

MOTION BY SUPERVISORS HILDA L. SOLIS

November 26, 2024

AND LINDSEY P. HORVATH

Expanding Housing Navigation for Transition Aged Youth

High housing costs across the State have driven housing instability and homelessness, which is acutely felt by young people, including those who are in or have been in foster care. Housing stability is critical to the pursuit of higher education, meaningful employment, and self-sufficiency for youth as they transition to adulthood, and it is imperative that children aging out of the child welfare system have access to housing to help set the foundation for future success. Unfortunately, when young people exit foster care, it can be challenging to find resources and housing opportunities, and when there are resources, they are often limited in number. Fortunately, the State of California offers the Transitional Housing Program Plus (THP-Plus), a transitional housing program for young adults who exited foster care, including those supervised by the Probation Department. This program offers housing and supportive services to youth for 36 months or until the age of 25, whichever comes first. Through this program, Transitional Age Youth (TAY) are provided a safe living environment, with the

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opportunity to develop the life skills needed to live independently. THP-Plus providers are able to offer apartments, single family dwellings, condominiums, college dormitories, or host family models as part of the program. THP-Plus has been a critical program in the County, and the work has expanded in recent years at the direction of the Board of Supervisors and the hard work of the Department of Children and Family Services (DCFS).

The State of California is offering additional support for these programs under the below three funding sources:

- Round 6 of the Traditional Housing Program: The State of California, Department of Housing and Community Development issued an allocation acceptance form dated October 9, 2024, under Round 6 of the Transitional Housing Program (“THP”), authorized by item 2240-102-0001 of section 2.00 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.7 (commencing with section 50807) of part 2 of Division 31 of the Health and Safety Code (the “THP Allocation Acceptance Form”).
- Round 3 of the Housing Navigation and Maintenance Program: The State of California, Department of Housing and Community Development issued an Allocation Acceptance form dated October 9, 2024, under Round 3 of the Housing Navigation and Maintenance Program (“HNMP”) authorized by item 2240-103-0001 of section 2.00 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.8 (commencing with section 50811) of Part 2 of Division 31 of the Health and Safety Code (the “HNMP Allocation Acceptance Form”).
- Round 4 of the THP Plus Housing Supplement Program: The State of California,

Department of Housing and Community Development issued an allocation acceptance form dated October 9, 2024, under Round 4 of the THP Plus Housing Supplement authorized by item 2240-102-0001 of Section 2.00 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.9 (commencing with HSC 50820) of Part 2 of Division 31 of the Health and Safety Code (collectively, the “Statute”) (the “THP Plus SUP Allocation Acceptance Form”).

This funding would be used to strengthen THP-Plus programs, especially Housing Navigators. These navigators can assist youth with identifying appropriate and available housing options; help them access financial support for move-in costs, such as deposits; and provide stabilization support including budgeting, establishing utilities, and landlord communication. The Housing Navigators Program will be administered by participating counties to fund Housing Navigators to act as housing specialists for young adults ages 18 and up to 24 years of age and will assist with securing and maintaining housing, with priority given to young adults in the foster care system. In addition, Los Angeles County may use the funding to provide housing navigation services directly or through a contract with other housing assistance programs in the County, including the Department of Health Services (DHS) and their network of navigators. The THP allocations will be shared among participating counties for the purpose of housing stability to help young people ages 18 to 25 years old secure and maintain housing through THP-Plus. This is a critical opportunity and Los Angeles County must leverage to support youth previously in foster care.

WE, THEREFORE, MOVE that in order to participate in the State of California THP Round 6, HNMP Round 3, and THP-Plus Housing Supplement Round 4 funding

allocations, the Los Angeles County Board of Supervisors:

- 1) Approve the attached resolution authorizing the DCFS to participate in the THP Round 6, HNMP Round 3, and THP-Plus Housing Supplement Round 4 and accept the additional funding allocation.
- 2) Instruct the Director of DCFS, or designee, to accept the funding for the THP Round 6, HNMP Round 3, and THP-Plus Housing Supplement Round 4 for Los Angeles County, by submitting the signed resolution to the California Department of Housing and Community Development.
- 3) Delegate authority to the Director of DCFS, or designee, in consultation with
 - a. County Counsel, to execute amendments to THP-Plus contracts to increase the Maximum Contract Sum to distribute the new funding allocation to accommodate an increase in units of service and/or increase the current rate of the units, and to update THP-Plus contracts for necessary programmatic changes. Execution of amendments is contingent upon: a) County Counsel approval being obtained prior to execution of such amendments, and b) DCFS notifying the Board and the Chief Executive Officer (CEO) in writing, within 10 business days of such amendment.
- 4) Instruct the Director of DCFS, or designee, in consultation with County Counsel, to execute amendments to the Memorandum of Understanding (MOU) between DCFS and the Department of Health Services (DHS) for Housing Navigators to increase the MOU amount with the new funding allocation.

