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Transcript

September 3, 2025, 8:56PM



Operations Cluster Public 0:04

03 on Wednesday, September 3rd and we will go ahead and call operations cluster meeting to order. We will begin with introductions starting with the 1st district. Hi Tammy malafi.

This was second district Co frequency.

That can district anybody?

Want to interview anybody else?

Want to interview any? Yes. No. OK. Third district. John Leonard was supervisor horvat's office.

Grant Sherman, Supervisor Han great.

I'm Michelle Vega with supervisor barger's office.

Wonderful. OK.

We will begin with any general public comments. Are there any general public comments for today?

Anyone in person or online if you are online, please speak up or raise your hand on teams please.

Please.

Christine, I just want to know that this meeting is being transcribed due to the motions.

Are you sure?

OK.

Great. We will begin with item 3, which are board agenda items. We will start with the first item from SD5I will be presenting on behalf of the 5th District. Regarding 82561, the vacancies report back at a public hearing. Our office works in.

Consultation with the CE OS office. Who requested.

That this motion be put.

Forward to a drive.

The discussion of vacancies countywide vacancies during a board meeting that has to be done before the supplemental budget phase or the before the final budget is approved, I should say.

So therefore, this motion essentially just aggregates as the presentation for September 23rd.

Does anybody have any questions?

My only question I I have no issue with it, but my only question was do do we have a sense of when we'll kind of know how?

The hearing will go kind of like the item 3, like the procedures and stuff, just so that we have a sense of what it's gonna look like since we've never done this before.

I don't.

I don't know yet.

Oh, sure.

I'm still new to the process, but my name is Roger Sun.

I'm here on behalf of Keisha Lakey, right, to discuss the AB2561 and answer any questions.

In terms of the process, what we're looking to do is allocate 60 minutes to address 82561.

The county will provide a presentation on the vacancy and recruitment efforts and recruitment and retention efforts following the county. The Union will then have the remaining time to make their presentations.

We're still in the process of notifying the Union to see if there's any interest in presenting.

During the public hearing following the county's presentation, as well as the Union's presentation, we will then have the Board of Supervisors, Board of Supervisors pose any questions to the.

And for the Union pacification, is it just the unions that have the vacancy rate that's over?

The bill is very vague.

It's open to all unions, which is the reason why we are going to send out the notification to see if there is an interest OK to present, OK and when do you think we'll know which unit's are interested?

Oh, again, we're in the process.

We in the draft notification, we're expecting to know by September 16th.

OK.

I'm sorry. Yes, the data here is right here.

OK.

Remind me of your name.

Excuse me, can you please remind me of it?

Oh, sorry. My name is Roger Stone. And which office are you with?

I'm with the CEO, employee relations and Benefits Division.

Thank you.

The data will be posted on the on the September 23rd Board meeting agenda, then correct. So right now we're currently finalizing the data and once we have that, we will be providing that to the board as OK.

Any other questions?

I would just say that we are.

Very familiar with the legislation, but we definitely need to see anything in advance and we also need to know what? OK, great.

OK.

Any other questions? OK.

Thank you.

All right.

Thank you.

Thanks for being here.

Say it again.

Public comment for each of them we can do public comment after the second one.

OK. And the next board motion is also from SD 5?

I have my colleague from from our Santa Clarita Field office here as well in case anybody has any questions, but this is to rename the Castaic Sports Complex to the Ryan and Lincoln Broomer Castaic Sports Complex using.

District measure a funds we our office has been working on this in concert with the department's family and Alab's Parks and Rec and other stakeholders in the area.

Does anybody have any questions?

OK.

All right. Jordan, is there any public comment on either the motions?

Are there any public comments on this item in person or online?

We speak up or raise your hand in front.

Great. OK. We will move on to our discussion items. The 1st is for a which is with Isdi.

Welcome departmental representatives to come forward.

Hello. Good afternoon.

My name is Christy Parr.

I am ISD is contacting division manager.

I have a very exciting contracting related item and I'm going to be presenting your approval for today.

So today I'm here to respectfully request the approval to award and execute a contract with Evaluate Inc.

To provide a contractor hosted software as a Service E procurement system.

Along with its related implementation and support services, as you may know, the county processes approximately 8 to \$12 billion annually in goods and services.

Those ranging from social and health services to construction to IT and various commodities.

So our current procurement platform is actually dates back to 2004, which is ecaps and ecaps. While it is reliable for the majority of our purchasing functions.

It does not support all aspects of the county's service contracting functions, nor does it provide the robust new digital tools and reporting capabilities that are necessary for a more modern, transparent government procurement environment.

So our recommended contract today within the board letter directly supports our board's September 2020 motion, which directed us to digitize and streamline county contracting through.

Enterprise technology solutions.

After this motion, ISD LED a county wide E procurement RFP with the intent of doing just that, transforming the way that we procure goods and services in the county and also streamlining and standardizing of our camera processes county wide. After a highly competitive RFP that had a three.

Phase evaluation process built into it, where we had 82 vendors attend our proposals conference and receive 6 proposals from all of the top firms in the industry.

With no disqualifications and no protests evaluated as the highest rate proposer and therefore is recommended for our contract reward and our board letter today. So now to ensure that ISD and the county meets the needs of our county, our procurement staff, our vendors and our constituents and to.

CR **Carlos Rubio** 14:20

Excuse me.

