



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
County Health Officer

**ANISH P. MAHAJAN, M.D., M.S., M.P.H.**  
Chief Deputy Director

313 North Figueroa Street, Suite 806  
Los Angeles, CA 90012  
TEL (213) 268-8117 • FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)



**BOARD OF SUPERVISORS**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

**Lindsey P. Horvath**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

February 04, 2025

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXECUTE SOLE SOURCE AMENDMENTS TO FOUR HIV CARE SERVICES  
CONTRACTS TO EXTEND THE TERM  
THROUGH FEBRUARY 28, 2026 (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request approval to execute amendments to four sole source HIV care services contracts to extend the term through February 28, 2026, and delegated authority to extend the term up to six additional months, as needed, through August 31, 2026.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Director of the Department of Public Health (Public Health), or designee, to execute sole source amendments to four HIV care services contracts, substantially similar to Exhibits I and II with the providers identified in Attachment A, to extend the term through February 28, 2026, at a total maximum obligation of \$1,630,361, 100 percent funded by Health Resources and Services Administration (HRSA) Ryan White Program (RWP) Part A funds, Assistance Listing Number 93.914, California Department of Public Health (CDPH) RWP Part B funds, and Non-Drug Medi-Cal Realignment funds.
2. Delegate authority to the Director of Public Health, or designee, to execute amendments to the contracts that provide an increase or decrease in funding up to 10 percent above or below the annual base maximum obligation effective upon execution or beginning of applicable funding period; extend the term up to six additional months, as needed, through August 31, 2026, at amounts to be determined by the Director of Public Health, contingent upon the availability of funds and contractor performance; rollover unspent contract funds, if allowable by the grantor; update the statement of

work and/or scope of work, as necessary; and/or correct errors in the contract's terms and conditions, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

3. Delegate authority to the Director of Public Health, or designee, to execute change notices to the contracts that authorize modifications to the budget with corresponding modifications to the statement of work, that are within the same scope of services, as necessary, and changes to hours of operation and/or service locations.

4. Delegate authority to the Director of Public Health, or designee, to immediately suspend or terminate the contracts upon issuing a written notice if contractors fail to perform and/or fully comply with contract requirements and terminate the contracts for convenience by providing a 30-calendar day advance written notice to contractors.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow Public Health to execute amendments to extend four HIV care services sole source contracts for the provision of Substance Use Disorder Transitional Housing (SUDTH) Services and Benefit Specialty Services (BSS), to ensure continued and seamless delivery of critical HIV services throughout Los Angeles County. These services are needed during the time period required to complete solicitations, as needed for replacement services.

Approval of Recommendation 2 will allow Public Health to execute amendments to the contracts to increase or decrease funding up to 10 percent above or below the annual base maximum obligation; extend the term up to six additional months; rollover unspent funds; update the statement of work and/or scope of work; and/or correct errors in the contract's terms and conditions, as necessary.

Approval of Recommendation 3 will allow Public Health to execute change notices to the contracts that authorize modifications to the budget with corresponding modifications to the statement of work and/or scope of work that are within the same scope of services, as necessary; and changes to hours of operation and/or service locations.

Approval of Recommendation 4 will allow Public Health to immediately suspend or terminate the contracts if contractors fail to perform and/or fully comply with contract requirements, and to terminate the contracts for convenience by providing 30-calendar day advance written termination notice to contractors.

### **Implementation of Strategic Plan Goals**

The recommended actions support North Star 2, Foster Vibrant and Resilient Communities through focus area goals of Public Health and Economic Health, of the County's Strategic Plan.

### **FISCAL IMPACT/FINANCING**

The total County maximum obligation for the amendments as detailed in Attachment A is \$1,630,361, consisting of \$1,259,250 for SUDTH and \$371,111 for BSS, for the term effective March 1, 2025, through February 28, 2026, 100 percent funded by HRSA RWP Part A, HRSA, HRSA RWP Part B through the CDPH Agreement Number 18-10873, and Non-Drug Medi-Cal Realignment funds through Public Health's Bureau of Substance Abuse Prevention and Control Program.

There is no net County Cost associated with this action.

Funding for these contracts is included in Public Health's fiscal year (FY) 2024-25 Adopted Budget and will be requested in future FYs, as necessary.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Public Health's allocations for each of the service categories are aligned with the Commission on HIV recommended allocations.

County Counsel has reviewed and approved Exhibits I and II, as to form. Attachment A is a list of the contractors whose contracts are being extended.

As required by Board Policy 5.100, your Board was notified on November 7, 2024, of Public Health's intent to extend the term of four HIV Care Services sole source contracts.

Attachment B is the Sole Source Checklist for the four contracts signed by the CEO.

### **CONTRACTING PROCESS**

Since the original award and execution of the four referenced contracts, the contracts have undergone multiple amendments including term extensions, adjustments to funding allocations, and revisions to the statements of work.

