



ANTHONY C. MARRONE
 FIRE CHIEF
 FORESTER & FIRE WARDEN
 "Proud Protectors of Life,
 the Environment, and Property"

**COUNTY OF LOS ANGELES
 FIRE DEPARTMENT**

1320 NORTH EASTERN AVENUE
 LOS ANGELES, CALIFORNIA 90063-3294
 (323) 881-2401
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BOARD OF SUPERVISORS
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ADOPTED

BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

December 17, 2024

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, California 90012

54 December 17, 2024

Edward Yen
 EDWARD YEN
 EXECUTIVE OFFICER

Dear Supervisors:

**AFFILIATION AGREEMENT FOR PARAMEDIC TRAINING BY THE CALIFORNIA FIREFIGHTER
 JOINT APPRENTICESHIP COMMITTEE
 (ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors' (Board) approval to enter into an Affiliation Agreement with the California Firefighter Joint Apprenticeship Committee (Cal-JAC) for field internship training for their Paramedic Education Program (Paramedic Program).

**IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE
 CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY**

1. Authorize the Fire Chief, or his designee, to enter into the Affiliation Agreement, in substantially similar form as enclosed, for the District to conduct the field internship component of the Paramedic Program provided by Cal-JAC for pre-hospital care, as established by State regulation and the Los Angeles County Department of Health Services, Emergency Medical Services (DHS EMS) Agency policy.
2. Delegate authority to the Fire Chief, or his designee, to approve future affiliation agreements involving similar Paramedic Programs, reviewed and approved as to form by County Counsel.
3. Delegate authority to the Fire Chief, or his designee, to execute future amendments to this affiliation agreement, reviewed and approved as to form by County Counsel.
4. Find that this agreement is exempt from the provisions of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

To become a licensed Emergency Medical Technician - Paramedic (EMT-P) in the State of California, a candidate must complete the following three phases of paramedic training: didactic, clinical, and field internship. During the field internship, the candidate must apply the knowledge attained from the many hours of didactic and clinical experience to patients they will encounter in the prehospital setting.

The Cal-JAC Academy is a pre-apprenticeship program, providing an opportunity for qualifying cadets to earn their EMT-P completion certificate as a step toward a career in the fire service. Approval of the recommended action for the District to conduct the field internship component of the Paramedic Program provided by Cal-JAC will increase local opportunities for training and certifying individuals not already employed by the District as paramedics.

This partnership benefits the County and the District by expanding the pool of qualified paramedic candidates, ensuring better emergency medical services to residents, and supporting the District's recruitment and retention efforts for highly skilled firefighters and paramedics.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan North Star Focus Area Goal 3A: Customer Service: Support departmental efforts to improve customer service and to enhance efficiency and responsiveness to meet the needs of all residents.

FISCAL IMPACT/FINANCING

The District, as a Special District, is funded independently from the County's General Fund, and relies primarily on property tax revenue to provide essential fire protection and life safety services.

This Agreement will have no fiscal impact to the District and no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Agreement will be effective upon approval by both parties and shall remain in effect until terminated by either party.

County Counsel has approved this Agreement as to form.

ENVIRONMENTAL DOCUMENTATION

This Agreement is exempt from CEQA according to Section 15061 (b)(3) of the CEQA Guidelines because it can be seen with certainty that this activity will not have a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of the recommended actions will assist in providing the necessary field internship training for Cal-JAC's paramedic education program and further assist the District to recruit qualified

The Honorable Board of Supervisors

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firefighters and promote life safety paramedic services.

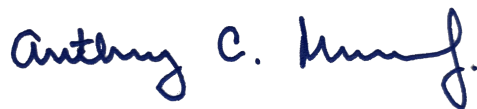
CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer of the Board to return the adopted stamped Board Letter to the following:

Consolidated Fire Protection District of Los Angeles County
Attention: Marcia Velasquez, Head of Planning and Executive Support
1320 N. Eastern Avenue
Los Angeles, CA 90063
Marcia.Velasquez@fire.lacounty.gov

The District's contact may be reached at (213) 466-5596.

