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510 S. Vermont Avenue, Suite 1100
Los Angeles, CA 90020
ad.lacounty.gov
info@ad.lacounty.gov

Aging & Adult Information & Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Community & Senior Centers:

(800) 689-8514

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(888) 677-1199



September 16, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND EXECUTE THE
LOS ANGELES WILDFIRE RELIEF GRANT AWARD AND
APPROVE APPROPRIATION ADJUSTMENT
FOR FISCAL YEAR 2025-26**

**(ALL SUPERVISORIAL DISTRICTS)
(4-VOTES)**

SUBJECT

The Los Angeles County Aging & Disabilities Department (AD) seeks approval and delegated authority to accept and allocate an awarded amount of \$100,000, and any additional grant funding augmentation from the California Department of Aging (CDA) under the Los Angeles Wildfire Relief Grant (contract number WF-2425-19). Approval is also requested for an appropriation adjustment. These funds will be used to provide case management services, including purchase of necessary services during the care management process, to assist with recovery and stabilization following the January wildfire disaster.

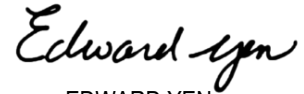
IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and authorize AD's Director or designee to accept and execute the Los Angeles Wildfire Relief grant award in the amount of \$100,000 and any subsequent funding, should any become available under contract number WF-2425-19.
2. Approve and authorize AD's Director, or designee, to execute amendment(s) to extend the term of the Contract, if one is offered by CDA before expiration.
3. Approve the attached appropriation adjustment necessary to accept the State funding (Attachment I), increasing AD's

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

27 September 16, 2025



EDWARD YEN
EXECUTIVE OFFICER

operating budget by \$100,000, fully offset by Los Angeles Wildfire Relief Grant funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

AD, through existing case management programs, will assess the needs of older adults and people with disabilities, 60 years and older, who seek assistance in and around the impacted fire areas for disaster recovery and stabilization.

The recommended actions are necessary for AD to accept the Los Angeles Wildfire Relief grant from the CDA. Funding is necessary in order to conduct in-depth assessments and identify unmet needs of older and disabled adults 60 years and older impacted by the January 2025 Eaton and Palisades Wildfires, to enable them to live safely in the community during post-disaster recovery. Through its existing case management infrastructure AD will leverage this funding to:

- Deliver targeted, client-centered interventions for recovery and stabilization.
- Purchase essential services such as caregiver support, replacement of durable medical equipment, temporary housing, and other necessary goods or services identified during care planning; and
- Coordinate with other local relief and recovery systems to avoid duplication and maximize impact.

This support is especially important for older adults and people with disabilities who are 60 years and older, who often face risks during and after disasters and require tailored support to achieve long-term recovery. Accepting this funding affirms the County's commitment to recovery and helps ensure that impacted residents can regain stability, safety, and dignity in the wake of disaster.

IMPLEMENTATION OF STRATEGIC PLAN

The recommended actions support the following Countywide Strategic Plan Goals:

- North Star 1, Focus Area Goal D, Strategy 7 (Older Adults & People with Disabilities) by supporting purposeful aging, enhancing service delivery and care, promoting accessibility, and championing an environment where the needs, health, well-being, and rights of older adults, people with disabilities, and those who are dependent are prioritized.
- North Star 2, Focus Area Goal E, Strategy 4 (Disadvantaged Communities) Invest in and strengthen the economic capacity and infrastructure in historically disadvantaged and under-resourced communities.
- North Star 3, Focus Area Goal G, Strategy 1 (Maximize Revenue) Implement processes to systematically leverage resources to help fund county resources.

FISCAL IMPACT/FINANCING

Funding for the Los Angeles Wildfire Relief is \$100,000 and, upon approval from CDA, will be included in AD's Fiscal Year 2025-26 operating budget, through an appropriation adjustment, increasing AD's operating budget by \$100,000, fully offset by Los Angeles Wildfire Relief Grant funds. Approval of the appropriation adjustment is also requested. The requested Board authority will enable AD to allocate these funds to designated Case Management Contractors servicing the wildfire affected areas through March 2026. There is no net County cost associated with this program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

CDA allocates funding to the County for the administration of programs serving older adults and people with disabilities. As the designated Area Agency on Aging (AAA) for the County, AD is requesting delegated authority to accept grant funds for the administration of wildfire relief efforts to service older adults and people with disabilities who are age 60 years and older impacted by the wildfires and to execute the associated contract and any subsequent amendments.

CONTRACTING PROCESS

As the designated AAA, AD provides case management services to older adults throughout Los Angeles County, excluding the City of Los Angeles. AD administers these services through its network of contracted service providers which deliver case management and supportive services to older adults and individuals with disabilities across the County. Each of these programs includes case management services that were secured through open, competitive bidding from qualified agencies and awarded based on final approval by the Board of Supervisors.

