



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

July 1, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CHARTER OAK PARK SECURITY LIGHTING PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT,
PROJECT SCOPE, BUDGET, AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A128
(SUPERVISORIAL DISTRICT 5) (FY2025-26, 3-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Charter Oak Park Security Lighting Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project, project scope, budget, and appropriation adjustment; and authorize the Director of Parks and Recreation, or her designee, to proceed with the proposed project utilizing Board-approved Job Order Contracts.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Charter Oak Park Security Lighting Project categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the Charter Oak Park Security Lighting Project, Capital Project No. 8A128, with a total project budget of \$650,000.
3. Approve an appropriation adjustment to transfer \$650,000 from the Parks Security Lighting, Capital Project No. 8A071, to Capital Project No. 8A128 to fully fund the Charter Oak Park Security Lighting Project.
4. Authorize the Director of Parks and Recreation, or her designee, to deliver the proposed project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Charter Oak Park Security Lighting Project (project) exempt from the California Environmental Quality Act (CEQA); establish and approve Capital Project Number 8A128; approve the proposed project scope, budget, and appropriation adjustment. The recommended actions will also authorize DPR to implement the proposed project through a Board-approved Job Order Contract (JOC).

As highlighted in the County of Los Angeles Department of Parks and Recreation's (DPR) Strategic Plan, addressing safety at park facilities is a top priority. DPR's Strategic Plan, with extensive community, stakeholder, and Board engagement, identifies key actions on park safety, outlining a comprehensive roadmap for the next five years. DPR priorities for staff and park safety includes installation of outdoor security lighting and security cameras, and safety training initiatives.

Background

Many of DPR's parks were developed in the 1970's and 1980's and have not been altered or augmented for lighting since the parks were created 30 to 40+ years ago. In June 2022, DPR, in conjunction with consultants, began performing park lighting assessments for 61 parks. The objective was to assess existing lighting illumination, using high resolution drone imagery and field observations, to provide recommendations and cost estimates for lighting improvements focused on critical park areas and amenities aligned with possible evening and nighttime park activities and constituent and park staff safety. These critical park areas included parking lots, primary walkways, restrooms, building exteriors, sports courts, picnic shelters, and other similar areas. The park lighting assessments concluded by identifying lighting improvements at 61 parks for a total estimated cost of \$67,548,000.

The results of the assessments were prioritized by DPR based on multiple criteria, including Los Angeles County Department of Public Health Office of Violence Prevention data, Security Incident Report data, park location data, and additional site assessments by DPR staff. DPR determined that the 20 parks with the highest need, based on the aforementioned criteria, should be addressed.

The Charter Oak Park Security Lighting Project will increase dusk and evening lighting throughout major portions of the park, increase the utilization of park amenities, and provide a safer experience to constituents and park staff. Lighting will be increased within and around parking lots, along primary and secondary walkways, across sport courts and sport fields, around the exterior of buildings and restrooms, and to other park amenities. The improvements will provide significant results, assisting DPR in delivering vital services and programming, such as Parks After Dark, in a safer, more energy efficient, and welcoming manner.

Proposed scope includes replacing existing light poles and fixtures that are damaged, non-functional, or at the end of their lifespan, installing additional new light poles and fixtures where appropriate, installing new exterior light fixtures around the exterior of buildings and restrooms, and replacing or installing new lighting control panels to better adjust and control park illuminance.

Implementation of Strategic Plan Goals

The proposed project will further the County Strategic Plan Goals to foster vibrant and resilient communities (North Star 2) and enhance public safety (Strategy 2.C.i) by increasing park lighting and reducing the risk of unlawful activity and crime, enhance DPR's community connections (Strategy 2.F) by improving DPR's ability to deliver evening programming and create public spaces that are welcoming and accessible, and realizing tomorrow's government today (North Star 3) by modernizing infrastructure and obsolete lighting systems (Strategy 3.F.ii).

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed project will support Goal 6 Strategy 6A of improving accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities by increasing the potential for park use during the evening hours, support Goal 6 Strategy 6B of increasing inclusive design by improving evening lighting to expand the potential evening programming hours for park users and ability to host events (such as Parks After Dark events and programming), and support Goal 6 Strategy 6C of utilizing sustainability practices in the design and management of parks, and Goal 9 Strategy 9C of reducing energy consumption by replacing old lighting and electrical infrastructure with more energy efficient fixtures and lighting delivery systems.

Implementation of County Anti-Racism, Diversity, and Inclusion Initiative

The proposed project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles (Principles) adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, DPR has developed and proposes implementation of projects that support the most disadvantaged geographies and populations. Data on disadvantaged and severely disadvantaged communities taken from the Park Needs Assessment, CalEnviroscreen, and statewide mapping tools were used to scope and identify the project. Finally, the investment represents an important step in continuing to advance DPR's urgent and bold action to achieve tangible results to eliminate racism.

FISCAL IMPACT/FINANCING

The total project cost of \$650,000 includes plans and specifications, project management consultant services, jurisdictional review and permits, construction, change order/contingency, Civic Art, and County services. The proposed Project Schedules and Budget Summaries are included in Attachment I.

