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September 30, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES
HARBOR-UCLA MEDICAL CENTER
UNDERGROUND STORAGE TANK REPLACEMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A134
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FISCAL YEAR 2025-26)
(SUPERVISORIAL DISTRICT 2 - 4-VOTES)**

SUBJECT

The Internal Services Department is seeking Board approval of the proposed Harbor-UCLA Medical Center Underground Storage Tank Replacement project and appropriation adjustment.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Harbor-UCLA Medical Center Underground Storage Tank Replacement Project is within the scope of the environmental impacts analyzed in the previously certified Final Environmental Impact Report and subsequent Addenda Nos. 1, 2, and 3 for the Harbor-UCLA Master Plan.
2. Establish and approve the proposed Harbor-UCLA Medical Center Underground Storage Tank Replacement Project, Capital Project No. 8A134, with a total project budget of \$2,448,000.

3. Approve the Fiscal Year 2025-26 appropriation adjustment to use \$1,990,000 from the Department of Health Services Enterprise Fund-Committed for the Department of Health Services (Harbor-UCLA Replacement Program Initiative) to fund the Harbor-UCLA Medical Center Underground Storage Tank Replacement Project, Capital Project No. 8A134. DHS has previously paid \$213,000 for design services and has issued a \$245,000 Purchase Order Contract for the temporary above-ground fuel tank, both funded through DHS' operating budget.
4. Authorize the Director of the Internal Services Department or his designee, to deliver the Harbor-UCLA Medical Center Underground Storage Tank Replacement Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Department of Health Services (DHS) Harbor-UCLA Medical Center (H-UCLA MC) Underground Storage Tank (UST) Replacement Project (Project) is within the scope of the impacts analyzed in the County's previously certified Final Environmental Impact Report (FEIR) and subsequent Addenda Nos. 1, 2, and 3, establish and approve the proposed Project, Capital Project No. 8A134, approve the Project budget and related appropriation adjustment, and authorize a Board-approved Job Order Contract (JOC) to deliver the Project.

Background

The existing 25,000-gallon secondary underground storage tank currently holds generator fuel and when needed, provides fuel to the hospital's four (4) emergency generators. Per the Standard for Emergency and Standby Power Systems, Alfred E. Alquist Hospital Seismic Act of 1983, and Senate Bill 1953, the H-UCLA MC is required to maintain 96 hours of secondary fuel on site in the event of an emergency. This includes HVAC for surgery and intensive care and steam for sterilization. The existing UST is a single wall UST that will not be legally allowed to be on service after December 31, 2025, per current codes. This system needs to be replaced in order to avoid penalties and to maintain code compliance.

The proposed Project will remove and replace the 25,000 gallon UST along with associated pumps, piping, control systems, leak detection, temporary emergency fuel storage tank, fuel servicing and polishing, soil testing and remediation if required, and related site work.

The proposed replacement work includes the installation of a dual-walled fuel tank and associated systems. Temporary security fencing and a temporary above-ground 25,000-gallon fuel tank will be set up, with fuel service transferred from the old tank to the temporary one. The existing concrete slab will be demolished, and excavation will take place for the removal of the old tank, with soil tested for contamination and remediated if needed. Fuel piping would be disconnected and rerouted, and the replacement fuel tank, including pumps, power supply, and monitoring systems, will be installed. The site will be backfilled, compacted, and paved with concrete and asphalt, with striping provided. Testing of the tank system will be conducted and will be put into service. The Project will be closed out with final inspections, return of temporary equipment, and site cleanup.

The scope of work consists of replacement made to an existing asset. The replacement of the underground tank is anticipated to be internal to the underground system so there is no expected soil contamination caused by fuel.

The estimated time for the construction component is seven (7) months after Board approval, if granted and is estimated to be completed by April 2026.

Implementation of Strategic Plan Goals

These recommended actions support the County of Los Angeles (County) Strategic Plan: North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset

FISCAL IMPACT/FINANCING

The total project budget for the proposed Project is estimated at \$2,448,000 which includes design, construction, change order contingency, inspection/testing, temporary equipment and ISD County services. DHS has previously paid \$213,000 for design services and has issued a \$245,000 Purchase Order Contract for the new replacement tank, both funded through DHS' operating budget.

Board approval of the enclosed Fiscal Year (FY) 2025-26 appropriation adjustment (Enclosure B) would allow DHS to use \$1,990,000 from the DHS' Enterprise Fund-Committed for DHS (Harbor-UCLA Replacement Program Initiative) to fully fund the proposed capital project. There is no net County cost impact associated with the recommended actions.

