

BOARD OF SUPERVISORS

June 3, 2025

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[ad.lacounty.gov](mailto:info@ad.lacounty.gov)

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Aging & Adult Information & Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Community & Senior Centers:

(800) 689-8514

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Access Line:

(888) 677-1199



35 June 3, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012



EDWARD YEN
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZE AGING AND DISABILITIES DEPARTMENT
TO AWARD AND EXECUTE SOLE SOURCE
CONTRACTS WITH FIVE (5) INDEPENDENT LIVING
CENTERS AND 211 LA FOR THE LOS ANGELES
COUNTY EMERGING AGING AND DISABILITY
RESOURCE CONNECTION PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3-VOTES)**

SUBJECT

The County of Los Angeles (County) Aging and Disabilities Department (AD) seeks approval and delegated authority to award and execute sole source contracts with five (5) Independent Living Centers (ILCs) and 211 LA for the Los Angeles County Aging and Disability Resource Connection (ADRC) Program. The ADRC Program is a countywide No Wrong Door (NWD) system designed to enhance consumer access to existing Long-Term Services and Supports (LTSS). Continuing the ADRC Program will enable AD to meet the California Department of Aging (CDA) core requirements and achieve designation as a fully functional ADRC.

IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and authorize AD's Director, or designee, to award and execute six (6) sole source contracts with: 211 LA, Disabled Resources Center, Inc. (DRC), Disability Community Resource Center (DCRC), Independent Living Center of Southern California (ILCSC), Service Center for Independent Life (SCIL), and Southern California Resource Services for

Independent Living (SCRS-IL), for the contract term effective July 1, 2025, through June 30, 2026, with AD having the sole option to extend the contract term for three (3) annual renewal options for a maximum total contract term of four (4) years. Funding for 211 LA and five (5) ILCs totals \$1,250,372, for Fiscal Year 2025-26, as described in Attachment II. ADRC services will be provided within all Supervisorial Districts. Allocations to ADRC contractors were based on CDA/ADRC infrastructure grant guidelines. The availability of funding is contingent upon contractor's performance in meeting the goals of the ADRC Program as well as contractor's adherence to its contract terms. AD will obtain County Counsel approval as to the form of the contract prior to executing these contracts and shall provide written confirmation to the Chief Executive Officer (CEO) within thirty (30) working days of completing this action.

2. Approve and authorize AD's Director, or designee, to execute amendments with this Subrecipient, which serve the best interests of the County during the contract term as follows: 1) add new, relevant, or updated federal, State, County and/or other contract terms and conditions; and, 2) increase or decrease the contract amounts (including but not limited to baseline funds, one-time-only funds, and/or supplemental monies), which may exceed ten percent (10%) of the maximum contract sum, in response to the availability of funding and/or based on contractor's performance provided that: (a) the total allocation does not exceed available funding; (b) AD obtains County Counsel approval as to the form of the amendment prior to any such amendment; and, (c) AD provides written confirmation to the CEO within thirty (30) working days of completing this action.
3. Delegate authority to the Director of AD, or designee, to terminate contract with the contractor upon their request, or those that have closed or are in default of their contract requirement, for contractor default or for the convenience of the County, provided: a) County Counsel's approval is obtained prior to termination of the contract, and b) Director of AD, or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION(S)

In April 2023, AD, 211 LA, and the five (5) ILCs submitted a grant application to the CDA for the ADRC Infrastructure grant. AD, ILCs and 211 LA will operate as partners to support the Los Angeles County Emerging ADRC in developing, implementing, and sustaining a local NWD system that enhances consumer access to existing LTSS. California Senate Bill 80 (SB 80), (Chapter 27, Statutes of 2019), established the first State ADRC infrastructure Grants Program in 2019. The ADRC Program develops coordinated networks of programs and services through NWD systems to serve the needs of older adults, people with disabilities and caregivers in navigating the fragmented/complicated system of long-term

services and or healthy aging. It enables consumers to access all LTSS through one agency organization or coordinated network or portal.

The California Welfare and Institutions Code, Section 9121, requires CDA to award grants to interested and qualified Area Agencies on Aging (AAA) and ILCs to complete the planning and application process (as an emerging ADRC) for designation and approval to operate as a designated ADRC, upon meeting designation requirements. By maintaining an emerging ADRC status, it will allow AD to strengthen collaboration with core and extended ADRC partners to ensure streamlined access to LTSS, enhance person-centered service delivery through integrated referral systems, shared protocols, and improved consumer navigation support and secure the necessary resources, training, and operational improvements required for achieving full ADRC designation in alignment with State and federal guidelines.

