



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE  
REFER TO FILE

November 26, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA  
COUNTY PARATRANSIT PROGRAM  
FUNDING FOR FISCAL YEAR 2024-25  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval for funding of the Paratransit Program for Fiscal Year 2024-25 and to authorize Public Works to negotiate and execute agreements to provide paratransit services for eligible patrons in the unincorporated Los Angeles County areas.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed project is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the continuation of paratransit services for eligible patrons in the unincorporated areas of Los Angeles County for Fiscal Year 2024-25 at an estimated cost of \$3,761,800.
3. Authorize the Director of Public Works or his designee to negotiate and execute six agreements for the Los Angeles County's share of the following paratransit services: Alondra Park/Del Aire Paratransit Service provided by the City of Gardena for a maximum contract amount of \$170,000 for a 2-year term; Azusa/Glendora Paratransit Service provided by the City of Azusa for a maximum contract amount of \$568,000 for a 4-year term; East San Gabriel/Altadena Paratransit Service provided by the City of Pasadena for a maximum contract amount of \$930,000 for a 3-year term; La Crescenta/Montrose Paratransit Service provided by the City of Glendale for a maximum contract amount of \$110,000 for a 1-year term; Los Angeles City Islands Paratransit Service provided by the

City of Los Angeles for a maximum contract amount of \$753,000 for a 3-year term; and the Rancho Research Institute Paratransit Service provided by the Rancho Research Institute for a maximum contract amount of \$754,000 for a 2-year term.

4. Authorize the Director of Public Works or his designee to increase the amount of compensation for the paratransit services agreements up to an additional 10 percent of the annual maximum sum for unforeseen additional work within the scope of the agreements, if required.

5. Authorize the Director of Public Works or his designee to approve and execute amendments to the paratransit services agreements to incorporate necessary changes within the scope of work if, in the opinion of the Director of Public Works or his designee, it is in the best interest of the Los Angeles County.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to approve funding and authorize agreements necessary for the continuation of the County's Paratransit Program. Eligible patrons throughout the unincorporated County communities will benefit from these paratransit services.

Paratransit refers to dial-a-ride. The dial-a-ride is a curb-to-curb demand response transit service typically available to elderly and persons with disabilities, but in some areas, it may also be available to the general public.

Approval of the recommended actions will find that the project is exempt from the California Environmental Quality Act (CEQA) and allow the continuation of paratransit services for eligible patrons of the unincorporated County areas for all Supervisorial Districts with an estimated cost of \$3,761,800 for Fiscal Year (FY) 2024-25. This includes six ongoing agreements and six new agreements to replace agreements that will be expiring.

On January 4, 1983, the Board directed that funds for paratransit services should be provided from each Supervisorial District's allocation of the County's Proposition A Local Return Transit Program at the discretion of each Supervisor. In FY 1983-84 and in subsequent fiscal years, the Board annually approved paratransit services providing transportation opportunities for eligible patrons in the unincorporated County areas.

The six new agreements are for the following paratransit services: Alondra Park/Del Aire Paratransit Service provided by the City of Gardena for a maximum contract amount of \$170,000 for a 2-year term; Azusa/Glendora Paratransit Service provided by the City of Azusa for a maximum contract amount of \$568,000 for a 4-year term; East San Gabriel/Altadena Paratransit Service provided by the City of Pasadena for a maximum contract amount of \$930,000 for a 3-year term; La Crescenta/Montrose Paratransit Service provided by the City of Glendale for a maximum contract amount of \$110,000 for a 1-year term; Los Angeles City Islands Paratransit Service provided by the City of Los Angeles for a maximum contract amount of \$753,000 for a 3-year term; and the Rancho Research Institute Paratransit Service provided by the Rancho Research Institute for a maximum contract amount of \$754,000 for a 2-year term. The FY 2024-25 cost for the new agreements is \$1,275,000. Six additional paratransit services will continue to operate for a total cost of \$2,486,800 for FY 2024-25. These services with existing agreements include: Agoura Hills Paratransit Service, East Los Angeles Paratransit Service, Ladera Heights/Windsor Hills Paratransit Service, Mid-San Gabriel Paratransit Service, Whittier et al., Paratransit Service, and the Willowbrook et al., Paratransit Service.

The enclosed list provides the details of the services and each Supervisorial District's FY 2024-25 budget amounts.

The paratransit services for eligible patrons of the unincorporated County areas are provided primarily through participation in joint paratransit services with cities and other governmental agencies adjacent to unincorporated County areas and through contracts the County enters into with private (for profit or nonprofit) transportation service providers.

Participation in joint paratransit services benefits the County by lowering service costs due to economies of scale, improving service to residents as a result of service coordination, and qualifying for subsidies provided through grants when available from the Metro Proposition A Discretionary Incentive Grant Program. The Proposition A Discretionary Incentive Grant Program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

The County's share of the cost of the service is normally proportionately based on the number of unincorporated County residents who use the service, or the miles, or hours operated in unincorporated County areas.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 2, Foster Vibrant and Resilient Communities, Focus Area Goal D, Sustainability, Strategy i, Climate Health, by supporting multimodal transportation investments that improves safety and mobility, reduces traffic congestion, and reduces greenhouse gas emissions.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The total cost of FY 2024-25 program is estimated to be \$3,761,800, plus 10 percent of the annual agreement sum for unforeseen additional work within the scope of the agreement. The only costs authorized by this action are FY 2024-25 program costs incurred under these agreements.

