

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

3-D March 18, 2025



A handwritten signature in black ink that reads "Edward Yen".

EDWARD YEN
EXECUTIVE OFFICER

March 18, 2025

The Honorable Board of Commissioners
Los Angeles County
Development Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**REIMBURSABLE CONTRACT AMENDMENT NO. 2 WITH THE CITY OF SOUTH EL MONTE
(DISTRICT 1) (3 VOTE)**

SUBJECT

This letter recommends the transfer of 300,000 from the Community Development Block Grant (CDBG) Revolving Grant Fund (Revolving Grant Fund) to the City of South El Monte (City) to provide additional funding for its City Hall Restrooms Project (Project).

IT IS RECOMMENDED THAT THE BOARD:

1. Approve Amendment No. 2 to CDBG Reimbursable Contract No. 70751 between the County of Los Angeles (County) and the City, attached in substantially final form, to add \$300,000 in CDBG funds from the Revolving Grant Fund, thereby increasing the amount of CDBG funds allocated to the City from \$371,165 to \$671,165.
2. Authorize the Executive Director or designee to execute Amendment No. 2 on behalf of the County, to be effective through June 30, 2026, following approval as to form by County Counsel and execution by all parties.
3. Find that approval of Amendment No. 2 is not subject to the provisions of the California Environmental Quality Act (CEQA), as described herein, because the activity is not defined as a project under CEQA.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The City will use the additional CDBG funds to fully implement the Project. The Project provides for

the removal of architectural and material barriers at the restrooms at City Hall to improve accessibility and use by elderly seniors and disabled adults. The Project is currently budgeted at \$238,745, but due to rising construction costs to meet modern accessibility standards an additional \$300,000 is needed from the Revolving Grant Fund.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. The City will receive funds from the Revolving Grant Fund, which is funded with program income and other funds received by the CDBG Program. The agreement will increase the amount of CDBG funds allocated to the City from \$371,165 to \$671,165. The City will repay the Revolving Grant Funding utilizing future CDBG allocations until the amount is fully repaid.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Reimbursable Contract Amendment No. 2, between the County and the City, attached in substantially final form, will be used to transfer the Revolving Grant Fund amount to the City, and will be effective following approval as to form by County Counsel and execution by all parties.

ENVIRONMENTAL DOCUMENTATION

This action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34(a)(3) because it involves administrative activities that will not have a physical impact on or result in any physical changes to the environment. These activities are not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

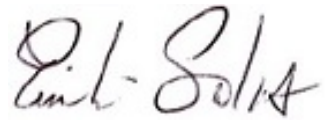
The transfer of Revolving Grant Funds will enable the City to increase the amount of CDBG funds available to complete its upgrades to the City Hall restrooms to meet the needs of persons with disabilities.

The Honorable Board of Commissioners

3/18/2025

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Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Emilio Salas". The signature is written in a cursive, flowing style.

Emilio Salas

Executive Director

ES:LJ:rw

Enclosures

**REIMBURSABLE CONTRACT FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
BETWEEN THE COUNTY OF LOS ANGELES WITH A PARTICIPATING CITY**

AMENDMENT NUMBER 2

CITY: CITY OF SOUTH EL MONTE

CONTRACT NUMBER: 70751

THIS AMENDMENT NUMBER 2 TO THE REIMBURSABLE CONTRACT 70751 is made this «Day» day of «Month», by and between the County of Los Angeles, acting by and through its agent, the Los Angeles County Development Authority (“LACDA”), hereinafter referred to as the "County", and the **City of South El Monte**, hereinafter referred to as the "Operating Agency". The County and the Operating Agency are collectively referred to as the “Parties” or individually “Party”.

WITNESSETH THAT:

WHEREAS, the County and the Operating Agency previously entered into a Reimbursable Contract for the Community Development Block Grant (“CDBG”) Program with the Operating Agency, Contract Number 70751 dated July 1, 2024, and any subsequent amendments (“Contract”);

WHEREAS, on or about July 1, 2024, the Operating Agency received CDBG allocation in the amount of Two Hundred Thirty-Five Thousand One Hundred Sixty-Five Dollars and Zero Cents (\$235,165.00) for fiscal year 2024-2025;

WHEREAS, on or about August 5, 2024, the Operating Agency entered into Amendment No. 1 to receive additional CDBG allocation in the amount of One Hundred Thirty-Six Thousand Dollars and Zero Cents (\$136,000.00) from the CDBG Revolving Grant Fund for fiscal year 2024-2025 to fund the South El Monte Aquatics Center Pools Replastering Project, Project Number 602691-24;

WHEREAS, the Operating Agency requests to receive an advance in CDBG grant funds in the amount of Three Hundred Thousand Dollars and Zero Cents (\$300,000.00) from the CDBG Revolving Grant Fund to fund the City Hall Restrooms Upgrade Project, Project Number 602610-23; and

WHEREAS, the Parties agree to further amend the Contract at this time in the manner set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

1. Incorporation of Recitals. The terms set forth in the Recitals above are hereby incorporated by this reference, and all terms and conditions shall be given full force and effect as if fully set forth herein.
2. Upon execution of this Amendment, the Operating Agency shall receive the requested advance in CDBG grant funds in the amount of **Three Hundred Thousand Dollars and Zero Cents (\$300,000.00)** from the CDBG Revolving Grant Fund (“Advanced CDBG Grant Funds”).
3. The Operating Agency acknowledges and agrees that they may choose to use their entire future CDBG allocation towards the repayment of the Advanced CDBG Grant Funds. If the Operating Agency’s annual allocation is less than the Advanced CDBG Grant Funds, the Operating Agency’s subsequent years of CDBG allocation will be used for repayment until paid in full within a three-year period.
4. The Operating Agency further acknowledges and agrees that the Advanced CDBG Grant Funds must be repaid to the County within three (3) fiscal years.
5. The Operating Agency has proposed to repay the Advanced CDBG Grant Funds in the amount of **Three Hundred Thousand Dollars and Zero Cents (\$300,000.00)** to the CDBG Revolving Grant Fund on or before **June 30, 2028**. The funds will be transferred from the Operating Agency’s annual CDBG allocation until repaid in full. The amount transferred will be indicated in a Reimbursable Contract Amendment.
6. Section 6, COMPENSATION AND METHOD OF PAYMENT is amended to show a revised total compensation amount of **Six Hundred Seventy-One Thousand One Hundred Sixty-Five Dollars and Zero Dollars (\$671,165.00)**. This includes the increase of Three Hundred Thousand Dollars and Zero Cents (\$300,000.00) to the Contract amount.

This Amendment Number 2 amends the Contract, Contract Number 70751, to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the Contract. All other terms and conditions of said Contract shall remain the same.