**Benefit Specialty Services (BSS):** On February 7, 2023, your Board authorized contract amendments to extend the term of 12 BSS contracts through February 29, 2024, and delegated authority to extend the 12 BSS contracts through February 28, 2025.

On February 27, 2024, Public Health notified your Board that it was exercising delegated authority to extend the term of all 12 BSS contracts through February 28, 2025, which included 10 contracts with no change to the annual maximum obligation, and two contracts with an increase to the annual maximum obligation, to support increased personnel salaries and operating costs.

Three of the 12 BSS contracts are being requested for approval to extend under this Board letter, the remaining nine contracts are being submitted for approval under a separate Board letter.

**Substance Use Disorder, Transitional Housing Services (SUDTH):**

On February 7, 2023, your Board approved delegated authority to execute an amendment to extend the term of one SUDTH contract through February 29, 2024, and delegated authority to extend the contract through February 28, 2025. On February 24, 2023, Public Health notified your Board that it was exercising delegated authority to extend the term of one SUDTH contract through February 29, 2024.

On February 27, 2024, Public Health notified your Board that it was exercising delegated authority to extend the term of one SUDTH contract through February 28, 2025.

Public Health is requesting approval to extend these four contracts for one year to assess alignment with Commission on HIV priorities, and review service utilization patterns to inform a future competitive bid process. In addition, Public Health is requesting delegated authority to extend contracts for an additional six months, if needed, to allow for changes in solicitation priorities across

The Honorable Board of Supervisors

2/4/2025

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Public Health's Division of HIV and STD Programs.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow Public Health to continue to provide uninterrupted delivery of critical HIV care services to Los Angeles County residents.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Barbara Ferrer". The signature is written in a cursive, flowing style.

Barbara Ferrer, PhD, MPH, MEd

Director

Barbara Ferrer, Ph.D., M.P.H., M.Ed.

Director

BF:tr

BL #07991

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC HEALTH  
DIVISION OF HIV AND STD PROGRAMS - HIV CARE SERVICES**

Contractor		Contract No.	Extended Term Annual Maximum Obligation 3/1/25-2/28/26	Service Planning Area(s) of Sites	Supervisorial District(s) of Sites
<b>1. SUBSTANCE USE DISORDER, TRANSITIONAL HOUSING- FUNDING SOURCE: RWP Part A, RWP Part B, and Non-Drug Medi-Cal realignment funds (NDMCR)</b>					
1	Tarzana Treatment Centers, Inc.	H-701004	\$ 1,259,250	1 - 8	1 - 5
<b>Total</b>			<b>\$ 1,259,250</b>		
<b>2. BENEFIT SPECIALITY SERVICES - FUNDING SOURCE: RWP PART A Funds</b>					
2	East Valley Community Health Center, Inc.	PH-002901	\$ 63,732	3	1, 5
3	Tarzana Treatment Centers, Inc.	PH-002903	\$ 171,850	2	3
4	Tarzana Treatment Centers, Inc. (SPA 1)	PH-001537	\$ 135,529	1	5
<b>Total</b>			<b>\$ 371,111</b>		
<b>GRAND TOTAL</b>			<b>\$ 1,630,361</b>		

## SOLE SOURCE CHECKLIST

### Benefits Specialty Services

Department Name: \_\_\_\_\_

#### Contracts

1. Tarzana Treatment Centers, Inc. PH-002903
2. East Valley Community Health Centers, Inc. PH-0002901

- New Sole Source Contract
- Sole Source Amendment to Existing Contract
- Date Existing Contract First Approved: \_\_\_\_\_

4-1-15

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

*Atinsh Sepanian*

\_\_\_\_\_  
Chief Executive Office

\_\_\_\_\_  
Date

**SOLE SOURCE CHECKLIST**  
Benefits Specialty Services

Department Name: \_\_\_\_\_

Contracts

1. Tarzana Treatment Centers, Inc. PH-001537

- New Sole Source Contract
  - Sole Source Amendment to Existing Contract
- Date Existing Contract First Approved: \_\_\_\_\_

1 -1 2011

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
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	➤ Services provided by other public or County-related entities.
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	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
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	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
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	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

*Atinsh Sepanian*

Chief Executive Office

Date

**SOLE SOURCE CHECKLIST**  
 Substance Use Disorder, Transitional Housing Services  
 Contracts

Department Name: \_\_\_\_\_

1. Tarzana Treatment Centers, Inc. H-701004

- New Sole Source Contract
  - Sole Source Amendment to Existing Contract
- Date Existing Contract First Approved: \_\_\_\_\_

3-1-2005

Check (✓)	<b>JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS</b> Identify applicable justification and provide documentation for each checked item.
	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
	➤ Compliance with applicable statutory and/or regulatory provisions.
	➤ Compliance with State and/or federal programmatic requirements.
	➤ Services provided by other public or County-related entities.
	➤ Services are needed to address an emergent or related time-sensitive need.
	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

