassroots community-based organizations through mentorship, guidance, training, workshops, and seminars
66	Capital Project - Glenchur Interim Housing Capital Project (CP 8A019) - Remodel the Glenchur medical building facility to an interim housing site consisting of up to 90 beds
67	Capital Project - Twin Towers Correctional Facility Remodel Project (CP 87968) - Provide an additional, less congested, and more clinically appropriate location within the Inmate Reception Center to care for individuals in the jail
68	Capital Project - Pitchess Detention Center Laundry Refurbishment (CP 8A086) - Replace 50-year old laundry equipment and upgrade infrastructure to support new equipment
69	Capital Project - Probation Office Remodeling Project (CP 87966) - Remodel the lunchroom, restrooms, conference room, training room, and various electrical components to build a Communication Center for AB 109 administrative functions
70	Subtotal Carryover
71	Total Community Corrections Supplemental Changes (excludes PSRT Designation, included as part of the section below)
72	Designations
73	FY 2021-22 Inmate Reception Center (IRC) (for IRC medical staff pay incentives, facility refurbishments, cleaning contract)
74	FY 2022-23 ODR Skid Row Health Hub (Motion, 6/28/2022, SD1) (for one-time facility refurbishments at Skid Row Health Hub offering harm reduction and health services)
75	FY 2024-25 Free Phone Calls in County Jails (FY 2025-26 and FY 2026-27) (Motion, 7/25/2023, SD1 & SD2) (covers cost of calls and programs no longer funded due to elimination of call revenue - one-time bridge funding until ongoing funding is identified)
76	FY 2024-25 Bed Rate Increases (covers increases in Auditor-Controller billing rate for State reimbursement of housing N3 offenders, recalculated annually - one-time bridge funding until ongoing funding is identified)
77	FY 2024-25 Commissary Price Reductions Backfill (Motion, 7/9/2024, SD1 & SD3) (potential operational gap of reduced commissary pricing since revenue is used for programs)
78	FY 2024-25 Twin Towers Air Handler Fan Assembly Replacement (replaces fan assembly used for circulating cool air as part of the facility's air conditioning system)
79	FY 2024-25 Century Regional Detention Facility (CRDF) Boiler Replacement (replaces the facility's boiler system used for heating, cooking, and hot water)
80	FY 2024-25 Custody Capital Asset Needs (Twin Towers Correctional Facility gates, printing press, kitchen equipment, laundry, etc.)
81	FY 2024-25 Body Scanner Replacement (Motion, 12/19/2023, SD1 & SD4) (replaces decade-old body scanners used for the detection of contraband)
82	FY 2024-25 Sheriff AB 109 Eligible Capital Projects (to be used for jail facility improvement projects and other eligible capital projects)
83	FY 2024-25 Integrated Correctional Health Services (ICHS) - Laboratory Renovation (PSRT FY 2024-25 Recommendation) - Remodel and renovate its current “Waived” Laboratory into a Moderate-Complex Laboratory, aimed at efficiently conducting in-house laboratory testing
84	FY 2025-26 Sheriff Annual LA-RICS Subscription Fees - To ensure full cost recovery of operating LA-RICS, on May 22, 2025, the LA-RICS Finance Committee amended its user agreements, increasing Sheriff's monthly fees from \$20 to \$65 per device, resulting a net cost impact of \$12.490M
85	FY 2025-26 Sheriff Cisco Enterprise Security - A standalone agreement is needed between Sheriff and Cisco for hardware, software and web security for the department's computer systems
86	FY 2025-26 Sheriff Custody Body-Worn Camera (Phase 4 of 4) - Funding for service contract with Axon, cellular services with AT&T, and related cloud/communication services and support
87	Total Community Corrections Designations
District Attorney and Public Defender Subaccount	
88	Parole Revocations
89	District Attorney - Bureau of Prosecution Support Operations, Parole Division - 3.0 new positions to support revocation hearing proceedings
90	Alternate Public Defender - Parole Revocation Unit Expansion - 5.0 new positions to support revocation hearing proceedings
91	Total District Attorney and Public Defender Supplemental Changes
Local Innovation Subaccount	
92	Other Programs
93	Sheriff - Thermal Undergarments (Motion, 7/11/2023, SD1) - As directed by the Board, provides a clean set of undergarments weekly to individuals in County jails
94	Sheriff - Organizational Study Supplemental Funding - The organizational study will address to Board concerns regarding the department's operations and budget mitigation, will have a broadened scope of work with special focus on Custody to address concerns outlined in the Rosas settlement agreement
95	Subtotal Other Programs
96	Carryover
97	District Attorney - Youth Pre-filing Diversion Program (PSRT FY 2021-22 Recommendation) - Develop a juvenile Fire Camp diversion program
98	Economic Opportunity - Career Center at Century Regional Detention Facility - For consultants and various services to support the Career Center at Century Regional Detention Facilities
99	Justice, Care & Opportunities - Skills Experience for Careers of Tomorrow (SECTOR) - Provides job skills training and career pathway support for AB 109 clients
100	Justice, Care & Opportunities - Transportation for AB 109 Clients within the existing Reentry Intensive Case Management Services (RICMS) framework.
101	Integrated Corrections HS (ICHS) - Smart Boards for Virtual Group Activities (PSRT FY 2024-25 Recommendation) - Provides 10 hours of structured out-of-cell activity per Provision 80 of the Department of Justice Settlement
102	Integrated Correctional Health Services (ICHS) - Panoramic X-Ray (PSRT FY 2024-25 Recommendation) - Improves dental services to patients in custody
103	Office of Diversion and Reentry - MacArthur Park Overdose Response Team (PSRT FY 2024-25 Recommendation) - Aims to address the high rate of overdose deaths among people experiencing homelessness in the MacArthur Park area
104	Subtotal Carryover
105	Total Local Innovation Fund Supplemental Changes
106	Total Supplemental Changes (total additional funding across all three subaccounts, excluding designations)



