



CITY OF LA HABRA HEIGHTS

1245 N. Hacienda Road
La Habra Heights, CA 90631
(562) 694-6302
www.lhhcity.org

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

July 29, 2024

75 September 24, 2024

Board of Supervisors
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 383
Los Angeles, California 90012

EDWARD YEN
EXECUTIVE OFFICER

Dear Mr. Edward Yen, Executive Officer

Enclosed please find the The City of La Habra Heights signed Resolutions for the City's Election. Please add The City of La Habra Heights to the Board of Supervisors approval to for next month's agenda.

Please let us know if you need anything else (562) 694-6302 Ext: 230.

Sincerely,

Christina Aguilar
Administrative Assistant

RESOLUTION NO. 2024-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on Tuesday, November 5, 2024, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, RESOLVES AS FOLLOWS:

Section 1. Pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of La Habra Heights, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four years.

Section 2. The ballots to be used at the election shall be in form and content as required by law.

Section 3. The City Clerk is authorized, instructed, and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California.

Section 5. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6. The notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.


Section 7. In the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Los Angeles Registrar-Recorder/County Clerk, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

Section 8. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Section 9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED, AND ADOPTED this 13th day of May 2024 by the City Council of the City of La Habra Heights in the State of California by the following vote:

AYES:	COUNCIL MEMBERS: Bergman, Engelhardt, Pespisa and Zezula
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS: Laherty
ABSTAIN:	COUNCIL MEMBERS:


Carol Engelhardt, Mayor

APPROVED AS TO FORM:


Todd O. Litfin, City Attorney

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Rafferty Wooldridge, City Clerk do hereby attest to and certify the foregoing Resolution No. 2024-11 was adopted by the City Council of the City of La Habra Heights at a regular meeting held on May 13, 2024.


Rafferty Wooldridge, City Clerk

5/13/2024
Date

RESOLUTION NO. 2024-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, WITH THE LOCAL AND MUNICIPAL CONSOLIDATED ELECTIONS TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of La Habra Heights called a General Municipal Election to be held on Tuesday, November 5, 2024, for the purpose of the election of two Members of the City Council for a four-year term.

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Local And Municipal Consolidated Elections to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Uniform District Election Local and Municipal Consolidated Elections on Tuesday, November 5, 2024, for the purpose of the election of two Members of the City Council for a four-year term.

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of La Habra Heights recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.


SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Los Angeles.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 13th day of May, by the City Council of the City of La Habra Heights in the State of California by the following vote:

AYES: COUNCIL MEMBERS: Bergman, Engelhardt, Peñpisa and Zezula
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS: Laherty
ABSTAIN: COUNCIL MEMBERS:

CITY OF LA HABRA HEIGHTS


Carol Engelhardt, Mayor

APPROVED AS TO FORM:


Todd Litfin, Deputy City Attorney

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Rafferty Wooldridge, City Clerk do hereby attest to and certify the foregoing Resolution No. 2024-12 was adopted by the City Council of the City of La Habra Heights at a regular meeting held on May 13, 2024.


Rafferty Wooldridge, City Clerk

5/13/2024
Date

RESOLUTION NO. 2024-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. *General Provisions.* That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of La Habra Heights, on Tuesday, November 5, 2024, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. *Foreign Language Policy.*

- A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate's statements into the following languages: Spanish and Chinese.
- B. The County will mail separate **voter information guides** and candidate statements in Spanish and Chinese to only those voters who are on the county voter file as having requested a **voter information guide** in a particular language. The County will make the **voter information guides** and candidate statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

Section 3. *Payment.*

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.
2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.
4. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

Section 4. *Miscellaneous.*

- A.** All translations shall be provided by professionally-certified translators.
- B.** The City Clerk shall allow bold type, underlining, capitalization, indentations, bullets, and leading hyphens to the same extent and manner as allowed in previous municipal elections.

