

# COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE ALHAMBRA, CALIFORNIA 91803-1331 Telephone (626) 458-5100 http://dpw.lacounty.gov

ADDRESS ALL CORRESPONDENCE TO: P.O. BOX 1450 ALHAMBRA, CALIFORNIA 91802-1460

> IN REPLY PLEASE REFER TO FILE

July 01, 2025

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

SERVICE CONTRACT
WATER RESOURCES CORE SERVICE AREA
AWARD OF SERVICE CONTRACT
ON-CALL WEATHER FORECASTING SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)

### **SUBJECT**

Public Works is seeking Board approval to award a service contract to North American Weather Consultants, Inc., for on-call weather forecasting services for the various communities throughout Los Angeles County.

### IT IS RECOMMENDED THAT THE BOARD:

- 1. Find that the contract work is not a project pursuant to the California Environmental Quality Act.
- 2. Award and delegate authority to the Director of Public Works or his designee to execute a contract with North American Weather Consultants, Inc., for weather forecasting services. This contract will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months and a maximum potential contract sum of \$501,624. This contract will be subject to the additional extension provisions specified below.
- 3. Delegate authority to the Director of Public Works or his designee to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, North American Weather Consultants, Inc., has successfully performed during the previous contract period, and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the

The Honorable Board of Supervisors 7/1/2025 Page 2

contract for convenience if it is in the best interest of the County to do so.

- 4. Delegate authority to the Director of Public Works or his designee to authorize additional services and extend the contract's expiration dates as necessary to complete those additional services when those additional services are (1) previously unforeseen, (2) related to a previously assigned scope of work on a given work order, and (3) are necessary for the completion of that given work order.
- 5. Delegate authority to the Director of Public Works or his designee to increase the contract amount up to an additional 10 percent, which is included in the maximum potential aggregate program sum, for unforeseen additional work within the scope of this contract, if required; and to adjust the contract sum for each option year to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to award a contract to provide on-call weather forecasting services throughout Los Angeles County. The work to be performed will consist of rainfall forecasts for key locations throughout the County. The information provided through this service is vital to Public Works' operational decisions in flood control and water conservation efforts.

The recommended contractor has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive manner to assist Public Works in flood control and water conservation efforts.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy iv, Environmental Justice and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal D, Streamlined and Equitable Contracting and Procurement, Strategy ii, Modernize Contracting and Procurement, and Focus Area Goal G, Internal Controls and Process, Strategy ii, Manage and Maximize County Assets, by contracting with the contractor who has the specialized expertise to provide this service in a timely and responsive manner and will support Public Works in meeting these goals.

### FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual contract sum is \$82,913 plus 10 percent for unforeseen additional work and cost-of-living adjustment in accordance with the contract. This amount is based on the unit prices quoted by the contractor and Public Works' estimated annual utilization of the contractor's services. The contract is for 1 year with four additional 1-year renewal options and 6 month-to-month extensions for a maximum potential contract term of 66 months and an overall maximum potential contract sum of \$501,624. Any unused authorized amounts up to 25 percent from the previous contract terms will be applied to subsequent renewal terms. The County may also authorize an extension of time to the contract's maximum potential term, not to exceed 180 days, with no additional funding.

Funding for these services is included in the Internal Service Fund (B04 - Services and Supplies) Fiscal Year 2025-26 Budget, which will be reimbursed by the Flood Control District Fund (B07 - Services and Supplies). Funds to finance the contract's optional years and 10 percent additional

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funding for contingencies will be requested through the annual budget process.

### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed the contract as to form, which is substantially similar to the enclosed draft agreement (Enclosure A). The recommended contract agreement with North American Weather Consultants, Inc., was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. This contract will commence upon the Board's approval and final execution by both parties, whichever occurs last. The expiration of the contract is subject to the following conditions: where services for a given project have been authorized in writing by the County but are not completed by the contractor prior to the stated expiration date, the expiration date will be extended solely to allow for the completion of such services.

