

Conflict of Interest Code
of the

LOS ANGELES COUNTY AFFORDABLE HOUSING SOLUTIONS AGENCY

Incorporation of FPPC Regulation 18730, 2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code [which can be incorporated by reference in an agency's code](#). After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, Governing Board Alternates, and Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
LOS ANGELES COUNTY AFFORDABLE HOUSING SOLUTIONS AGENCY
OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Agency Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3, are NOT subject to the Agency's Code, but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments¹:

Governing Board Member/Alternate
Chief Executive Officer
Chief Financial Officer
Controller
Treasurer

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

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LOS ANGELES COUNTY AFFORDABLE HOUSING SOLUTIONS AGENCY

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

LOS ANGELES COUNTY AFFORDABLE HOUSING SOLUTIONS AGENCY

EXHIBIT "B"

Designated Positions	Disclosure Categories
Account Analyst	1, 2, 3
Analyst	1, 2, 3
Governing Board Member [Designated as an 87200 Filer]	1, 2, 3
Governing Board Alternate [Designated as an 87200 Filer]	1, 2, 3
Chief Executive Officer [Designated as an 87200 Filer]	1, 2, 3
Chief Human Resources Officer	1, 2, 3
Chief of Communications	1, 2, 3
Chief of Intergovernmental	1, 2, 3
Chief of Staff	1, 2, 3
Communications Manager & Communications Analyst	1, 2, 3
Deputy Counsel	1, 2, 3
Director, Human Resources	1, 2, 3
Finance Manager	1, 2, 3
General Counsel	1, 2, 3
Hiring Manager	1, 2, 3
Inspector General	1, 2, 3
Intergovernmental Analyst	1, 2, 3
Managing Director	1, 2, 3
Senior Talent Acquisition Specialist	4
Citizens Oversight Committee Member	1, 2, 3

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Consultants/New Positions²

EFFECTIVE DATE: 9/13/2023

² Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Governing Board and/or their designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Governing Board and/or their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this ~~conflict of interest~~ [Conflict of Interest Code](#). (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.