

# COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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# **ADOPTED**

BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

August 12, 2025

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

**Dear Supervisors:** 

35 August 12, 2025

Edward yen
EDWARD YEN
EXECUTIVE OFFICER

WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL STORMWATER CAPTURE RUBBER DAM SYSTEM
MAINTENANCE SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)

#### **SUBJECT**

Public Works is seeking Board approval to award a service contract to Leed Electric, Inc., for on-call preventative maintenance services for the various stormwater capture rubber dam system facilities located throughout Los Angeles County.

#### IT IS RECOMMENDED THAT THE BOARD:

- 1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
- 2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with Leed Electric, Inc., for on-call stormwater capture rubber dam system maintenance services. This contract will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$1,885,180. This contract will be subject to the additional extension provisions.
- 3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, Leed Electric, Inc., has successfully performed during the previous contract period, and

the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contract for convenience if it is in the best interest of the County to do so.

- 4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract's expiration dates as necessary to complete those additional services when those additional services are (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.
- 5. Delegate authority to the Director of Public Works or his designee to increase the contract amount up to an additional 10 percent, which is included in the maximum potential aggregate contract sum, for unforeseen additional work within the scope of this contract, if required; and to adjust the contract sum for each option year to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a contract to provide on-call preventative maintenance services for the 20 stormwater capture rubber dam system facilities located throughout Los Angeles County. The work to be performed will consist of inspection and maintenance of all components at all stormwater capture rubber dam system facilities. In addition, the contractor may be called upon to perform on-call troubleshooting services, modifications, improvements, upgrades, installations, and/or other related equipment repair services.

The recommended contractor has the specialized knowledge and expertise to provide essential maintenance and repair services accurately, efficiently, timely, and in a responsive manner to sustain stormwater operations as necessary to support Public Works in meeting these goals.

# <u>Implementation of Strategic Plan Goals</u>

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy iv, Environmental Justice; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal D, Streamlined and Equitable Contracting and Procurement, Strategy ii, Modernize Contracting and Procurement, and Focus Area Goal G, Internal Controls and Processes, Strategy ii, Manage and Maximize County Assets, by hiring contractors who have the specialized expertise to provide these services in a timely and responsive manner and will support Public Works in meeting these goals.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The annual contract sum is \$311,600 plus 10 percent for unforeseen additional work within the scope of the contract and cost-of-living adjustment in accordance with the contract. The contract is for 1 year with four additional 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months and an overall maximum potential contract sum of \$1,885,180. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms. The County may also authorize an extension of time to the contract's maximum potential term not to exceed 180 days, with no additional funding.

Funding for these services is included in the Internal Service Fund (B04 - Services and Supplies) Fiscal Year 2025-26 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

#### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft contract (Enclosure A). The recommended contract with Leed Electric, Inc., was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. This contract will commence upon the Board's approval and final execution by both parties, whichever occurs last. The expiration of the contract is subject to the following conditions: where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date will be extended solely to allow for the completion of such services.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and Community Business Enterprise Program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

The current contract was extended until September 11, 2025, but will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.

## **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are categorically exempt from the provisions of the California Environmental Quality Act. This service is within a class of projects that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301 of the California Environmental Quality Act Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

## **CONTRACTING PROCESS**

On October 10, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, The Daily Breeze, The Signal (Santa Clarita), World Journal, Daily Commerce, The Malibu Times, Press Telegram, and Pasadena Star News. Public Works also informed 1,673 Local Small Business Enterprises, 175 Disabled Veteran Business Enterprises, 153 Social Enterprises, 1,143 Community Business Enterprises, and 1,385 Community-Based Organizations. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 63 related businesses about this business opportunity.

On November 25, 2024, one proposal was received. The proposal was first reviewed to ensure it met the minimum mandatory requirements of the RFP. The proposal was then evaluated by an

evaluation committee consisting of Public Works' staff. The evaluation was conducted utilizing the informed averaging methodology for applicable criteria described in the RFP, which included the price, experience, work plan, and references. Based on this evaluation, it is recommended that this contract be awarded to the apparent responsive and responsible proposer, Leed Electric, Inc., located in Santa Fe Springs, California. Public Works determined the contractor's price to be reasonable for the work requested. Public Works notified the applicable unions (SEIU Local 721 and LA/OC Building Trades) of this solicitation.

Public Works has evaluated and determined that the Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203, is not applicable to this contractor due to the contractor's Collective Bargaining Agreement that expressly supersedes all provisions of the program.

Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code, Chapter 2.121) and the Living Wage Program (Los Angeles County Code, Chapter 2.201) do not apply to this contract. In addition, the contractor understands and agrees that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractor represents and warrants that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

This contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

# <u>IMPACT ON CURRENT SERVICES (OR PROJECTS)</u>

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

# **CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Stormwater Engineering Division.

Respectfully submitted,

Me Helli

MARK PESTRELLA, PE

Director

MP:SK:og

**Enclosures** 

Chief Executive Office (Christine Frias)
 County Counsel
 Executive Office, Board of Supervisors
 Internal Services, Contracts Division (w/o enc.)

#### AGREEMENT FOR

# ON-CALL STORMWATER CAPTURE RUBBER DAM SYSTEM MAINTENANCE SERVICES

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_\_, 2025, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and Leed Electric, Inc., a California corporation located at 13138 Arctic Circle, Santa Fe Springs, California, 90670 (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

## **WITNESSETH**

<u>FIRST</u>: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on November 25, 2024, hereby agrees to provide services as described in this Contract for On-Call Stormwater Capture Rubber Dam System Maintenance Services.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; Exhibit G, Rubber Dam Facilities Map; Exhibit H, Inspection Guidelines; Exhibit I, Rubber Dam Inspection Report; Exhibit J, Equipment List; Exhibit K, Rubber Dam System Repair Guidelines; Exhibit L, Rubber Dam Repair Manual; Exhibit M, Sample Annual Maintenance and Repair Report; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the Parties to constitute the Contract.

<u>THIRD</u>: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal (Form PW-2) and attached hereto as Exhibit A.1, an amount not to exceed \$311,600 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing upon the Board's approval and final execution of this Agreement by the Parties, whichever occurs last. The COUNTY will have the sole option to renew this Contract term for up to four additional 1-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may,

at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal. If the County authorizes the Contractor in writing to perform services on a given task prior to the stated expiration date, but thereafter such services are not completed by the stated expiration date, then the expiration of the Contract shall be automatically extended solely to allow for the completion of such services. County may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given task.

<u>FIFTH</u>: The CONTRACTOR will bill in arrears, upon completion for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Exhibit A.1, Schedule of Prices (Form PW-2).

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works Attention Fiscal Division, Accounts Payable P.O. Box 7508 Alhambra, CA 91802-7508

<u>SEVENTH</u>: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

<u>EIGHTH</u>: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately

notify the Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor prior to the renewal of a contract option year, the contract amount (hourly, daily, monthly, etc.) for the additional option year periods identified in the FOURTH paragraph may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Before any COLA increase will take effect and become part of the contract, it will require a written amendment to the contract first, that has been formally approved and executed by the parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to "the contract anniversary renewal date" or "exercising the additional option year periods" identified in the FOURTH paragraph. Upon approval of COLA, a notification will be sent to the Contractor.

<u>ELEVENTH</u>: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through M, inclusive, the COUNTY'S provisions will control and be binding.

TWELFTH: Advertising and Other External Communications about the Project/Contract. Consultant/Contractor shall obtain the County's prior written approval before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The County retains the sole discretion as to the release of such information, including the right to deny the request for disclosure, the right to direct the timing of the disclosure, and/or the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

<u>THIRTEENTH</u>: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

<u>FOURTEENTH</u>: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of

electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

# **COUNTY OF LOS ANGELES**

|                                     | Ву                       |
|-------------------------------------|--------------------------|
|                                     | Director of Public Works |
| APPROVED AS TO FORM:                |                          |
| DAWYN R. HARRISON<br>County Counsel |                          |
| By Deputy                           |                          |
| Type/Print Name                     |                          |
|                                     | LEED ELECTRIC, INC.      |
|                                     | Ву                       |
|                                     | Its President            |
|                                     | Type/Print Name          |
|                                     | Ву                       |
|                                     | Its Secretary            |
|                                     | Type/Print Name          |

Agenda Date: 7/29/2025 ENCLOSURE B

# PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL STORMWATER CAPTURE RUBBER DAM SYSTEM MAINTENANCE SERVICES

## **SELECTED FIRMS**

| Proposer Name (Prime with subcontractors* listed below) *only subcontractors with Utilization Participation are listed. | Local Small<br>Business<br>Enterprise<br>(LSBE) | Small<br>Business<br>Enterprise<br>(SBE) | Minority-<br>Owned | Women-<br>Owned | Disadvantaged<br>Business | Disabled<br>Veteran<br>Business<br>Enterprise | Social<br>Enterprise | LGBTQQ-<br>Owned<br>Business<br>Enterprise |
|---|---|--|--------------------|-----------------|---------------------------|---|----------------------|--|
| Leed Electric, Inc.   | N/A   | Yes                                      | N/A                | N/A             | N/A                       | N/A   | N/A                  | N/A  |
| *Soffa Electric, Inc.   | N/A   | Yes                                      | N/A                | Yes             | N/A                       | N/A   | N/A                  | N/A  |