*Atinck Sepanian*

\_\_\_\_\_  
 Chief Executive Office

\_\_\_\_\_  
 Date



**AMENDMENT No. XX**  
**DEPARTMENT OF PUBLIC HEALTH**  
**BENEFITS SPECIALTY SERVICES CONTRACT**  
**WITH AGENCY NAME**

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Amendment No. \_\_\_\_

**DEPARTMENT OF PUBLIC HEALTH  
HIV/AIDS BENEFITS SPECIALTY SERVICES CONTRACT WITH  
(AGENCY NAME)**

THIS AMENDMENT is made and entered on \_\_\_\_\_,

by and between

COUNTY OF LOS ANGELES  
(hereafter "County")

and

**AGENCY NAME**  
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "HUMAN IMMUNODEFICIENCY VIRUS (HIV)/ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS) BENEFITS SPECIALTY SERVICES CONTRACT," dated **enter date of original contract**, and further identified as Contract No. PH-**XXXXXX**, and all amendments thereto (all hereafter "Contract"); and

WHEREAS, on **February 4, 2025**, the County Board of Supervisors authorized the Director of Public Health (Public Health), or designee, to execute an amendment to the Contract to extend the term, update the terms and conditions, and make other designated changes; and

WHEREAS, County has been allocated funds from the U.S. Department of Health and Human Services ("DHHS"), Assistance Listing Number 93.914, which is authorized by the Ryan White Comprehensive AIDS Resources Emergency Act of

1990, its amendments of 1996, and subsequent reauthorizations of the Act (“Ryan White Program”) Part A funds, of which a portion has been designated to the Contract; and

WHEREAS, it is the intent of the parties hereto to amend the Contract to extend the term through **February 28, 2026**, for the continued provision of **Benefits Specialty Services**; update certain terms; amend exhibits and schedules; and update the statement of work and budgets; and

WHEREAS, said Contract provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties; and

WHEREAS, Contractor warrants that it continues to possess the competence, expertise, and personnel necessary to provide services consistent with the requirements of the Contract and consistent with the professional standard of care for these services.

NOW THEREFORE, the parties hereto agree as follows:

1. This amendment is effective upon execution for the period of March 1, 2025 through February 28, 2026.

2. Paragraph 2, DESCRIPTION OF SERVICES, Subparagraph A is deleted in its entirety and replaced as follows:

“A. Contractor must provide services in the manner described in Exhibits A, A.1, A.2, A.3, A.4, A.5, A.6, A.7, A.8, and A.9, Statement of Work, and Contract Goals and Objectives Table 2. In addition, Federal

Award Information for this Contract is detailed in Exhibits N, N.1 and N.2, Notice of Federal Subaward Information.”

3. Paragraph 3, TERM OF CONTRACT, first subparagraph is deleted in its entirety and replaced as follows:

“This Contract is effective enter date of original contract through February 28, 2026, unless sooner terminated or extended, in whole or part, as provided in this Contract.”

4. Paragraph 4, MAXIMUM OBLIGATION OF COUNTY, Subparagraph    is added to read as follows:

  . Effective March 1, 2025 through February 28, 2026, the maximum obligation of County for all services provided hereunder will not exceed    (\$                   ), as set forth in Exhibit C, Schedule   .”

5. Paragraph 35, CONTRACTOR’S ACKNOWLEDGEMENT OF COUNTY’S COMMITMENT TO THE SAFELY SURRENDERED BABY LAW, is deleted in its entirety and replaced as follows:

“Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. Contractor understands that it is the County’s policy to encourage all County contractors to voluntarily post the County’s poster, Exhibit    (Safely Surrendered Baby Law) in a prominent position at a contractor’s place of business. Contractor will also encourage its subcontractors, if any, to post this poster in a prominent position in

the subcontractor's place of business. Information and posters for printing are available at: <https://lacounty.gov/residents/family-services/child-safety/safe-surrender/>."

6. Paragraph 45, FORCE MAJEURE, is deleted in its entirety and replaced as follows:

"A. Neither party will be liable for such party's failure to perform its obligations under and in accordance with this Contract, if such failure arises out of fires, floods, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's subcontractors), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this paragraph as "force majeure events").

B. Notwithstanding the foregoing, a default by a subcontractor of Contractor will not constitute a force majeure event, unless such default arises out of causes beyond the control of both Contractor and such subcontractor, and without any fault or negligence of either of them. In such case, Contractor will not be liable for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the

required performance schedule. As used in this subparagraph, the term "subcontractor" and "subcontractors" mean subcontractors at any tier.

C. In the event Contractor's failure to perform arises out of a force majeure event, Contractor agrees to use commercially reasonable best efforts to obtain goods or services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event."

7. Paragraph 88, CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN CONTRACT PROCEEDING, is added to the Contract as follows:

"Pursuant to [Government Code Section 84308](#), Contractor and its subcontractors are prohibited from making a contribution of more than \$250 to a County officer for 12 months after the date of the final decision in the proceeding involving this Contract, including any amendment. Failure to comply with the provisions of [Government Code Section 84308](#) and of this paragraph, may be a material breach of this Contract as determined in the sole discretion of the County."