**Los Angeles County Public Safety Realignment (AB 109)  
FY 2025-26 Budget Summary (Expanded)**

A	B	C	D	E	F	G=C+D+E+F	H
1	Community Corrections	FY 2025-26 Final Changes Base	Supplemental Allocation Ongoing (includes COLAs)	Supplemental Allocation One-Time	Supplemental Allocation One-Time Carryover	FY 2025-26 Supplemental Changes	Designations One-time
2	Alternate Public Defender	\$ 1,703,000	\$ -	\$ 2,404,000	\$ -	\$ 4,107,000	\$ -
3	Auditor-Controller	\$ 256,000	\$ -	\$ -	\$ -	\$ 256,000	\$ -
4	Board of Supervisors - CCJCC	\$ 259,000	\$ -	\$ -	\$ 1,252,000	\$ 1,511,000	\$ -
5	Board of Supervisors - ISAB	\$ 2,465,000	\$ -	\$ -	\$ -	\$ 2,465,000	\$ -
6	Chief Executive Office	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	\$ -
7	District Attorney	\$ 2,075,000	\$ -	\$ -	\$ -	\$ 2,075,000	\$ -
8	Economic Opportunity	\$ 1,208,000	\$ -	\$ 1,828,000	\$ -	\$ 3,036,000	\$ -
9	Fire District	\$ 4,036,000	\$ (2,764,000)	\$ -	\$ -	\$ 1,272,000	\$ -
10	Health Services - Administration	\$ 978,000	\$ 1,000	\$ -	\$ -	\$ 979,000	\$ -
11	Health Services - Community Programs (ODR)	\$ 104,743,000	\$ 7,000	\$ 5,041,000	\$ 6,675,000	\$ 116,466,000	\$ -
12	Health Services - Hospital Funds	\$ 4,761,000	\$ 15,000	\$ -	\$ -	\$ 4,776,000	\$ -
13	Health Services - ICHS	\$ 31,527,000	\$ 11,000	\$ 1,133,000	\$ 9,101,000	\$ 41,772,000	\$ -
14	Justice, Care and Opportunities	\$ 6,383,000	\$ -	\$ 9,250,000	\$ 14,487,000	\$ 30,120,000	\$ -
15	Military and Veterans Affairs	\$ 625,000	\$ -	\$ -	\$ -	\$ 625,000	\$ -
16	Mental Health	\$ 15,279,000	\$ 4,000	\$ -	\$ 9,786,000	\$ 25,069,000	\$ -
17	Probation	\$ 131,620,000	\$ 17,000	\$ -	\$ -	\$ 131,637,000	\$ -
18	Public Defender	\$ 8,136,000	\$ -	\$ -	\$ 3,441,000	\$ 11,577,000	\$ -
19	Public Health	\$ 15,941,000	\$ 1,000	\$ 2,200,000	\$ -	\$ 18,142,000	\$ -
20	Sheriff	\$ 271,003,000	\$ 2,242,000	\$ 82,717,000	\$ 2,676,000	\$ 358,638,000	\$ -
21	Youth Development	\$ 25,611,000	\$ -	\$ -	\$ 3,612,000	\$ 29,223,000	\$ -
22	Capital Projects	\$ -	\$ -	\$ -	\$ 18,041,000	\$ 18,041,000	\$ -
22	Designations <sup>1</sup>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,607,000
23	Contingency Reserve <sup>2</sup>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,155,000
24	Community Corrections Subtotal	\$ 628,959,000	\$ (466,000)	\$ 104,573,000	\$ 69,071,000	\$ 802,137,000	\$ 219,762,000
25	Homeless Operations	FY 2025-26 Final Changes Base	Supplemental Allocation Ongoing (includes COLAs)	Supplemental Allocation One-Time	Supplemental Allocation One-Time Carryover	FY 2025-26 Supplemental Changes	Designations One-time
26	Health Services - Community Programs	\$ -	\$ -	\$ -	\$ 501,000	\$ 501,000	\$ -
27	Homeless Operations Subtotal	\$ -	\$ -	\$ -	\$ 501,000	\$ 501,000	\$ -
28	Community Corrections Total	\$ 628,959,000	\$ (466,000)	\$ 104,573,000	\$ 69,572,000	\$ 802,638,000	\$ 219,762,000