<sup>\*</sup>denotes subcontractor

| FIRM                    | INFORMATION*              | Leed Electric, Inc.                               |  |  |
|-------------------------|---------------------------|---|--|--|
| BUSI                    | NESS STRUCTURE            | Corporation                                       |  |  |
| CULTURA                 | L/ETHNIC COMPOSITION      | NUMBER / % OF OWNERSHIP                           |  |  |
|                         | Black/African American    | 0   |  |  |
| ERS                     | Hispanic/Latino           | 0   |  |  |
| OWNERS/PARTNERS         | Asian or Pacific Islander | 0   |  |  |
| S/PA                    | American Indian           | 0   |  |  |
| NER                     | Filipino                  | 0   |  |  |
| , o                     | White                     | 1/100%  |  |  |
|                         | Female (included above)   | 0   |  |  |
| COUNTY CERTIFICATION    |                           |   |  |  |
|                         | CBE                       | N   |  |  |
|                         | LSBE                      | N   |  |  |
| OTHER CERTIFYING AGENCY |                           | Y<br>California Dept. of<br>General Services (SB) |  |  |

<sup>\*</sup>Information provided by proposer in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

lacounty.gov

Contact Name:

Contact Email:

Last Changed On:

Attachment File (0):

DANNY MEDINA

dmedina@dpw.lacounty.gov

10/10/2024 11:22:59 AM

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| Solicitation Detail |   |  |   |  |  |  |
|---------------------|---|--|---|--|--|--|
| Soliciation Number: | BRC0000533  |  |   |  |  |  |
| Title:              | On-Call Stormwater Capture Rubber Dam System Maintenance Services   | On-Call Stormwater Capture Rubber Dam System Maintenance Services (BRC0000533) |   |  |  |  |
| Department:         | Public Works  |  |   |  |  |  |
| Bid Type:           | Service Bid Amount: \$300,000.00  |  |   |  |  |  |
| Commodity:          | MAINT & REPAIR - DAM & LEVEE CONSTRUCTION   |  |   |  |  |  |
| Description:        | PLEASE TAKE NOTICE that Public Works requests proposals for the On-Call Stormwater Capture Rubber Dam System Maintenance Services (BRC0000533) contract. This contract has been designed to have a potential maximum contract term of 5 years consisting of an initial 1-year term and potential additional four 1-year option renewals. The annual contract amount of this service is estimated to be \$300,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed online at http://pw.lacounty.gov/brcd/servicecontracts or requested from Mr. Danny Medina at (626) 458-4080 or dmedina@pw.lacounty.gov or Mr. Simon Lee at (626) 458-2509 or simonlee@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.   |  |   |  |  |  |
|                     | The deadline to submit proposals is Tuesday, November 12, 2024, at 5:30  Be advised, any changes to the due dates listed will only be made by Publi   |  | age 2 of the solicitation notice for all deadlines relating to this solicitation. solicitation. |  |  |  |
|                     | A mandatory proposers' conference will be held on Monday, October 28, 2024, at 2:00 p.m. via Microsoft Teams Meeting Online Events. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE IS MANDATORY. Public Works will reject proposals received from proposers whose attendance at the conference cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. After the conference, questions or requests for clarification/information may be submitted in writing for a response until Wednesday, October 30, 2024. Please direct written questions to Mr. Medina or Mr. Lee. To participate in the mandatory proposers' conference, proposers will need to sign-in on the day of the conference using the electronic sign-in sheet accessible via the following website: https://dpw.lacounty.gov/contracts/opportunities   |  |   |  |  |  |
|                     | Proposers seeking to arrange any site visits must contact the Contract Manager, Mr. George Valdibia of our Stormwater Engineering Division, who may be contacted by phone at (626) 458-6138 or gvaldibia@pw.lacountv.gov, to arrange a site visit and familiarize themselves with site locations and its requirements before submitting a proposal. Proposer must coordinate with the Contract Manager to arrange a date and time of the planned site visit prior to visiting any location. All site visits should be carried out prior to the established proposal submission deadline. The proposal submission deadline will not be extended to allow for additional time to complete a site visit.   |  |   |  |  |  |
|                     | PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL NOTICES TO THE SOLICITATION WILL BE POSTED AT: http://pw.lacounty.gov/brcd/servicecontracts.  |  |   |  |  |  |
|                     | "Do Business with Public Works" Website Registration All interested proposers for this RFP are strongly encouraged to register at http://pw.lacounty.gov/general/contracts/opportunities. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.  Minimum Mandatory Requirements:  Proposers are requested to submit proposals offering On-Call Stormwater Capture Rubber Dam System Maintenance services in accordance with Exhibit A, Scope of Work, and in a format per specifications detailed in Part I, Section 2, Proposal Format and Content Requirements of this RFP. At the time of proposal submission, proposers must meet all of the minimum mandatory requirements listed in Part I, Section 1, and must complete Form PW-14, Minimum Mandatory Requirements, to qualify as eligible to perform the services under this contract.  Prevailing Wage Notice: The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 14, Prevailing Wages, of the RFP, Part II, Exhibit B. Please note that the services requested in this contract may include both prevailing wage and nonprevailing wage work. Proposers are required to pay prevailing wages as applicable to the contract work.  IMPORTANT NOTICE: PROPOSALS MUST BE SUBMITTED ELECTRONICALLY USING ONE OF THE FOLLOWING TWO METHODS ONLY:  METHOD 1: Submission of Electronic Proposal at Public Works Headquarters  Proposals will be accepted electronically via Universal Serial Bus (USB) or compact disk and delivered to:  Los Angeles County Public Works Cashier's Office 900 South Fremont Avenue, Mezzanine Level Alhambra, CA 9 1803  Attention: Mr. Danny Medina  On-Call Stormwater Capture Rubber Dam System Maintenance Services (BRC0000533)  METHOD 2: Electronic Submission of Proposals to |  |   |  |  |  |
|                     |   |  |   |  |  |  |
|                     |   |  |   |  |  |  |
|                     |   |  |   |  |  |  |
|                     |   |  |   |  |  |  |
|                     |   |  |   |  |  |  |
|                     |   |  |   |  |  |  |
|                     | Please note, each file upload in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Proposers shall plan ahead and allow sufficient time to account for the registration and file size limitations before the proposal submission deadline to complete the uploading of proposal files. If a proposer submits a proposal through BidExpress, the proposer should not send hard copies, compact disk, or any other materials to the County via mail.  |  |   |  |  |  |
|                     | compact disk, or any other materials to the County via mail.  |  | Less  |  |  |  |
| Open Day:           | 10/10/2024  | Close Date:  | 11/12/2024 5:30:00 PM   |  |  |  |
|                     |   |  |   |  |  |  |