OP Operations Cluster Public 14:37

Improve procurement processes county wide.

We're seeking the board's approval.

For the recommended contract with this approval, ISD will lead us in shifting from the current Ecaf procurement module.

To this new state of the state-of-the-art SAA's procurement system, it's going to have all of the functionality that we need for both purchasing and services from the entire lifecycle, including vendor functionality that we do not have today. Vendor functionality such as a one stop.

For vendors, including vendor registration and award management so vendors can see where their awards are throughout the process, vendor repository capabilities and simplified access and transparency for vendors so they can easily find and respond to all of our purchasing and contracting opportunities in one centralized platform with clear.

Visibility into the solicitations, the requirements and also those important deadlines so that they can meet those bid and proposal submissions.

And it's also going to provide the vendors with more efficient processes through the electronic submission of bids, proposals and invoices with invoices having in system approval and tracking for vendors. Also chip you and compliance documents, which was going to reduce the paperwork and shorten processing time and just.

Ultimately, will speed up the award NPM processing for our vendors. This workflow automation will reduce the manual processes that we currently have and of course reducing time equals money.

For the vendors, but also for the county, it'll create greater equity and opportunity, standardizing and streamlining processes to lower those barriers for the small businesses, our drivers, businesses, our CB OS.

So they are going to be more able to compete for county business and have also a more inclusive procurement process.

For the county, there's several benefits as well, of course.

The procurement system is going to streamline, standardize our solicitation process and contracting approval processes.

It's enable us to reduce our cycle time so that we can deliver those vital services to our constituents more effectively and efficiently. And we're going to be able to now with the system develop and release our solicitations, including capturing the firms,

how many attended, how many respondents so.

On and so forth, going to have contract management, contract repository and my personal favorite is the comprehensive reporting spend analytics and dashboard capabilities.

We're going to be able to, with the system, identify the SD spend under contracts. We're going to be able to quickly with that and identify the living wage, contracts, expenditures, sole source contracts, which is all a manual survey process with departments through Excel docs.

We're also going to be able to identify spend for contracts awarded under board priorities and other programs such as local targeted worker.

Our forest motion.

Greenhouse gas emissions employee ownership awards.

Food procurements, organic waste recycling and also subcontract awards so that we can identify those dollars that are being subcontracted to our CB OS, our PPE's and our CBD's. And of course, the centralized procurement operations into one single accessible countrywide digital platform that's going to increase our.

Transparency, enhanced data integrity, reporting and visibility into all of our procurement actions.

Those new E procurement system is more than just technology.

It's a transformative step forward for the county and this system is going to streamline our procurement operations, which in turn will make them more equitable, inclusive and accessible.

By simplifying how our vendors can respond to solicitations.

Submitting bids proposals and also invoices, and by standardizing our processes across all of the departments, we're going to be able to move the needle forward with our DCC initiatives such as processing consistencies and reducing those barriers that I mentioned.

And it's going to ultimately create more opportunities for our qbe's our CB ES and our CB OS to participate in our solicitations.

So today we're requesting approval in our board letter for three specific items.

Recommendation number one is approval to enter into a contract with EVALUA, the highest ranked for a five year term with up to five one year extensions for a total not to exceed amount of 38.36 million for the entire 10 year term if those ext.

Are exercised.

The contract does include fixed pricing for specific contract tasks and deliverables,

including implementation, deployment services, hypercare and user subscription fees, which no increased contract and also important to note is that there's no charge for vendors to utilize the system and we have also included in the contract PR. For fully burdened fixed hourly rates for professional services, in the event that we want to add or enhance features, customizations are filled out into additional interfaces.

Or also add some training.

Into the contract.

We can do so through the professional services and the contract has a 20% allocation of pool dollars for those professional services. The contract does include all the boards required provisions and also necessary projections for the county for confidentiality, indemnification, security and privacy.

Our board letter recommendation #2.

We are requesting delegate authority for ISD just to be able to manage the contract through amendments and change orders with the approval as to form a Council.

And our board letter recommendation #3 is approval of an 8.79 million.

\$9 million appropriation to fund the initial implementation costs and also the first set of SAA's conscription fees.

Did present and requested and actually was approved at the IT Legacy Modernization Fund to fund \$17.3 million of those first costs.

So that covers implementation fees. Three years of the SAA's subscriptions for departments, and so we were approved.

And granted that \$17.3 million to cover some of that. So ultimately the system is gonna be beneficial to all county departments.

And again, it's gonna reinforce our commitment to our equity and county contract initiatives, equitable access and more opportunity and fiscal accountability.

And it aligns directly with our county strategic plan goal of realizing tomorrow's government today by improving public access and ensuring transparent procurement processes.

To close approval of our recommend recommended contract is gonna allow ISDS to procure the new procurement system, which will significantly enhance the county's procurement capabilities and replace our legacy 2004 ECAP system. Specifically just that procurement module that lacks the service contracting functionality and reporting tools.

And we're gonna move forward with a fully integrated digital SaaS solution, which

will now centralized and automate our entire procurement life cycle.

And thank you so much for your continued support to help us modernize the way we work here.

Goods and services and the way we also do business with our vendor community and I'm here to answer any questions that you may have.

Thank you. Is there any other questions? Yes.

That's perfect.

So thank you very much, Christine.