29	District Attorney and Public Defender	FY 2025-26 Final Changes Base	Supplemental Allocation Ongoing (includes COLAs)	Supplemental Allocation One-Time	Supplemental Allocation One-Time Carryover	FY 2025-26 Supplemental Changes	Designations One-time
30	Alternate Public Defender	\$ 3,290,000	\$ 1,534,000	\$ -	\$ -	\$ 4,824,000	\$ -
31	District Attorney	\$ 8,139,000	\$ 613,000	\$ -	\$ -	\$ 8,752,000	\$ -
32	Public Defender	\$ 6,321,000	\$ -	\$ -	\$ -	\$ 6,321,000	\$ -
33	Trial Court Operations - Conflict Panel	\$ 49,000	\$ -	\$ -	\$ -	\$ 49,000	\$ -
34	Contingency Reserve <sup>2</sup>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,584,000
35	Additional Restricted Funds <sup>3</sup>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,824,000
36	District Attorney and Public Defender Total	\$ 17,799,000	\$ 2,147,000	\$ -	\$ -	\$ 19,946,000	\$ 82,408,000
37	Local Innovation Fund	FY 2025-26 Final Changes Base	Supplemental Allocation Ongoing (includes COLAs)	Supplemental Allocation One-Time	Supplemental Allocation One-Time Carryover	FY 2025-26 Supplemental Changes	Designations One-time
38	Alternate Public Defender	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39	District Attorney	\$ -	\$ -	\$ -	\$ 579,000	\$ 579,000	\$ -
40	Economic Development - Administration	\$ -	\$ -	\$ -	\$ 484,000	\$ 484,000	\$ -
41	Justice, Care and Opportunities	\$ -	\$ -	\$ -	\$ 5,149,000	\$ 5,149,000	\$ -
42	Health Services - Community Programs (ODR)	\$ -	\$ -	\$ -	\$ 380,000	\$ 380,000	\$ -
43	Health Services - ICHS	\$ -	\$ -	\$ -	\$ 356,000	\$ 356,000	\$ -
44	Sheriff	\$ -	\$ -	\$ 1,550,000	\$ -	\$ 1,550,000	\$ -
45	Contingency Reserve <sup>4</sup>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,000
46	Local Innovation Fund Total	\$ -	\$ -	\$ 1,550,000	\$ 6,948,000	\$ 8,498,000	\$ 112,000
47	Total AB 109 Budget	\$ 646,758,000	\$ 1,681,000	\$ 106,123,000	\$ 76,520,000	\$ 831,082,000	\$ 302,282,000

<sup>1</sup>Designations for the Community Corrections Subaccount consist of one-time funding of the following: \$12,613,000 to address overcrowding at the Inmate Reception Center; \$1,898,000 to support the new Skid Row Health Hub; \$25,000,000 for free jail phone calls for FY 2026-27; \$12,615,000 for bed rates for FY 2026-27; \$9,000,000 for Commissary Price Reductions Backfill; \$248,000 for Twin Towers air handlers fan assembly replacement; \$2,703,000 for Century Regional Detention Facility boiler replacement; \$2,515,000 for Sheriff capital assets needs; \$1,382,000 for Sheriff body scanner replacement; \$19,500,000 for various Sheriff AB 109 eligible capital projects; \$1,500,000 for ICHS laboratory renovation; \$12,490,000 for Sheriff annual LA-RICS subscription fees for FY 2026-27; \$913,000 for Sheriff Cisco enterprise security for FY 2026-27; \$11,230,000 for Sheriff body-worn cameras for FY 2026-27.