8. Exhibit A, Statement of Work, Paragraph 5, SERVICE DELIVERY SITES, first subparagraph is deleted in its entirety and replaced as follows:

"Contractor will provide Benefits Specialty services at the location(s) as referenced in **Attachment 1, Attachment 1-REVISED, AND Attachment 1-REVISED.1.**"

9. Exhibit A, Statement of Work, Paragraph 8, SERVICES TO BE PROVIDED, subparagraphs \_\_, \_\_ and \_\_ are added as follows:

DHSP BSS PH-00XXXX-X

“XX. Contractor will provide benefits specialty services to a minimum of XXXXXXXXXXXX (XXXX) clients for the period of March 1, 2025 through February 28, 2026, as detailed in Contract Goals and Objectives, Table 2.

XX. Contractor will provide a minimum of XXXXXXXXXXXX (XXXX) benefits specialty service hours for the period of March 1, 2025 through February 28, 2026, as detailed in Contract Goals and Objectives, Table 2.

XX. Contractor will provide a minimum of XXXXXXXXXXXX (XXXX) orientation/workshop sessions for the period of March 1, 2025 through February 28, 2026, as detailed in Contract Goals and Objectives, Table 2.”

10. Attachment 1-REVISED.1, Service Delivery Site Questionnaire, Service Delivery Sites, attached hereto and incorporated herein by reference, is added to Exhibit A, Statement of Work.

11. Contract Goals and Objectives, Table 2 (March 1, 2025 through February 28, 2026), attached hereto and incorporated herein by reference, is added to Exhibit A, Statement of Work.

12. Schedule I, BUDGET(S) FOR HIV/AIDS BENEFITS SPECIALTY SERVICES, attached hereto and incorporated herein by reference, is added to Exhibit C.

13. Exhibit N.XX, Notice of Federal Subaward Information, attached hereto and incorporated herein by reference, is added to the Contract.

14. Except for the changes set forth hereinabove, the Contract will not be changed in any other respect by this amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this amendment to be executed by its Director of Public Health or designee, and Contractor has caused this amendment to be executed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

\_\_\_\_\_  
(Agency Name)  
Contractor

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title \_\_\_\_\_

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL  
DAWYN R. HARRISON  
County Counsel

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Public Health

By \_\_\_\_\_  
Contracts and Grants Division Management

#07990 tr  
DHSP BSS PH-00XXXX-X

SERVICE DELIVERY SITE QUESTIONNAIRE

SERVICE DELIVERY SITES

TABLE 1

Site #  of

- 1 Agency Name:   
\_\_\_\_\_
- 2 Executive Director: \_\_\_\_\_
- 3 Address of Service Delivery Site: \_\_\_\_\_  
\_\_\_\_\_

4 In which Service Planning Area is the service delivery site?

- |                                 |                                |
|---------------------------------|--------------------------------|
| _____ One: Antelope Valley      | _____ Two: San Fernando Valley |
| _____ Three: San Gabriel Valley | _____ Four: Metro Los Angeles  |
| _____ Five: West Los Angeles    | _____ Six: South Los Angeles   |
| _____ Seven: East Los Angeles   | _____ Eight: South Bay         |

5 In which Supervisorial District is the service delivery site?

- |                                 |                                |
|---------------------------------|--------------------------------|
| _____ One: Supervisor Solis     | _____ Two: Supervisor Mitchell |
| _____ Three: Supervisor Horvath | _____ Four: Supervisor Hahn    |
| _____ Five: Supervisor Barger   |                                |

6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site?  %

**CONTRACT GOALS AND OBJECTIVES**

**TABLE 2**

**AGENCY NAME**

**March 1, 2025 through February 28, 2026**

Annual Number of Benefits Specialty Contract Goals and Objective by Service Delivery Site(s). Please note: "No. of Clients" will refer to the number of **unduplicated** clients.

<b>Contract Goals and Objectives</b>	<b>Benefits Specialty Services</b>		
Service Site	No. of Clients	No. of Hours	No. of Benefit Orientation workshops
Site # 1 (enter address)			
Site # 2			
<b>Totals</b>			

**EXHIBIT C**

**SCHEDULE XX**

**HIV/AIDS BENEFITS SPECIALTY SERVICES**

**AGENCY NAME**

Budget Period  
March 1, 2025  
Through  
February 28, 2026

Salaries	\$	0
Employee Benefits	\$	0
Travel	\$	0
Equipment	\$	0
Supplies	\$	0
Other	\$	0
Consultants/Subcontracts	\$	0
Indirect Cost*	\$	<u>0</u>
TOTAL PROGRAM BUDGET	\$	0

During the term of the Contract, any variation to the above budget must be executed through a written Change Notice or amendment, executed by the Division of HIV and STD Programs' Director and Contractor. Funds may only be utilized for eligible program expenses. Invoices and cost reports must be submitted and will be paid in accordance with approved line-item detailed budgets.

