



MICHAEL OWH
Director

County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

Speed. Reliability. Value.

Telephone: (323) 267-2101
FAX: (323) 264-7135

April 08, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

DEPARTMENT OF CHILDREN AND FAMILY SERVICES
MCCOURTNEY JUVENILE JUSTICE PLAYGROUND REFURBISHMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A088
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FY 2024-25)
(SUPERVISORIAL DISTRICT 5 - 3 VOTES)

SUBJECT

Approval of the recommendations will find the proposed McCourtney Juvenile Justice Playground Refurbishment Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 8A088, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed McCourtney Juvenile Justice Playground Refurbishment Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the proposed McCourtney Juvenile Justice Playground Refurbishment Project, Capital Project No. 8A088 with a total budget of \$488,000.

3. Approve an appropriation adjustment to transfer \$419,000 from the Department of Children and Family Services Operating budget to the proposed McCourtney Juvenile Justice Playground Refurbishment Project, Capital Project No. 8A088.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the proposed McCourtney Juvenile Justice Playground Refurbishment Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The proposed McCourtney Juvenile Justice Playground Refurbishment Project (Project) will refurbish and remodel the existing playground located at 1040 West Avenue J., Lancaster, CA 93534. The existing playground structure and rubber playground surface were deemed to be unsafe and will be refurbished and remodeled with the installation of an artificial turf field, and bicycle path.

The proposed Project will consist of the removal of the existing playground structure and equipment, surface, concrete slab subbase, landscaping, sprinklers, and pipes; trenching and the installation of drainage pipes and drains; concrete with grading and rebar, irrigation controls, wiring, piping, valves, sleeves, and dripline; artificial turf with proper drainage, and various plants, mulch, and other various landscaping accessories and features all within the location of the existing playground; and the relocation of the existing park benches and tether pole.

The estimated project duration is approximately five (5) months, including construction and project completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$488,000, which includes design, construction, change order allowance, inspection/testing, and Internal Services Department (ISD) County services (Enclosure A). The Department of Children and Family Services (DCFS) has previously paid \$69,364 for design service fees through the DCFS operating budget in Fiscal Year 2023-24.

Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$419,000 from the Department of Children and Family Services operating budget to the McCourtney Juvenile Justice Playground Refurbishment Project, Capital Project No. 8A088, to fully fund the proposed Project.

Operating Budget Impact

The proposed scope of work consists of repairs and remodeling made to an existing space. Therefore, following the completion of the proposed project, DCFS does not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project budget is less than \$500,000; therefore, the "Local Worker" and "Local Targeted Worker" labor hours are not required as part of the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The scope of work consists of the refurbishment and remodeling to an existing playground area. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(d), 15302(c), 15303, and Section 15304(b) and (f) of the State CEQA Guidelines and Classes 1(c), 2(e), 3, and 4(c) and (k) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, and minor alterations to land. No trees will be removed.

In addition, based on the records of the proposed project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Land Use and Climate Innovation in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved Job Order Contract (JOC) for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOCs contain the Board’s required provisions including those pertaining to consideration of qualified County employees targeted for layoffs, as well as qualified Greater Avenues for Independence (GAIN) Program and General Relief Opportunity for Work (GROW) Program participants for employment openings, and compliance with the Safely Surrendered Baby Law.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the “Force Account” limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current county services. ISD will oversee communication and coordination with DCFS and the Courts in order to mitigate the impact to daily operations.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and DCFS.

Respectfully submitted,



MICHAEL OWH
Director

MO:QH:ME:TD:kc

Enclosures

- c: Executive Office, Board of Supervisors
- Chief Executive Office
- County Counsel
- Department of Children and Family Services

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	DCFS McCourtney Playground Replacement
CAPITAL PROJECT NO. :	8A088

I. PROJECT SCHEDULE

Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	Complete	June 2024
Jurisdictional Approval	Complete	Sept 2024
Award Construction Contract	1 months following Board approval	May 2025
Substantial Completion	4 months following Board approval	Aug 2025
Project Acceptance	5 months following Board approval	Sept 2025

II. BUDGET SUMMARY

Budget Category	Proposed Budget
Construction	
Construction	\$ 231,000.00
Change Orders (Contingency)	\$ 68,000.00
Subtotal	\$ 299,000.00
Civic Art (if not exempt)	\$ -
Plans and Specifications	\$ 49,000.00
Jurisdictional Review/Plan Check/Permits	\$ 11,000.00
Project Management	\$ 51,000.00
ISD Overhead (19.03%)	\$ 78,000.00
Total Project Budget	\$ 488,000.00

April 08, 2025

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2024-25

3 - VOTES

SOURCES		USES	
CHILDREN AND FAMILY SERVICES - ADMINISTRATION		CHILDREN AND FAMILY SERVICES	
A01-CH-2000-26200		MCCOURTNEY JUVENILE JUSTICE PLAYGROUND REFURBISHMENT PROJEC	
SERVICES & SUPPLIES		A01-CP-6014-65027-8A088	
DECREASE APPROPRIATION		CAPITAL ASSETS - B & I	
	419,000	INCREASE APPROPRIATION	
			419,000
SOURCES TOTAL		USES TOTAL	
	\$ 419,000		\$ 419,000

JUSTIFICATION

Reflects the transfer of \$419,000 from the Department of Children and Family Services, Services and Supplies budget, to the McCourtney Juvenile Justice Playground Refurbishment Project, Capital Project No. 8A088, to fully fund the proposed project.

Rogelio Tapia Digitally signed by Rogelio Tapia
Date: 2025.02.26 07:48:02 -08'00'

AUTHORIZED SIGNATURE

Rogelio Tapia, Admin. Deputy, DCFS

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY Andrea Turner Digitally signed by Andrea Turner
Date: 2025.02.26 14:14:47 -08'00'

B.A. NO. 187

DATE 2/26/25

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J. Diaz Digitally signed by Matthew J. Diaz
Date: 2025.02.26 16:07:30 -08'00'

DATE 2/26/25