



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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ALHAMBRA, CALIFORNIA 91803-1331  
Telephone (626) 458-5100  
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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE

October 08, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

51 October 8, 2024

*Edward Yen*  
EDWARD YEN  
EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT**  
**CONSTRUCTION MANAGEMENT CORE SERVICE AREA**  
**DEPARTMENT OF ANIMAL CARE AND CONTROL**  
**HEADQUARTERS FENCING PROJECT**  
**APPROVE CAPITAL PROJECT AND BUDGET**  
**APPROVE APPROPRIATION ADJUSTMENT**  
**ADOPT, ADVERTISE, AND AWARD**  
**SPECS. 7856; CAPITAL PROJECT NO. 87927**  
**FISCAL YEAR 2024-25**  
**(SUPERVISORIAL DISTRICT 4)**  
**(3 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of the proposed Department of Animal Care and Control Headquarters Fencing Project and associated appropriation adjustment to fully fund the project, and authorization to procure a construction contract for the project using the County's competitive low-bid process.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Department of Animal Care and Control Headquarters Fencing Project exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the Department of Animal Care and Control Headquarters Fencing Project, Capital Project No. 87927, with a total project budget of \$1,650,000.

3. Approve the appropriation adjustment to transfer \$847,000 from the Provisional Financing Uses Budget Unit to the Department of Animal Care and Control Headquarters Fencing Project, under Capital Project No. 87927, to fully fund the proposed project.
4. Adopt plans and specifications that are on file with Public Works for construction of the Department of Animal Care and Control Headquarters Fencing Project, Capital Project No. 87927.
5. Instruct the Executive Officer of the Board to advertise the Department of Animal Care and Control Headquarters Fencing Project for bids to be received and opened on November 7, 2024, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
6. Authorize the Director of Public Works or his designee to make a determination that a bid is nonresponsive and to reject a bid on that basis; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has satisfied all conditions in a timely manner for contract award. Upon such determination, authorize the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the low bid can be awarded within the approved total project budget, and to take all other actions necessary and appropriate to deliver the project.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to have the Board find the proposed Department of Animal Care and Control (DACC) Headquarters Fencing Project exempt from the California Environmental Quality Act (CEQA); approve the capital project, budget, and associated appropriation adjustment; adopt plans and specifications and advertise for construction bids; and authorize Public Works to award and execute a construction contract for the proposed project.

The DACC Headquarters is located at 5898 Cherry Avenue, Long Beach, CA 90805. The proposed project would consist of removing and reconstructing approximately 23,400 square feet of existing asphalt pavement in the parking lot area that is in poor condition; replacing the security light standards in the parking lot; installing approximately 580 linear feet of 8-foot-high wrought iron fence with vehicle and pedestrian access gates to enclose the perimeter of the DACC Headquarters facility; and constructing a concrete walkway that will serve as a dedicated accessible route of travel from the parking lot to the front entrance of the Headquarters building for compliance with the Americans with Disabilities Act. The proposed project will provide improved access, safety, and security for the visitors and staff at the DACC Headquarters facility in Long Beach.

The plans and specifications for the proposed project have been completed and approved by the jurisdictional agencies. It is recommended that the Board adopt and advertise the plans and specifications for construction bids as required by the Public Contract Code, using the County's competitive low-bid process.

In order to expedite construction of the proposed project, Public Works is recommending that the Board authorize Public Works to award and execute a construction contract with the lowest responsive and responsible bidder if the low-bid can be awarded within the approved total budget of \$1,650,000.

If approved, construction of the improvements is scheduled to begin in January 2025 and will be

completed by August 2025.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by remodeling and modernizing public infrastructure assets that will improve the workforce environment for County staff and the delivery of public services to Los Angeles County residents.

### **FISCAL IMPACT/FINANCING**

The total project cost is estimated at \$1,650,000, including plans and specifications, plan check, consultant services, construction, change order contingency, and County services. The proposed project schedule and budget summaries are included in Enclosure A.

The proposed project has been funded to date with \$803,000 of prior year net County cost from completed Animal Care and Control projects. During the Fiscal Year 2023-24 Supplemental Changes Budget, \$620,000 was appropriated to Capital Project No. 87927. During the Fiscal Year 2024-25 Recommended Budget, \$183,000 was also appropriated to Capital Project No. 87927. A portion of this funding was used to fund the design phase.

