



MARK PESTRELLA, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

IN REPLY PLEASE  
REFER TO FILE

June 17, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

30 June 17, 2025

*Edward Yen*  
EDWARD YEN  
EXECUTIVE OFFICER

Dear Supervisors:

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
OLIVE VIEW-UCLA MEDICAL CENTER  
CENTRAL STERILE EQUIPMENT REPLACEMENT PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
AUTHORIZE USE OF JOB ORDER CONTRACT  
AUTHORIZE THE SOLE SOURCE ACQUISITION OF MOBILE STERILE PROCESSING TRAILER  
AND STERILIZATION EQUIPMENT  
CAPITAL PROJECT NO. 8A108  
FISCAL YEAR 2024-25  
(SUPERVISORIAL DISTRICT 3)  
(4-VOTES)**

### **SUBJECT**

Public Works is seeking Board approval to establish and approve the Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project and budget, approve an appropriation adjustment, authorize Public Works to deliver the proposed project using Board-approved Job Order Contracts, and authorize the Internal Services Department, as the County's purchasing agent, to proceed with the sole source acquisition of STERIS Mobile Sterile Processing Trailer and sterilization equipment.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project and equipment acquisition exempt from the California Environmental Quality Act for the

reasons stated in this Board letter and in the record of the project.

2. Establish and approve the Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project, Capital Project No. 8A108, with a budget of \$12,291,000.
3. Approve the Fiscal Year 2024-25 appropriation adjustment to use \$2,253,000 from the Department of Health Services' Enterprise Fund-Committed for the Department of Health Services to fund the proposed Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project, Capital Project No. 8A108.
4. Authorize the Director of Public Works or his designee to deliver the Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project using a Board-approved Job Order Contract.
5. Authorize the Internal Services Department, as the County's Purchasing Agent, to proceed with the sole source acquisition of a Mobile Sterile Processing Trailer and sterilization equipment from STERIS for the Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project, at an estimated cost of \$4,530,000.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the Olive View-UCLA Medical Center (OV-UCLA MC) Central Sterile Equipment Replacement Project, including the equipment acquisition, exempt from the California Environmental Quality Act (CEQA); establish Capital Project No. 8A108; approve a project budget of \$12,291,000; authorize Internal Services Department (ISD) to proceed with the sole source acquisition of the Mobile Sterile Processing Trailer and sterilization equipment with a total estimated cost of \$4,530,000; and authorize Public Works to deliver the OV-UCLA MC Central Sterile Equipment Replacement Project using a Board-approved Job Order Contract (JOC).

#### **Background**

OV-UCLA MC provides healthcare services to communities throughout the San Fernando Valley and North County region. The current sterilization equipment at OV-UCLA MC requires extensive maintenance and repairs causing operational disruptions that challenge daily sterilization requirements. The proposed OV-UCLA MC Central Sterile Equipment Replacement Project will remodel the existing Sterile Processing Department to accommodate replacement sterilization equipment ensuring continued support of critical healthcare services. The remodeling scope includes replacing three sterilizers, two utensil washers, and one cart washer, along with necessary structural, mechanical, and electrical work to support the equipment. This project also includes temporary site remodeling to accommodate an interim Mobile Sterile Processing Trailer. Temporary remodeling includes providing structural anchorage for the trailer and adapting existing site utilities, such as water, electricity, and sewage to support the trailer's operations. As the Sterile Processing Department will be shut down during construction, the Mobile Sterile Processing Trailer will be essential in maintaining sterilization operations during this time. Upon completion of the proposed project, the trailer will be removed, and the site restored to its original condition.

If approved, the acquisition of the trailer lease and sterilization equipment, including sterilizers, utensil washers, and cart washers, for the project will be completed through ISD as the County's purchasing agent and will be installed by the equipment vendor. OV-UCLA MC is requesting the sole-source acquisition of a proprietary STERIS trailer and sterilization equipment for this project. The hospital currently utilizes STERIS equipment in its Sterile Processing Department, and acquiring

additional STERIS sterilization equipment and utilizing a STERIS mobile sterilization trailer will ensure seamless integration into the current workflow and reduce staff training and onboarding. STERIS provides comprehensive service programs for maintenance and support and currently holds a master maintenance agreement with the County, ensuring that the Sterile Processing Department will receive timely service, thus reducing potential downtime. STERIS sterilization equipment is designed with reduced processing time, which will decrease instrument turnaround time and enhance departmental sterilization output and efficiency.