A standard service contract was used that contains terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure B reflects the proposers' utilization participation and Community Business Enterprise Program information. Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

The current contract was extended to December 27, 2025, but will expire upon award and execution of this contract. The award of this contract will continue the current services by the recommended contractor, which is the current contractor providing these services.

### **ENVIRONMENTAL DOCUMENTATION**

In accordance with Section 15378(b) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of California Environmental Quality Act.

### **CONTRACTING PROCESS**

On August 26, 2024, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business with Los Angeles County" website (Enclosure C), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, The Daily Breeze, The Signal (Santa Clarita), World Journal, Daily Commerce, The Malibu Times, Long Beach Press Telegram, and Pasadena Star News. Public Works also informed 1,677 Local Small Business Enterprises; 171 Disabled Veteran Business Enterprises; 177 Social Enterprises; 942 Community Business Enterprises; and 1,385 Community-Based Organizations. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 139 related businesses about this business opportunity.

On September 9, 2024, two proposals were received. The proposals were first reviewed to ensure the minimum mandatory requirements of the RFP were met. Each proposal was then evaluated by an evaluation committee consisting of Public Works' staff. The evaluation was conducted utilizing the informed averaging methodology for applicable criteria described in the RFP, which included the price, experience, work plan, and references. Based on this evaluation, it is recommended that this contract be awarded to the highest rated, responsive, and responsible proposer, North American Weather Consultants, Inc. Since Public Works does not employ the classifications that may be impacted by this contract, no union notification was required.

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Public Works has evaluated and determined that the contracted services are required on an on-call and intermittent basis; therefore, Proposition A (Los Angeles County Code, Chapter 2.121) and the Living Wage Program (Los Angeles County Code, Chapter 2.201) do not apply to this contract. In addition, the contractor understands and agrees that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractor represents and warrants that they will perform the contracted work in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

This contract includes a cost-of-living adjustment provision, which is in accordance with Board Policy 5.070, Multi-Year Services Contract Cost-of-Living Adjustments.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of this contract will continue the services without disruption to the public and will not result in the displacement of any County employees as this service is presently contracted with the private sector.

### **CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Stormwater Engineering Division.

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Respectfully submitted.

MARK PESTRELLA, PE

Director

MP:SK:og

**Enclosures** 

Chief Executive Office (Chia-Ann Yen) County Counsel

Executive Office, Board of Supervisors

## AGREEMENT FOR ON-CALL WEATHER FORECASTING SERVICES (BRC0000536)

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_\_, 2025, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and North American Weather Consultants, Inc., a Utah corporation, located at 8180 South Highland Drive, Suite B-2, Sandy Utah, 84093, (hereinafter referred to as CONTRACTOR). COUNTY and CONTRACTOR are each a Party and collectively referred to as the Parties.

### WITNESSETH

<u>FIRST</u>: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors (Board) of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on September 9, 2024, hereby agrees to provide services as described in this Contract for On-Call Weather Forecasting Services.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit A.1, Schedule of Prices; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary, Exhibit G, Weather Forecasting Services Watershed Areas and QPF Locations, Exhibit H, Los Angeles County Department of Public Works Seasonal and Monthly Outlook, Exhibit I, Los Angeles County Department of Public Works Weekly Forecast, Exhibit J, Los Angeles County Department of Public Works Pre-Storm Daily Forecast, Exhibit K, Los Angeles County Department of Public Works Daily Forecast, and Exhibit L, Los Angeles County Department of Public Works On-Call Intensive Storm Monitoring; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed upon by the Parties to constitute the Contract.

<u>THIRD</u>: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Form PW-2, Schedule of Prices set forth in the Proposal and attached hereto as Exhibit A.1, an amount not to exceed \$82,913 per year, or such greater amount as the Board may approve (Maximum Contract Sum). Any unused authorized amounts up to 25% from the previous contract terms will be applied to subsequent renewal terms.