IMPLEMENTATION OF STRATEGIC PLAN

The recommended actions support the following Countywide Strategic Plan Goals:

- North Star 1, Focus Area Goal A, Strategy 2 (Improve Health Outcomes) by promoting comprehensive, inclusive, culturally-responsive competent care, healthy lifestyles, and the improvement of physical health outcomes; and Focus Area Goal D, Strategy 7 (Older Adults & People with Disabilities) by supporting purposeful aging, enhancing service delivery and care, promoting accessibility, and championing an environment where the needs, health, well-being, and rights of older adults, people with disabilities, and those who are dependent are prioritized.
- North Star 2, Focus Area Goal A, Strategy 1 (Population Health) by focusing on our County health systems to improve health outcomes of individuals and communities with an emphasis on providing quality, accessible, and culturally responsive services; and Focus Area Goal E, Strategy 1 (Community-Based Institutions & Organizations) by strengthening the capacity, role, and partnerships with community-based institutions and organizations to help serve our communities and strengthen the social fabric within them.
- North Star 3, Focus Area Goal A, Strategy 2 (Stakeholder Engagement) by ensuring stakeholder engagement in policy development.

FISCAL IMPACT/FINANCING

The anticipated annual funding for the ADRC Program is \$1,250,372 to be allocated to 211 LA and the five (5) ILCs as described in Attachment II. The requested Board authority will allow AD to allocate funds annually for an estimated combined four (4) year's total of \$5,001,488 for the contract term of July 1, 2025 through June 30, 2029, with the three (3) annual renewals contingent upon availability of funding.

The ADRC funding will be included in AD's Fiscal Year 2025-26 Final Adopted budget. There is no net County cost associated with this program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The purpose of this Program is to support AAA's and ILCs in developing, implementing, and sustaining ADRC's and a local NWD system that enhances consumer access to existing LTSS options through funding from the ADRC Infrastructure Grants Program, pursuant to the California Welfare and Institutions Code Sections 9120-9122. Access is defined as:

- Connecting individuals to existing LTSS options.
- Support for navigating the healthcare and long-term care system.
- Enhancing and/or converting service delivery models (i.e., converting to virtual and/or Web-based services) to overcome consumer challenges in obtaining existing LTSS options.
- Adopting system change initiatives to improve care coordination for consumers and provide streamlined access to existing LTSS options.
- Improving coordination and integration between healthcare and long-term care service providers.
- Establishing consumer-friendly entry points, or new interfaces, for people seeking LTSS options at the community level.

In collaboration with 211 LA and the ILCs, AD applied for the Emerging ADRC grant administered by the CDA. The Los Angeles County ADRC partnership will achieve ADRC Designation status by December 2025. Local partnerships that have been approved as a Designated ADRC are qualified to continue to receive funding under the ADRC Infrastructure Grants.

Board Policy 51.00, Sole Source Contracts and Amendments requires that the Board be provided with an advance written notice and justification to the Board at least four (4) weeks prior to commencing negotiations for new contracts. On December 2, 2024, AD provided advanced written notice and justification to the Board, of its intent to enter into contracts with 211 LA and the five (5) ILCs.

CONTRACTING PROCESS

The current ADRC contracts were sole sourced through a non-competitive procurement and adopted by the Board of Supervisors on November 7, 2023. The ADRC Infrastructure grant application listed all the core participants as partners; therefore, there was no need to complete a solicitation. The new contracts will allow AD, 211 LA and the five (5) ILCs to

continue its efforts toward transitioning from an emerging ADRC to a fully designated ADRC. These Program services will provide vital support and resources to older adults, people with disabilities and caregivers, family and friends of older adults and people with disabilities, of any age and income, who are seeking LTSS in Los Angeles County.

As such, it is in the County's best interest to enter negotiations:

In accordance with Board Policy 5.130 (Contracting With Community Business Enterprise Firms) requiring disclosure of information pertaining to Community Business Enterprise (CBE) firms, AD has reflected this information in Attachment I. On final analysis and consideration of this award, the successful Proposers were selected without regard to race, creed, or color.

MONITORING REQUIREMENT

Administrative, programmatic, and fiscal monitoring of the Subrecipient will be conducted on an annual basis to ensure contract compliance. Administrative and programmatic monitoring are completed by AD's Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

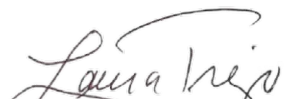
IMPACT ON CURRENT SERVICES

The current contracts with 211 LA and the five (5) ILCs will expire on June 30, 2025. Approval of the recommended actions will allow for the continued provision of ADRC Program Services countywide. These Program services provide vital support and resources to the residents of Los Angeles County. As such, it is in the County's best interest to execute these sole source contracts.

