



**LOS ANGELES COUNTY
SANITATION DISTRICTS**
Converting Waste Into Resources

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ADOPTED

BOARD OF SUPERVISORS
November 15, 2024 COUNTY OF LOS ANGELES

SD-1 December 3, 2024

Boards of Directors
County Sanitation District No. 27
and Newhall Ranch Sanitation District
of Los Angeles County

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

Directors:

The enclosed consolidated agenda includes the following items for the regular meetings of the Boards of Directors of District No. 27 and Newhall Ranch Sanitation District meeting Tuesday, December 3, 2024.

1. Minutes. (3 and 5) Copies of the minutes have been provided to each of the Directors.

2. District Expenses. (3 and 5) Local District expenses represent costs that are the sole responsibility of the individual District. Allocated expenses represent the District's proportionate share of expenses made by District No. 2, the Administrative District, on its behalf pursuant to the Joint Administration Agreement. This Agreement provides for the joint administration and technical support for all of the signatory Districts along with the methodology for determining the proportionate costs for each District. A listing of Districts' payments and previously approved budgets can be found on the Districts' website at lacsd.org/financial-documents. This item is consistent with the Districts' Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

District No. 27 –

Local Expenses:

Operations & Maintenance	\$1,572
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Allocated Expenses:

Joint Administration	2,234
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Total Expenses	<u>\$3,806</u>
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Newhall Ranch Sanitation District –

Local District Expenses:

Operations & Maintenance	\$ 82,138
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Capital	22,518
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Allocated Expenses:

Joint Administration	11,388
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Technical Support	14,208
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Total Expenses	<u>\$130,252</u>
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3. Resolution for Time and Place of Regular and Special Meetings. (3 and 5) The Ralph M. Brown Act requires that the Board provide, by ordinance, resolution or other rule, the time and place for regular meetings. It is recommended that regular meetings be held on March 11, June 10, September 9, and December 9, 2025, at 9:30 a.m. in the Board Room of the Board of Supervisors of the Los Angeles County, Los Angeles, California. Special meetings may be called at any time by the Chairperson of the Board as the presiding officer, or by a majority of the members of the Board of Directors and notice must be delivered at least twenty-four (24) hours before the time of such meetings as specified in the notice. The Resolution

is attached to the agenda. This item is consistent with the Districts' Guiding Principle to provide transparent communication to our Boards and the public.

Very truly yours,

A handwritten signature in black ink, reading "Robert C. Ferrante". The signature is written in a cursive style with a large, stylized "R" and "F".

Robert C. Ferrante

RCF:drs

Enclosures

RESOLUTION ESTABLISHING TIME AND PLACE FOR
REGULAR AND SPECIAL MEETINGS OF THE
COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY AND THE
NEWHALL RANCH SANITATION DISTRICT OF LOS ANGELES COUNTY

BE IT RESOLVED, that there shall be a regular quarterly meeting of the Board of Directors of the District on March 11, June 10, September 9, and December 9, 2025, at 9:30 a.m. in the Board Room of the Board of Supervisors Hall of Administration, Los Angeles, California, 90012; provided that, should the regular meeting fall upon a legal holiday, said meeting shall be held on the next business day thereafter, at the same time and place, and that no further notice of such regular quarterly meeting shall be required and further provided that for convenience and scheduling conflicts, regular meetings may be rescheduled on a majority vote of the Board of Directors.

BE IT FURTHER RESOLVED, that special meetings of the Board of Directors of the District may be called at any time by the Chairman of the Board as the presiding officer, or by a majority of the members of the Board of Directors by delivering personally or by mail written notice to each member of the Board of Directors and to each local newspaper of general circulation, radio station, or television station requesting notice in writing. Such notice shall be delivered personally or by mail at least twenty-four (24) hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. However, such written notice of special meetings may be dispensed with as to any member who has previously filed a written waiver of notice with the Secretary of the District. Such waiver may be given by fax or electronic mail. Such written notice may also be dispensed with as to any member of the Board of Directors who is actually present at the meeting at the time the special meeting is requested.