Really excited to see this getting off the ground and I appreciate all of the departments work on the ECC.

It was a huge undertaking.

I'm really excited to see that the vendors will be able to log in that that is a huge thing for folks and that it's really gonna encourage subcontracting, which our office is always supported, to make sure the smaller organizations have a chance to compete for counting dollars.

That's it.

Every time we do anything county wide, it always makes you a little nervous because it brings to mind the transition from CW taps. CW taps to ecaps and how it's like a hot mess because it's everyone in the county needs to jump on and be trained. So is. There gonna be training before it even goes live where everyone gets a chance to kick the tires.

Make sure it works for their departments because you know every department functions a little differently.

That training is going to be really important for the school out, yes, absolutely.

First, let me start with before the training is requirements. So we have an entire requirements verification process built in into the contract that the contractor is going to be responsible for, but also the county's responsible for.

So we're going to test those requirements before we even roll them out into the system in regards to training, we have built out extensive training and also testing of the system.

So we have user.

Acceptance testing throughout all three releases that we have scheduled within the contract. And we also have a 60 day production environment where there must not be any deficiencies reaching certain severity levels before we even are going to anticipate and contemplate going live.

And so we will be reaching out to all the departments having liaisons and stakeholders.

To engage with us, knowing that that testing and also.

The training and I think that the training is also equally as important for vendors and so ISD actually LED vendor training with an extensive vendor training. We did like 11:50 sessions when we went to somewhat of a digital process a few years back. And So what?

We did is we hosted 10/12 sessions. ISD was the lead trainer.

All vendors were welcome and invited as a virtual environment assistant during COVID, but what we did was we recorded that training session we also posted. Honor doing business outside.

So, umm, we have really thought in taking certain care to make sure that we've gotten requirements built in.

We think we've gotten sufficient amount of requirements that we're doing the requirements, verification requirements, testing and then bringing in the users for that user seconds testing, making sure we don't have any deficiencies or that good amount of time before we actually go live. And then training's gonna.

Happen before we go live as well.

So 2 days that I would like to know which city ballpark is one. When will the the testing, the screening, the the training start and then when is the live go live date when you put the switch on.

Yeah. So we have three different phases actually that we have built out here and what we wanted to do is you know, we wanted to first start with, we're gonna have the vendor management and contract repository.

So overall, cradle to grave before we're going complete countrywide build live. We're looking at approximately.

As you mentioned, this is not a quick easy thing and we wanna take special care and make sure that this the transition is seamless and that it's also effective not only for us, but for, you know, all users that are gonna be, you know, the PM submitting request.

The contract and payment staff could also be vendors, so cradle to grave we're looking at about a 2 1/2 year period. But what we've done is we've broken that implementation timeline out each of three different releases.

So we're going to start with our vendor management contract repository.

That's going to be approximately 13 months and then we have the source to pay,

which is all of the purchasing functionality that's going to be released too. And with release two, we are going to pilot service contracting.

Our top six biggest vendor departments and that pilot I think is really, really important because we wanna have the engagement and the buy in from our departments. But we also wanna be able to collaborate and ensure success. And I think once we prove success with that, the PIL.

Departments. Then we're going to be able to communicate and demonstrate that that success to the other departments.

So it'll be a little bit easier for roll out to the other departments.

And then the phase three is so that phase is about 20-3 months. The release 3 is 8 months and that's the County Road map.

So that's the remainder of the service contract in the parts.

And within each phase we also have hypercare.

So it's, you know, it's it's a higher level of support and care.

By provided by the contractor through each one of those releases to ensure that everything goes seamlessly.

And that we're checking all the boxes, checking all the requirements at each one of those requirements works.

Functionality is there and then also the testing scripts are adequate and then the training is adequate as well and we have like a train, the trainer, we're gonna train SMEs and our technical staff internal to the county and then we're going to roll out a training trainer type.

Program.

And my last question is I see that you launched this like in 2021.

Can you give us a little insight of like why that's late?

I know it's massive.

But it should be kind of explain little bit, yes.

So we actually made the executive decision here at ISD.

This is as you kind of alluded to, a very big you know process change and change management and systematic change and operational change for the county.

County is extremely large and so we wanted to make sure that we had the right requirements and so we actually hired a company that decided to make the executive decision to hire 2 consultants.

In different phases.

So we hired a consultant after we received the proposals to ensure that to do vendor

assessments and also requirements verification.

And so that was some of the delay because, you know, we had to then do a whole number solicitations for the consultant.

So right away, you know, evaluate an award and then we also hired did that same process again for another consultant.

And that was for demonstration.

I mentioned we had a three, three phase evaluation process, so we had our business and cost proposal which is phase one. We had demonstrations which were consistent two different parts and then the implementation assessment was phase three.

So we had that consultant assist us with the demonstration scripts and criteria and then also the.

That was the delays were attributed to consulting work. Thanks, Kristen.

One second.

Alright, thank you for you know.

The work you put into this, I know you know you're not been working with have a lot on that.

My question here is.

This contract is like, you know, up to 10 years and I really wanna know. It looks like the scope of the work of the contractor will be about implementation, maintenance and hosting.

In that, what is your timeline to transfer knowledge to our you know accounting employees and you know?

Either is there even a, you know, a plan to actually transfer that.

Because I'm assuming 10 years, relying on the contractor for that work to me is too much.