**AMENDMENT TO  
HUMAN IMMUNODEFICIENCY VIRUS (HIV)  
SUBSTANCE USE DISORDER, TRANSITIONAL HOUSING SERVICES  
WITH TARZANA TREATMENT CENTERS, INC.**

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Amendment No. 22

**HUMAN IMMUNODEFICIENCY VIRUS (HIV)  
SUBSTANCE USE DISORDER, TRANSITIONAL HOUSING SERVICES CONTRACT**

THIS AMENDMENT is made and entered into this \_\_\_\_\_,

by and between

COUNTY OF LOS ANGELES  
(hereafter "County"),

and

TARZANA TREATMENT CENTERS,  
INC.  
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "HUMAN IMMUNODEFICIENCY VIRUS (HIV) SUBSTANCE USE DISORDER, TRANSITIONAL HOUSING SERVICES CONTRACT", dated March 1, 2005 and further identified as Contract No. H-701004, and any amendments thereto (all hereafter "Contract"); and

WHEREAS, on **February 4, 2025**, the Board of Supervisors authorized the Director of Public Health, or designee, to execute amendments to the Contract to extend the term, update the terms and conditions, and make other designated changes; and

WHEREAS, County has been awarded grant funds from the U.S. Department of Health and Human Services ("DHHS"), Assistance Listing Number 93.914, which is authorized by the Ryan White Comprehensive AIDS Resources Emergency Act of 1990, its amendments of 1996, and subsequent reauthorizations of the Act ("Ryan White Program") through a transfer of funds from the California department of Public Health for Ryan White Program Part B funds under Standard Agreement 18-10873,

Ryan White Program Part A funds, Assistance Listing Number 93.914 and 2011 Non-Medi-Cal Drug Realignment (NDMC) grant funds through a transfer of funds from the Department of Public Health Substance Abuse Prevention and Control Program ("SAPC)", Assistance Listing Number 93.959, of which a portion has been allocated to the Contract; and

WHEREAS, it is the intent of the parties hereto to amend the Contract to extend the term through **February 28, 2026**, for the continued provision of HIV Substance Use Disorder, Transitional Housing Services, and make other hereafter designated changes, including updating certain terms and amending exhibits, schedules, and the budgets; and

WHEREAS, said Contract provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties; and

WHEREAS, Contractor warrants that it continues to possess the competence, expertise, and personnel necessary to provide services consistent with the requirements of the Contract and consistent with the professional standard of care for these services.

NOW, THEREFORE, the parties hereto agree as follows:

1. This amendment is effective upon execution for the period of March 1, 2025 through February 28, 2026.
2. Paragraph 1, TERM, first paragraph is deleted in its entirety and replaced as follows:

“This Contract is effective March 1, 2005 through February 28, 2026, unless sooner terminated or extended, as set forth herein. In any event, County

may terminate this Contract in accordance with the TERMINATION Paragraphs herein."

3. Paragraph 2, DESCRIPTION OF SERVICES, is deleted in its entirety and replaced as follows:

"2. DESCRIPTION OF SERVICES: Contractor will provide the services described in Exhibit A, Contract Goals and Objectives Table 2, and Schedules(s) 1 through 26, Budget(s). In addition, Federal Award Information for this Contract is detailed in Exhibits X, X.1 and X.2, Notice of Federal Subaward Information."

4. Paragraph 4, MAXIMUM OBLIGATION OF COUNTY, Subparagraph U is added as follows:

"U. Effective March 1, 2025 through February 28, 2026, the maximum obligation of County for all services provided hereunder will not exceed one million, two hundred fifty-nine thousand, two hundred-fifty dollars (\$1,259,250).

Such maximum obligation is comprised entirely of Ryan White Program Part A, B, and NDMC funds. This sum represents the total maximum obligation of County as shown in Schedule 26."

5. Paragraph 5, COMPENSATION, is deleted in its entirety and replaced as follows:

"5. COMPENSATION. County agrees to compensate Contractor for performing services hereunder at the fee-for-service rates as set forth in Schedules 1 through 26, and the INVOICE AND PAYMENT Paragraph of this Contract. Invoices and cost reports must be submitted and will be paid in accordance with approved line-item detailed budgets."

6. Paragraph 6, BILLING AND PAYMENT, is renamed INVOICE AND  
DHSP SUDTH H-701004--22



PAYMENT.

7. Paragraph 33, FORCE MAJEURE, is deleted in its entirety and replaced as follows:

“33. FORCE MAJEURE.

A. Neither party will be liable for such party's failure to perform its obligations under and in accordance with this Contract, if such failure arises out of fires, floods, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's subcontractors), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this paragraph as "force majeure events").

B. Notwithstanding the foregoing, a default by a subcontractor of Contractor will not constitute a force majeure event, unless such default arises out of causes beyond the control of both Contractor and such subcontractor, and without any fault or negligence of either of them. In such case, Contractor will not be liable for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required performance schedule. As used in this subparagraph, the term "subcontractor" and "subcontractors" mean subcontractors at any tier.