Sufficient funding is available in each Supervisorial District's Proposition A Local Return Transit Program in the Transit Operations Fund (CP6 - Services & Supplies) FY 2024-25 Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The six new agreements will be approved as to form by County Counsel prior to execution.

The program contains agreements for 1-year or multiple-year terms.

Each new or current agreement includes a 30-day, no-fault clause for termination.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is exempt from CEQA. The institution or increase of passenger services on

highway rights-of-way already in use is exempt from CEQA pursuant to Section 21080(b)(10) of the California Public Resources Code.

### **CONTRACTING PROCESS**

Cities and other governmental agencies that partner with the County and contract with private transportation service providers use a competitive selection and procurement process.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action provides for continuation of the current services. The approval of this action will not result in the displacement of any County employees.

### **CONCLUSION**

Please return one adopted copy of this letter to Public Works, Transportation Planning and Programs Division.

Respectfully submitted,



MARK PESTRELLA, PE

Director

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Enclosures

c: Chief Executive Office (Chia-Ann Yen)  
County Counsel  
Executive Office

**ALL SUPERVISORIAL DISTRICTS  
PARATRANSIT SERVICES  
FISCAL YEAR 2024-25**

SERVICE AGREEMENTS (NEWLY NEGOTIATED)	PROVIDER	TERM	TOTAL	AGREEMENT EXPIRATION	2024-25 BUDGET AMOUNT <sup>1</sup>					
					FIRST	SECOND	THIRD	FOURTH	FIFTH	TOTAL
Alondra Park/Del Aire	City of Gardena <sup>3</sup>	2-year	\$170,000	06/30/26		\$85,000				\$85,000
Azusa/Glendora	City of Azusa <sup>3</sup>	4-year	\$568,000	06/30/28	\$128,000				\$14,000	\$142,000
East San Gabriel/Altadena	City of Pasadena <sup>3</sup>	3-year	\$930,000	06/30/27					\$310,000	\$310,000
La Crescenta/Montrose	City of Glendale <sup>3</sup>	1-year	\$110,000	06/30/25					\$110,000	\$110,000
Los Angeles City Islands	City of Los Angeles' Cityride <sup>3</sup>	3-year	\$753,000	06/30/27		\$195,800	\$47,700		\$7,500	\$251,000
Rancho Research Institute	Rancho Research Institute <sup>3</sup>	2-year	\$754,000	06/30/26	\$79,200	\$147,000	\$15,100	\$120,600	\$15,100	\$377,000
				<b>SUBTOTAL</b>	<b>\$207,200</b>	<b>\$427,800</b>	<b>\$62,800</b>	<b>\$120,600</b>	<b>\$456,600</b>	<b>\$1,275,000</b>
SERVICE AGREEMENTS (EXECUTED IN PRIOR YEARS)	PROVIDER	MULTIPLE-YEAR AGREEMENT <sup>2</sup>		AGREEMENT EXPIRATION	2024-25 BUDGET AMOUNT <sup>1</sup>					
		TERMS	TOTAL		FIRST	SECOND	THIRD	FOURTH	FIFTH	TOTAL
Agoura Hills	City of Agoura Hills <sup>3</sup>	3-year	\$360,000	06/30/26			\$120,000			\$120,000
East Los Angeles	Empire Transportation <sup>4</sup>	6 months + 5 (1-year) options	\$3,580,877	06/30/28	\$645,000					\$645,000
Ladera Heights/Windsor Hills	City of Culver City <sup>3</sup>	3-year	\$54,000	06/30/26		\$18,000				\$18,000
Mid-San Gabriel	City of Monrovia <sup>3</sup>	4-year	\$900,000	06/30/25					\$225,000	\$225,000
Whittier, et al.	Empire Transportation <sup>4</sup>	6 months + 5 (1-year) options	\$6,062,093	06/30/28	\$753,000			\$305,800	\$33,000	\$1,091,800
Willowbrook, et al.	MV Transportation, Inc. <sup>4</sup>	6 months + 5 (1-year) options	\$2,200,781	06/30/28		\$352,000		\$35,000		\$387,000
				<b>SUBTOTAL</b>	<b>\$1,398,000</b>	<b>\$370,000</b>	<b>\$120,000</b>	<b>\$340,800</b>	<b>\$258,000</b>	<b>\$2,486,800</b>
				<b>GRAND TOTAL</b>	<b>\$1,605,200</b>	<b>\$797,800</b>	<b>\$182,800</b>	<b>\$461,400</b>	<b>\$714,600</b>	<b>\$3,761,800</b>

- NOTE: (1) This action only approves the Fiscal Year 2024-25 budget amounts  
(2) For information only  
(3) City, Joint Powers Authority, or Governmental Agency  
(4) Private Transit Service Provider