



County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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COUNTY OF LOS ANGELES

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June 03, 2025

41 June 3, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZE THE DEPARTMENT OF PUBLIC SOCIAL SERVICES TO PURCHASE
ONE ELECTRIC MEDIUM-SIZED TRUCK
FOR DELIVERY OF SUPPLIES AND EQUIPMENT
TO SUPPORT ONGOING OPERATIONS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Department of Public Social Services (Department) seeks Board approval to purchase one Class 6 - Electric Crew Cab 20 Feet Aluminum Box Truck with a Liftgate and Gross Vehicle Weight Rating (GVWR) of no more than 26,000 pounds (electric truck) and authorize the Internal Services Department (ISD) in its capacity as the County Purchasing Agent (CPA), to proceed with the solicitation and purchase of the truck. The estimated total cost of the electric truck is approximately \$380,000.

IT IS RECOMMENDED THAT THE BOARD:

Authorize ISD, as the CPA, to proceed with purchasing one electric truck at an estimated cost of \$380,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department has four medium-duty gas commercial trucks to deliver daily supplies and equipment for more than 60 field offices and DPSS Headquarters. According to County Board Policy #3.020 Clean Fuel – Sustainable Fleet, medium-duty trucks should be Zero Emission Vehicles. The County Board Policy #3.020 recommends replacing a vehicle every eight years with 110,000 miles.

Approval of purchasing one electric medium-duty commercial truck will reduce greenhouse gas emissions in the County's fleet and provide reliable and timely delivery of supplies and equipment to support ongoing operations.

Implementation of Strategic Plan Goals

The recommendation is consistent with the principles of the Countywide Strategic Plan, North Star 2, "Foster vibrant and resilient communities", Focus Area Goal D. Sustainability, Strategy II, Green Economy: Make an equitable transition to, and invest in the growth of, a carbon-free green economy.

FISCAL IMPACT/FINANCING

This acquisition cost will be fully funded by Net County Cost (NCC), and State and federal revenue. The total estimated cost will not exceed \$380,000. The estimated cost includes an electric medium-duty commercial truck with GVWR of not more than 26,000 pounds, tax and license, and destination fee. The NCC funding is currently included in the DPSS' Fiscal Year (FY) 2024-25 operating budget.

Given that the purchase will not take place in the current FY, the NCC funding will be requested for carryover into FY 2025-26 through the Department's annual budget request, which is subject to Board approval.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, the Board approved the classification categories for fixed assets (now referred to as capital assets) and established the requirement for County Departments desiring to purchase major capital assets with a unit cost of \$250,000 or more to obtain Board approval prior to submitting the requisition to the CPA.

This Board letter has been reviewed by County Counsel.

CONTRACTING PROCESS

The acquisition of one electric medium-duty commercial truck falls under the statutory authority of the LA County Purchase Agent and will be accomplished in accordance with LA County's purchasing policies and procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendation will help achieve the County's operations goal of 100% medium-duty vehicle purchases of zero-emission by 2035 and provide reliable and timely delivery of supplies and equipment to support DPSS operations with no impact on current services.

CONCLUSION

Upon Board approval, the Executive Officer of the Board is requested to return one stamped Adopted Board letter to the Director of DPSS.

The Honorable Board of Supervisors

6/3/2025

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Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Jackie Contreras". The signature is fluid and cursive, with the first name "Jackie" written in a larger, more prominent script than the last name "Contreras".

JACKIE CONTRERAS, Ph.D.

Director

JC:pd

c: Chief Executive Office
Executive Office, Board of Supervisors
County Counsel