



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE

September 10, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

67 September 10, 2024

Edward Yen

EDWARD YEN
EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT
TRANSPORTATION CORE SERVICE AREA
DELEGATE AUTHORITY TO ADOPT, ADVERTISE, AND AWARD
PROJECT ID NO. TRN000027
VENTURA PARK AND RIDE LOT IMPROVEMENTS
IN THE CITY OF LOS ANGELES
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to carry out the accelerated delivery of the Ventura Park and Ride Lot Improvements Project, including delegated authority to adopt the plans and specifications, advertise for bids, and procure and execute a construction contract for the proposed project in the City of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed project, and related actions, are exempt from the provisions of the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve the Ventura Park and Ride Lot Improvements Project and delegate authority to the Director of Public Works or his designee to adopt the plans and specifications for the project at an estimated construction contract cost between \$1,500,000 and \$2,300,000.

3. Delegate authority to the Director of Public Works, acting as the Road Commissioner, or his designee to instruct the Executive Officer of the Board to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement with the Notice Inviting Bids when ready to advertise this project.
4. Delegate authority to the Director of Public Works, acting as the Road Commissioner, or his designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
5. Delegate authority to the Director of Public Works, acting as the Road Commissioner, or his designee to award and execute a construction contract for the Ventura Park and Ride Lot Improvements Project with the responsible contractor with the lowest responsive bid within or less than the estimated cost range of \$1,500,000 and \$2,300,000, or that exceeds the estimated cost range by no more than 15 percent, if additional funds have been identified.
6. Delegate to the Director of Public Works, acting as the Road Commissioner, or his designee the following authority in connection with this contract: (a) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code, Section 4104.5; (b) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code, Sections 4100 et seq. and 5100 et seq., respectively; (c) approve and execute change orders within the same monetary limits delegated to the Director of Public Works or his designee under State Public Contract Code Section 20395; (d) accept the project upon its final completion; and (e) release retention money withheld consistent with the requirements of State Public Contract Code, Sections 7107 and 9203.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find the project is exempt from the California Environmental Quality Act (CEQA) and allow Public Works to install landscape and hardscape improvements, bus shelters and concrete seats, trash receptacles, interpretive signage, portable restroom, surveillance cameras and lighting system, erect a guard shack that is approximately 80 square feet, and remove and replace existing light poles.

The project will revitalize and upgrade the park and ride parking lot in the community of Studio City (see Enclosure). The enhancements involve various improvements, and the parking lot area will be resurfaced and restriped, accompanied by new at-grade narrow planting areas within the lot. Furthermore, modern electrical and irrigation connections will be integrated, and advanced security cameras system will be installed to enhance safety.

It is anticipated the work will start in December 2024 and be completed in April 2025.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 3, Realize Tomorrow's Government Today, Focus Area Goal F, Flexible and Efficient Infrastructure, Strategy ii, Modernize Infrastructure, by replacing and improving public infrastructure assets that support the quality of life of Los Angeles County residents.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$1,500,000 and \$2,300,000 with a maximum construction contract cost to be 15 percent above this range. The total project cost is estimated to be \$3,300,000. In addition to the construction contract cost, the total project cost includes the preparation of plans and specifications, construction engineering, inspection, contract administration, change order contingency, environmental compliance, and other County services.

The project construction would be administered utilizing \$1,900,000 of the California Department of Transportation Clean California Funds allocated to the County under the Clean California Local Grants Program.

Funding for this project is included in the Fifth Supervisorial District's Proposition A Local Return Transit Program in the Transit Operations Fund (CP6 - Services and Supplies) Fiscal Year 2024-25 Budget. Funding for future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Public Contract Code Section 20391 allows the Board to delegate approval of plans and specifications to the Director of Public Works, acting as the Road Commissioner, on a project-by-project basis. Once plans are approved, Public Works will instruct the Executive Officer of the Board of Supervisors to advertise the project for bids in accordance with Section 20392 of the State Public Contract Code. It is anticipated that the project will advertise for bids within three months from the adoption of this Board letter.

The contract award would comply with applicable Federal and State requirements and Board policies and mandates. The contract documents would require the contractor to comply with these same requirements, policies, and mandates. The proposed construction contract will be in the form previously reviewed and approved by County Counsel.

As required by Board Policy No. 5.140, information, such as defaulted contracts with the County, complaints filed with the Contractors State License Board, labor violations, and debarment actions would be considered before a contract is awarded.

Documents related to the proposed award of this contract will be available at Los Angeles County Public Works, Project Management Division III, 900 South Fremont Avenue, 8th Floor, Alhambra, CA 91803.

Effective June 7, 2023, Countywide Community Workforce Agreement applies to projects with an estimated construction contract value of \$5,000,000 or greater. Provisions of the Community Workforce Agreement will not be applied to this contract as the estimated construction contract value is below the threshold.

ENVIRONMENTAL DOCUMENTATION

The proposed project is exempt from CEQA. The project to construct landscaping, irrigation, lighting, and other appurtenant work at an existing parking lot, is within a class of projects that have been determined not to have a significant effect on the environment and that meets the criteria set forth in Sections 15301 (c); 15303 (e); 15304 (b); 15311 (a); and 15311 (b) of the State CEQA Guidelines and Class 1 (m); Class 1 (x) Subsections 9, 13, 14, and 22; Class 3 (b); Class 4 (c); and Class 11 (d) and (f) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, based on the proposed project records, it will comply with all applicable regulations, and there are no cumulative impacts; unusual circumstances; damage to scenic highways; listing on hazardous waste site lists compiled pursuant to Government Code, Section 65962.5; or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon the Board's approval of the recommended actions, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse at the Governor's Office of Planning and Research pursuant to Section 21152 of the Public Resources Code and post the notice to the County's website in accordance with Section 21092.2.

CONTRACTING PROCESS

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy, the contract documents will require that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents and at least 10 percent be performed by Targeted Workers facing employment barriers.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Los Angeles County" and "Do Business with Public Works" websites for open bids.

<https://lacounty.gov/business/doing-business-with-la-county/>

<http://pw.lacounty.gov/general/contracts/opportunities>

Also, the contract solicitation will be advertised through web-based and social media platforms.

In addition, in order to increase opportunities for small businesses, Public Works will be offering preferences to Local Small Business Enterprises, Social Enterprises, and Disabled Veteran Business Enterprises in compliance with Los Angeles County Code, Chapters 2.204, 2.205, and 2.211.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

When the project is completed, it will have a positive impact by reducing traffic congestion and increasing pedestrian parking for the Hollywood Bowl and the surrounding communities within the City of Los Angeles.

CONCLUSION

Please return an adopted copy of this letter to Public Works, Project Management Division III.

Respectfully submitted,



MARK PESTRELLA, PE
Director

MP:JWA:ja

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office
Internal Services Department (Countywide
Contract Compliance)

VENTURA PARK AND RIDE LOT IMPROVEMENTS
PROJECT ID NO. TRN000027