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Transitional Housing Program (THP) Round 6, Housing Navigation and Maintenance Program (HNMP) Round 3, and THP-Plus Housing Supplement Program (THPSUP) Round 4

Joint Allocation Acceptance Resolution for Los Angeles County

BEFORE THE BOARD OF SUPERVISORS

COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

IN THE MATTER OF: ROUND 6 TRANSITIONAL HOUSING PROGRAM, ROUND 3 OF THE HOUSING NAVIGATION AND MAINTENANCE PROGRAM, AND ROUND 4 OF THE THP - PLUS HOUSING SUPPLEMENT PROGRAM

RESOLUTION NUMBER: _____ [Insert Resolution Number]

THIS RESOLUTION AUTHORIZES AN APPLICATION FOR, AND ACCEPTANCE OF, THE COUNTY ALLOCATION AWARD UNDER ROUND 6 OF THE TRANSITIONAL HOUSING PROGRAM, ROUND 3 OF THE HOUSING NAVIGATION AND MAINTENANCE PROGRAM, AND ROUND 4 OF THE THP - PLUS HOUSING SUPPLEMENT PROGRAM

WHEREAS, the State of California, Department of Housing and Community Development (“Department”) issued an Allocation Acceptance Form (the “THP Allocation Acceptance Form”), dated October 9, 2024 under Round 6 of the Transitional Housing Program (“THP”), authorized by item 2240-102-0001 of section 2.00 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.7 (commencing with Section 50807) of part 2 of Division 31 of the Health and Safety Code.

WHEREAS, the Department issued an Allocation Acceptance Form (“HNMP Allocation Acceptance Form”), dated October 9, 2024 under Round 3 of the Housing Navigation and Maintenance Program (“HNMP”) authorized by Item 2240-103-0001 of Section 2.00 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code.

WHEREAS, the Department issued an Allocation Acceptance Form (THPSUP Allocation Acceptance Form”), dated October 9, 2024 under Round 4 of the THPSUP Housing Supplement Program (“THPSUP”) authorized by item 2240-102-0001 of Section 2.00 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.9 (commencing with HSC 50820) of Part 2 of Division 31 of the Health and Safety Code (collectively, the "Statute") of the Health and Safety Code.

The THP Allocation Acceptance Form, the HNMP Allocation Acceptance Form, and the THPSUP Allocation Acceptance Form are collectively referred to as the “Allocation Acceptance Forms”.

WHEREAS, the Allocation Acceptance Forms relate to the availability of the funds under the THP, HNMP, and THPSUP Programs; and

WHEREAS, the County of LOS ANGELES (“County”) is listed as an eligible applicant in the Allocation Acceptance Form, dated October 9, 2024.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the County of LOS ANGELES does determine and declare as follows:

SECTION 1. That County is hereby authorized and directed to apply for and accept County’s allocation award in the amount of \$9,867,408 as detailed and authorized in the THP Allocation Acceptance Form at the time this resolution is executed and authorized.

SECTION 2. That County hereby affirms that if THP funds remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and if the County is eligible for an additional allocation from the remaining funds for the THP program, the County is hereby authorized and directed to accept this additional allocation of funds (“Additional THP Allocation”) up to the amount authorized by Department but not to exceed \$19,734,816.

SECTION 3. That County is hereby authorized and directed to apply for and accept County’s allocation award in the amount of \$4,631,171 as detailed in the HNMP Allocation Acceptance Form at the time this resolution is executed and authorized.

SECTION 4. That County hereby affirms that if HNMP funds remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and if the County is eligible for an additional allocation from the remaining funds for the HNMP program, the County is hereby authorized and directed to accept this additional allocation of funds (“Additional HNMP Allocation”) up to the amount authorized by Department but not to exceed \$9,262,342.