So you know when we have the, I'm pretty sure we have the capability to do that here.

So how like this airplane to bring that in house and what is that man looking like?

Yeah, yeah, that is a great question.

And and Kobe, that's actually exactly what we did with the ecap scroll up.

So the the good thing about the highest rank tier under this solicitation is that the highest ranked actually Speaking of subcontracting has partnered with our incumbent.

Actually, who is the you know, system designer and the contractor for ecax. And so under that contract with Ecas, we did just that, right?

We had the the current contractor provide that knowledge transfer to ISD staff.

And some of the expertise also to the autocontroller. And so we do.

We actually provide all of that TA that technical assistance in that development and IT services in House for the most part \$2,000,000 right now.

And so that's also the plan with this, with this new contract as well. Timing wise, I don't think that I have that identified.

I would have to get back to you on how long that is going to take.

Yeah, can. Can we have that follow up and for that timeline for for knowledge, I would like to know what is that timeline for implementation 'cause you don't implement for over 10 years?

So what is the timeline?

When are we expected to be done with implementation and when are we expecting to be fully into maintenance and posting? And you know out of those three, if you will different, you know you know work type or whatever it is.

When are we thinking about transferring that knowledge to our staff so we fully autonomous. The other thing I have question I have is we're talking about you know.

This company being able to help us in our mission to do equity.

Contracting. But when I look at the you know.

Ethnic makeup of their company. I don't see anything.

Do we have?

Don't we have a rule like? Isn't it a rule in the county that when you contract, you actually have to give us that information?

Yes it is.

I believe it's four letter attachment #7.

And so the makeup is, it's our CVE information.

And so that is, I believe it's attached #7 in the contract. You know unfortunately I think because of the magnitude.

OK.

I see this contract. We didn't have any firms that were under CBE designations or PPE designations and so yeah, but at least I want to know the makeup of that company. And the other thing is.

Even on the implementation side, because that's the piece that will be helpful as far as maybe change management, which is within the scope of the work, but also helping to onboard or help you know have a user hopefully hopefully a user center design.

Of the tool so that the people who are using it right companies, right.

The backgrounds the user stories are taken into consideration.

So what kind of experience does that company have or brings to the table that you think will help us bring that equity in contracting, you know, to the fore when we develop St. OK.

That's a that's a good question.

That's kind of why I mentioned the incumbent and the current contractors because our current contractor and it's been proven.

Sammy Lucas has been several years.

They've proven to have a great partnership with Evalua, so we're talking about Evalua right now.

Who's the highest ranked here?

And then CGI.

CGI is our current provider and contractor for DECAFS and so they have a great partnership.

Obviously evalua's gonna be new to the county, but they've done large implementation before in other states.

But CGI is gonna really bring that that county experience as it relates to ECC specifically.

I'm not really sure if they have a pulse on that, but that's what I can assist with and that's what ISD can assist with and our other stakeholders, like DEO representatives who I work very, very closely.

So we can provide that knowledge transfer.

To to the current contractor.

How do we measure whether they actually are indeed up to speed into our, you know, the way we want to do everything?

Because again, when I'm looking at a document, I don't see anything that says, hey, what if the the contractor says, look, you know, that's not how.

Wait, whatever you're trying, you know, asking me to do you know?

I don't know how to do it or I don't have the skills or even if they try the best, but you know they aren't able to really grasp or understand how we're trying to get equity contracting. What do we have here to hold them accountable and how do?

We measure.

You know their performance in that, I will say I'm gonna be an IST are gonna be very heavily involved I am.

I lead all of the reporting for countywide contracting, and I'm telling you.

It is 100% an annual process for us and not even exaggerating. We send out Excel sheets to our contract analyst and our contract managers to complete and send back to us. And then we have to reconcile those.

So I'm gonna be heavily involved in, you know, some of the requirements, testing, but then also training and functionality that we need built out here.

So there's and that's why I listed out some of the board motions right. There are very specific things that are ECC related. All of the ECC criteria, but also.

Board initiatives that are important for us to be able to track and report on, you know, easily without having to take three months to collect.

So, you know sole source data then?

That's how long it takes us.

About 3 three months, living wage is a lot longer and so I think you know Iscs heavily involved, you know, partnering with this contractor and a lot of like for example like the the training and the testing, the user acceptance testing.

The contractor's going to be responsible for in a capacity, but the county.

We IST are gonna be leaving that, so we will be the ones rolling it out to the products.

We are going to be the ones Apple table with the departments and so to in regards to enforceability, to answer the last part of that question is we have built in every single deliverable every task and every deliverable has receipt of a deliverables acceptance form so acceptance CR.

And an acceptance form to the county PM.

So nothing will move forward unless the county approves in writing.

Each one of those tasks, and each one of those deliverables and everything, is tied to a deliverable therapy.

This is kind of the nature of an IT contract, and we've also accounted for hold backs for each one of those deliverables.

So if it's not done, it's not done right.

There's, you know, some deficiencies with it. We'll process payment for what we can, but then we're we're holding back a percentage of that work until.

It is up and running until the county approves.

So every single one of those and and the pricing sheet, we broke down each one of those tasks and deliverables.

By line item by price so that we can manage successfully manage the contract and

manage this implementation because it's it's big, it's big, but it's very, very exciting. I know it's we're the modern functionality that a system like this comes with is just gonna be so beneficial. You know, like I said, not only to us, but you know our. Releasing solicitations, building. You can build solicitations in the system. Release them in the system, but also reporting from vendors as well. It's going to be so easy.