FOURTH: This Contract's initial term will be for a period of 1 year commencing on upon the Board's approval and final execution of this Agreement by the Parties. COUNTY will have the sole option to renew this Contract term for up to four additional 1-year periods and six month-to-month extensions, for a maximum total Contract term of 5 years and 6 months. Each such option will be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least 10 days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full 1 year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least 10 days prior

to the end of a term. Further, in accordance with Section 2.A.3 of Exhibit B, Service Contract General Requirements, the COUNTY may, at its sole discretion, authorize extensions of time to the Contract's term, to the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, provided the aggregate of all such extensions during the life of this Contract will not exceed 180 days. The Director will provide a written notice of nonrenewal at least 10 days before the last day of any term, in which case this Contract will expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal. If the County authorizes the Contractor in writing to perform services on a given task prior to the stated expiration date, but thereafter such services are not completed by the stated expiration date, then the expiration of the Contract shall be automatically extended solely to allow for the completion of such services. County may authorize unforeseen additional services and extend the contract expiration date as necessary to complete those services when the unforeseen additional services are directly related to the initial scope of work and are necessary for the completion of a given task.

<u>FIFTH</u>: The CONTRACTOR will bill monthly, in arrears, for the work performed during the preceding month. Work performed will be billed at the unit prices quoted in Exhibit A.1, Schedule of Prices, (Form PW-2).

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice must be in triplicate (original and two copies) and must itemize the work completed. The invoices must be submitted to:

Los Angeles County Public Works Attention Fiscal Division, Accounts Payable P.O. Box 7508 Alhambra, CA 91802-7508

<u>SEVENTH</u>: In no event will the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

<u>EIGTH</u>: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR must not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR must monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR must immediately notify the

Contract Manager in writing. The CONTRACTOR must send written notification to the Contract Manager when this Contract is within 6 months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor prior to the renewal of a contract option year, the contract amount (hourly, daily, monthly, etc.) for the additional option year periods identified in the FOURTH paragraph may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index for Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area for the 12-month period preceding the renewal date, which will be the effective date for any cost-of-living adjustment (COLA). However, any increase must not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Before any COLA increase will take effect and become part of the contract, it will require a written amendment to the contract first, that has been formally approved and executed by the parties. To request a COLA, Contractor must submit a written request along with appropriate justification to the Contract Analyst 60 days prior to "the contract anniversary renewal date" or "exercising the additional option year periods" identified in the FOURTH paragraph. Upon approval of COLA, a notification will be sent to the Contractor.

<u>ELEVENTH</u>: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through L, inclusive, the COUNTY'S provisions will control and be binding.

<u>TWELFTH</u>: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: Advertising and other external communications about the Project/Contract by the CONTRACTOR shall require prior written approval from the COUNTY before disclosing or communicating any information concerning the award of the contract, the progress of the work, or the completion of the work, to any non-party, including but not limited to outside media and news organizations. This requirement includes but is not limited to: (1) a Consultant/Contractor's, application for an award or any other recognition of the Project/Contract; and (2) any advertising or promotion of the Project/Contract and/or the Consultant/Contractor's role on the project. The COUNTY retains the sole discretion as to the release of such information, including the right to direct Consultant/Contractor to make revisions to the information prior to disclosure.

<u>FOURTEENTH</u>: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the Parties hereto in separate counterparts, including both

counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart will be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format will be legal and binding and will have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other Party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means will constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

	COUNTY OF LOS ANGELES		
	By Director of Public Works		
APPROVED AS TO FORM:			
DAWYN R. HARRISON County Counsel			
By Deputy			
Type/Print Name			
	NORTH AMERICAN WEATHER CONSULTANTS, INC.		
	By Its President		
	Type/Print Name		
	By Its Secretary		
	Type/Print Name		

# PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON- CALL WEATHER FORECASTING SERVICES

### **SELECTED FIRMS**

	Proposer Name (Prime with subcontractors* listed below)	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority- Owned	Women- Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	LGBTQQ- Owned Business Enterprise
1	North American Weather Consultants, Inc.	NO	NO	NO	NO	NO	NO	NO	NO
*									

<sup>\*</sup>only subcontractors with Utilization Participation are listed.