Approval of the appropriation adjustment (Enclosure B) will transfer \$847,000 from the Provisional Financing Uses Budget Unit to Department of Animal Care and Control Headquarters Fencing Project, under Capital Project No. 87927, to fully fund the proposed project.

#### Operating Budget Impact

If approved, following completion of the proposed project, Animal Care and Control will fund the additional associated maintenance, utility, and operational costs for the facility with existing budgetary resources from its operating budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Arts Policy, amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation as the project involves asphalt pavement repair, underground utility work, and new fencing.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, the proposed project will include a best effort goal that at least 30 percent of California construction labor hours be performed by qualified Local Residents. The "Targeted Worker" component will not be included as part of the proposed project.

The project would support the Board's Green Building/Sustainable Design Program by incorporating sustainable building materials and energy-efficient security lighting as part of the improvements.

A standard construction contract will be used that contain terms and conditions supporting the Board's ordinances and policies, including but not limited to, the County's Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Services Notice 1015).

The plans and specifications that include the contractual provisions and material requirements necessary for the project are on file with Public Works' Business Relations and Contracts Division.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from CEQA. The project consists of repairs and alterations to the existing DACC Headquarters facility and is within certain classes of projects that have been determined not to have a significant effect on the environment. The project meets the criteria set forth in Sections 15301 (a), (d), (f), and (l); 15302; 15303 (e); 15304 (a); and 15311 (a) and (b) of the State CEQA Guidelines and Classes 1 (c), (d), (h), (i), (j), and (m); 2 (e); 3 (b); 4 (a); and 11 (a) and (f) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for repair and minor alterations of existing facilities with negligible or no expansion of an existing use; replacement or reconstruction of existing facilities; construction of new appurtenant structures; and minor alteration to land within existing developed areas.

Additionally, the proposed project will comply with all applicable regulations, is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites complied pursuant to Government Code Section 65962.5, or indications that the project may cause a substantial adverse change in the significance of a historical resource that would make the exemptions inapplicable based on the record of the proposed project.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and the State Office of Planning and Research in accordance with Section 21152 of the California Public Resources Code and will post the notice to its website pursuant to Section 21092.2.

### **CONTRACTING PROCESS**

Public Works completed the plans and specifications for the project using a Board approved, on-call consultant and recommends that the Board adopt and advertise these documents for construction bids as required under the Public Contract Code using the County's competitive low-bid process. Advertising for construction bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure C). As requested by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" and "Do Business with Public Works" websites.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current County services or projects. The DACC Headquarters facility will remain open during construction, and the contractor will be required to phase and coordinate construction activities with the County to minimize disruption of public access and operations at the facility.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,



MARK PESTRELLA, PE

Director

MP:HA:sl

Enclosures

c: Animal Care and Control  
Chief Executive Office (Capital Programs  
Division)  
County Counsel  
Executive Office

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
DEPARTMENT OF ANIMAL CARE AND CONTROL  
HEADQUARTERS FENCING PROJECT  
APPROVE PROJECT AND BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
ADOPT, ADVERTISE, AND AWARD  
SPECS. 7856; CAPITAL PROJECT NO. 87927  
FISCAL YEAR 2024-25  
(SUPERVISORIAL DISTRICT 4)  
(3 VOTES)**

**I. PROJECT SCHEDULE SUMMARY**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	01/30/2024*
Jurisdictional Approvals	08/15/2024*
Construction Award	12/05/2024
Construction Start	01/13/2025
Substantial Completion	08/29/2025
Project Acceptance	10/30/2025

\*Actual Completion Date

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Budget</b>
Construction	\$1,160,000
Plans and Specifications	\$ 90,000
Consultant Services	\$ 25,000
Miscellaneous Expenditures	\$ 5,000
Jurisdictional Review/Plan Check/Permits	\$ 10,000
County Services	\$ 360,000
<b>TOTAL</b>	<b>\$1,650,000</b>

**PINK**  
 BA FORM 10142022

BOARD OF SUPERVISORS  
 OFFICIAL COPY

October 08, 2024

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE**

**FY 2024-25**  
**3 - VOTES**

SOURCES		USES	
PFU-VARIOUS A01-CB-2000-13749-13760 SERVICES & SUPPLIES <b>DECREASE APPROPRIATION</b>	<b>847,000</b>	ANIMAL CARE AND CONTROL <b>DEPARTMENT OF ANIMAL CARE AND CONTROL HEADQUARTERS FENCING</b> A01-CP-6014-65023-87927 CAPITAL ASSETS - B & I <b>INCREASE APPROPRIATION</b>	<b>847,000</b>
<b>SOURCES TOTAL</b>	<b>\$ 847,000</b>	<b>USES TOTAL</b>	<b>\$ 847,000</b>

**JUSTIFICATION**

Reflects the transfer of \$847,000 net County cost from the Provisional Financing Uses - Various Budget to Department of Animal Care and Control Headquarters Fencing Project Capital Project, No. 87927, to fully fund the proposed project.