You know, it's a paper process before COVID. It's 100% paper process and we would have boxes of proposals shift or can delivered by small groups, landscaping companies, custodial companies that are hand delivering boxes of proposals and a lot of departments are still operating like that.

That E signature is another one.

It's a the basic, you know, technology function that you need to have not even rolled out yet.

Congress is some some of these efficiencies and functionality that come with a modern system is just gonna be like so many benefits and make it a lot easier for vendors to do business with us, but also for us to deliver those services to our constituents. So but we.

Did account for.

You know, a monitoring contract monitoring process in regards to the deliverable. Acceptance. So receipt of that deliverable county review and approval of it and monitoring for deficiencies and then assessing the rollbacks dollar wise until it's delivered satisfactor.

Ily can I add track more with county Catholic negotiation on the plan to Ade?

I just want to say on that being contracting principles that as part of the implementation services, the vendor is going to have to meet requirements gathering.

With impacted departments and so our principles for equity and contracting would be provided at that time and then we felt into the functional requirements of the system.

I also know you had a question about knowledge transfer. Very, very important part of the work that's required and was heavily negotiated and we'll be happy to hear that the knowledge transfer requirement is required at each phase.

Of the implementation work.

It's an ongoing knowledge transfer process and then at the time of go live.

2 1/2 years the county is supposed to be ready to be able to fully handle and handle

the changes in the system itself.

And that's actually a task of deliver vault.

That's time to go live.

Additionally, we did negotiate with 10 covered positions county positions to be potential under EVALUA to make changes to the system and that was negotiated in a specific and most 10. We'll be able to go out and then you know educate.

Of the departments of how to make changes as well, that is a big opponent of it for thank you very much.

I'm really happy to hear that.

That's kind of one of I think we included 40 SMEs to be trained too.

I've got technical high level technical levels.

Thank you very much.

Thank you. And then?

You know my my last question and then I'll get to pass it to Erin. Is that something?

You you were talking about, you know, trying to include departments in the development and all that stuff, but you also have, you know, the companies that are contracting with account.

So how many of them are we?

I try not identify our planning to identify, to be part of that build out, you know, and then also part of help out in the change management and all that stuff 'cause, I mean the requirements are not just the parking, there's also the requirements from you know that.

Side.

Right. You know, it's it's our goal to host vendor vendor training sessions.

So that they're gonna be familiar with with the system.

The exact number.

I'm not sure, but we're gonna invite, you know, when we did this before with, it was our VSS ecafs.

We went digital to a certain level.

We invited all of the the registered vendors, so every single registered vendor received an invitation to attend these training courses.

We hosted, like I said, 11:50 of them on a rolling basis and then we recorded the video as well.

And we made it available to every single registered vendor.

So I anticipate that we'll probably handle it, you know similar to the way we did with

that the BSS digital streamline. Thank you.

But maybe I wasn't clear when I asked.

Yes, there will be training by training principals.

Is that you already developed the requirement?

You did everything and you're teaching people how to use it, right?

What I'm talking about is how are we involving? I mean developing those requirements, right, so that.

You know, a population of them is black again, but user center design is we're doing it with departments.

They also will be impacted by that.

So how many of them are we including in that development so that you know the requirements, take them into consideration so that hypothetically that would be in the requirements gathering task and deliverable phase within the statement of work.

I would have to look at our statement of work.

And see if we accounted for, you know, vendor involvement at that stage.

Thank you. Can follow up with you. Thank you.

Can I just have one additional call about the timeline?

It seems like one of the like huge benefits is you're talking your system is the streamlining across all the different departments. In addition to the training.

So participate in. Can you just speak a little bit to like what the expectations will be like setting up the contractor position departments will have to provide a lot of information.

What will you be looking for?

2 departments.

Four to really establish the system and get it, yes. So we have our data migration and conversion. So this is a part.

This is within the statement of work, and so we're gonna be responsible the county for managing all activities that's related to converting the legacy data into the new system.

The contractor is going to then complete those conversions for to ensure that we are operational and that you know it's going to be implemented consistently.

So the we are going to be archiving the legacy data.

But only for those of you. And so we will be working with each department to identify, you know, active POS, active contracts and then typically you know best practice is for when you're doing this data.

Conversion of the entry and creating a new repository.

Is that this is a hands up.

This is a part of, you know these refinements and then finally opportunity to you know it's data conversion but to enter in their own contact into the module so that they're getting that first hand user experience that you learn by doing. And so you know that's going to.

Be a part of you know, one of the working with the department.

OK.

So identifying those active agreements, we're only gonna need.

Converting.

Active agreements, but then also that data integrated conversion is going to be you know we're going to work with the company as we look at that as as a learning opportunity and you know getting the the feel of the environment environment before go back. And so that's maybe.

Something beneficial.

And so we're looking forward to, you know, looking to provide all the activity.

And then we'll probably do our own reporting on because we do have our E task technical team, UMM, to identify active contracts.

And so sometimes what we'll do is we'll show report and kinda.

Through it, umm. Or you know, yeah.

So that's an ideal step, but you know, sometimes I hear that so often see what great can you just explain how this makes it easier to do subcontracting?