### **NON-SELECTED FIRMS**

	Proposer Name	Local Small Business Enterprise (LSBE)	Small Business Enterprise (SBE)	Minority- Owned	Women- Owned	Disadvantaged Business	Disabled Veteran Business Enterprise	Social Enterprise	LGBTQQ- Owned Business Enterprise
1	Narwhal Met LLC dba Weathernet	NO	NO	NO	NO	NO	NO	NO	NO

# PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL WEATHER FORECASTING SERVICES

FIRM	I INFORMATION**	North American Weather Consultants, Inc.	Narwhal Met LLC dba Weathernet			
BUSINESS STRUCTURE		Corporation	Corporation			
CULTURAL	/ETHNIC COMPOSITION	NUMBER/% OF OWNERSHIP				
	Black/African American					
RS	Hispanic/Latino					
OWNERS/PARTNERS	Asian or Pacific Islander					
RT	Native American					
/PA	Subcontinent Asian					
RS	White	1/100 %	3/100%			
Į Į	TOTAL	1	3			
NO No	Female (included above)					
COU	NTY CERTIFICATION					
	CBE	N/A	N/A			
LSBE		N/A	N/A			
OTHER C	ERTIFYING AGENCY	N/A	N/A			

<sup>\*\*</sup> Information provided by proposers in response to the Request for Proposals. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.











🏶 Home (/LACoBids/) / 🗏 Closed & Award Solicitations (/LACoBids/AwardLookUp/AwardBidList?page=1&TextSearch=weather%20forecasting&FieldSort=BidTitle&DirectionSort=Asc) / 🍱 Detail

#### Solicitation Information

Solicitation Number:	BRC0000536	BRC0000536				
Title:	On-Call Weather Forecasting Services	On-Call Weather Forecasting Services				
Department:	Public Works	Public Works				
Bid Type:	Service	Service Bid Amount: \$90,000.00				
Commodity:	WEATHER FORECASTING SERVICES	WEATHER FORECASTING SERVICES				
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#### Description:

PLEASE TAKE NOTICE that Public Works requests proposals for the On-call Weather Forecasting Services (BRC0000536) contract. This contract has been designed to have a potential maximum proposal for the On-call Weather Forecasting Services (BRC0000536) contract. This contract has been designed to have a potential maximum proposal for the On-call Weather Forecasting Services (BRC0000536) contract. This contract has been designed to have a potential maximum proposal for the On-call Weather Forecasting Services (BRC0000536) contract. This contract has been designed to have a potential maximum proposal for the On-call Weather Forecasting Services (BRC0000536) contract. This contract has been designed to have a potential maximum proposal for the On-call Weather Forecasting Services (BRC0000536) contract has been designed to have a potential maximum proposal for the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to the On-call Weather Forecasting Services (BRC0000536) contract has been designed to tcontract term of 5 years consisting of an initial 1-year term and potential additional four 1-year option renewals. The total annual contract amount of this service is estimated to be \$90,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at http://pw.lacounty.gov/brcd/servicecontracts or may be accessed at http://pw.lacounty.gov/brcd/requested from Ms. Elizabeth Yetaryan at (626) 458-4072 or eyetaryan@pw.lacounty.gov or

Ms. Ani Karapetyan at (626) 458-4050 or akarapetyan@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

The deadline to submit proposals is Monday, September 9, 2024, at 5:30 p.m. Please direct your questions to Ms. Yetaryan or Ms. Karapetyan. See below for all deadlines relating to this solicitation. Be advised, any changes to the due dates listed herein will only be made by Public Works, in writing, in the form of an Informational Update or Addendum to the solicitation.