<sup>2</sup>Contingency Reserve for accounts with ongoing funding covers no less than two months of operating expenses per Government Finance Officers Association (GFOA) best practices. Any unallocated funds are also added to the Contingency Reserve.

<sup>3</sup>Funds in the District Attorney and Public Defender Subaccount are restricted to parole revocation hearings.

<sup>4</sup>Contingency reserve for the Local Innovation Fund, which contains only one-time funding, is the remaining fund balance to allow for potential differentials in the final State allocation.



**JUSTICE, CARE AND OPPORTUNITIES**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL CHANGES</b>	<b>VARIANCE</b>
Appropriation	81,551,000	123,045,000	41,494,000
Intrafund Transfer	11,812,000	15,421,000	3,609,000
Revenue	34,378,000	62,929,000	28,551,000
<b>Net County Cost</b>	<b>35,361,000</b>	<b>44,695,000</b>	<b>9,334,000</b>
<b>Budgeted Positions</b>	<b>131.0</b>	<b>133.0</b>	<b>2.0</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>JUSTICE, CARE AND OPPORTUNITIES</b>					
<b>2025-26 Adopted Budget</b>	<b>81,551,000</b>	<b>11,812,000</b>	<b>34,378,000</b>	<b>35,361,000</b>	<b>131.0</b>
<b>1. CURTAILMENTS-YOUTH OVERCOMING PROGRAM:</b> Reflects a reduction in services and supplies for youth supportive services as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(600,000)	--	--	(600,000)	--
<b>2. CURTAILMENTS-COLLEGE AND CAREERS PROGRAM:</b> Reflects a reduction in services and supplies for academic and vocational supportive services as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(203,000)	--	--	(203,000)	--
<b>3. CURTAILMENTS-BREAKING BARRIERS PROGRAM:</b> Reflects a reduction in services and supplies for interim housing as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(1,193,000)	--	--	(1,193,000)	--
<b>4. Salaries and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	15,000	--	--	15,000	--
<b>5. Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	1,000	--	--	1,000	--
<b>6. Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	5,000	--	--	5,000	--
<b>7. Care First and Community Investment (CFCI) Positions:</b> Reflects 2.0 positions to provide critical CFCI administrative and programmatic support, funded by CFCI administrative revenues / intrafund transfers. (3-VOTES)	354,000	354,000	--	--	2.0

**JUSTICE, CARE AND OPPORTUNITIES**

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
8. <b>Various One-Time Funding:</b> Reflects the carryover of one-time American Rescue Plan Act-enabled funding for the fire service career LA County Training Center Program at Camp Gonzales (\$10.8 million), and one-time funding from the Obligated Fund Balance committed for Alternatives to Incarceration for one-time IT and operating costs (\$0.5 million). (4-VOTES)	11,309,000	--	--	11,309,000	--
9. <b>Various AB 109-funded Programs:</b> Reflects one-time AB 109 funding for various Care First programs, including: Justice Connect Support Center (\$1.0 million); Developing Opportunities and Offering Reentry Solutions (\$4.5 million); Reentry Intensive Case Management Services (\$6.0 million); Skills and Experience for the Careers of Tomorrow (\$4.9 million); and various other carryovers (\$12.5 million). (4-VOTES)	28,886,000	--	28,886,000	--	--
10. <b>Various Revenue Adjustments:</b> Reflects various revenue adjustments, including: Opioid Settlement funds for the Warm Landing Place capital project (\$0.9 million); reduction in SB 129 Pretrial Release Evaluation Program (\$1.1 million); and to properly align various budgeted revenues with expected expenditures in FY 2025-26 (\$3.1 million). (4-VOTES)	2,920,000	3,255,000	(335,000)	--	--
11. <b>Reclassifications:</b> Reflects Board-approved position reclassifications. (3-VOTES)	--	--	--	--	--
<b>Total Changes</b>	<b>41,494,000</b>	<b>3,609,000</b>	<b>28,551,000</b>	<b>9,334,000</b>	<b>2.0</b>
<b>2025-26 Supplemental Changes</b>	<b>123,045,000</b>	<b>15,421,000</b>	<b>62,929,000</b>	<b>44,695,000</b>	<b>133.0</b>

