



MARK PESTRELLA, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE  
REFER TO FILE

June 17, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**SERVICE CONTRACTS  
MUNICIPAL SERVICES CORE SERVICE AREA  
AWARD OF SERVICE CONTRACTS FOR  
GRAFFITI REMOVAL SERVICES  
(SUPERVISORIAL DISTRICTS 1 AND 2)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval to award six Proposition A service contracts for graffiti removal services in the unincorporated areas within Supervisorial Districts 1 and 2.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter.
2. Find that these services can be more economically performed by independent contractors than by County employees.
3. Award and direct the Chair of the Board to execute six service contracts (four service contracts to Harbor Area Gang Alternatives Program, a Social Enterprise, for Supervisorial District 1 East, District 1 West, District 1 South, and District 2 West; one service contract to Superior Property Services, Inc., for Supervisorial District 2 East; and one service contract to Urban Graffiti Enterprises, Inc., a Local Small Business Enterprise, for Supervisorial District 2 North) for graffiti removal services. These service contracts will be for a period of 1 year with four 1-year renewal options and a month-to-month extension up to 6 months for maximum potential contract terms of 66 months, and maximum potential contract sums of \$2,073,390 for District 1 East; \$5,074,080 for District 1 West;

\$1,102,200 for District 1 South; \$2,073,390 for District 2 West; \$1,362,116 for District 2 East; and \$4,960,317 for District 2 North.

4. Delegate authority to the Director of Public Works or his designee to renew these service contracts for each additional renewal option and extension period if, in the opinion of the Director of Public Works or his designee, the contractors have successfully performed during the previous contracts' period and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend and/or terminate the contracts for convenience if it is in the best interest of the County to do so.

5. Delegate authority to the Director of Public Works or his designee to annually increase these contracts' amounts up to an additional ten percent of the annual contracts' sums, which is included in the maximum potential contracts' sums for unforeseen additional work within the scope of the contracts, if required.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to award six service contracts to provide graffiti removal services in the unincorporated areas within Supervisorial Districts 1 and 2. The work to be performed will consist of removing graffiti on various surfaces by using chemical solvents, pressure washing, painting, and performing paint-out projects to reduce graffiti in the area. The cost difference between the various areas is dependent on the number of calls/complaints received, the size of the area, as well as the number of graffiti tags removed in prior years in each of the areas.

The goal of Public Works' Graffiti Abatement Program is to remove graffiti as quickly and as often as necessary to reduce graffiti in Los Angeles County unincorporated communities. The award of these service contracts will directly benefit residents by providing an environment free from graffiti.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal C, Public Safety, Strategy i, Prevention, Protection and Security, by supporting and investing in innovative practices, crime prevention resources, and infrastructure to provide protection and security by contracting with the contractors that have the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner.

### **FISCAL IMPACT/FINANCING**

The annual contracts' sums for each area are based on each contract's terms proposed price quoted by each contractor and our estimated annual utilization of the contractors' services at the geographic locations covered under these contracts. These amounts are listed in the Award Schedule (Enclosure A) with maximum potential contract sums of \$2,073,390 for District 1 East, \$5,074,080 for District 1 West, \$1,102,200 for District 1 South, \$2,073,390 for District 2 West, \$1,362,116 for District 2 East, and \$4,960,317 for District 2 North, if all optional renewals are exercised, including month-to-month extensions up to 6 months and ten percent of the annual contract sums, which is included in the maximum potential contracts' sums for unforeseen work within the scope of these contracts. The estimated cost of the contracted work is based on Public Works estimated annual required services at the geographic locations covered under these service contracts.

These contracts initial term is for 1 year commencing on July 1, 2025, or upon award and execution of these contracts, at the annual contracts' amounts and maximum potential contract sums as indicated in the Award Schedule (Enclosure A) with four 1-year renewal options and a month-to-month extension up to 6 months for maximum potential contract terms of 66 months. The County may also authorize an extension of time to these contracts' maximum potential term not to exceed 180 days with no additional funding.

Funding for the initial year of service is available in the Public Works General Fund (A01 - Services and Supplies), Road Fund (B03 - Services and Supplies), Special Road District 1 Fund (CP1 - Services and Supplies), and Special Road District 2 Fund (CP2 - Services and Supplies) Fiscal Year 2024-25 budgets. When the need arises for services under these contracts, financing the required services will be from the appropriate funding source. Total annual expenditures for these services, however, will not exceed the annual contracts' amounts approved by the Board. Funding to finance the contracts' optional years and ten percent additional funding for contingencies will be requested through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County Counsel has approved the recommended service contracts, which have been executed by Harbor Area Gang Alternatives Program, Superior Property Services, Inc., and Urban Graffiti Enterprises, Inc., as to form (Enclosures B.1 through B.6). The recommended service contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements.

Standard service contracts were used that contain terms and conditions in compliance with the Board's ordinances, policies, and programs. Enclosure C reflects the proposers' utilization participation and Community Business Enterprise program information. Data regarding the proposers' minority participation is on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

This work is being contracted in accordance with procedures authorized under County Charter, Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code (County Code). The mandatory requirements for contracting set forth in County Code, Section 2.121.380, have been met.