C. In the event Contractor's failure to perform arises out of a force majeure event, Contractor agrees to use commercially reasonable best

efforts to obtain goods or services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event."

8. Paragraph 45, CONTRACTOR'S ACKNOWLEDGEMENT OF COUNTY'S COMMITMENT TO THE SAFELY SURRENDERED BABY LAW, is deleted in its entirety and replaced as follows:

"45. CONTRACTOR'S ACKNOWLEDGEMENT OF COUNTY'S COMMITMENT TO THE SAFELY SURRENDERED BABY LAW: Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. Contractor understands that it is the County's policy to encourage all County contractors to voluntarily post the County's poster, **Exhibit AA** (Safely Surrendered Baby Law) in a prominent position at a contractor's place of business. Contractor will also encourage its subcontractors, if any, to post this poster in a prominent position in the subcontractor's place of business. Information and posters for printing are available at: <https://lacounty.gov/residents/family-services/child-safety/safe-surrender/>."

9. Paragraph 66, CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN CONTRACT PROCEEDING, is added to the Contract as follows:

"66. CAMPAIGN CONTRIBUTION PROHIBITION FOLLOWING FINAL DECISION IN CONTRACT PROCEEDING: Pursuant to [Government Code Section 84308](#), Contractor and its subcontractors, are prohibited from making a contribution of more than \$250 to a County officer for 12 months after the date of the final decision in the proceeding involving this Contract, including amendments. Failure to comply with the provisions of [Government Code Section](#)

[84308](#) and of this paragraph, may be a material breach of this Contract as determined in the sole discretion of the County.”

10. Exhibit X.2, Notice of Federal Subaward Information, attached hereto and incorporated herein by reference, is added to the Contract.

11. Attachment 1-Revised.1, Service Delivery Site Questionnaire, Service Delivery Sites, attached hereto and incorporated herein by reference, is added to Exhibit A, Statement of Work.

12. Service Delivery Site Questionnaire, Contract Goals and Objectives, Table 2, March 1, 2025 through February 28, 2026, attached hereto and incorporated herein by reference, is added to Exhibit A, Statement of Work.

13. Schedule 26, BUDGET, attached hereto and incorporated herein by reference, is added to Exhibit C, Budget.

14. Except for the changes set forth hereinabove, the Contract will not be changed in any other respect by this amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this amendment to be executed by its Director of Public Health, or designee, and Contractor has caused this amendment to be executed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

TARZANA TREATMENT CENTERS, INC.  
Contractor

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title \_\_\_\_\_

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL  
DAWYN R. HARRISON  
County Counsel

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Public Health

By \_\_\_\_\_  
Contracts and Grants Division Management

#07991:tr

**SCHEDULE 26**

**TARZANA TREATMENT CENTERS, INC.**

**HIV SUBSTANCE USE DISORDER, TRANSITIONAL HOUSING SERVICES**

Budget Period  
March 1, 2025  
through  
February 28, 2026

FEE-FOR-SERVICE			
	UNITS	RATE	BUDGET
Service: Substance Abuse Disorder Transitional Housing	16,790	\$75	\$1,259,250
TOTAL UNITS OF SERVICE AND MAXIMUM OBLIGATION			\$1,259,250
MAXIMUM MONTHLY PAYMENT			\$104,937

During the term of the Contract, Contractor may submit monthly billings that vary from the maximum monthly payment in accordance with the INVOICE AND PAYMENT Paragraph of the Contract. Funds may only be utilized for eligible program expenses. Invoices and cost reports must be submitted and will be paid in accordance with approved line-item detailed budgets.

SERVICE DELIVERY SITE QUESTIONNAIRE

**CONTRACT GOALS AND OBJECTIVES**

**TARZANA TREATMENT CENTERS, INC.**

**March 1, 2025 - February 28, 2026**

**TABLE 2**

Number of Resident Days, Contract Goals, and Objective by Service Delivery Site(s).

Annual Contract Goals and Objectives	Residents and Resident Days		Resident Beds	
	Service Sites	No. of Residents	No. of Resident Days	No. of DHSP Beds
Site # 1 6422 Belmar Ave				
Site # 2 18825 Covello St				
Site # 3 6525 Capps Ave				
Site # 4 6527 Capps Ave				
Site #5 18218 Strathern St				
Site #6 2131 East Avenue 1-				
Site #7 18317 Arminta St				
Site #8 4010 Belleshire Way				
<b>TOTAL</b>				

SERVICE DELIVERY SITE QUESTIONNAIRE

**SERVICE DELIVERY SITES**

**TABLE 1**

Site # 1 of 8

1	Agency Name:	Tarzana Treatment Centers, Inc.
2	Executive Director:	Albert M. Senella
3	Address of Service Delivery Site:	6422 Belmar Ave Reseda, CA 91335