An optional proposers' conference will be held on Tuesday, August 20, 2024, at 9 a.m. via Microsoft Teams Meeting Online Events. To participate, the proposers will need to sign-in using the electronic sign-in sheet through the website listed below. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. It is the proposer's sole responsibility to do their due diligence to visit and familiarize themselves with the work locations and their requirements before submitting their proposal. After the conference,  $proposers\ must\ submit\ questions\ in\ writing\ and\ request\ information\ for\ this\ solicitation\ by\ Monday,\ August\ 26,\ 2024.$ 

- 1. Written Questions Due Monday, August 26, 2024
- 2. Form PW-3: Jury Service Exception Tuesday, August 20, 2024
- 3. Form PW-11 Solicitation Requirements Review (SRR) Request
- \*\*\*Submit only if you believe your firm is being unfairly disadvantaged per the 4 reasons cited in Form PW-11\*\*\*

Tuesday, August 20, 2024

4. Proposal Submission Due Monday, September 9, 2024

NOTE: Items 1 through 3 above, if submitting, will be due via e-mail to Ms. Yetaryan or Ms. Karapetyan. Item 4 is due from all proposers in accordance with the Important Notice below.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT http://pw.lacounty.gov/brcd/servicecontracts.

"Do Business with Public Works" Website Registration

All interested proposers for this RFP are strongly encouraged to register at http://pw.lacounty.gov/general/contracts/opportunities. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website's automatic notification system.

Minimum Mandatory Requirements:

Proposers are requested to submit proposals offering services in accordance with Exhibit A (Scope of Work), and in a format specified in Part I, Section 2 (Proposal Format and Content Requirements) of this Request for Proposal (RFP). At the time of proposal submission, proposers must meet all of the minimum mandatory requirements listed in Part I, Section I, and complete Form PW-15 (Minimum Mandatory Requirements), to qualify as eligible to perform the services under this Contract.

#### IMPORTANT NOTICE

Submission of proposals will only be accepted electronically using BidExpress or electronic proposals via Universal Serial Bus (USB) or compact disk to:

Los Angeles County Public Works Cashier's Office 900 South Fremont Avenue, Mezzanine Level Alhambra, CA 91803 Attention: Flizabeth Yetarvan RFP: ON-CALL WEATHER FORECASTING SERVICES

RFP NUMBER: (BRC0000536)

Proposals received after the closing date and time specified in this notice will be rejected by Public Works as nonresponsive. Submission of hard copy proposals will not be accepted.

PROPOSALS MUST BE SUBMITTED ELECTRONICALLY USING THE FOLLOWING METHOD:

Electronic Submission of Proposals

In lieu of submitting electronic proposals to the Cashier's Office, you may submit proposals electronically on www.bidexpress.com, a secure online bidding service website.

To submit your proposals electronically, register with BidExpress, prior to the due date above. A new registration page must be signed, notarized, and received by BidExpress customer support for  $processing \ before the \ due\ date.\ An\ Infotech/BidExpress\ Guide\ is\ included\ as\ Attachment\ 6\ for\ reference.\ There\ is\ a\ nominal\ service\ fee\ to\ use\ BidExpress\ and\ another bidExpress\ and\ another bidExpress\ and\ another bidExpress\ another bid$ 

All updated instructions for Infotech/BidExpress can be found at the following link: https://infotechinc.zendesk.com/hc/en-us/categories/360003900254-Bid-Express-at-www-bidexpress-com

Please note, each file upload in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Proposers shall plan ahead and allow sufficient time to account for the registration and file size limitations before the proposal submission deadline to complete the uploading of proposal files. If a proposer submits a proposal through BidExpress, the proposer should not send hard copies, compact disk, or any other materials to the County via mail. Less

Open Day: 8/6/2024 Closed Date: 9/9/2024 5:30:00 PM

### **ENCLOSURE C**

Elizabeth Yetaryan	Contact Phone:	(626) 458-4072		
eyetaryan@dpw.lacounty.gov				
Click here to view notice intent to award list.				
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8/6/2024 8:19:55 AM				
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