**YOUTH DEVELOPMENT**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL CHANGES</b>	<b>VARIANCE</b>
Gross Appropriation	73,822,000	93,120,000	19,298,000
Intrafund Transfer	10,423,000	12,866,000	2,443,000
Revenue	57,415,000	71,676,000	14,261,000
<b>Net County Cost</b>	<b>5,984,000</b>	<b>8,578,000</b>	<b>2,594,000</b>
<b>Budgeted Positions</b>	<b>95.0</b>	<b>99.0</b>	<b>4.0</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>YOUTH DEVELOPMENT</b>					
<b>2025-26 Adopted Budget</b>	<b>73,822,000</b>	<b>10,423,000</b>	<b>57,415,000</b>	<b>5,984,000</b>	<b>95.0</b>
<b>1. CURTAILMENTS-DEPARTMENTAL OPERATING EXPENSES:</b> Reflects a reduction in services and supplies and other charges as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(342,000)	--	--	(342,000)	--
<b>2. Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	1,000	--	--	1,000	--
<b>3. Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	1,000	--	--	1,000	--
<b>4. Programmatic Support Positions:</b> Reflects 3.0 positions to oversee, expand, and support the Youth Development Learning Collaborative initiative and programming in juvenile Probation facilities, fully offset by a realignment of \$0.7 million in existing AB 109 services and supplies appropriation. (3-VOTES)	--	--	--	--	3.0
<b>5. Administrative Support Position:</b> Reflects 1.0 Administrative Services Manager I position to support Human Resources, fully offset by a realignment of services and supplies appropriation. (3-VOTES)	--	--	--	--	1.0
<b>6. Various One-Time Funding:</b> Reflects one-time funding from the Obligated Fund Balance committed for Youth Justice Reimagined for the Our Spot Youth Center expansion with Department of Parks and Recreation (\$2.4 million); outreach and engagement (\$0.2 million); and a strategic plan consultant (\$0.3 million). (4-VOTES)	2,934,000	--	--	2,934,000	--

**YOUTH DEVELOPMENT**

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
7. <b>Various AB 109-funded Programs:</b> Reflects one-time AB 109 funding for a two-year Youth Development Incubation Academy Pilot Program (\$2.6 million) and 24-Hour Youth Center design (\$1.0 million). (4-VOTES)	3,612,000	--	3,612,000	--	--
8. <b>Various Revenue Adjustments:</b> Reflects various revenue adjustments, including: Opioid Settlement funds for the expansion of Youth Development Networks (\$1.0 million); Probation funding for Credible Messengers and Trauma-informed Interventions (\$2.4 million); and to properly align various budgeted revenues with expected expenditures in FY 2025-26 (\$9.7 million). (4-VOTES)	13,092,000	2,443,000	10,649,000	--	--
<b>Total Changes</b>	<b>19,298,000</b>	<b>2,443,000</b>	<b>14,261,000</b>	<b>2,594,000</b>	<b>4.0</b>
<b>2025-26 Supplemental Changes</b>	<b>93,120,000</b>	<b>12,866,000</b>	<b>71,676,000</b>	<b>8,578,000</b>	<b>99.0</b>

**GRAND JURY**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL BUDGET</b>	<b>VARIANCE</b>
Appropriation	2,352,000	2,399,000	47,000
Intrafund Transfer	0	0	0
Revenue	4,000	4,000	0
<b>Net County Cost</b>	<b>2,348,000</b>	<b>2,395,000</b>	<b>47,000</b>
<b>Budgeted Positions</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>Grand Jury</b>					
<b>2025-26 Adopted Budget</b>	<b>2,352,000</b>	<b>0</b>	<b>4,000</b>	<b>2,348,000</b>	<b>5.0</b>
1. <b>Rent Budget Realignment:</b> Reflects a ministerial adjustment to align rent budgets with expenses. (3-VOTES)	--	--	--	--	--
2. <b>Salary and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	47,000	--	--	47,000	--
<b>Total Changes</b>	<b>47,000</b>	<b>0</b>	<b>0</b>	<b>47,000</b>	<b>0.0</b>
<b>2025-26 Supplemental Changes</b>	<b>2,399,000</b>	<b>0</b>	<b>4,000</b>	<b>2,395,000</b>	<b>5.0</b>

## TRIAL COURT OPERATIONS

	FY 2025-26 ADOPTED BUDGET	FY 2025-26 SUPPLEMENTAL BUDGET	VARIANCE
Appropriation	425,957,000	426,925,000	968,000
Intrafund Transfer	0	0	0
Revenue	85,322,000	85,349,000	27,000
<b>Net County Cost</b>	<b>340,635,000</b>	<b>341,576,000</b>	<b>941,000</b>
<b>Budgeted Positions</b>	<b>50.0</b>	<b>50.0</b>	<b>0.0</b>