AYES: Supervisors Solis, Mitchell, Horvath, Hahn and Barger

NOES: None

ABSTAIN: None

ABSENT: None




Chairperson

ATTEST: EDWARD YEN
EXECUTIVE OFFICER
CLERK OF THE BOARD OF SUPERVISORS

By , Deputy

Notice and Agenda

REGULAR MEETINGS — BOARDS OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 27/
NEWHALL RANCH SANITATION DISTRICT

To be held in the HEARING ROOM
OF THE BOARD OF SUPERVISORS
500 West Temple, Street, Room 383, Los Angeles, California

TUESDAY	December 3, 2024	At 9:30 A.M.
BARGER	HAHN	HORVATH (Chairperson)
		MITCHELL
		SOLIS

1. Recommendation: Approve minutes of the regular meeting held September 10, 2024 (both Districts)
2. Recommendation: Approve July, August, and September 2024 Expenses in Total Amounts of \$3,806 (District No. 27) (3) and \$130,252 (Newhall Ranch Sanitation District) (5)
3. Recommendation: Adopt Resolution Establishing Time and Place for Regular and Special Meetings (both Districts)

Adjourn

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 27
HELD IN THE HEARING ROOM OF THE BOARD OF
SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA

September 10, 2024
9:30 o'clock, A.M.

The Board of Directors of County Sanitation District No. 27 of Los Angeles County met in regular session.

There were present: Kathryn Barger, Director from Los Angeles County
Janice Hahn, Director from Los Angeles County
Holly Mitchell, Director from Los Angeles County
Hilda Solis, Director from Los Angeles County
Lindsey Horvath, Chairperson, Director from Los Angeles County

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board

RE: MINUTES
held June 4, 2024, were approved.

Upon motion of Director Hahn, duly seconded and
unanimously carried, the minutes of the regular meeting

RE: DISTRICT EXPENSES
tor Hahn, duly seconded and unanimously carried, were approved:

The following expenses for the months of April, May,
and June 2024, were presented and upon motion of Direc-

Local Expenses:

Operations & Maintenance

\$22,730

Capital

8,136

Allocated Expenses

Joint Administration

2,088

Total Expenses

\$32,954

The meeting was adjourned by the Chairperson.

ATTEST:

LINDSEY HORVATH
Chairperson

KIMBERLY S. CHRISTENSEN
Secretary

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MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
NEWHALL RANCH SANITATION DISTRICT
HELD IN THE HEARING ROOM OF THE BOARD OF
SUPERVISORS, KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA

September 10, 2024
9:30 o'clock, A.M.

The Board of Directors of Newhall Ranch Sanitation District of Los Angeles County met in regular session.

There were present: Kathryn Barger, Director from Los Angeles County
Janice Hahn, Director from Los Angeles County
Holly Mitchell, Director from Los Angeles County
Hilda Solis, Director from Los Angeles County
Lindsey Horvath, Chairperson, Director from Los Angeles County

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board

RE: MINUTES
Upon motion of Director Hahn, duly seconded and unanimously carried, the minutes of the regular meeting held June 4, 2024, the minutes of the adjourned regular meeting held June 11, 2024, and the minutes of the special meeting held June 25, 2024, were approved.

RE: DISTRICT EXPENSES
The following expenses for the months of April, May, and June 2024, were presented and upon motion of Director Hahn, duly seconded and unanimously carried, were approved:

Local District Expenses:	
Operations & Maintenance	\$1,380,684
Capital	11,335
Allocated Expenses:	
Joint Administration	19,195
Technical Support	8,952
Total Expenses	<u>\$1,420,166</u>

The meeting was adjourned by the Chairperson.

ATTEST: LINDSEY HORVATH
Chairperson

KIMBERLY S. CHRISTENSEN
Secretary

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