Respectfully submitted,

A handwritten signature in blue ink that reads "Anthony C. Marrone". The signature is written in a cursive style with a large, stylized initial 'A'.

ANTHONY C. MARRONE

FIRE CHIEF

ACM:kc

Enclosures

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel
Auditor-Controller

**INTERNSHIP PROGRAM AFFILIATION AGREEMENT
BETWEEN THE CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY AND
CALIFORNIA FIREFIGHTER JOINT APPRENTICESHIP COMMITTEE**

This Agreement is entered into this ____ day of _____, 2024 by and between the Consolidated Fire Protection District of Los Angeles County (“District”) and the California Firefighter Joint Apprenticeship Committee (Cal-JAC). The District and Cal-JAC are hereinafter referred to collectively or individually as “Parties” or “Party”.

RECITALS

WHEREAS, the Parties operate a program for the provision of training courses for paramedic students utilizing District training facilities; and

WHEREAS, the Parties desire to establish a field internship program consisting of students who may or may not be employed by the District, hereinafter collectively referred to as “Trainees” or individually as “District Trainees” or “Cal-JAC Trainees”; and

WHEREAS, the licensing and certification rules and regulations for Emergency Medical Technician-Paramedics as established by the California EMS Authority and the Los Angeles County Department of Health Services EMS Authority require completion of a course of study that includes clinical experience in a field internship setting; and

WHEREAS, this Agreement is authorized and provided for by provisions of California Health and Safety Code§ 1799.100; and

WHEREAS, this Agreement is authorized by the Board of Supervisors of the County of Los Angeles on December 17, 2024; and

WHEREAS, both Parties are desirous of entering into a mutually beneficial agreement; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained and for other good and valuable consideration, receipt of which is hereby mutually acknowledged, the parties hereto mutually agree as follows:

I. TERM

The Agreement shall commence on January 1, 2025, and shall remain in effect until the Agreement is terminated by either Party.

II. RESPONSIBILITIES OF THE DISTRICT

1. The District shall provide no fewer than 480 hours of supervised field experience in its field setting for the Trainees. The total number of hours necessary for Trainees to complete the field internship will be determined by the designated preceptor.
2. The District will designate a preceptor to supervise in each field setting, ensuring that all aspects of care are performed by the Trainees. Trainees shall have a minimum of 40 documented Advanced Life Safety (ALS) patient contacts during the course of the internship. ALS patient contact shall be defined as Trainee's performance of one or more ALS skills on a patient, with the exception of cardiac monitoring and cardiopulmonary resuscitation.
3. The District will ensure that designated preceptors are paramedics in good standing with the Los Angeles County Emergency Medical Services Agency for a minimum of two years. Preceptors will provide hands-on education to Trainees appropriate for adult learning.
4. The District will provide County Policy of Equity and Social Media and Electronic Use Policy training.

III. RESPONSIBILITIES OF CAL-JAC

1. Cal-JAC will provide training to designated preceptors.
2. Cal-JAC will ensure that Trainees have successfully completed a minimum of 454 hours of didactic instruction and skills laboratories as they apply towards the paramedic level of instruction, as well as instruction in hazardous materials, infectious disease control (blood borne pathogens), as specified by the Occupational Safety and Health Administration for pre-hospital care providers.
3. Cal-JAC will ensure that Trainees have successfully completed 160 hours of clinical training at a partner emergency department.
4. Cal-JAC will provide a written policy and procedure for Trainees in the event of a field training injury or communicable disease exposure.
5. Cal-JAC shall have on record proof of prior immunization for measles, mumps, rubella, polio, Hepatitis B, diphtheria, and tuberculosis testing for Trainees.