4 In which Service Planning Area is the service delivery site?

- |                          |                           |                                     |                          |
|--------------------------|---------------------------|-------------------------------------|--------------------------|
| <input type="checkbox"/> | One: Antelope Valley      | <input checked="" type="checkbox"/> | Two: San Fernando Valley |
| <input type="checkbox"/> | Three: San Gabriel Valley | <input type="checkbox"/>            | Four: Metro Los Angeles  |
| <input type="checkbox"/> | Five: West Los Angeles    | <input type="checkbox"/>            | Six: South Los Angeles   |
| <input type="checkbox"/> | Seven: East Los Angeles   | <input type="checkbox"/>            | Eight: South Bay         |

5 In which Supervisorial District is the service delivery site?

- |                                     |                           |                          |                          |
|-------------------------------------|---------------------------|--------------------------|--------------------------|
| <input type="checkbox"/>            | One: Supervisor Solis     | <input type="checkbox"/> | Two: Supervisor Mitchell |
| <input checked="" type="checkbox"/> | Three: Supervisor Horvath | <input type="checkbox"/> | Four: Supervisor Hahn    |
| <input type="checkbox"/>            | Five: Supervisor Barger   |                          |                          |

6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%

## SERVICE DELIVERY SITE QUESTIONNAIRE

## SERVICE DELIVERY SITES

TABLE 1

Site # 2 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.  
\_\_\_\_\_
- 2 Executive Director: Albert M. Senella  
\_\_\_\_\_
- 3 Address of Service Delivery Site: 18825 Covello Street  
\_\_\_\_\_  
Reseda, California 91335  
\_\_\_\_\_
- 4 In which Service Planning Area is the service delivery site?
- |                                 |                                   |
|---------------------------------|-----------------------------------|
| _____ One: Antelope Valley      | <u>X</u> Two: San Fernando Valley |
| _____ Three: San Gabriel Valley | _____ Four: Metro Los Angeles     |
| _____ Five: West Los Angeles    | _____ Six: South Los Angeles      |
| _____ Seven: East Los Angeles   | _____ Eight: South Bay            |
- 5 In which Supervisorial District is the service delivery site?
- |                                    |                                |
|------------------------------------|--------------------------------|
| _____ One: Supervisor Solis        | _____ Two: Supervisor Mitchell |
| <u>X</u> Three: Supervisor Horvath | _____ Four: Supervisor Hahn    |
| _____ Five: Supervisor Barger      |                                |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%



## SERVICE DELIVERY SITE QUESTIONNAIRE

## SERVICE DELIVERY SITES

TABLE 1

Site # 3 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.  
\_\_\_\_\_
- 2 Executive Director: Albert M. Senella  
\_\_\_\_\_
- 3 Address of Service Delivery Site: 6525 Capps Ave  
\_\_\_\_\_  
Reseda, California 91335  
\_\_\_\_\_
- 4 In which Service Planning Area is the service delivery site?
- |                                 |                                   |
|---------------------------------|-----------------------------------|
| _____ One: Antelope Valley      | <u>X</u> Two: San Fernando Valley |
| _____ Three: San Gabriel Valley | _____ Four: Metro Los Angeles     |
| _____ Five: West Los Angeles    | _____ Six: South Los Angeles      |
| _____ Seven: East Los Angeles   | _____ Eight: South Bay            |
- 5 In which Supervisorial District is the service delivery site?
- |                                    |                                |
|------------------------------------|--------------------------------|
| _____ One: Supervisor Solis        | _____ Two: Supervisor Mitchell |
| <u>X</u> Three: Supervisor Horvath | _____ Four: Supervisor Hahn    |
| _____ Five: Supervisor Barger      |                                |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 9%

## SERVICE DELIVERY SITE QUESTIONNAIRE

## SERVICE DELIVERY SITES

TABLE 1

Site # 4 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.
- 
- 2 Executive Director: Albert M. Senella
- 
- 3 Address of Service Delivery Site: 6527 Capps Avenue  
Reseda, California 91335
- 
- 4 In which Service Planning Area is the service delivery site?
- |   |                                       |
|---|---------------------------------------|
| <u>      </u> One: Antelope Valley      | <u>  X  </u> Two: San Fernando Valley |
| <u>      </u> Three: San Gabriel Valley | <u>      </u> Four: Metro Los Angeles |
| <u>      </u> Five: West Los Angeles    | <u>      </u> Six: South Los Angeles  |
| <u>      </u> Seven: East Los Angeles   | <u>      </u> Eight: South Bay        |
- 5 In which Supervisorial District is the service delivery site?
- |  |  |
|--|--|
| <u>      </u> One: Supervisor Solis    | <u>      </u> Two: Supervisor Mitchell |
| <u>  X  </u> Three: Supervisor Horvath | <u>      </u> Four: Supervisor Hahn    |
| <u>      </u> Five: Supervisor Barger  |  |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%