During the Fiscal Year 2024-25 Supplemental Budget, \$17,000,000 in one-time Net County Cost was allocated to Capital Project No. 8A071, Parks Security Lighting, to fund the top 20 parks in high need of security lighting.

Approval of the appropriation adjustment will reflect a total transfer of \$650,000 from the Parks Security Lighting, Capital Project No. 8A071, to Capital Project No. 8A128 to fully fund the Charter Oak Park Security Lighting Project.

OPERATING BUDGET IMPACT

Based on the proposed project description, DPR does not anticipate any one-time start-up or ongoing costs. The provisions of the proposed project have maintenance requirements that will be fulfilled with existing departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize DPR to deliver the proposed project utilizing a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor(s) who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project budget for the Charter Oak Park Security Lighting Project, Capital Project No. 8A128 includes one percent (1%) of eligible design and construction costs, in the amount of \$7,000, to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA). The proposed project, which includes the removal and replacement of

existing light fixtures and light poles, and installation of new light fixtures and poles, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in sections 15302(c), 15303(e) and 15331 of the State CEQA Guidelines and Classes 2(e) and 3 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project involves restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; installation of small new structures; and maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings (1995), Weeks and Grimmer.

In addition, based on the proposed project records, it will comply with all applicable regulations. There are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, DPR will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design plans and specifications, including construction documents, will be completed by Board-approved as-needed consultants. Implementation of the improvements will be completed using a combination of a Board-approved JOC and County Purchase Orders. A Board-approved JOC will deliver the security lighting installation and related improvements. County Purchase Orders will be used for procuring selected long lead time fixtures. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed project. Where used, DPR has made the determination that the use of a JOC is the most appropriate procurement method for delivery of the construction scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact to County services at the facilities.

CONCLUSION

Upon approval by the Board, please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and three copies to the Department Parks and Recreation.

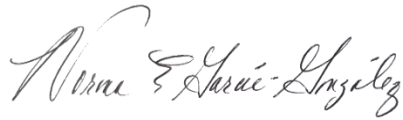
The Honorable Board of Supervisors

July 1, 2025

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Should you have any questions please contact Dore Burry at (626) 588-5098 or dburry@parks.lacounty.gov, Chester Kano at (626) 588-5316 or ckano@parks.lacounty.gov, or Johanna Hernandez at (626) 588-5370 or bll@parks.lacounty.gov.

Respectfully submitted,

A handwritten signature in cursive script, reading "Norma E. García-González".

NORMA E. GARCÍA-GONZÁLEZ

Director

NEG:AB:CK:DA:db

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts and Culture (Civic Art Division)
Parks and Recreation

ATTACHMENT I

**CHARTER OAK PARK SECURITY LIGHTING PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE APPROPRIATION ADJUSTMENT
APPROVE USE OF JOB ORDER CONTRACTS
CAPITAL PROJECT NO. 8A128
(SUPERVISORIAL DISTRICT 5) (FY2025-26, 3-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Board Approval	July 2025
Design Services	September 2025
Construction Award	October 2025
Substantial Completion	February 2026
Project Acceptance	March 2026

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Project Budget
Construction	
Construction	\$ 468,000
Change Orders	\$ 70,000
Subtotal	\$ 538,000
Civic Art	\$ 7,000
Plans and Specifications	\$ 53,000
Consultant Services	\$ 20,000
Jurisdictional Review/Permits	\$ 11,000
County Services	\$ 21,000
TOTAL	\$ 650,000

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BOARD OF SUPERVISORS
OFFICIAL COPY

July 01, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2025-26

3 - VOTES

SOURCES

USES

PARKS AND RECREATION
PARKS SECURITY LIGHTING
A01-CP-6014-65043-8A071
CAPITAL ASSETS - B & I
DECREASE APPROPRIATION

650,000

PARKS AND RECREATION
CHARTER OAK PARK SECURITY LIGHTING PROJECT
A01-CP-6014-65043-8A128
CAPITAL ASSETS - B & I
INCREASE APPROPRIATION

650,000

SOURCES TOTAL

\$ 650,000

USES TOTAL

\$ 650,000

JUSTIFICATION

Reflects a transfer of \$650,000 in appropriation from the Parks Security Lighting, Capital Project No. 8A071, to the Charter Oak Park Security Lighting Project, Capital Project No. 8A128, to fully fund the proposed project.

Carolyn Bernardez

Digitally signed by Carolyn Bernardez
Date: 2025.06.11 12:05:34 -07'00'

AUTHORIZED SIGNATURE

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

☐ ACTION

☒ RECOMMENDATION

BY Andrea Turner
Digitally signed by Andrea
Turner
Date: 2025.06.11 14:44:09
-0700

AUDITOR-CONTROLLER

B.A. NO. 004

DATE 6/11/25

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J. Diaz
Digitally signed by
Matthew J. Diaz
Date: 2025.06.12
07:47:55 -07'00'

DATE 6/12/25