

**BOARD OF
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**Chief
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COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 974-1101 ceo.lacounty.gov

Chief Executive Officer
Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

July 29, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ADOPTION OF ORDINANCES AMENDING VARIOUS CHAPTERS OF
TITLE 2 - ADMINISTRATION OF THE LOS ANGELES COUNTY CODE
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Adoption of ordinances amending various chapters of Title 2 - Administration of the Los Angeles County (County) Code.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended actions, which amend the ordinances, are not a project, pursuant to the California Environmental Quality Act (CEQA), for the reasons stated in this Board letter and in the records of the proposed activities.
2. Approve for introduction an ordinance to amend Chapter 2.08 of Title 2 - Administration of the County Code, Section 2.08, Sections 2.08.159, 2.08.160, and 2.08.161 (Enclosure), to authorize the Chief Executive Officer, to continue acting on behalf of the Board to lease, purchase, and license real property.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Government Code Sections 25537 and 25350.60 allow the Board, by enacting an ordinance, to delegate authority to county officers to execute leases and licenses not exceeding ten years and having a rental value of not more than \$10,000 per month, or to approve and accept the acquisition of interest in real property wherein the purchase price does not exceed a specified dollar amount. This authority under both statutes expires after five years unless renewed by the Board.

On September 1, 2020, the Board adopted the amended ordinances of the County Code, Section 2.08, Sections 2.08.159, 2.08.160, and 2.08.161 and granted delegated authority to the Chief Executive Officer to lease, purchase, and license real property as described in Government Code Sections 25537 and 25350.60. This authority expires on September 30, 2025. Approval of the recommended actions by the Board will reset the five-year authorization and allow the Chief Executive Officer to continue her delegated authority to lease, purchase, and license real property as described in Government Code Sections 25537 and 25350.60 effective through and including September 30, 2030.

Pursuant to Section 2.08.166 of the County Code, to ensure that the Board remains informed, the Chief Executive Officer currently provides a quarterly report to the Board which details all the real estate agreements signed under the Chief Executive Officer's delegated authority. The Chief Executive Officer will continue to do the same.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan North Star 3 – “Realize Tomorrow’s Government Today” – ensures we provide an increasingly dynamic and complex environment, challenges collective abilities to respond to public needs and expectations. LA County is an innovative, flexible, effective, and transparent partner focused on advancing the common good & being fiscally responsible.

The proposed ordinances will maintain current existing delegated authority to the Chief Executive Officer to sign minor leases, licenses and purchases thereby continuing operational efficiencies in providing real estate related services for County initiatives.

FISCAL IMPACT/FINANCING

There will be no additional costs to the County resulting from approval of the proposed ordinances amending various Chapters of Title 2 – Administration of the County Code.

The implementation of the proposed ordinances will continue to reduce time and administrative costs required to secure and provide minor real estate space for County departments and Board district offices resulting in overall cost savings to the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The accompanying ordinance in the Enclosure amends various chapters of Title 2 – Administration of the County Code as follows:

- Chapter 2.08.159 is amended to continue the Chief Executive Officer's delegated authority to enter into real property leases not exceeding ten years and having a rental value of not more than \$10,000 per month for an additional five years.
- Chapter 2.08.160 is amended to continue the Chief Executive Officer's delegated authority to acquire real property where the purchase price does not exceed \$75,000 for an additional five years.
- Chapter 2.08.161 is amended to continue the Chief Executive Officer's delegated authority to issue permits and licenses permitting the use of County-owned real property or to enter into permits and licenses of real property to be used by the County for an additional five years.

These limits in term and dollar amount are consistent with the statutory limits found in the Government Code. This action will reset the five-year authorization to allow the Chief Executive Officer to continue her current delegated authority to lease, purchase and license real property.

ENVIRONMENTAL DOCUMENTATION

The proposed recommended actions do not constitute projects under CEQA. The proposed actions to amend and adopt ordinances do not meet the definition of a project according to Public Resources Code Section 21065 and Section 15378(a) of the State CEQA Guidelines (Guidelines) and are also excluded from the definition of a project under section 15378(b)(4) and (5) of the Guidelines. Per these Guidelines, the actions will not include the creation of government funding mechanisms or other government fiscal activities, that will have any commitment to any specific project that may result in a potentially significant impact on the environment and are administrative activities of government that also do not result in direct or indirect physical changes in the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Adoption of the proposed ordinances amending various Chapters of Title 2 – Administration of the County Code will continue operational efficiencies and reduce time and costs required to provide minor real estate space for County departments and the Board offices.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Fesia A. Davenport', with a stylized, flowing script.

FESIA A. DAVENPORT

Chief Executive Officer

FAD:JMN:JTC

JLC:HD:ANR:gb

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller

ORDINANCE NO. _____

An ordinance amending Title 2 – Administration of the Los Angeles County Code, Sections 2.08.159, 2.08.160, and 2.08.161 related to leasing, purchasing, and licensing real property, by extending the authority granted to the Chief Executive Officer through September 30, 2030.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 2.08.159 is hereby amended to read as follows:

2.08.159 Minor Leases.

...

C. Expiration of Authority. The authority granted to the Chief Executive Officer, pursuant to this Section, shall be effective through and including September 30, 202530, after which time it shall be deemed expired and of no further effect.

SECTION 2. Section 2.08.160 is hereby amended to read as follows:

2.08.160 Purchase of Real Property – \$75,000 or Less.

Pursuant to the authority granted by Government Code section 25350.60, the Chief Executive Officer is authorized to perform all acts necessary to approve and accept for the County the acquisition of any interest in real property where the purchase price for such interest does not exceed \$75,000, in accordance with the following specified procedures:

...

H. Expiration of Authority. The authority granted to the Chief Executive Officer, pursuant to this Section, shall be effective through and including September 30, 202530, after which time it shall be deemed expired and of no further effect.

SECTION 3. Section 2.08.161 is hereby amended to read as follows:

2.08.161 Licenses and Permits – Issuance Conditions.

The Chief Executive Officer and, subject to the direction and control of the Chief Executive Officer, his/her designees within the department, may grant licenses or permits permitting the use of County-owned property by persons, firms, corporations, cities, districts, and public agencies, and may apply for and agree to pay for licenses or permits permitting the use of real property by the County, if:

. . .

C. Expiration of Authority. The authority granted to the Chief Executive Officer, pursuant to this Section, shall be effective through and including September 30, 202530, after which time it shall be deemed expired and of no further effect.

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