



County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

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*Speed. Reliability. Value.*

October 4, 2024

To: Supervisor Lindsey P. Horvath, Chair  
Supervisor Hilda L. Solis  
Supervisor Holly J. Mitchell  
Supervisor Janice Hahn  
Supervisor Kathryn Barger

From: Michael Owh   
Director

**REPORT BACK ON REQUIRING FIREARMS VENDORS TO BE IN COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS (ITEM NO. 9, AGENDA OF JULY 9, 2024)**

On July 9, 2024, your Board of Supervisors (Board) adopted a motion ("Requiring County Firearms Vendors to be in Compliance with Applicable Laws and Regulations") to hold firearm dealers seeking to do business with the Los Angeles County (County) to a high standard, require contractors to confirm compliance with all applicable laws and regulations, and ensure that County Departments only purchase firearms from licensed firearm vendors, who comply with all applicable laws and regulations and have not been cited with ongoing or serious violations.

The motion directed the Internal Services Department (ISD), in collaboration with other relevant County Departments, to report back in writing to the Board in 90 days with a proposed process to require firearm vendors seeking to sell firearms to the County, to certify under penalty of perjury that they are in compliance with all applicable federal, state, and local firearm laws and regulations and that they have not been cited for repeated or serious violations.

This report back addresses the specific Board directive indicated above.

**Proposed Process:**

In consultation with the Sheriff's Department and County Counsel, ISD recommends the following proposed process which includes a new purchasing solicitation requirement applicable to commodity solicitations for the purchase of firearms, under which firearm dealers/vendors must certify their compliance with all applicable laws and regulations and further declare under penalty of perjury under the laws of the State of California that

information contained in the enclosed is true, complete, and accurate. ISD proposes adding the following requirement, as shown in Figure 1, to its standard commodity solicitation: Purchasing Required Forms – EXHIBIT 3 (CERTIFICATION OF COMPLIANCE). The proposed process will require firearm dealers/vendors to attach the revised Exhibit 3, containing the new certification of compliance, with their bid submission. As a proposed monitoring and enforcement mechanism, County buyers will review all bid submissions for such certification compliance, and if a firearm dealer/vendor is unable or unwilling to certify compliance, or bids received do not include Exhibit 3, they will be disqualified, and therefore will not be awarded.

**FIGURE 1**

|  |                               |  |
|--|-------------------------------|--|
| <p>FIREARM DEALERS' CERTIFICATION OF COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS</p> | <p><a href="#">Motion</a></p> | <p>Firearm Dealer Proposers must certify under penalty of perjury that they:</p> <ol style="list-style-type: none"> <li>1) Are in compliance with all applicable federal, state and local firearm laws and regulations;</li> <li>2) Have not been cited for any serious violations* of such regulations in the current and prior three (3) calendar years, and have not been cited for any violation in the current and prior calendar year period, and;</li> <li>3) Will provide notification within thirty (30) days of receiving a citation for any violation of such laws and regulations.</li> </ol> <p>**"Serious violation" is defined as:</p> <ol style="list-style-type: none"> <li>1) Transferring a firearm to a prohibited person;</li> <li>2) Failing to conduct a require background check;</li> <li>3) Falsifying records;</li> <li>4) Failing to respond to a trace request;</li> <li>5) Refusing to allow an inspection by federal, state, or local government agencies; or</li> <li>6) a willful violation of the Gun Control Act of 1968, Public Law 90-618, Title 18, United States Code, Chapter 44, Section 101.</li> </ol> <p><b>Certifies Compliance?</b><br/> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Firearms Dealer License # _____</p> |
|--|-------------------------------|--|

**Conclusion:**

In conclusion, ISD can immediately implement the proposed certification if directed to do so by your Board.

If you have any questions, please contact me at (323) 267-2101, via email at [MOwh@isd.lacounty.gov](mailto:MOwh@isd.lacounty.gov), or your staff may contact Gerald Plummer, at (323) 267-2670, via email at [GPlummer@isd.lacounty.gov](mailto:GPlummer@isd.lacounty.gov).

MO:LG:gp

c: Executive Office, Board of Supervisors  
County Counsel