



Curley L. Bonds, M.D.  
Chief Medical Officer

## DEPARTMENT OF MENTAL HEALTH

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LISA H. WONG, Psy.D.  
Director

Rimmi Hundal, M.A.  
Chief Deputy Director

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

August 12, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

26 August 12, 2025

EDWARD YEN  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL OF AN AMENDMENT TO THE EXISTING MENTAL HEALTH SERVICES ACT  
MASTER AGREEMENT WORK ORDER NO. MH550002 ON A SOLE SOURCE BASIS WITH THE  
NATIONAL ALLIANCE ON MENTAL ILLNESS GREATER  
LOS ANGELES COUNTY TO INCREASE THE TOTAL CONTRACT AMOUNT  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval of an amendment to the existing Mental Health Services Act Master Agreement Work Order No. MH550002 on a sole source basis with National Alliance on Mental Illness Greater Los Angeles County for Fiscal Year 2025-26 to increase the Total Contract Amount for the continuation and expansion of the Peer, Family and Community Supports and Approaches Towards Stigma and Discrimination Reduction program.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and authorize the Director of Mental Health (Director), or designee, to prepare, sign, and execute an amendment, similar to Attachment I, to the existing Mental Health Services Act (MHSA) Master Agreement Work Order (MAWO) No. MH550002 with National Alliance on Mental Illness (NAMI) Greater Los Angeles County (GLAC) on a sole source basis to increase the Total Contract Amount (TCA). The amendment will be effective upon Board approval and will increase the contract by \$546,940 for Fiscal Year (FY) 2025-26, with a revised TCA of \$3,917,497, fully funded by the MHSA revenues.

2. Delegate authority to the Director, or designee, to prepare, sign, and execute future amendments to the MAWO in Recommendation 1 to revise the MAWO language; revise the TCA; add, delete, modify, or replace the Service Exhibit (SE) and/or Statement of Work (SOW); and/or reflect federal,

State, and County regulatory and/or policy changes provided that: 1) any increase to the Board-approved TCA in Recommendation 1 will not exceed 10 percent; and 2) sufficient funds are available. The amendments will be subject to prior review and approval as to form by County Counsel, with written notice to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director, or designee, to terminate the MAWO described in Recommendation 1 in accordance with the MHSA Master Agreement (MA) contract's termination provisions, including Termination for Convenience. The Director, or designee, will provide written notification to your Board and CEO of such termination action.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The additional funds will allow NAMI GLAC to continue providing and expand prevention programs, including evidence-based educational classes, and trainings targeting people living with mental illness, their families, friends, and communities. Through this MAWO, the Department of Mental Health (DMH) has been able to expand prevention services (education, training, advocacy, and support groups) and established partnerships with various entities, including other County departments, philanthropic partners, and/or non-contracted community-based organizations to expand the reach of prevention platforms within Los Angeles (LA) County.

Board approval of Recommendation 1 will allow DMH to amend the existing MAWO with NAMI GLAC on a sole source basis to increase the TCA for the continuation and expansion of prevention services and programs.

Board approval of Recommendation 2 will allow DMH to execute future amendments to the MAWO to revise the MAWO language; revise the TCA; add, delete, modify, or replace the SE/SOW; and/or reflect federal, State, and County regulatory and/or policy changes.

Board approval of Recommendation 3 will allow DMH to terminate the MAWO in accordance with the MHSA MA contract's termination provisions, including Termination for Convenience, in a timely manner, as necessary.

### **Implementation of Strategic Plan Goals**

These recommended actions are consistent with the County's Strategic Plan Goals, North Star 1, Focus Area Goal A., Make Investments that Transform Lives, Healthy Individuals and Families.

### **FISCAL IMPACT/FINANCING**

The total increase for the MAWO for FY 2025-26 is \$ 546,940, fully funded by MHSA revenues. Funding is included in DMH's Recommended budget.

There is no net County cost impact associated with the recommended actions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

NAMI GLAC is the leading countywide organization composed of grassroots-based chapters that promotes wellness, recovery, equality, and dignity for individuals and families affected by mental

illness and the community at large. NAMI GLAC will continue to provide, and expand the implementation of, community-based prevention programs, including evidence-based educational classes, training and support targeting people living with mental illness, their families, friends and communities. The services provided by NAMI GLAC will continue to include ways to reduce stigma about, and discrimination toward, mental illness Countywide, and will offer expert supports to families and communities in navigating mental health treatment and recovery resources. In addition to providing education and resource referrals, NAMI GLAC will continue to engage in advocacy efforts for policies and programs that improve the lives of individuals experiencing, and families impacted by mental illness.