### Changes from the 2025-26 Adopted Budget

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<b>Trial Court Operations</b>					
<b>2025-26 Adopted Budget</b>	<b>425,957,000</b>	<b>0</b>	<b>85,322,000</b>	<b>340,635,000</b>	<b>50.0</b>
<b>1. Indigent Defense – Professional Appointee Court Expenditure (PACE) 3% Rate Increase:</b> Reflects funding for Superior Court approved compensation rate increases for select PACE appointees. (4-VOTES)	941,000	--	--	941,000	--
<b>2. Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	3,000	--	3,000	--	--
<b>3. Salary and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	24,000	--	24,000	--	--
<b>Total Changes</b>	<b>968,000</b>	<b>0</b>	<b>27,000</b>	<b>941,000</b>	<b>0.0</b>
<b>2025-26 Supplemental Changes</b>	<b>426,925,000</b>	<b>0</b>	<b>85,349,000</b>	<b>341,576,000</b>	<b>50.0</b>

**INDEPENDENT DEFENSE COUNSEL OFFICE**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL BUDGET</b>	<b>VARIANCE</b>
Appropriation	9,870,000	13,372,000	3,502,000
Intrafund Transfer	0	0	0
Revenue	5,226,000	8,988,000	3,762,000
<b>Net County Cost</b>	<b>4,644,000</b>	<b>4,384,000</b>	<b>(260,000)</b>
<b>Budgeted Positions</b>	<b>18.0</b>	<b>17.0</b>	<b>(1.0)</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>INDEPENDENT DEFENSE COUNSEL OFFICE</b>					
<b>2025-26 Adopted Budget</b>	<b>9,870,000</b>	<b>0</b>	<b>5,226,000</b>	<b>4,644,000</b>	<b>18.0</b>
<b>1. CURTAILMENTS-ADMINISTRATION:</b> Reflects a reduction in services and supplies for rent and lease expense and the deletion of 1.0 vacant position as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(262,000)	--	--	(262,000)	(1.0)
<b>2. Software Subscription Costs:</b> Reflects a net zero budget realignment from services and supplies to other charges to comply with Governmental Accounting Standards Board Statement (GASB) 96, Subscription-Based Information Technology Arrangements (SBITAs). (3-VOTES)	--	--	--	--	--
<b>3. Revenue Adjustments – One-Time:</b> Reflects one-time revenue adjustments including FY 2025-26 State Bar funding for Community Assistance, Recovery, and Empowerment (CARE) Court operations (\$3.8 million), and the deletion of unused Public Defense Pilot Program (PDPP) funding, provided by the California Board of State and Community Corrections, that has since be reallocated to Superior Court to support ongoing increases in Professional Appointee Court Expenditure (PACE) claim costs related to post-conviction representation (\$24,000). (4-VOTES)	3,762,000	--	3,762,000	--	--
<b>4. Cyber Security:</b> Reflects an increase in ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber security exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	2,000	--	--	2,000	--
<b>Total Changes</b>	<b>3,502,000</b>	<b>0</b>	<b>3,762,000</b>	<b>(260,000)</b>	<b>(1.0)</b>
<b>2025-26 Supplemental Changes</b>	<b>13,372,000</b>	<b>0</b>	<b>8,988,000</b>	<b>4,384,000</b>	<b>17.0</b>

**ALTERNATE PUBLIC DEFENDER**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL BUDGET</b>	<b>VARIANCE</b>
Appropriation	105,102,000	106,759,000	1,657,000
Intrafund Transfer	1,484,000	2,867,000	1,383,000
Revenue	8,302,000	12,728,000	4,426,000
<b>Net County Cost</b>	<b>95,316,000</b>	<b>91,164,000</b>	<b>(4,512,000)</b>
<b>Budgeted Positions</b>	<b>368.0</b>	<b>358.0</b>	<b>(10.0)</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>ALTERNATE PUBLIC DEFENDER</b>					
<b>2025-26 Adopted Budget</b>	<b>105,102,000</b>	<b>1,484,000</b>	<b>8,302,000</b>	<b>95,316,000</b>	<b>368.0</b>
<b>1. CURTAILMENTS-DEFENSE OF ADULTS:</b> Reflects a reduction in services and supplies and the deletion of 23.0 vacant and filled positions as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(4,833,000)	--	--	(4,833,000)	(23.0)
<b>2. CURTAILMENTS-DEFENSE OF JUVENILES:</b> Reflects a reduction in services and supplies and the deletion of 7.0 vacant and filled positions as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(1,011,000)	--	--	(1,011,000)	(7.0)
<b>3. CURTAILMENTS-ADMINISTRATION:</b> Reflects a reduction in services and supplies and the deletion of 1.0 vacant position, offset by the restoration of 3.0 positions as part of the Department's proportional share of countywide curtailments. (4-VOTES)	422,000	--	--	422,000	2.0
<b>4. Immigration Removal Defense Program:</b> Reflects one-time Cy Pres funding provided by the Roy v. County of Los Angeles settlement to support immigration defense for individuals facing criminal arrest or conviction in Los Angeles County. (3-VOTES)	1,200,000	--	--	1,200,000	--
<b>5. Various One-Time Funding:</b> Reflects multi-year allocations of one-time revenue, including Opioid settlement funding for the Substance Use Disorders Assessment & Treatment Program (\$0.5 million), which supports 2.0 new positions; and Care First Community Investment funding for diversion representation (\$1.4 million), which supports 4.0 new positions. All positions are fully offset by revenue. (4-VOTES)	1,868,000	1,380,000	488,000	--	6.0