So what in regards to subcontracting, what I one of the benefits that I see with the system that we don't right now is accounting for the subcontractors.

I have two contracts.

I have huge work orders that are awarded to Ppes and Cves.

You know, LGBTQ's women owned businesses disadvantaged, but we can't account for that.

So there's no way.

Well, and you know, we come up here and present.

You know, new contract creative contracts where we've built in requirements to subcontract.

Doubt a certain percentage, and I think my last one was CPM where it's 25% subcontracting, but then we don't have a way to account for that. We don't have a way.

Allocation of the subcontract into ecafs and then there's no way to report on it. It's a manual reporting process, so how I'm doing it from our construction project management is manual reports from the contractor and we have to take their word on it. Right. And so we get those manual reports and that's how we're praying on it now.

So I look at it as maybe not, you know, ease of subcontracting for the subcontractors, but you know it's more visibility.

For the county into accounting for what those expenditures are.

What those subcontractor works are.

And and also.

Subbing out those those designations that that's something right now.

Another thing that we can't account for is we have, you know, our CBE designations for women, don't LGBTQ and disadvantage.

So we can't account for those in the system either.

But one thing that one best practice that I would love to try to implement on this system and and I believe it's our colleagues at the state.

But I know that the federal government is where I come from that does.

It is when we post solicitations on.

The system.

Through the system online is that there's subcontracting opportunities. Mm-hmm.

And so there is, you know, a rolling.

Ending page, so to say of that's tied to that solicitation with subcontract.

Action and then within that you have the subcontracting opportunity.

So there's a bar or ribbon or another landing page for that that it's visible to subcontractors. How we handle that right now is advertising for e-mail. So we advertise and we we market that at the the proposers conference.

Is a 800 subcontractor requirements to the subcontract opportunities. So again, that's gonna be part of the requirements gathering process with the contractor. I would just say we are so excited to see Roger Mitchell mentioned this at least once a month and wants to know how it's going.

And I think that we don't even have a coordinated system right now to figure out our stand for prime contractors to LSTD.

Folks, enterprises, and so just to pull that information.

I think we obviously saw an alert on that.

The issue is pondering our contracts making no we're excited about that.

We know that it's been an incredible 9 four. We really feel like this is a just a tool to get more people able to contract the county as well as our processes, more streamlined. And so to answer your answer to Karen's question, I think all I really. Hope that all of our departments are like 110% bought in to being on board with you and if they're not.

Let us know.

I I think getting overwhelmingly positive feedback. I actually just had an e-mail today. From TTC asking about such a system.

Yeah. You know, DPW has reached out to me multiple times.

Public health. DHS is a long term partner on the development of the requirements.

Mm-hmm. And and also additionally, throughout the whole process.

So you've got, you know, our big, the largest contracting departments are already invested in this because they see the value and through ECC we had, we learned a lot through what I call the.

It's not the voice of the customer, but it's the voice of the contractor. Is the struggles and challenges that they have contracting with us and monitoring. Monitoring is one of them. And so with this you can have a repository even for something as simple as insurance, you know.

Where we're requesting from Department, Department, Department of the same firm, you know or, you know, the standard monitoring requirements for same or similar services that can be a repository online.

Or, you know our contractors to then, you know, put in there for all county departments.

To go access and monitor with one single audit or monitoring record. So we've taken account of all of the ECC feedback.

And you know something as easy as, just like, you know, like I mentioned a one stop shop and just, you know, one place to go for contacting for vendors and CV OS. And our partners is that's that came up a lot because, you know we've got our doing.

Business with U.S. website the departments.

Also, you know release the post solicitations on their individual.

Websites and they're hard to navigate.

They're they're all different and they're hard, hard to navigate.

So this is really gonna be a one stop shop.

So looking at a a lot of new functionality, people bring us a lot of encapsulated.

Any other questions?

I just have one question.

Regarding the funding for it, so we've got the one time startup cost to implement and then we have the ongoing cost for the subscription services, so.

Once it's fully implemented and we're not using a portion of the caps anymore for some of it, is there cost savings from ecaps?

That's covering part of the ongoing cost and if there isn't, then I would question why if we're not using a part of new caps anymore.

That's a good question.

I would have to get back to you on that.

We are looking at our billing methodology for after year three because we do have the funding right now and thank you to our CIO partners for, you know, granting us the approval to \$17.3 million to fund the three years. So after year 3 going into.

Year four, we're going to be actively developing a billing methodology.

We've looked at several different billing methodologies and one in particular is the auto controllers ecap filling method.

So for the contract, your funding for and on, we're gonna be looking at a similar methodology for that in regards to cost savings, I don't have that response for you, but I will look into it.

Yeah, we can look into. That'd be great.

I would just hope that we're not adding additional costs and we can subtract some from ecap since that's that's not preferred.

Then we would just keep on adding more costs when we're off for the personal module functionality.

Yeah, because and thank you for putting that up, because Ecaps is still going to be. Certainly for for the other functions, right?

For our HR functions, you know, time, time, cards, review and approval.

But it's also going to still be used for the payment processing.

So we're going to be receiving, reviewing and approving invoices in this new system, but then the actual payment transaction, there's going to be an integration from the new system into ecaf.

So payment processing is still going to happen, but the remainder of the purchasing and complex functionality is going to be moved over here.

So let me follow up on that. Thank you.