CONCLUSION

Upon your approval of the recommended actions, AD's Director, or designee, will proceed to execute the contracts, and any future amendments as outlined herein. Should you have any questions, please contact me directly, or your staff may contact Victoria Jump, Assistant Director, at VJump@ad.lacounty.gov.

Respectfully Submitted,


DR. LAURA TREJO
Director

LT:LS:MT:VJ:DN:dn

The Honorable Board of Supervisors
June 3, 2025
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Enclosures

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		211 LA
BUSINESS STRUCTURE		Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP
OWNERS/ PARTNERS/ BOARD	Black/African American	15%
	Hispanic/Latino	65%
	Asian or Pacific Islander	5%
	American Indian	0%
	Subcontinent Asian	0%
	White	14%
	<i>Female (include above)</i>	81%

* Information was provided by the Proposer. On final analysis and consideration of award, successful Proposer was selected without regard to race, creed, or color.

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		Service Center for Independent Life (SCIL)
BUSINESS STRUCTURE		Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP
OWNERS/ PARTNERS/ BOARD	Black/African American	33%
	Hispanic/Latino	22%
	Asian or Pacific Islander	11%
	American Indian	0%
	Subcontinent Asian	0%
	White	33%
	<i>Female (include above)</i>	66%

* Information was provided by the Proposer. On final analysis and consideration of award, successful Proposer was selected without regard to race, creed, or color.

Attachment I

Los Angeles County Aging and Disabilities Department Community Business Enterprise Program Information

FIRM INFORMATION *		Southern California Resource Services For Independent Living (SCRS-IL)
BUSINESS STRUCTURE		Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP
OWNERS/ PARTNERS/ BOARD	Black/African American	0%
	Hispanic/Latino	5 members / 83%
	Asian or Pacific Islander	0%
	American Indian	0%
	Subcontinent Asian	0%
	White	1 member / 17%
	<i>Female (include above)</i>	<i>3 members / 50%</i>

* Information was provided by the Proposer. On final analysis and consideration of award, successful Proposer was selected without regard to race, creed, or color.

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		Disabled Resource Center (DRC)
BUSINESS STRUCTURE		Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP
OWNERS/ PARTNERS/ BOARD	Black/African American	30
	Hispanic/Latino	10
	Asian or Pacific Islander	20
	American Indian	0
	Subcontinent Asian	0
	White	40
	<i>Female (include above)</i>	<i>60</i>

* Information was provided by the Proposer. On final analysis and consideration of award, successful Proposer was selected without regard to race, creed, or color.

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		Independent Living Center of So CA, Inc.
BUSINESS STRUCTURE		Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP
OWNERS/ PARTNERS/ BOARD	Black/African American	1 Board Member - 8%
	Hispanic/Latino	2 Board Members - 15%
	Asian or Pacific Islander	2 Board Members - 15%
	American Indian	0%
	Subcontinent Asian	0%
	White	8 Board Members - 62%
	<i>Female (include above)</i>	<i>6 Board Members - 46%</i>

* Information was provided by the Proposer. On final analysis and consideration of award, successful Proposer was selected without regard to race, creed, or color.

Attachment I

Los Angeles County Aging and Disabilities Department

Community Business Enterprise Program Information

FIRM INFORMATION *		Disability Community Resource Center
BUSINESS STRUCTURE		Non-Profit
CULTURAL/ETHNIC COMPOSITION		NUMBER / % OF OWNERSHIP
OWNERS/ PARTNERS/ BOARD	Black/African American	7.14%
	Hispanic/Latino	0%
	Asian or Pacific Islander	7.14%
	American Indian	0%
	Subcontinent Asian	0%
	White	85.71%
	<i>Female (include above)</i>	<i>0%</i>

* Information was provided by the Proposer. On final analysis and consideration of award, successful Proposer was selected without regard to race, creed, or color.

