



MICHAEL OWH
Director

County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

Speed. Reliability. Value.

Telephone: (323) 267-2101
FAX: (323) 264-7135

February 04, 2025

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**FIRE DEPARTMENT
FIRE STATION 83 UNDERGROUND PIPING REPLACEMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 89103
APPROVE THE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FY 2024-25)
(SUPERVISORIAL DISTRICT 4 - 3-VOTES)**

SUBJECT

Approval of the recommendations will find the Fire Station 83 Underground Piping Replacement Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 89103, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Fire Station 83 Underground Piping Replacement Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the proposed Fire Station 83 Underground Piping Replacement Project, Capital Project No. 89103 with a total project budget of \$397,000.

3. Approve an appropriation adjustment to transfer \$197,000 from Lake Hughes Forestry Office Replacement, Capital Project No. 69359; \$100,000 from Fire Station 86 Glendora New Sewer Connection, Capital Project No. 88998; and \$100,000 from Fire Station 77 Modular Building and Apparatus Storage Barn, Capital Project No. 89101 to the Fire Station 83 Underground Piping Replacement Project, Capital Project No. 89103.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the Fire Station 83 Underground Piping Replacement Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Fire Station 83 Underground Piping Replacement Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 89103, approve the proposed project budget and appropriation adjustments, and authorize the Internal Services Department (ISD) to deliver the proposed Project using a Board-approved Job Order Contract (JOC).

The proposed Project will replace an existing underground fire water line for Fire Station 83 which is located at 83 Miraleste Plaza, Rancho Palos Verdes, CA 90275. The fire water line supplies water for the Fire Station's fire sprinkler system as well as the fire department connection (FDC) hydrant located at the street level. A leak was detected on the existing underground line and needs to be replaced.

The proposed scope of work consists of the removal of existing concrete paving and the underground piping; cut and capping of existing connection point and piping; trenching and excavation; installation of 170 linear feet of 4" PVC piping, connections and associated piping, and concrete thrust blocks; re-patching of concrete with associated rebar, pavement, and landscaping; and the backfilling of the trench with the excavated soil with proper compaction and grading.

The estimated project duration is approximately five (5) months which includes the construction and project completion.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total project budget for the proposed Project is currently estimated at \$397,000, which includes design, construction, change order allowance, inspection/testing, and ISD County services (Enclosure A).

Approval of the enclosed appropriation adjustments (Enclosure B) will transfer \$197,000 from Lake Hughes Forestry Office Replacement, Capital Project No. 69359; \$100,000 from Fire Station 86 Glendora New Sewer Connection, Capital Project No. 88998; and \$100,000 from Fire Station 77 Modular Building and Apparatus Storage Barn, Capital Project No. 89101 to the Fire Station 83 Underground Piping Replacement Project, Capital Project No. 89103, to fully fund the proposed Project.

Operating Budget Impact

The proposed scope of work consists of repairs and remodeling made to an existing space. Therefore, following the completion of the proposed project, if approved, ISD and the Fire Department do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project budget is less than \$500,000; therefore, the "Local Worker" and "Local Targeted Worker" labor hours are not required as part of the project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000 and involves underground work.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of the replacement to existing underground fire water line piping. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301(a), (d), and (f), 15302(c), 15303 and Section 15304(b) and (f) of the State CEQA Guidelines and Classes 1(c), (d), (i), (n) and (x)(2), 2(b) and (e), 3, and 4(c) and (k) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, installation of equipment at existing facilities, and minor alterations in the condition of land, water, and/or vegetation which do not involve the removal of healthy, mature, scenic trees.

In addition, based on the records of the proposed project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Planning and Research in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Fire Station 83 Underground Piping Replacement Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOCs contain the Board's required provisions including those pertaining to consideration of qualified County employees targeted for layoffs, as well as qualified GAIN/GROW participants for employment openings, compliance with the Jury Service Ordinance, Safely Surrendered Baby Law, and the Child Support program.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current County services. The new water line to be installed will not impact daily Fire Station operations.

CONCLUSION

Please return one adopted copy of the board letter to the following: ISD Operations Service, the Chief Executive Office – Capital Programs Division, and the Fire Department.

The Honorable Board of Supervisors

2/4/2025

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael OWH", with a circular flourish at the end.

MICHAEL OWH

Director

MO:ME:TD:sy

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Fire Department

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	FS83 Fire Sprinkler System Repair
CAPITAL PROJECT NO. :	89103

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	Complete	May 2024
Jurisdictional Approval	Complete	Aug 2024
Award Construction Contract	1 months following Board approval	Feb 2025
Substantial Completion	4 months following Board approval	May 2025
Project Acceptance	5 months following Board approval	June 2025

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 195,000.00
Change Orders (Contingency)	\$ 35,000.00
Subtotal	\$ 230,000.00
Civic Art (Exempt)	\$ -
Plans and Specifications	\$ 43,000.00
Jurisdictional Review/Plan Check/Permits	\$ 14,000.00
ISD Project Management	\$ 38,000.00
Overhead	\$ 72,000.00
Total Project Budget	\$ 397,000.00

PINK

BOARD OF SUPERVISORS
OFFICIAL COPY

BA FORM 11162021

February 04, 2025

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
FIRE DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE
FY 2024-25
3 - VOTES

SOURCES		USES	
FIRE DEPARTMENT LAKE HUGHES FORESTRY OFFICE REPLACEMENT J13-CP-6014-65033-69359 CAPITAL ASSETS - B & I DECREASE APPROPRIATION	197,000	FIRE DEPARTMENT FIRE STATION 83 UNDERGROUND PIPING REPLACEMENT J13-CP-6014-65033-89103 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	397,000
FIRE DEPARTMENT FIRE STATION 86 GLENDORA NEW SEWER CONNECTION J13-CP-6014-65033-88998 CAPITAL ASSETS - B & I DECREASE APPROPRIATION	100,000		
FIRE DEPARTMENT FIRE STATION 77-MODULAR BUILDING AND APPARATUS STORAGE BARN J13-CP-6014-65033-89101 CAPITAL ASSETS - B & I DECREASE APPROPRIATION	100,000		
SOURCES TOTAL	\$ 397,000	USES TOTAL	\$ 397,000

JUSTIFICATION

Reflects the transfer of \$197,000 from Lake Hughes Forestry Office Replacement, Capital Project No. 69359; \$100,000 from Fire Station 86 Glendora New Sewer Connection, Capital Project No. 88998; and \$100,000 from Fire Station 77 Modular Building and Apparatus Storage Barn, Capital Project No. 89101 to the Fire Station 83 Underground Piping Replacement Project, Capital Project No. 89103, to fully fund the proposed Project.

Jessica Lindsey Digitally signed by Jessica Lindsey
Date: 2024.12.17 16:05:13 -08'00'

AUTHORIZED SIGNATURE

JESSICA LINDSEY, ASM III, FMD

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

APPROVED AS REVISED

AUDITOR-CONTROLLER

BY **Lan Sam** Digitally signed by Lan Sam
Date: 2024.12.20 08:31:45 -08'00'

CHIEF EXECUTIVE OFFICER

BY **Amir Alam** Digitally signed by Amir Alam
Date: 2024.12.31 10:02:23 -08'00'

B.A. NO. **065**

DATE **12/20/24**

DATE **12/31/24**