- C. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

Section 5. *Additional Materials.* No candidate will be permitted to include additional materials in the **voter information guide**.

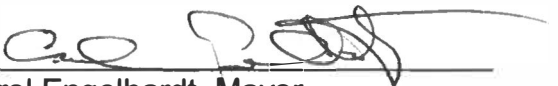
Section 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

Section 7. That all previous resolutions establishing council policy on payment for candidate statements are repealed.

Section 8. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 13th day of May, 2024 by the City Council of the City of La Habra Heights in the State of California by the following vote:

AYES:	COUNCIL MEMBERS:	Bergman, Engelhardt, Pespisa and Zezula
NOES:	COUNCIL MEMBERS:	
ABSENT:	COUNCIL MEMBERS:	Laherty
ABSTAIN:	COUNCIL MEMBERS:	



Carol Engelhardt, Mayor

APPROVED AS TO FORM:



Todd O. Litfin, City Attorney

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Raffety Wooldridge, City Clerk do hereby attest to and certify the foregoing Resolution No. 2024-13 was adopted by the City Council of the City of La Habra Heights at a regular meeting held on May 13, 2024.



Raffety Wooldridge, City Clerk

5/13/2024

Date

RESOLUTION NO. 2024-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on Tuesday, November 5, 2024, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS, CALIFORNIA, RESOLVES AS FOLLOWS:

Section 1. Pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of La Habra Heights, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four years.

Section 2. The ballots to be used at the election shall be in form and content as required by law.

Section 3. The City Clerk is authorized, instructed, and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California.

Section 5. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6. The notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

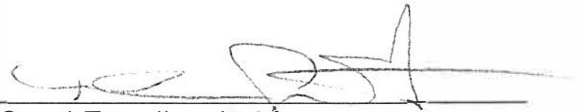
Section 7. In the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Los Angeles Registrar-Recorder/County Clerk, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

Section 8. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Section 9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

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ABSENT: COUNCIL MEMBERS: Laherty
ABSTAIN: COUNCIL MEMBERS:



Carol Engelhardt, Mayor

APPROVED AS TO FORM:


Todd O. Litfin, City Attorney

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Rafferty Wooldridge, City Clerk

5/13/2024
Date

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WHEREAS, the City Council of the City of La Habra Heights called a General Municipal Election to be held on Tuesday, November 5, 2024, for the purpose of the election of two Members of the City Council for a four-year term.

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Local And Municipal Consolidated Elections to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

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SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Uniform District Election Local and Municipal Consolidated Elections on Tuesday, November 5, 2024, for the purpose of the election of two Members of the City Council for a four-year term.

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

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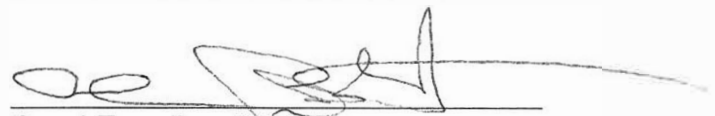
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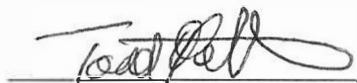
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ABSTAIN: COUNCIL MEMBERS:

CITY OF LA HABRA HEIGHTS



Carol Engelhardt, Mayor


APPROVED AS TO FORM:



Todd Litfin, Deputy City Attorney

CERTIFICATE OF ATTESTATION AND ORIGINALITY

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Rafferty Wooldridge, City Clerk

5/13/2024

Date

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WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

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ABSENT:	COUNCIL MEMBERS:	Laherty
ABSTAIN:	COUNCIL MEMBERS:	



Carol Engelhardt, Mayor

APPROVED AS TO FORM:



Todd O. Litfin, City Attorney

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Raffety Wooldridge, City Clerk do hereby attest to and certify the foregoing Resolution No. 2024-13 was adopted by the City Council of the City of La Habra Heights at a regular meeting held on May 13, 2024.



Raffety Wooldridge, City Clerk

5/13/2024

Date