FY 2025-26 ADRC ALLOCATION CHART

Contractor	Total Funds
211LA 526 W. Las Tunas Drive San Gabriel, CA 91776 (626) 926-1135 Maribel Marin, Executive Director mmarin@211la.org	\$217,502
Southern California Resource Services for Independent Living (SCRS-IL) 7830 Quill Drive , Suite D Downey, CA 90242 (562) 862-6531 Rudy Contreras, CEO rcontreras@scrs-ilc.org	\$260,460
Service Center for Independent Life (SCIL) 107 South Spring Claremont, CA 91711 (909) 621-6722 Larry Grable, Executive Director larry@scil-ilc.org	\$151,745
Disabled Resource Center (DRC) 2750 E. Spring St, Suite 100 Long Beach, CA 90806 (562) 427-1000 Dolores Nason, Executive Director d.nason@drcinc.org	\$138,832
Disability Community Resource Center (DCRC) 12901 Venice Boulevard Los Angeles, CA 90066 (310) 390-3611 Ext. 201 TJ Hill, Executive Director tjhill@dcrc.com	\$183,936
Independent Living Center of Southern California (ILCSC) 14354 Haynes St. Van Nuys, CA 91401 (818) 988-9525 John Vescovo. CEO Email: jvescovo@ilcsc.org	\$297,897
Total of Contracted Services	\$1,250,372

SOLE SOURCE CHECKLISTDepartment Name: Aging and Disabilities Department☒ New Sole Source Contract☐ Sole Source Amendment to Existing Contract

Date Existing Contract First Approved:

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
	> Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	> Compliance with applicable statutory and/or regulatory provisions.
✓	> Compliance with State and/or federal programmatic requirements.
	> Services provided by other public or County-related entities.
	> Services are needed to address an emergent or related time-sensitive need.
✓	> The service provider(s) is required under the provisions of a grant or regulatory requirement.
	> Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	> Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	> Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	> Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	> It is more cost-effective to obtain services by exercising an option under an existing contract.
	> The contractor was selected through a competitive solicitation process conducted by an outside entity (e.g. other municipalities, public agencies, State/federal government or non-profit organizations).
	> It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Michael J. Martinez

Digitally signed by Michael J. Martinez
Date: 2025.04.28 14:31:18 -07'00'

Chief Executive Office

Date

Authority to Enter Into Noncompetitive Awards

This documentation is provided as justification for Aging and Disabilities (AD) Department's request to the Board for authorization to execute six (6) sole-source contracts with 211 LA and (5) Independent Living Centers; Disabled Resources Center, Inc. (DRC), Disability Community Resource Center (DCRC), Independent Living Center of Southern California (ILCSC), Service Center for Independent Life (SCIL), and Southern California Resource Services for Independent Living (SCRS-IL).

In April 2023, AD applied for the California of Aging (CDA) Aging and Disability Resource Connection (ADRC) Infrastructure grant. This ADRC Infrastructure grant allows AD to create a Los Angeles County Emerging Aging and Disabilities Resource Connection. The California Welfare and Institutions Code, Section 9121, requires the CDA to award grants to interested and qualified Area Agencies on Aging (AAA) and Independent Living Centers (ILCs) to complete the planning and application process (as an Emerging ADRC) for designation and approval to operate as a Designated ADRC. In AD's application to CDA for the ADRC Infrastructure grant, the (5) ILC's and 211 LA were included in the application as partners.

California Senate Bill 80 (SB 80), (Chapter 27, Statutes of 2019), established the first state ADRC Infrastructure Grants Program in 2019. The ADRC program develops coordinated networks of programs and services (No Wrong Door Systems) to serve the needs of older adults, people with disabilities and caregivers in navigating the fragmented/complicated system of long-term services and supports achieving their personal goals and preferences for healthy aging. It enables consumers to access all Long-Term Services and Supports (LTSS) through one agency, organization, coordinated network, or portal. AD will accomplish this by executing sole-source contracts with the (5) qualified ILCs and 211 LA as their partners.

The purpose of this program is to support Emerging and Designated ADRCs in developing, implementing, and sustaining a local No Wrong Door (NWD) system that enhances consumer access to existing long-term services and supports options through funding from the ADRC Infrastructure Grants Program pursuant to the California Welfare and Institutions Code Sections 9120-9122. Access is defined as:

- Connecting individuals to existing LTSS options.
- Support for navigating the healthcare and long-term care system.
- Enhancing and/or converting service delivery models (i.e., converting to virtual and/or web-based services) to overcome consumer challenges in obtaining existing LTSS options.
- Adopting system change initiatives to improve care coordination for consumers and provide streamlined access to existing LTSS options.
- Improving coordination and integration between healthcare and long-term care service providers.
- Establishing consumer-friendly entry points, or new interfaces, for people seeking LTSS options at the community level.

On February 20, 2025, the CDA granted AD and the core partners an extension to continue its efforts toward transitioning from an emerging ADRC to a designated ADRC. The extension is for the period July 1, 2025 – June 30, 2026. The countywide ADRC partnership must achieve ADRC designation status by December 2025 in order to continue to receive funding in FY 2026-27.