



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



June 3, 2025

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

75 June 3, 2025

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO EXECUTE AN AGREEMENT WITH THE LOS ANGELES
ARBORETUM FOUNDATION INC. TO HOST THE 2025 ANNUAL CALIFORNIA
CONTRACT CITIES ASSOCIATION BOARD OF DIRECTORS' MEETING
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Los Angeles County (County) Sheriff's Department (Department) is seeking Board approval to use Department funds to host the 2025 Annual California Contract Cities Association Board of Directors' Meeting (Meeting), which is scheduled to occur on August 20, 2025, at the County Arboretum and Botanic Garden (Arboretum).

IT IS RECOMMENDED THAT THE BOARD:

Delegate authority to the Sheriff, or his designee, to execute an agreement with the Arboretum Foundation (Foundation) for a cost not to exceed \$35,000 to pay for the use of the venue, food, beverages, and miscellaneous supplies. The full cost for the event is incorporated within Law Enforcement Consolidated Cost Model billing rates, which is entirely funded by the 42 contract cities.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

Board approval of the recommended action will enable the Department to execute an agreement with the Foundation to use the Arboretum as the venue for the Department to host the Meeting on August 20, 2025. The Meeting is a recurring annual event that

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has been hosted at the Arboretum for more than ten years. The Meeting, which will include a catered meal, is customarily attended by approximately 350 people. Invited guests include city managers, public safety directors, council members, and Department and County executives.

The purpose of the event is to bring county and city government decision-makers together in a welcoming and informal setting to discuss contract law enforcement issues, and for the Department to express appreciation to its long-time customers.

Implementation of Strategic Plan Goals

This Meeting relates to the County's Strategic Plan North Star II: Foster vibrant and resilient communities; Focus Area Goal C.II, Operational Enhancement and C.III, Law Enforcement Accountability and Transparency.

FISCAL IMPACT/FINANCING

There is no net County cost for this Meeting. The cost of the Meeting is recovered in the billing rates the contract cities pay to receive law enforcement services.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Meeting will be held on August 20, 2025. The Department is self-insured for the event.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This Meeting has no impact on current services.

CONCLUSION

Upon approval by the Board, please return the adopted Board letter to the Department's Contract Law Enforcement Bureau.

Sincerely,



ROBERT G. LUNA
SHERIFF