In accordance with Board Policy No. 5.100 (Sole Source Contracts and Amendments), on February 25, 2025, DMH notified the Board of its intent to execute a sole source amendment with NAMI GLAC to increase the TCA for FY 2025-26 for the continued provision and expansion of prevention and community-based prevention programs, (Attachment II). DMH considers this request approved, as no objections were received from the Board offices. Attachment III is the required CEO approved Sole Source Checklist.

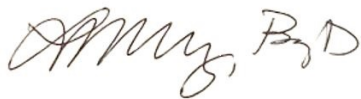
The attached amendment (Attachment I) has been reviewed as to form by County Counsel.

As mandated by your Board, the performance of all contractors is evaluated by DMH on an annual basis to ensure compliance with all contract terms and performance standards.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Board approval of the proposed actions will allow DMH to continue supporting residents of LA County living with mental illness, as well as their families, friends and communities by providing and expanding prevention services across LA County.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Lisa H. Wong" with a stylized flourish at the end.

LISA H. WONG, Psy.D.

Director

LHW:RH:KN:SK:MR:atm

Enclosures

CONTRACT NO. MH260118  
WORK ORDER NO. MH550002

AMENDMENT NO. 7

THIS AMENDMENT is made and entered into this \_\_\_ day of \_\_\_\_\_, 2025, by and between the COUNTY OF LOS ANGELES (hereafter “County”) and NAMI Greater Los Angeles County (hereafter “Contractor”).

WHEREAS, reference is made to that certain document entitled “Department of Mental Health (DMH) – Mental Health Services Act (MHSA) Master Agreement Work Order”, dated August 6, 2019, awarded under Master Agreement No. MH260118 and further identified as County Work Order No. MH550002, and any amendments thereto (hereafter collectively “Work Order”); and

WHEREAS, on XXXX XX, 2025, the County Board of Supervisors delegated authority to the Director of Mental Health, or designee, to execute amendments to the Work Order to revise the annual Total Contract Amount (TCA) and make other designated changes; and

WHEREAS, as set forth in Sub-paragraph 8.1 (Amendments) of the MHSA Master Agreement, changes may be made in the form of a written amendment to the Work Order which is formally approved and executed by the parties; and

WHEREAS, County and Contractor intend to amend the Work Order No. 550002 to increase the TCA through February 28, 2026, for Contractor to provide Peer, Family, and Community Approaches and Supports Toward Stigma and Discrimination reduction services, and make other hereinafter designated changes;

WHEREAS, as a result of the above changes, the TCA will increase; and

WHEREAS, Contractor warrants that it continues to possess the competence, expertise, and personnel necessary to provide services consistent with the requirements of the Work Order.

NOW, THEREFORE, County and Contractor agree as follows:

1. This amendment is hereby incorporated into the original Work Order, and all its terms and conditions, including capitalized terms defined herein, shall be given full force and effect as if fully set forth therein.
2. This amendment is effective upon execution.
3. For Fiscal Year 2025-26, the TCA is increased by \$546,940, from \$296,590 to \$843,530. The TCA through the terms of the Work Order is increased by \$546,940, from \$3,370,557 to \$3,917,497.
4. Exhibit F (Work Order), Paragraph V (Payment) is deleted in its entirety and replaced as follows:

“The County shall pay the Contractor for all services provided under this Work Order in accordance with Paragraph 5.4, Invoices and Payments, of the Master Agreement. The Contractor’s rate shall remain firm and fixed for the term of the Work Order. The County shall pay Contractor in accordance with Attachment 4, Exhibit 12-7, Pricing Sheet.

All invoices under this Work Order shall be submitted to the following:

Project Manager  
County of Los Angeles – Department of Mental Health  
Kanchana Tate, LCSW – [KTate@dmh.lacounty.gov](mailto:KTate@dmh.lacounty.gov)

The Contractor shall not be entitled to any compensation whatsoever for any service or other work that is not specified in this Work Order, and/or goes beyond the expiration date of this Work Order.”

5. Exhibit F (Work Order), Attachment 6 (Peer, Family and Community Approaches and Supports Toward Stigma and Discrimination Reduction Exhibit 12-6 Pricing Sheet), is deleted in its entirety and replaced with Exhibit F Work Order, Attachment 7 (Peer, Family and Community Approaches and Supports Toward Stigma and Discrimination Reduction Exhibit 12-7 Pricing Sheet), attached hereto and incorporated herein by reference. All references in the Agreement to "Exhibit F Work Order, Attachment 6 (Peer, Family and Community Approaches and Supports Toward Stigma and Discrimination Reduction Exhibit 12-6 Pricing Sheet)" shall be deemed amended to state “Exhibit F Work Order, Attachment 7 (Peer, Family and Community Approaches and Supports Toward Stigma and Discrimination Reduction Exhibit 12-7 Pricing Sheet).”
6. Except as provided in this amendment, all other terms, and conditions of the Work Order No. MH260118/Work Order No. MH550002 shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this amendment to be subscribed by County's Director of Mental Health or designee, and Contractor has caused this amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
LISA H. WONG, Psy.D., Director  
County of Los Angeles  
Department of Mental Health