The recommended contractors have agreed to pay their employees the current Living Wage Rate approved by the Board on December 1, 2015, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance provisions apply to these proposed contracts as County employees can perform these contracted services. These contracts comply with all the requirements of County Code, Section 2.201. In addition, the contractors understand and agree that the contracted work involves public works as defined by Section 1720 of the California Labor Code. The contractors represent and guarantee that the contracts are in full compliance with the applicable provisions of the Labor Code relating to payment of prevailing wages.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the recommended contracted services can be performed more economically by the private sector.

The current contracts are being renewed on a month-to-month basis, and will expire on June 30, 2025, or upon award and execution of these contracts. The award of these service contracts will continue the current services by the recommended contractors, which are the current contractors

providing these services.

## **ENVIRONMENTAL DOCUMENTATION**

These services are categorically exempt from the provisions of the California Environmental Quality Act. These services are within the class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301, subsection (c), of the California Environmental Quality Act guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to California Government Code Section 65962, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

## **CONTRACTING PROCESS**

In 2015, 2017, 2019, 2021, and 2022, notices of the Request for Statement of Qualifications (RFSQ) were placed on the County's "Doing Business with Los Angeles County" website (Enclosure D), "Do Business with Public Works" website, and X (formerly Twitter). In addition, advertisements were placed in the Los Angeles Times, Los Angeles Sentinel, Los Angeles Daily Journal, and La Opinión. Also, Public Works informed Local Small Business Enterprises, independent contractors, various business development centers, and municipalities about this business opportunity. The RFSQ is currently open continuous. Additionally, the Department of Economic Opportunity conducted a focused outreach and informed 45 related businesses about this opportunity.

The Statement of Qualifications (SOQs) were first reviewed to ensure they met the mandatory requirements outlined in the RFSQ and were then evaluated by an evaluation committee consisting of Public Works staff. The committee's evaluation was based on criteria described in the RFSQ, including experience, work plan, financial resources, performance history/references, and demonstrated controls over labor/payroll recordkeeping utilizing the informed averaging methodology for applicable criteria. Based on this evaluation from 2015 to present, two of the six SOQs did not receive a score equal to or above the evaluation's minimum passing score and were ineligible to be placed on the Qualified Contractors List. The remaining four SOQs received a passing score and were placed on the Qualified Contractors List.

On May 22, 2024, Public Works e-mailed a notice of the Invitation for Bids (IFB) to the four vendors on the Qualified Contractors List that resulted from the RFSQ for graffiti removal services.

On July 3, 2024, four bids were received for each of the following areas: Supervisorial District 1 East, District 1 West, District 1 South, and District 2 West; and three bids were received for each of the following areas: Supervisorial District 2 East and District 2 North. The bids were first reviewed to ensure they met the minimum mandatory requirements of the IFB. All bids met the minimum mandatory requirements. Each bid was evaluated by performing mathematical calculations, and a score was assigned for the price category to each bid. Based on this evaluation, it is recommended that these contracts be awarded to the lowest cost, responsive, and responsible bidders, Harbor Area Gang Alternatives Program, a Social Enterprise; Superior Property Services, Inc.; and Urban Graffiti Enterprises, Inc., a Local Small Business Enterprise. Public Works notified the applicable labor union (Los Angeles/Orange Counties Building and Construction Trades Council) on this

solicitation.

Consistent with the County of Los Angeles Services Contract Solicitation Policy, Policy No. 5.055, Woods Maintenance Services, Inc., a bidder for these solicitations, requested an IFB County Independent Review of the Graffiti Removal Services Supervisorial District 2 North contract. On February 19, 2025, a County Independent Review was conducted. The reviewer found that the protest submitted by Woods Maintenance Services, Inc., had no merit. In the report, the reviewer noted that the bid submitted by Urban Graffiti Enterprises, Inc., met the requirements of the IFB, with no evidence that the bid did not meet these requirements. The reviewer also noted that since this contract was solicited by an IFB, and during an IFB, the price of the proposed services is 100 percent of the selection process for all qualified bidders, and since the lowest bid was submitted by Urban Graffiti Enterprises, Inc., then the proposed selected contractor remains. Public Works is recommending that the contract for Graffiti Removal Services Supervisorial District 2 North, be awarded to the apparent low, responsive, and responsible bidder, Urban Graffiti Enterprises, Inc.

Public Works has accessed available resources to review and assess the proposed contractors' past performance, history of Labor Law violations, and prior performance on County contracts.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of these service contracts will continue the services without disruption to the public and will not result in the displacement of any County employees as these services are presently contracted with the private sector.

#### **CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Land Development Division.

Respectfully submitted,



MARK PESTRELLA, PE

Director

MP:CB:la

Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office, Board of Supervisors  
Internal Services (Contracts Division)

**ENCLOSURE**

**SERVICE CONTRACTS  
MUNICIPAL SERVICES CORE SERVICE AREA  
AWARD OF SERVICE CONTRACTS FOR  
GRAFFITI REMOVAL SERVICES  
(SUPERVISORIAL DISTRICTS 1 AND 2)  
(3 VOTES)**

This Board letter has large enclosures.  
Click on the link below to access:

[Graffiti Removal Services SD1 and SD2 \(Enclosures-FTP Link\)](#)