Any other questions?

Thank you, Steve. What's your information?

Can you pull that to me?

Yes it is.

Thank you very much.

If there's nothing else that'll do it.

Thank you for staying.

Thank you very much. We're very excited.

Now we can move on to a presentation from the fire department regarding.

Their ten year lease renewal and I don't know if CEO real estate is going to.

Good afternoon.

Welcome to introduce yourself, Mani Gutierrez, principal real property agent with the Chief Executive Office real estate division.

For your consideration, is a 10 year lease to renew approximately 2584 square feet and nine on site parking spaces at 6167 Bristol Parkway, Suite 220 in Culver City for the Fire department.

The existing lease has been in holdover since it expired on June 4, 2018.

Would not hold over fee while terms of the proposed lease have been in negotiations. Initially, the landlord had the building listed for sale and did not want to answer into negotiations.

However, Red was in contact with the landlord the entire time and was only able to resume negotiations once he removed the building from the market. And since it did not sell.

Fire Department has occupied the premises since 2004 to house a health hazardous material division, which I'll refer to as HHMD, which is under Fire's Prevention Services Bureau.

HHMD provides direct services coordinating administrative, administrative requirements, inspection activities and enforcement activities involving hazardous waste and hazardous materials throughout parts of the county.

The county has a right to terminate the proposed lease anytime after the 84th month, with 90 days prior notice based on Prior's assessment of the existing operations. Fire plans to reduce the size of the premises from 3426 square feet to two.

1584 square feet, which is a reduction of 842 square feet and it will be demised that landlords so cost and expense.

The proposed premises will continue to house approximately.

Nine staff using 9 workstations. Of these nine staff, two staff are in office four time,

while the remaining seven staff have fieldbased roles. These seven staff conduct inspections outside the office and do receive visits from the public.

For these reasons, teleworking is not a viable option for these critical staff members.

Based on a review of available industry data, the market has has an annual rental range of \$43.80.

To \$48 per square foot per year for similar type office. The proposed lease has an annual rental rate of \$39 per square foot per year, which represents a rate that is below the market range for the area.

Additionally, the landlord has agreed to three months of rent payment.

The proposed lease has a hold over provision with no holdover fee during the holdover period, all terms and conditions of release will remain the same and rent would be sub remain subject to a regular annual fixed increase.

This is the same holder called over provision as the existing release.

The landlord is Bristol Capital Partners LLC.

The county does have one other lease with this landlord who has remained responsive to the county's needs over the years.

The proposed lease was presented at the Board of Planning Remc meeting on August 28, 2025, where it was unanimously approved.

We will be adding a sentence in the Ville in the board letter confirming this action.

Have representatives from buyers only virtually. They welcome any question or comments at this time.

Anybody have any questions?

No questions, just a thank you for getting the three month. Always appreciate that. OK.

Thank you so much.

All right. Next we will move on to item 4C, which is advance notification of attempt to negotiate sole source agreement.

This is with DHSCIO.

Good afternoon.

My name is Stacy Asada and I am the manager in the contracts administration and Monitoring division in the Department of Health Services and we are here to present the advance for notification regarding DHS's intent to enter into negotiations with ESO technology sync for use of the child.

Emergency Medicine Information system referred to in DHS as tennis.

DHS is seeking to extend the term of the agreement.

On a field force basis, as we have exhausted all of our delegated authority from the board and the agreement set to expire next year on September 30th, 2026 and in accordance with foreign policy, 5.8100 were required to provide advanced written notice.

To the board at least six months prior to the contract expiration date presenting with today is our DHS stakeholder subject matter expert, Richard Trudell.

He's the director of emergency.

Medical services or EMS agency.

And he'll provide an overview of tennis and its clinical values, patient care and in this operations. And we have kind of over there, he is the DHS Chief Information Officer and who provided overview of EMS IT ecosystem and talk a little bit about partners market analysis that was.

Conducted and answer any technology related questions you have.

So at this time, I'm pleased to pass the presentation over to Richard.

And I'll be back to talk more about the contract.

Good afternoon, deputies.

We are back for the third time seeking approval to continue the upgrade of the 10 stadium repository.

This is the third phase of the upgrade.

The first upgrade was completed at the end of 2023, which transitioned the EMS Provider Agency database from the legacy client base data repository to a software as a service product. The second phase is currently being implemented beginning March of this year.

Which is the help dot exchange, or HDE for short.

Also on the SaaS platform, HDE automates the current manual process, ending the Record completed by our DMTS and share a message to the VHS Electronic health management system. Similar to the first phase. The third phase involves a transition of the client based legacy trauma registry to assess product. The trauma registry is utilized by 15 designated trauma centers, including two V.

Operated hospitals.

LA General and Harbor UCLA Medical Center to collect patient level data on critically injured patients. Transported to this 15 from centers. A trauma registry is required by state statute for trauma center designation.

The trauma verification by the American College of Surgeons for Performance Improvement in System evaluation.

The registry is also critical in identifying common patients that are eligible for patient care reimbursement.

When Tammis was first implemented in 2002, it was built as 4 distinct data repositories as EMS Emergency Medical care and trauma care evolved, it has become necessary to integrate the asparagus data modules to provide a continuous record of the patient care on the 1st medical contact.

With PMS clinicians to the discharge application, it is also imperative that this patient care records are immediately available for conditions to ensure continuity of care.