The design and scoping documents for the proposed OV-UCLA MC Central Sterile Equipment Replacement Project were completed using a Board-approved, on-call architectural/engineering firm. Public Works is now seeking approval to complete the remodeling and refurbishment work using a Board-approved JOC. Upon the Board's approval of the recommended actions, construction of the project will begin in August 2025 and be substantially completed in October 2027.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 1, Make Investments that Transform Lives, Focus Area Goal A, Healthy Individuals and Families, Strategy ii, Improve Health Outcomes, by promoting comprehensive and inclusive care through investments in public healthcare infrastructure that enhance the quality and delivery of healthcare services to Los Angeles County residents; and North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by evaluating our current capital projects and identifying the need to replace or modernize legacy/obsolete infrastructure.

By investing in public healthcare infrastructure improvements, it will enhance the quality and delivery of healthcare services to the residents in Los Angeles County, in particular the North County region.

### **FISCAL IMPACT/FINANCING**

The estimated project budget for the OV-UCLA MC Central Sterile Equipment Replacement Project is \$12,291,000, including equipment cost, change order contingency, plans and specifications, scoping documents, permit fees, consultant services, inspection services, and County services. The project budget and schedule are included in Enclosure A. The Department of Health Services (DHS) has previously paid \$221,000, for preliminary assessment fees through the DHS operating budget.

The estimated cost of the Mobile Sterile Processing Trailer rental and sterilization equipment from STERIS is \$4,530,000. The acquisition of the rental and equipment will be funded by Capital Project No. 8A108.

Board approval of the Fiscal Year 2024-25 appropriation adjustment (Enclosure B) will use \$2,253,000 from the DHS Enterprise Fund Committed for DHS to fund the projected Fiscal Year 2024-25 expenditures for the project. DHS will provide funding in the future budget phases, as needed, to fully fund the remaining project budget.

There is no net County cost impact associated with the recommendations.

### **Operating Budget Impact**

Following completion of the project, DHS would request and fund the associated ongoing annual maintenance and operational costs, as needed, with departmental resources in future budget

phases.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Arts Policy, amended on August 4, 2020, the proposed project budgets include one percent of the eligible design and construction costs for the Civic Art Allocation, which is estimated to be \$58,000.

The project is subject to the Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

The proposed project would support the Board's policy for Green Building/Sustainable Design Program by incorporating into the design and construction, recyclable materials, features to optimize energy and water use, and by maximizing the use of sustainable and local resources during construction.

On October 16, 2001, the Board approved the classification categories for fixed assets and new requirements for major fixed asset (now referred to as capital asset) acquisitions requiring County departments to obtain Board approval to acquire or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisition to ISD.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed OV-UCLA MC Central Sterile Equipment Replacement Project, including the equipment acquisition described herein, is categorically exempt from the provisions of CEQA. The project scope is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a), (d), and (f); 15302 (c); and 15311 (c) of the State CEQA Guidelines and Classes 1 (c), (d), (h), and (i); and 2 (e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.

The OV-UCLA MC Central Sterile Equipment Replacement Project provides for interior repair and refurbishment of existing facilities involving negligible or no expansion of an existing use, replacement of existing systems, and placement of temporary use items. Replacement equipment will have the same purpose and capacity as the equipment being replaced.

Additionally, the proposed project will comply with all applicable regulations, and there are no cumulative impacts, unusual circumstances, potential for substantial adverse change in the significance of a historical resource, or other limiting factors that would make the exemption inapplicable based on the record of the proposed project.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Office of Land Use and Climate Innovation in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website in accordance with Section 21092.2.

## **CONTRACTING PROCESS**

Public Works completed the design and scoping documents for the OV-UCLA MC Central Sterile Equipment Replacement Project using a Board-approved, on-call architect/engineering firm and is recommending the use of a Board-approved JOC to complete the work.

The project includes remodeling and refurbishment work, and Public Works has determined that using a JOC is the most appropriate contracting method to deliver the project.

ISD will act as the County's Purchasing Agent to acquire the Mobile Sterile Processing Trailer and sterilization equipment. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures for sole source purchases.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have minimal impact on current services at Olive View-UCLA Medical Center. Public Works, in conjunction with DHS, will take the appropriate measures to coordinate the construction to minimize impacts on operations. Patient care services at the medical center will remain fully operational during construction.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella", written in a cursive style.