MONITORING REQUIREMENTS

Administrative, programmatic, and fiscal monitoring of the Subrecipients will be conducted on an annual basis to ensure compliance. Administrative and programmatic monitoring are completed by AD's Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

Approval of the recommended action will enable an increase and enhance its current case management services by providing additional, flexible resources specifically

designated for disaster recovery and stabilization efforts to clients affected by the January 2025 Los Angeles Wildfires. These services will offer essential resources and support to promote their health, dignity, and independence. Such services include, but are not limited to caregiver services, temporary rental assistance, fire debris clean-up or home modification to restore habitability, replacement of household items and medical equipment.

CONCLUSION

Upon your approval of the recommended actions, AD's Director, or designee, will proceed to execute contract number WF-2425-19 with CDA, and any future amendments as noted herein. Should you have any questions, please contact me directly, or your staff may contact Victoria Jump, Assistant Director, at VJump@ad.lacounty.gov.

Respectfully Submitted,

Maral V. Karaccusian
Maral V. Karaccusian
Interim Director

MK:LS:VJ:DL:ip

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Enclosure

September 16, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF AGING AND DISABILITIES

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26
4 - VOTES

SOURCES		USES	
AGING AND DISABILITIES - ADMINISTRATION		AGING AND DISABILITIES - ADMINISTRATION	
A01-AG-88-8810-27810		A01-AG-2000-27810	
STATE-SPECIAL GRANTS		SERVICES & SUPPLIES	
INCREASE REVENUE	100,000	INCREASE APPROPRIATION	100,000
SOURCES TOTAL		USES TOTAL	
\$ 100,000		\$ 100,000	

JUSTIFICATION


Reflects an increase in Services and Supplies appropriation and grant revenue in the amount of \$100,000 from the California Department of Aging's Los Angeles Wildfire Relief grant to provide case management to assist with recovery and stabilization after the January wildfire disaster.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

27 September 16, 2025

AUTHORIZED SIGNATURE


HOVANNES MESCHYAN, DFM II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)


EDWARD YEN
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☒ RECOMMENDATION
Andrea
Turner
Digitally signed by
Andrea Turner
Date: 2025.09.02
09:25:32 -07'00'

AUDITOR-CONTROLLER

B.A. NO. 021

DATE 9/2/25

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Michael J.
Martinez
Digitally signed by
Michael J. Martinez
Date: 2025.09.05
13:42:24 -07'00'

DATE 9/5/25

BOARD LETTER/MEMO CLUSTER FACT SHEET

☒ Board Letter

☐ Board Memo

☐ Other

CLUSTER AGENDA REVIEW DATE	8/6/2025	
BOARD MEETING DATE	9/16/2025	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input checked="" type="checkbox"/> 5 th	
DEPARTMENT(S)	Aging and Disabilities (AD)	
SUBJECT	Authorization to Accept and Execute the Los Angeles Wildfire Relief Grant Award and Approve Appropriation Adjustment for Fiscal Year 2025-26	
PROGRAM	Area Agency on Aging Programs	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain why: N/A	
SB 1439 SUPPLEMENTAL DECLARATION FORM REVIEW COMPLETED BY EXEC OFFICE	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – Not Applicable	
DEADLINES/ TIME CONSTRAINTS	Agreement WF-2425-19 is effective through March 31, 2026.	
COST & FUNDING	Total funding: \$100,000	Funding source: Funds are from the Department of Health and Human Services, Administration for Community Living TERMS (if applicable): Los Angeles Wildfire Relief Grant Funding is available for use through March 31, 2026.
PURPOSE OF REQUEST	The purpose of this request is to: 1) Seek delegated authority from the Board for Aging & Disabilities to accept Los Angeles Wildfire Relief grant funding from the California Department of Aging that is awarded through agreement number WF-2425-19. 2) Seek approval of the appropriation adjustment necessary to accept the funding.	
BACKGROUND (include internal/external issues that may exist including any related motions)	The recommended actions enable Aging & Disabilities to accept Los Angeles Wildfire Relief funding to support older adults and individuals with disabilities, aged 60 and over, impacted by the January 2025 Eaton and Palisades wildfires. This funding will support in-depth assessments and identification of unmet needs to help individuals recover and remain safely in their communities. Through its existing case management infrastructure,	

	AD will deliver targeted, client-centered services, including caregiver support, replacement of medical equipment, temporary housing, and other critical resources. AD will also coordinate with local recovery efforts to prevent duplication and enhance impact. This support is vital for vulnerable populations who face heightened risks during and after disasters and affirms the County's commitment to recovery and long-term stability.
EQUITY INDEX OR LENS WAS UTILIZED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, please explain how: Not Applicable
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Victoria Jump, Assistant Director, (213) 856-1219, VJump@ad.lacounty.gov