## ALTERNATE PUBLIC DEFENDER

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
<b>6. Parole Revocations Unit and Post Conviction Resentencing:</b> Reflects one-time AB 109 funding for the Parole Revocations Unit expansion (\$1.5 million), which supports 5.0 new positions; and post-conviction resentencing operations (\$2.4 million), which supports 7.0 existing positions. All positions are fully offset by revenue. (4-VOTES)	3,938,000	--	3,938,000	--	12.0
<b>7. Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	8,000	--	--	8,000	--
<b>8. Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber security exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	57,000	3,000	--	54,000	--
<b>9. Salaries and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	8,000	--	--	8,000	--
<b>Total Changes</b>	<b>1,657,000</b>	<b>1,383,000</b>	<b>4,426,000</b>	<b>(4,512,000)</b>	<b>(10.0)</b>
<b>2025-26 Supplemental Changes</b>	<b>106,759,000</b>	<b>2,867,000</b>	<b>12,728,000</b>	<b>91,164,000</b>	<b>358.0</b>

**PUBLIC DEFENDER**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL BUDGET</b>	<b>VARIANCE</b>
Appropriation	326,757,000	316,958,000	(9,799,000)
Intrafund Transfer	4,333,000	7,337,000	3,004,000
Revenue	40,668,000	39,557,000	(1,111,000)
<b>Net County Cost</b>	<b>281,756,000</b>	<b>270,064,000</b>	<b>(11,692,000)</b>
<b>Budgeted Positions</b>	<b>1,206.0</b>	<b>1,134.0</b>	<b>(72.0)</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>PUBLIC DEFENDER</b>					
<b>2025-26 Adopted Budget</b>	<b>326,757,000</b>	<b>4,333,000</b>	<b>40,668,000</b>	<b>281,756,000</b>	<b>1,206.0</b>
<b>1. CURTAILMENTS-ADULT CRIMINAL REPRESENTATION:</b> Reflects a reduction in services and supplies and the deletion of 56.0 vacant and filled positions as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(15,427,000)	--	--	(15,427,000)	(56.0)
<b>2. CURTAILMENTS-ADMINISTRATIVE SERVICES:</b> Reflects a reduction in services and supplies and the deletion of 1.0 vacant position as part of the Department's proportional share of countywide curtailments. (3-VOTES)	(86,000)	--	--	(86,000)	(1.0)
<b>3. Holistic Advocacy and Internship Programs:</b> Reflects one-time AB 109 funding for the Holistic Advocacy Project (\$1.3 million) and the Social Worker (\$1.4 million) and Investigator (\$0.7 million) Internship Programs. (3-VOTES)	3,441,000	--	3,441,000	--	--
<b>4. Various One-Time Funding:</b> Reflects one-time revenue from the Quality and Productivity Commission for the Expedited Evaluations for Mental Health Diversion Project (\$0.4 million), Justice Assistance Grant State funding for the Holistic Advocacy Program (\$1.0 million), and a multi-year commitment of Care First and Community Investment funding for diversion representation (\$3.0 million), which supports 11.0 new positions, all of which are fully offset by revenue. (4-VOTES)	4,399,000	3,004,000	1,395,000	--	11.0

