

MOTION BY SUPERVISOR LINDSEY P. HORVATH

March 18, 2025

**Topanga Library Emergency Power Support Upgrade**

The Topanga Library is a branch of the LA County Library serving the unincorporated community of Topanga and its surrounding areas in the Third District. The proposed Topanga Library Project (Project) will upgrade the electrical system of the existing library located at 122 North Topanga Canyon Blvd., Topanga, CA 90290. The proposed Project will allow for a temporary generator to power the building when necessary, ensuring continued operation during emergencies such as wildfires or power outages. Acting as the agent of the County of Los Angeles, the Los Angeles County Development Authority (LACDA) will oversee the proposed Project, which will include the installation of new emergency generator transfer switch, conduits, wiring, and generator connection box, coordination of the transfer switch connection method and recertification after completion of connection work. The total Project cost is \$151,000 and will be funded with the LA County Library Operating Fund.

**MOTION**

Solis	_____
Mitchell	_____
Horvath	_____
Hahn	_____
Barger	_____

The LACDA will use an approved Job Order Contract (JOC) to complete the proposed Project within the total Project budget of \$151,000 and accept the project at completion on behalf of the County.

**I, THEREFORE, MOVE THAT THE BOARD OF SUPERVISORS:**

1. Find that the proposed actions are exempt from the California Environmental Quality Act (CEQA) pursuant to 15301 of the State CEQA Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.
2. Approve the Topanga Library Project, and authorize LACDA to act as the agent of the County for the proposed Project;
3. Approve an appropriation adjustment to transfer \$151,000 from the LA County Library Operating budget to the Project and Facility Development Budget for a Funding Agreement with LACDA to provide funding to the proposed Topanga Library Project; and
4. Authorize the Chief Executive Officer (CEO), or her designee, to execute, and if necessary, amend or terminate a Funding Agreement, between the County and LACDA for an amount not to exceed \$151,000 to fund the proposed Topanga Library Project.

**I, FURTHER, MOVE THAT THE BOARD OF COMMISSIONERS OF THE LACDA:**

1. Find that the proposed actions are exempt from CEQA for the reasons stated in this motion and the record of the project;
2. Approve the Topanga Library Project, and authorize the LACDA to act as the agent of the County for the proposed Project;

3. Authorize the Executive Director, or designee, to execute a Funding Agreement, and any necessary amendments, between the County and the LACDA, to accept up to \$151,000 for the proposed Project, and to incorporate these funds into the LACDA's approved Fiscal Year 2024-2025 budget as needed;
4. Authorize the Executive Director, or designee, to deliver the proposed Project using a Board-approved JOC, provided the amount of the original work order issued to the contractor under the JOC does not exceed \$151,000;
5. Authorize the Executive Director, or designee, to approve and accept the Project at completion on behalf of the County; and
6. Authorize the LACDA to allocate administrative and project related costs to this Project effective March 18, 2025.

# # #

LH:rf

February 18, 2025

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF LA COUNTY LIBRARY

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE****FY 2024-25****4 - VOTES****SOURCES****USES****LA COUNTY LIBRARY**

B06-PL-2000-41200

SERVICES &amp; SUPPLIES

**DECREASE APPROPRIATION****151,000****PROJECT AND FACILITY DEVELOPMENT**

A01-CF-96-9911-10190

OPERATING TRANSFERS IN

**INCREASE REVENUE****151,000****LA COUNTY LIBRARY**

B06-PL-6100-41200

OTHER FINANCING USES

**INCREASE APPROPRIATION****151,000****PROJECT AND FACILITY DEVELOPMENT**

A01-CF-5500-10190

OTHER CHARGES

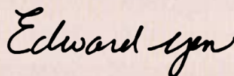
**INCREASE APPROPRIATION****151,000****SOURCES TOTAL****\$ 302,000****USES TOTAL****\$ 302,000****JUSTIFICATION**

Reflects the transfer of \$151,000 from the LA County Library Operating Budget to the Project and Facility Development Budget for a funding agreement between the County and the Los Angeles County Development Authority (LACDA) for the Topanga Library Project.

**ADOPTED**BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES**8 March 18, 2025****Ting Fanti**Digitally signed by Ting Fanti  
Date: 2025.02.12 07:47:53  
-08'00'**AUTHORIZED SIGNATURE**

Ting Fanti/Departmental Finance Manager

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

EDWARD YEN  
EXECUTIVE OFFICERREFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR---☐ ACTION☒ RECOMMENDATIONAndrea Turner  
Digitally signed by Andrea Turner  
Date: 2025.02.12 13:28:14  
-08'00'

BY

DATE **2/12/25**

AUDITOR-CONTROLLER

B.A. NO. **095**☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

**Matthew  
J. Diaz**Digitally signed by  
Matthew J. Diaz  
Date: 2025.02.12  
14:32:58 -08'00'

BY

DATE **2/12/25**