Operating Budget Impact

The Internal Services Department (ISD) and DHS do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project will have a mandatory hiring requirement of at least thirty percent (30%) Local Workers and 10 percent (10%) Targeted Workers.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation as it involves underground work.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is within the scope of the impacts analyzed in the FEIR, certified by the Board on December 16, 2016, and subsequent Addenda Nos. 1, 2, and 3 approved by the Board on November 10, 2020, November 10, 2020, and February 8, 2022, respectively, and there have been no changes to the project or to the circumstances under which it will be undertaken that would require further review or findings under the California Environmental Quality Act (CEQA). The proposed scope of work to remove and replace an existing underground storage tank located on the north side of the central utility plant is within the scope of impacts analyzed in the FEIR and certified Addendum No. 3, which states that the mitigation measures would reduce impacts to less-than-significant levels.

The previously certified EIR, Addendum, and related documents and materials constituting the record in this matter are available and can be viewed at the Department of Public Works (DPW) trailer located at 1000 W Carson St, Torrance, CA 90502 as well as online via:
https://file.lacounty.gov/SDSInter/isd/docs/1189301_H-UCLAMasterPlanandEIR.pdf.
The custodian of such documents and materials is the Management Assistant, DPW.

Upon the Board's approval of the proposed Project, ISD will file a Notice of Determination with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor, contractor or vendor, who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code. ISD will coordinate the testing, inspection, and observation for the commissioning ensuring that the code and regulatory requirements of the California State Water Resource Board and South Coast Air Quality Management District (SCAQMD) are met and documented. The Department of Health Care Access and Information (HCAI) Inspector of Record and the County inspector will ensure that all required documentation is properly filed with the appropriate agencies prior to turning over the project to DHS.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current county services. The underground storage tank supplies fuel to the four (4) emergency generators, which operate only as needed; therefore, no impact to daily operations is anticipated, and a temporary fuel tank will be installed during construction.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and DHS.

Respectfully submitted,



MICHAEL OWH
Director

MO:QH:ME:kc

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel
Department of Health Services

405382
SCHEDULE AND BUDGET SUMMARY

PROJECT :	DHS H-UCLA Underground Storage Tank
CAPITAL PROJECT NO. :	8A134

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	Complete	May 2025
Jurisdictional Approval	In progress	Aug 2025
Award Construction Contract	1 month following Board approval	Oct 2025
Substantial Completion	6 months following Board approval	Mar 2026
Project Acceptance	7 months following Board approval	Apr 2026

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$1,168,000.00
Change Orders (Contingency)	\$334,000.00
Subtotal	\$1,502,000.00
Civic Art	\$0.00
Plans and Specifications	\$228,000.00
Jurisdictional Review/Plan Check/Permits	\$73,000.00
Project Management	\$199,000.00
Overhead	\$446,000.00
Total Project Budget	\$2,448,000.00

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BA FORM 10142022

BOARD OF SUPERVISORS
OFFICIAL COPY

September 30, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

Department of Health Services

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2025-26
4 - VOTES

SOURCES		USES	
DHS ENTERPRISE FUND MN2-3078 COMMITTED FOR DHS DECREASE OBLIGATED FUND BALANCE	1,990,000	DHS ENTERPRISE FUND MN2-HS-6100-60070 OTHER FINANCING USES INCREASE APPROPRIATION	1,990,000
HARBOR-UCLA MEDICAL CENTER MN1-HH-96-9911-60020 OPERATING TRANSFERS IN INCREASE REVENUE	1,990,000	HARBOR-UCLA MEDICAL CENTER MN1-HH-96-9912-60020 OPERATING SUBSIDY - GENERAL FUND DECREASE REVENUE	1,990,000
ENT SUB - HARBOR-UCLA MEDICAL CENTER A01-AC-6100-21200-21226 OTHER FINANCING USES DECREASE APPROPRIATION	1,990,000	HARBOR-UCLA MEDICAL CENTER HARBOR-UCLA MC UNDERGROUND STORAGE TANK REPLACEMENT A01-CP-6014-64015-8A134 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	1,990,000
SOURCES TOTAL	\$ 5,970,000	USES TOTAL	\$ 5,970,000

JUSTIFICATION

This budget adjustment of \$1,990,000 is necessary to fund Capital Project No. 8A134, Harbor-UCLA Medical Center Underground Storage Tank Replacement project in the amount of \$1,990,000, using DHS Enterprise Fund-Committed for DHS for anticipated expenditures in FY 2025-26.

Jean Lo

Digitally signed by Jean Lo
Date: 2025.08.14 10:42:22
-07'00'

AUTHORIZED SIGNATURE

JEAN LO, CHIEF, CONTROLLER'S DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

AUDITOR-CONTROLLER

B.A. NO. 018

☐ ACTION

☒ RECOMMENDATION
Andrea
BY Turner
Digitally signed by
Andrea Turner
Date: 2025.08.14
16:33:49 -07'00'

DATE 8/14/25

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Erika
BY Bonilla
Digitally signed by
Erika Bonilla
Date: 2025.08.15
09:21:13 -07'00'

DATE 8/15/25