NAMI Greater Los Angeles County

CONTRACTOR

By \_\_\_\_\_

Name Traute Winters

Title Executive Director  
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:  
OFFICE OF THE COUNTY COUNSEL

By: RACHEL KLEINBERG  
Senior Deputy County Counsel



## DEPARTMENT OF MENTAL HEALTH

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LISA H. WONG, Psy.D.  
Director

Curley L. Bonds, M.D.  
Chief Medical Officer

Rimmi Hundal, M.A.  
Chief Deputy Director

February 25, 2025

TO: Supervisor Kathryn Barger, Chair  
Supervisor Hilda L. Solis  
Supervisor Holly J. Mitchell  
Supervisor Lindsey P. Horvath  
Supervisor Janice Hahn

FROM: Lisa H. Wong, Psy.D. *RHundal*  
Director

SUBJECT: **NOTICE OF INTENT TO EXECUTE A SOLE SOURCE AMENDMENT  
TO THE EXISTING MENTAL HEALTH SERVICES ACT MASTER  
AGREEMENT WORK ORDER NO. MH550002 WITH THE NATIONAL  
ALLIANCE ON MENTAL ILLNESS GREATER LOS ANGELES COUNTY  
TO INCREASE THE TOTAL CONTRACT AMOUNT**

In accordance with the Los Angeles (LA) County Board of Supervisors' (Board) Policy No. 5.100 (Sole Source Contracts), the Department of Mental Health (DMH or Department) intends to increase the Total Contract Amount (TCA) of the current Mental Health Services Act (MHSA) Master Agreement Work Order (MAWO) No. MH550002 with the National Alliance on Mental Illness (NAMI) Greater Los Angeles County (GLAC) for the expansion of the Peer, Family and Community Supports and Approaches Towards Stigma and Discrimination Reduction program.

DMH will request that your Board approve a sole source amendment to increase the TCA for the MHSA MAWO No. MH550002 with NAMI GLAC. The total increase is \$ 546,940 for Fiscal Year 2025-26, fully funded by the MHSA revenues.

### **JUSTIFICATION**

NAMI GLAC is the leading countywide organization composed of grassroots-based chapters that promote wellness, recovery, equality, and dignity for individuals and families affected by mental illness and the community at large. Through this MAWO, DMH expanded prevention services (education, training, advocacy, and support groups) and established partnerships with various entities, including other County departments,



philanthropic partners, and/or non-contracted community-based organizations to expand the reach of prevention platforms across LA County.

NAMI GLAC has proven to be a valuable partner in the success of DMH's prevention programs and services. The additional funds will allow NAMI GLAC to continue providing and expand prevention programs, including evidence-based educational classes, training and targeting people living with mental illness, their families, friends, and communities. DMH will request approval to amend the MAWO to increase the TCA as it is more cost-effective for the Department to continue its partnership with NAMI GLAC for these prevention services.

### **NOTIFICATION TIMELINE**

Pursuant to Board Policy No. 5.100, DMH is required to notify the Board at least six months prior for amendment to an existing contract when the Department does not have delegated authority to execute such amendment. If requested by a Board Office or the Chief Executive Office, DMH will place this item on the Health and Mental Health Services Cluster Agenda.

Unless otherwise instructed by your Board Office within four weeks of this notice, DMH will present your Board a letter for approval to execute a sole source amendment with NAMI GLAC for the continuation and expansion of the Peer, Family and Community Supports and Approaches Towards Stigma and Discrimination Reduction program.

If you have any questions, or require additional information, please contact me by email at [LWong@dmh.lacounty.gov](mailto:LWong@dmh.lacounty.gov) or (213) 947-6670, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at [SKrikorian@dmh.lacounty.gov](mailto:SKrikorian@dmh.lacounty.gov) or (213) 943-9146.

LHW:RH:KN  
SK:MR:atm

c: Executive Office, Board of Supervisors  
Chief Executive Office  
County Counsel

# SOLE SOURCE CHECKLIST

Department Name: \_\_\_\_\_

- ☐ New Sole Source Contract      National Alliance on Mental Illness (NAMI)  
☐ Sole Source Amendment to Existing Contract      Greater Los Angeles County (GLAC)  
 Date Existing Contract First Approved: \_\_\_\_\_

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

\_\_\_\_\_  
 Erika Bonilla  
 Chief Executive Office

\_\_\_\_\_  
 Date