Contact Phone:

(626) 458-4080











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#### Solicitation Detail

| Soliciation Number: | BRC0000533                              | BRC0000533   |              |  |  |  |
|---------------------|---|--|--------------|--|--|--|
| Title:              | On-Call Stormwater Capture Rubber Dar   | On-Call Stormwater Capture Rubber Dam System Maintenance Services (BRC0000533)   |              |  |  |  |
| Department:         | Public Works                            | Public Works   |              |  |  |  |
| Bid Type:           | Service                                 | Bid Amount:  | \$300,000.00 |  |  |  |
| Commodity:          | MAINT & REPAIR - DAM & LEVEE CONS       | MAINT & REPAIR - DAM & LEVEE CONSTRUCTION  |              |  |  |  |
| Description:        | designed to have a potential maximum co | PLEASE TAKE NOTICE that Public Works requests proposals for the On-Call Stormwater Capture Rubber Dam System Maintenance Services (BRC0000533) contract. This contract has been designed to have a potential maximum contract term of 5 years consisting of an initial 1-year term and potential additional four 1-year option renewals. The annual contract amount of this service is estimated to be \$300,000. The Request for Proposals (BFP) with contract specifications forms and instructions for preparing and submitting proposals may be accessed online at |              |  |  |  |

http://pw.lacountv.gov/brcd/servicecontracts or requested from Mr. Danny Medina at (626) 458-4080 or dmedina@pw.lacountv.gov or Mr. Simon Lee at (626) 458-2509 or simonlee@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

The deadline to submit proposals is Monday, November 25, 2024, at 5:30 p.m. Please refer to the Solicitation Schedule on page 2 of the solicitation notice for all deadlines relating to this solicitation.  $Be\ advised, any\ changes\ to\ the\ due\ dates\ listed\ will\ only\ be\ made\ by\ Public\ Works,\ in\ writing,\ in\ the\ form\ of\ a\ Notice\ to\ the\ solicitation.$ 