## SERVICE DELIVERY SITE QUESTIONNAIRE

## SERVICE DELIVERY SITES

TABLE 1

Site # 5 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.  
\_\_\_\_\_
- 2 Executive Director: Albert M. Senella  
\_\_\_\_\_
- 3 Address of Service Delivery Site: 18218 Strathern Street  
\_\_\_\_\_  
Reseda, California 91335  
\_\_\_\_\_
- 4 In which Service Planning Area is the service delivery site?
- |                                 |                                   |
|---------------------------------|-----------------------------------|
| _____ One: Antelope Valley      | <u>X</u> Two: San Fernando Valley |
| _____ Three: San Gabriel Valley | _____ Four: Metro Los Angeles     |
| _____ Five: West Los Angeles    | _____ Six: South Los Angeles      |
| _____ Seven: East Los Angeles   | _____ Eight: South Bay            |
- 5 In which Supervisorial District is the service delivery site?
- |                                    |                                |
|------------------------------------|--------------------------------|
| _____ One: Supervisor Solis        | _____ Two: Supervisor Mitchell |
| <u>X</u> Three: Supervisor Horvath | _____ Four: Supervisor Hahn    |
| _____ Five: Supervisor Barger      |                                |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%

## SERVICE DELIVERY SITE QUESTIONNAIRE

**SERVICE DELIVERY SITES****TABLE 1**Site # 6 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.  
\_\_\_\_\_
- 2 Executive Director: Albert M. Senella  
\_\_\_\_\_
- 3 Address of Service Delivery Site: 2131 E. Ave- 1  
\_\_\_\_\_ Palmdale, CA 93550  
\_\_\_\_\_
- 4 In which Service Planning Area is the service delivery site?
- |  |   |
|--|---|
| <input checked="" type="checkbox"/> One: Antelope Valley | <input type="checkbox"/> Two: San Fernando Valley |
| <input type="checkbox"/> Three: San Gabriel Valley       | <input type="checkbox"/> Four: Metro Los Angeles  |
| <input type="checkbox"/> Five: West Los Angeles          | <input type="checkbox"/> Six: South Los Angeles   |
| <input type="checkbox"/> Seven: East Los Angeles         | <input type="checkbox"/> Eight: South Bay         |
- 5 In which Supervisorial District is the service delivery site?
- |   |   |
|---|---|
| <input type="checkbox"/> One: Supervisor Solis              | <input type="checkbox"/> Two: Supervisor Mitchell |
| <input type="checkbox"/> Three: Supervisor Horvath          | <input type="checkbox"/> Four: Supervisor Hahn    |
| <input checked="" type="checkbox"/> Five: Supervisor Barger |   |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%

## SERVICE DELIVERY SITE QUESTIONNAIRE

## SERVICE DELIVERY SITES

TABLE 1

Site # 7 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.  
\_\_\_\_\_
- 2 Executive Director: Albert M. Senella  
\_\_\_\_\_
- 3 Address of Service Delivery Site: 18317 Arminta Street  
\_\_\_\_\_  
Reseda, California 91335  
\_\_\_\_\_
- 4 In which Service Planning Area is the service delivery site?
- |                                 |                                   |
|---------------------------------|-----------------------------------|
| _____ One: Antelope Valley      | <u>X</u> Two: San Fernando Valley |
| _____ Three: San Gabriel Valley | _____ Four: Metro Los Angeles     |
| _____ Five: West Los Angeles    | _____ Six: South Los Angeles      |
| _____ Seven: East Los Angeles   | _____ Eight: South Bay            |
- 5 In which Supervisorial District is the service delivery site?
- |                                    |                                |
|------------------------------------|--------------------------------|
| _____ One: Supervisor Solis        | _____ Two: Supervisor Mitchell |
| <u>X</u> Three: Supervisor Horvath | _____ Four: Supervisor Hahn    |
| _____ Five: Supervisor Barger      |                                |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%

## SERVICE DELIVERY SITE QUESTIONNAIRE

## SERVICE DELIVERY SITES

TABLE 1

Site # 8 of 8

- 1 Agency Name: Tarzana Treatment Centers, Inc.
- 2 Executive Director: Albert M. Senella
- 3 Address of Service Delivery Site: 4010 Belleshire Way  
Palmdale, California 93552
- 4 In which Service Planning Area is the service delivery site?
- |   |                                       |
|---|---------------------------------------|
| <u>      </u> One: Antelope Valley      | <u>  X  </u> Two: San Fernando Valley |
| <u>      </u> Three: San Gabriel Valley | <u>      </u> Four: Metro Los Angeles |
| <u>      </u> Five: West Los Angeles    | <u>      </u> Six: South Los Angeles  |
| <u>      </u> Seven: East Los Angeles   | <u>      </u> Eight: South Bay        |
- 5 In which Supervisorial District is the service delivery site?
- |  |  |
|--|--|
| <u>      </u> One: Supervisor Solis    | <u>      </u> Two: Supervisor Mitchell |
| <u>  X  </u> Three: Supervisor Horvath | <u>      </u> Four: Supervisor Hahn    |
| <u>      </u> Five: Supervisor Barger  |  |
- 6 Based on the number of direct service hours to be provided at this site, what percentage of your allocation is designated to this site? 13%