Chairmanships of all the biggest complex integrated data management system that is currently used by the DHS EMS Agency 15.

Trauma centers 21 paramedic based hospitals, 32911 first responder agencies and over 40 ambulance transport providers.

ESO has consistently provided the data collection and reporting needs of the system and trauma system, allowing for local customization and still ensuring compliance with state and federal reporting standards.

ESO has demonstrated its flexibility and responsiveness with efforts on changing priorities.

Lastly, Kennis is funded through measured VA property assessment, specifically approved by the voters. Increase altitude two to fund trauma, EMS and bioterrorism. I'll hand over now to Kevin Lynch to discuss the role of Temase within our broader IT ecosystem. Thank you.

Good afternoon core deputies.

I am Kevin Lynch, the Health services chief Information officer.

We engage Gartner to perform an independent, conducted look at survey analysis of trauma registry platforms, evaluating 6 trauma registry vendors based on DHS's Health services, operational and strategic priorities.

These priorities included the integration with our.

Emergency or EMS systems.

Connectivity with hospital, electronic health records and the ability to support structured data exchange and a robust and a robust.

Analytics and reporting capabilities among the platforms review Gartner identified ESO's chemists as the leading solution, distinguished by its seamlessness and real time integration capabilities with both EE with both EMS and hospital systems.

Capabilities.

Along with advanced analytics and reporting tools.

And full alignment with national trauma data standards. Based on their findings, Gartner also concluded that ESO is the leading option.

That that meets the DHS's technical requirements and best supports the department's broader and goal of modernizing its trauma data infrastructure.

I'm gonna pass it back to Stacy.

Just to provide some background, the county originally entered into an agreement with Lansing Technology, Inc.

They were the original contractor in June 2001 and in 2019 Lancet was acquired by DSL Technologies.

They're a leading provider in EMS software, further strengthening its position in the EMS sector. And then the last I went to the board was a couple years ago on September 12, 2023.

And I was approved Amendment 12 to extend the agreement through September 30th, 2026 and then on December 31st, 2024, just recently we executed Amendment 13 under delegated authority to upgrade the second legacy data registry from a client base system to the health data.

Exchange software as a service platform.

And now we're ready to work on Amendment 14, and DHS believes that it's in the best economic and.

Operational.

Efficiency. Oh, sorry. Operational insurance of the county to extend agreement with ESO technologies for chemist to prevent any disruption to critical services and ensure continued compliance with state requirements for our trauma center designations for two hospitals.

So yeah, I mean, this concludes our presentation with any questions.

Thank you.

Have any questions?

That person that I'd go last.

OK.

I'll just have one question.

The data does the county own the data or does tense? The 10 is owned by that account.

The data that's submitted to the county, but the individual hospitals have based on the level data that they are they submitted as based on statute and state regulations for.

Fixing you too.

So you know, I'm seeing here that it's partly funded from Measure B and also partly based hospital fees.

Can we have a breakdown?

Like what percentage of that funding is coming from better being?

What percentage is coming from hospital for the patient?

Yeah, the majority is paid by measure B because those are the 15 trauma centers that are based hospitals.

There are 7 hospitals that.

Pay into the system, not those seven hospitals pay about 15,000 a year.

Off for today system.

I'll have to figure out the percentage roughly.

That's, you know, when we're looking about I think right now \$1,000,000 for the entire system. And so it's like it's nominal in terms of like those seven hospitals that we can add to \$1000 for the same hospital.

What? What are those fees based on?

Like what?

So let me make sure I understand the 15,000.

Actually just discussed.

Do they represent the paramedic base?

Hospital fees just the represent base hospital expense a small percentage of it.

Majority of the fees are due to strong centers who actually have expensive data collection and on on the 3rd or the first phase that we've implemented is also the paramedic paramedics team which records that is also paid through measure B.

That's we, we have closer about 800 to 900 breakfasts per year, not just from count fire.

We have Lac, fire and all the 28 other municipalities that actually provide EMS.

Basically I support them and that's why I support.

I don't want.

Responses got it.

Yeah. Can we please have a breakdown of those?

The reason why I'm asking is because I'm trying to.

I'm this looks like it's original system, if you will.

So a lot of other entities and you know jurisdictions are using it based on what you said and what I'm reading here.

So if that's true, I wanted to know how much are they reaching in for the cost of these the system? Sure.

Umm.

That's all.

Maybe she can follow up.

Yeah, we'll provide that information then. Then after that we'll be.

Qualification after you get that information, or do we activate?

It can be up after you get the answer.

Yeah.

Just to clarify, you just wanted to break down of the funding for for chemists in terms of the base hospital component of yes, like what is the break funding breakdown measure B versus the fees that you discussed and plus what is each prong of the system noncounty PR?

Of the system that's using, how much are they contributing to the cost? They're not.

The five departments don't contribute to it.

It is the measure B.

Covers that cost. OK, so the only the other part of of the 10's cost. The only outside interviewer pays into that other seven.

Non.

Base hospitals 15,000 piece.

That's the only map that contributes to the rest of it is from measurement, OK.

OK.

Thank you.

Thank you.

Anything further?

Thank you so much for your presentation.

OK.

There's no presentation today, so it is now 304 and operations for meeting will be adjourned. Sean, thank you.

□ **Dardy Chen** stopped transcription