SECTION 5. That County is hereby authorized and directed to apply for and accept County’s allocation award in the amount of \$2,629,972 as detailed in the THPSUP Allocation Acceptance Form at the time this resolution is executed and authorized.

SECTION 6. That County hereby affirms that if THPSUP funds remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and if the Department advises County that County is eligible for an additional allocation from these remaining funds, County is hereby authorized and directed to accept this additional allocation of funds (“Additional THPSUP Allocation”) up to the amount authorized by Department but not to exceed \$5,259,944.

SECTION 7. That Director of DCFS, or designee, is hereby authorized and directed to act on behalf of County in connection with the THP, HNMP, or THPSUP Allocation Award and any Additional THP, HNMP, or THPSUP Allocation, and to enter into, execute, and deliver any and all documents required or deemed necessary or appropriate to participate in the THP, HNMP, or THPSUP Program, including but not limited to a Standard Agreement, be awarded the THP, HNMP, or THPSUP Allocation Award, and any additional THP, HNMP, or THPSUP Allocation, and any amendments to such documents (collectively, the “Allocation Award Documents”).

SECTION 8. That County shall be subject to the terms and conditions that are specified in the THP, HNMP, and THPSUP Allocation Award Documents, and that County will use the THP, HNMP, and THPSUP Allocation Award funds, and any additional THP, HNMP, and THPSUP Allocation funds, in accordance with the Allocation Acceptance Form, the THP, HNMP, and THPSUP Allocation Award Documents, and any

subsequent amendments or amendment thereto, as well as any and all other THP, HNMP, and THPSUP requirements, or other applicable laws.

SECTION 9. That County affirms it has the discretion to accept any or all of the THP, HNMP, and THPSUP program funds as detailed herein.

PASSED AND ADOPTED this _____ [Insert Numerical Day] day of _____ [Insert Month], 20____ [Insert Year, Preceded by 20], by the following vote:

AYES _____ [Insert Number of Ayes]

NOES _____ [Insert Number of Noes]

ABSTENTIONS _____ [Insert Number of Abstentions]

ABSENT _____ [Insert Number Absent]

By: _____
Edward Yen, Executive Officer of the Board of Supervisors
of the County of Los Angeles

APPROVED AS TO FORM:

Dawyn R. Harrison

County Counsel

By: Beaudet _____

STATE OF CALIFORNIA

County of [_____]

I, [_____], County Clerk of the County of [_____], State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by the County Board of Supervisors on this _____ [Insert Numerical Day] day of _____ [Insert Month], 20____ [Insert Year, Preceded by 20]

[Insert Printed name of County Clerk Here]
Clerk of the County of [_____], State of California

By: _____
[Insert Printed Name and Title]

RESOLUTION CHECKLIST

Minimum Requirements

- County name
- Title of Signatory(ies)**
Note: title of authorized signatory(ies) is preferred for THP/HNMP/THPSUP resolutions. Names may be included, but the Department will then only accept signatures on behalf of the County from the named person. Current supporting documentation evidencing the individual who currently holds the position **must** be provided.
- Reference to Allocation Acceptance Form date
- Standard Agreement or Grant Agreement language (authorizes signatory(ies) to sign Grant Contract/Standard Agreement)
- Amendment provision included
- Must** include a dollar amount that is equal to or greater than the award amount.
- Meeting Date, All Votes (Ayes, No's, Absent, Vacant), and signature(s) included
- Must** include an attestation clause. Person attesting validity of resolution (must be someone other than the person authorized to sign agreements). In other words, the individual signing the Standard Agreement cannot be the individual to sign the Resolution for the Board of Directors.
- Resolution number(s) **OR Project** Site Name (Required to differentiate multiple contracts issued to same contractor)

Authorized Signatory(ies) – *And vs. Or*

And – Director and Deputy Director

Both individuals named must sign the Standard Agreement.

Example: “The Board hereby authorizes Director **and** Deputy Director to execute the Standard Agreement in an amount not to exceed...”

Or – Director or Deputy Director

Either individual may sign--only one signature is required.

Example: “The Board hereby authorizes the Director **or** Deputy Director to execute the Standard Agreement in an amount not to exceed...”

And/or – Manager and/or Director

Effective December 9, 2014, HCD’s Legal Assistance Division (LAD) declared this language legally insufficient. Resolutions with this language will not be accepted.

Example: “The Board hereby authorizes the Director **and/or** Deputy Director to execute the Standard Agreement in an amount not to exceed...”