A mandatory proposers' conference will be held on Monday, October 28, 2024, at 2:00 p.m. via Microsoft Teams Meeting Online Events, ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE IS MANDATORY. Public Works will reject proposals received from proposers whose attendance at the conference cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. After the conference, questions or requests for clarification/information may be submitted in writing for a response until Wednesday, October 30, 2024. Please direct written questions to Mr. Medina or Mr. Lee. To participate in the mandatory proposers' conference, proposers will need to sign-in on the day of the conference using the electronic sign-in sheet accessible via the following website: https://dpw.lacounty.gov/contracts/opportunities

Proposers seeking to arrange any site visits must contact the Contract Manager, Mr. George Valdibia of our Stormwater Engineering Division, who may be contacted by phone at (626) 458-6138 or gvaldibia@pw.lacountv.gov, to arrange a site visit and familiarize themselves with site locations and its requirements before submitting a proposal. Proposer must coordinate with the Contract Manager to arrange a date and time of the planned site visit prior to visiting any location. All site visits should be carried out prior to the established proposal submission deadline. The proposal submission deadline will not be extended to allow for additional time to complete a site visit.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION, ALL NOTICES TO THE SOLICITATION WILL BE POSTED AT: http://pw.lacounty.gov/brcd/servicecontracts.

#### "Do Business with Public Works" Website Registration

All interested proposers for this RFP are strongly encouraged to register at http://pw.lacounty.gov/general/contracts/opportunities. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.

#### Minimum Mandatory Requirements:

 $Proposers \ are \ requested \ to \ submit \ proposals \ offering \ On-Call \ Stormwater \ Capture \ Rubber \ Dam \ System \ Maintenance \ services \ in \ accordance \ with \ Exhibit \ A, \ Scope \ of \ Work, \ and \ in \ a \ format \ per \ per$ specifications detailed in Part I, Section 2, Proposal Format and Content Requirements of this RFP. At the time of proposal submission, proposers must meet all of the minimum mandatory requirements listed in Part I, Section I, and must complete Form PW-14, Minimum Mandatory Requirements, to qualify as eligible to perform the services under this contract.

Prevailing Wage Notice: The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 14, Prevailing Wages, of the RFP, Part II, Exhibit B. Please note that the services requested in this contract may include both prevailing wage and nonprevailing wage work. Proposers are required to pay prevailing wages as applicable to the contract work.

#### IMPORTANT NOTICE: PROPOSALS MUST BE SUBMITTED ELECTRONICALLY USING ONE OF THE FOLLOWING TWO METHODS ONLY:

METHOD 1: Submission of Electronic Proposal at Public Works Headquarters

Proposals will be accepted electronically via Universal Serial Bus (USB) or compact disk and delivered to:

Los Angeles County Public Works Cashier's Office 900 South Fremont Avenue, Mezzanine Level

Alhambra, CA 91803

Attention: Mr. Danny Medina

On-Call Stormwater Capture Rubber Dam

System Maintenance Services (BRC0000533)

#### METHOD 2: Electronic Submission of Proposals

 $In \ lieu \ of submitting \ electronic proposals \ to \ the \ Cashier's \ Office, you \ may \ submit \ proposals \ electronically, online \ via \ www.bidexpress.com, a secure \ online \ bidding \ service \ website.$ 

To submit your proposals electronically, register with BidExpress, prior to the due date above. A new registration page must be signed, notarized, and received by BidExpress customer support for processing before the due date. An Infotech/BidExpress Guide is included as Attachment 6 for reference. There is a nominal service fee to use BidExpress, All updated instructions for Infotech/BidExpress can be found at the following link: https://infotechinc.zendesk.com/hc/en-us/categories/360003900254-Bid-Express-at-www-bidexpress-com.

Please note, each file upload in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Proposers shall plan ahead and allow sufficient time to account for the registration and file size limitations before the proposal submission deadline to complete the uploading of proposal files. If a proposer submits a proposal through BidExpress, the proposer should not send hard copies, compact disk, or any other materials to the County via mail.

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| Open Day:            | 10/10/2024                                 | Close Date:    | 11/25/2024 5:30:00 PM |  |  |
|----------------------|--|----------------|-----------------------|--|--|
| Contact Name:        | DANNY MEDINA                               | Contact Phone: | (626) 458-4080        |  |  |
| Contact Email:       | dmedina@dpw.lacounty.gov                   |                |                       |  |  |
| Last Changed On:     | 11/13/2024 10:41:23 AM                     |                |                       |  |  |
| Attachment File (0): | • Click here to download attachment files. |                |                       |  |  |