MARK PESTRELLA, PE

Director

MP:HA:sl

Enclosures

c: Chief Executive Office (Capital Programs  
Division)  
County Counsel  
Executive Office, Board of Supervisors  
Health Services (Capital Projects Division)

June 17, 2025

**CONSTRUCTION CONTRACT**  
**CONSTRUCTION MANAGEMENT CORE SERVICE AREA**  
**OLIVE VIEW-UCLA MEDICAL CENTER**  
**CENTRAL STERILE EQUIPMENT REPLACEMENT PROJECT**  
**ESTABLISH CAPITAL PROJECT**  
**APPROVE PROJECT AND BUDGET**  
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**AUTHORIZE USE OF JOB ORDER CONTRACT**  
**AUTHORIZE THE SOLE SOURCE ACQUISITION OF MOBILE STERILE**  
**PROCESSING TRAILER AND STERILIZATION EQUIPMENT**  
**CAPITAL PROJECT NO. 8A108**  
**FISCAL YEAR 2024-25**  
**(SUPERVISORIAL DISTRICT 3)**  
**(4-VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents*	03/2025
Jurisdictional Approvals	08/2025
Construction Start	08/2025
Substantial Completion	10/2027
Final Acceptance	12/2027

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Budget</b>
<b>Hard Costs</b>	
Construction	\$4,000,000
Change Order Contingency	\$ 800,000
Job Order Contract Fees	\$ 121,000
Civic Arts	\$ 58,000
Equipment-Mobile Sterile Processing Trailer	\$3,290,000
Equipment-Sterilization Equipment	\$1,240,000
<b>Hard Costs Subtotal</b>	<b>\$9,509,000</b>
<b>Soft Costs</b>	
Plans and Specifications	\$ 812,000
Consultant Services	\$ 278,000
Miscellaneous Expenditures	\$ 110,000
Jurisdictional Review/Plan Check/Permits	\$ 125,000
County Services	\$ 1,457,000
<b>Soft Costs Subtotal</b>	<b>\$ 2,782,000</b>
<b>TOTAL</b>	<b>\$12,291,000</b>

June 17, 2025

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF HEALTH SERVICES

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE**

**FY 2024-25**

**4 - VOTES**

SOURCES	USES
DHS ENTERPRISE FUND MN2-3078 COMMITTED FOR DHS DECREASE OBLIGATED FUND BALANCE2,253,000	DHS ENTERPRISE FUND MN2-HS-6100-60070 OTHER FINANCING USES INCREASE APPROPRIATION2,253,000
OLIVE VIEW-UCLA MEDICAL CENTER ENTERPRISE FUND MN3-HO-96-9911-60050 OPERATING TRANSFERS IN INCREASE REVENUE2,253,000	OLIVE VIEW-UCLA MEDICAL CENTER ENTERPRISE FUND MN3-HO-96-9912-60050 OPERATING SUBSIDY - GENERAL FUND DECREASE REVENUE2,253,000
ENT SUB - OLIVE VIEW-UCLA MEDICAL CENTER A01-AC-6100-21200-21232 OTHER FINANCING USES DECREASE APPROPRIATION2,253,000	OLIVE VIEW-UCLA MEDICAL CENTER OVMC CENTRAL STERILE EQUIPMENT REPLACEMENT A01-CP-6014-64030-8A108 CAPITAL ASSETS - B & I INCREASE APPROPRIATION2,253,000
SOURCES TOTAL\$ 6,759,000	USES TOTAL\$ 6,759,000

**JUSTIFICATION**

This budget adjustment of \$2,253,000 is necessary to fund Capital Project No. 8A108, Olive View-UCLA Medical Center Central Sterile Equipment Replacement Project, using DHS Enterprise Fund-Committed for DHS obligated fund balance for anticipated expenditures in FY 2024-25.

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

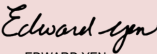
30 June 17, 2025

**Jean Lo**

Digitally signed by Jean Lo  
Date: 2025.05.19 17:34:12 -07'00'

**AUTHORIZED SIGNATURE** JEAN LO, CHIEF, CONTROLLER'S DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)



EDWARD YEN  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---	<input type="checkbox"/> ACTION	<input checked="" type="checkbox"/> APPROVED AS REQUESTED
AUDITOR-CONTROLLER	<input checked="" type="checkbox"/> RECOMMENDATION BY <b>Andrea Turner</b> <small>Digitally signed by Andrea Turner Date: 2025.05.20 09:18:58 -07'00'</small>	<input type="checkbox"/> APPROVED AS REVISED
B.A. NO. <b>234</b>	DATE <b>5/20/25</b>	CHIEF EXECUTIVE OFFICER
		BY <b>Erika Bonilla</b> <small>Digitally signed by Erika Bonilla Date: 2025.05.28 13:26:20 -07'00'</small>
		DATE <b>5/28/25</b>