**ADOPTED**

BOARD OF SUPERVISORS  
 COUNTY OF LOS ANGELES

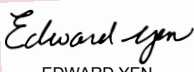
**Matthew J. Diaz**

Digitally signed by  
 Matthew J. Diaz  
 Date: 2024.09.24  
 11:30:02 -07'00'

**AUTHORIZED SIGNATURE**

Matthew Diaz, Manager, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)  
 51 October 8, 2024

  
 EDWARD YEN  
 EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
 EXECUTIVE OFFICER FOR---

ACTION

APPROVED AS REQUESTED

RECOMMENDATION  
 Digitally signed by  
 Andrea Turner  
 Date: 2024.09.24  
 14:34:46 -07'00'

APPROVED AS REVISED  
 CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER

BY **Andrea Turner**  
 DATE **9/24/24**

Digitally signed by  
 Yolanda Reyes  
 Date: 2024.09.24  
 16:01:04 -07'00'

BY **Yolanda Reyes**  
 DATE **9/24/24**

B.A. NO. 032

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
DEPARTMENT OF ANIMAL CARE AND CONTROL  
HEADQUARTERS FENCING PROJECT  
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE**  
**INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following project:

<b><u>SD</u></b>	<b><u>SPECS</u></b>	<b><u>PROJECT</u></b>	<b><u>DATE OF BID OPENING</u></b>
4	7856	Department of Animal Care and Control Headquarters Fencing Project 5898 Cherry Avenue Long Beach, CA 90805	November 7, 2024

Copies of the project manual and drawings may be downloaded for free from the Public Works website (<http://pw.lacounty.gov/go/constructioncontracts>). For bid information, please contact Mr. Simon Lee of Business Relations and Contracts Division at (626) 458-2509 or [simonlee@pw.lacounty.gov](mailto:simonlee@pw.lacounty.gov). Each bid shall be submitted on the proper form electronically through BidExpress on/or before 11 a.m. on the bid opening date. Due to the amount of time it takes to download bids from BidExpress, the bids will be publicly opened, examined, and declared by Public Works at 2 p.m. using Microsoft Teams Meeting. The information and link to access the bid opening will be posted on the Public Works website under the project information link. Bidders may participate in the public bid opening by visiting the Los Angeles County Public Works Business Opportunities Website at [pw.lacounty.gov/contracts/opportunities.com](http://pw.lacounty.gov/contracts/opportunities.com), selecting the project, and



clicking on the bid opening link. Once the bid submittal time has closed, the solicitation may be viewed by applying the Status: Closed filter on the Public Works website.

This project requires the general contractor firm to possess a Class A license classification at the time of bid.

The contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the work of improvement in accordance with Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file at Public Works, Business Relations and Contracts Division, which shall be made available to any interested party upon request.

### **PRE-BID CONFERENCE**

Public Works, Project Management Division I, will hold an optional prebid conference at 10 a.m. on October 21, 2024, at the project site, 5898 Cherry Avenue, Long Beach, CA 90805, to provide information on the scope of work and answer basic questions from the potential bidders. Detailed questions or additional information must be submitted in writing to Mr. Lee.

### **OTHER INSTRUCTIONS**

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

**Americans with Disabilities Act Information**



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters, or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference PMI-1.

**Información sobre la Ley de Estadounidenses con Discapacidades**



Individuos que requieran acomodamiento razonable pueden solicitar materiales escritos en formatos alternativos, acomodamiento físico, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental de la Ley de Estadounidenses con Discapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., lunes a jueves (excluyendo días festivos). Personas con problemas auditivos pueden comunicarse primer marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuando se haga una petición razonable para acomodo, por favor mencione PMI-1.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated October 8, 2024.

EDWARD YEN, EXECUTIVE OFFICER  
OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF LOS ANGELES