## PUBLIC DEFENDER

	Gross Appropriation (\$)	Intrafund Transfers (\$)	Revenue (\$)	Net County Cost (\$)	Budg Pos
5. <b>Various Revenue Adjustments:</b> Reflects revenue reductions to properly align various revenues with expected expenditures in FY 2025-26 for the following programs and projects: Justice Partners Technical Assistance Consultant Services (\$20,000), Enhancing Youth Defender Services Project (\$70,000), Rapid Diversion Program (\$0.3 million), Alternative Diversion Pathway Program (\$0.2 million), and the Public Defense Pilot Program (\$5.4 million) which also includes the deletion of 26.0 positions. (3-VOTES)	(5,955,000)	--	(5,955,000)	--	(26.0)
6. <b>Immigration Removal Defense Program:</b> Reflects one-time Cy Pres funding provided through the Roy v. County of Los Angeles settlement to support immigration defense for individuals facing criminal arrest or conviction in Los Angeles County. (3-VOTES)	3,634,000	--	--	3,634,000	--
7. <b>Cyber Security:</b> Reflects an increase in one-time and ongoing funding to centrally protect and prevent threats to the County's information security assets by adopting and maintaining existing security solutions to reduce the County's cyber security exposure risk while also reducing the County's overall cyber security expenditures. (4-VOTES)	169,000	--	7,000	162,000	--
8. <b>Enterprise Systems Maintenance:</b> Reflects the Department's proportional share of enterprise systems maintenance costs (formerly eCAPS maintenance). (4-VOTES)	23,000	--	1,000	22,000	--
9. <b>Salaries and Employee Benefits:</b> Reflects Board-approved increases in salaries and employee benefits. (4-VOTES)	3,000	--	--	3,000	--
<b>Total Changes</b>	<b>(9,799,000)</b>	<b>3,004,000</b>	<b>(1,111,000)</b>	<b>(11,692,000)</b>	<b>(72.0)</b>
<b>2025-26 Supplemental Changes</b>	<b>316,958,000</b>	<b>7,337,000</b>	<b>39,557,000</b>	<b>270,064,000</b>	<b>1,134.0</b>

**CARE FIRST AND COMMUNITY INVESTMENT**

	<b>FY 2025-26 ADOPTED BUDGET</b>	<b>FY 2025-26 SUPPLEMENTAL CHANGES</b>	<b>VARIANCE</b>
Appropriation	571,635,000	714,942,000	143,307,000
Intrafund Transfer	0	0	0
Revenue	0	0	0
<b>Net County Cost</b>	<b>571,635,000</b>	<b>714,942,000</b>	<b>143,307,000</b>
<b>Budgeted Positions</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**Changes from the 2025-26 Adopted Budget**

	<b>Gross Appropriation (\$)</b>	<b>Intrafund Transfers (\$)</b>	<b>Revenue (\$)</b>	<b>Net County Cost (\$)</b>	<b>Budg Pos</b>
<b>CARE FIRST AND COMMUNITY INVESTMENT</b>					
<b>2025-26 Adopted Budget</b>	<b>571,635,000</b>	<b>0</b>	<b>0</b>	<b>571,635,000</b>	<b>0.0</b>
<b>1. Care First and Community Investment (CFCI)</b>	<b>(283,979,000)</b>	<b>--</b>	<b>--</b>	<b>(283,979,000)</b>	<b>--</b>
<b>Carryover Adjustment:</b> Reflects a reversal of the \$284.0 million in CFCI carryover funding anticipated in a prior budget phase. In the FY 2024-25 Closing Budget Adjustment, the Auditor-Controller will transfer all unspent and unencumbered CFCI funds at year-end to a new CFCI Year-End Savings Obligated Fund Balance (OFB) account, as required under the CFCI Budget Policy #4.031. (3-VOTES)					
<b>2. CFCI OFB Adjustment:</b> Reflects a transfer of \$427.3 million in unspent and unencumbered CFCI funding from the CFCI Year-End Savings OFB account to the CFCI-'To Be Allocated' (TBA) budget, pending allocation for future CFCI programming. (4-VOTES)	427,286,000	--	--	427,286,000	--
<b>3. CFCI Year Four Spending Plan:</b> Reflects adjustments to transfer \$181.5 million in one-time funding from the CFCI-TBA budget to various CFCI budget units to implement the CFCI Year 4 Spending Plan, as adopted by the Board of Supervisors on June 24, 2025, with a net zero impact to the CFCI budget. (3-VOTES)	--	--	--	--	--
<b>Total Changes</b>	<b>143,307,000</b>	<b>0</b>	<b>0</b>	<b>143,307,000</b>	<b>0.0</b>
<b>2025-26 Supplemental Changes</b>	<b>714,942,000</b>	<b>0</b>	<b>0</b>	<b>714,942,000</b>	<b>0.0</b>