IV. RESPONSIBILITIES OF TRAINEES

1. Trainees are required to begin their field internship within 90 days of completing their hospital clinical training.

2. Cal-JAC Trainees under this program are in attendance with the District for educational purposes and are not permanent or probationary employees of either Cal-JAC or the District, unless expressly stated.
3. Cal-JAC Trainees are not entitled to compensation for services, benefits, or workers' compensation from the District.
4. Cal- JAC Trainees must comply with the policies of both Parties as applicable to Trainees, and must sign the following attachments prior to starting the internship: Waiver and Program Agreement (Attachment A), Responsibilities, Policies, and Procedures Agreement (Attachment B), Social Media and Electronic Use Policy (Attachment C), and Paramedic Field Internship Contract (Attachment D).
5. Additional Trainee responsibilities including, but not limited to: internship orientation, training, procedures, requirements, and performance evaluations are outlined in Paramedic Field Internship Contract (Attachment D).
6. The District reserves the right to refuse a Trainee's participation in activities.

V. TERMINATION

Either party shall have the right to terminate this Agreement by giving thirty (30) days prior written notice.

VI. GENERAL PROVISIONS

1. A waiver of any breach of this Agreement may not be deemed a waiver of any subsequent breach of the same or any other term, covenant, or condition of this Agreement.
2. No Agreement shall be effective to change or waive any provision of this Agreement, in whole or in part, unless the same is in writing, and is signed by the Parties.
3. Each party to this Agreement, for itself, its subcontractors, assignees, and successors in interest, agrees not to unlawfully discriminate because of race, color, national origin, religion, sex, sexual orientation, disability, age, veteran status, medical condition (cancer-related) as defined in Section 12926 of the California Government Code, ancestry, marital status, or citizenship, within the limits imposed by law or District policy.
4. The Parties shall attempt in good faith to resolve any dispute arising out of or relating to this Agreement promptly by negotiations between the Parties' authorized representatives or their designee(s). Notices to each Party are to be sent to:

District:

Consolidated Fire Protection District of Los Angeles County
Fire Chief Anthony C. Marrone
1320 North Eastern Avenue
Los Angeles, CA 90063

With a copy to:

Consolidated Fire Protection District of Los Angeles County
Planning Division
1320 North Eastern Avenue
Los Angeles, CA 90063

Cal-JAC:

California Firefighter Joint Apprenticeship Committee
1780 Creekside Oaks Drive
Sacramento, CA 95833

5. This Agreement may be executed in any number or counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument executed on the same date. A photocopy or facsimile transmission of the Agreement, including signatures, shall be deemed to constitute evidence of the Agreement having been executed.
6. The Parties agree the Recitals are true, and are incorporated in this Agreement by this reference as though fully set forth.

VII. INSURANCE

Without limiting their respective indemnification obligations herein, Cal-JAC shall insure its own liabilities in connection with this Agreement, and name the District, the County of Los Angeles, and the Trainees as an additional named insured on the policies identified herein. Such insurance shall remain in effect throughout the term of the Agreement and shall at a minimum, include:

Professional Medical Liability Insurance with limits of five million dollars (\$5,000,000) per occurrence. If such insurance is written on a claims-made form, it shall continue for five (5) years following termination of the Agreement.

Commercial General Liability Insurance with limits of five million dollars (\$5,000,000) per occurrence.

Workers' Compensation Insurance satisfying statutory requirements including Employer's Liability coverage with limits of not less than one million dollars (\$1,000,000) per accident.

IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be duly executed.

CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY

CALIFORNIA FIREFIGHTER JOINT
APPRENTICESHIP COMMITTEE

By _____
ANTHONY C. MARRONE,
FIRE CHIEF

By _____
YVONNE DE LA PENA,
EXECUTIVE DIRECTOR

APPROVED AS TO FORM:

APPROVED AS TO FORM:

DAWYN HARRISON
County Counsel

By _____
Senior Deputy County Counsel

By _____