



**City of  
Arcadia**

Office of the  
City Clerk

Linda Rodriguez  
City Clerk

June 5, 2024

Mr. Jeff Levinson, Interim-Executive Officer  
Board of Supervisors  
Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 383  
Los Angeles, CA 90012

Re: City of Arcadia General Municipal Election to be held  
on November 5, 2024

Dear Board of Supervisors:

At their regular meeting on Tuesday, June 4, 2024, the Arcadia City Council adopted Resolution No. 7566 calling for a General Municipal Election, Resolution No. 7567 requesting the Board of Supervisors of the County of Los Angeles to consolidate a General Municipal election with the Statewide General Election to be held on Tuesday, November 5, 2024, and Resolution No. 7568 adopting regulations for candidates for elective office pertaining to candidate statements. Enclosed are signed copies of those resolutions.

Please contact this office should you require additional information or have any questions.

Sincerely,

Linda Rodriguez, Elections Official  
City Clerk

Enclosure: Resolution No. 7566  
Resolution No. 7567  
Resolution No. 7568

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

97 September 10, 2024

*Edward Yen*  
EDWARD YEN  
EXECUTIVE OFFICER

RESOLUTION NO. 7566

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF MEMBERS OF THE CITY COUNCIL IN ELECTORAL DISTRICTS 1 AND 4 AS REQUIRED BY THE LAWS GOVERNING CHARTER CITIES

THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to Arcadia Municipal Code Section 1700, a General Municipal Election shall be held on Tuesday, November 5, 2024, for the election of two (2) Members of the City Council for a full term of four (4) years, in Districts 1 and 4.

SECTION 2. The ballots to be used in this General Municipal Election shall be in form and content as required by law.

SECTION 3. The City Clerk is authorized, instructed, and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The precincts, ballot drop box locations and hours of operations, vote center locations and hours of operations, vote-by-mail procedures and timing, and election officers, and all other persons and procedures for the General Municipal Election shall be the same as those utilized by the County of Los Angeles.

SECTION 5. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.


Passed, approved, and adopted this 4th day of June, 2024.

  
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Mayor of the City of Arcadia

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael J. Maurer  
City Attorney

RESOLUTION NO. 7567

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE

WHEREAS, by adoption of Resolution No. 7566 on June 4, 2024, the City Council has called and given notice of a General Municipal Election to be held on Tuesday, November 5, 2024, in Electoral Districts 1 and 4 of the City of Arcadia, County of Los Angeles, for the purpose of electing two (2) Members of the City Council for a full term of four (4) years to represent said Districts at said General Municipal Election; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date, and that within the City the precincts, polling places, voting centers and election officers of the two elections be the same, and that the Los Angeles County Registrar-Recorder/County Clerk canvass the returns of the General Municipal Election, and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of Section 10403 of the California Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 5, 2024, for the purpose of the election of two (2) Members of the City Council for a full term of four (4) years.

SECTION 2. That the Los Angeles County Registrar-Recorder/County Clerk is authorized to canvass the returns of the General Municipal Election for the City of Arcadia. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. Pursuant to Elections Code Section 10418, the election will be held and conducted in accordance with the provisions of law regulating the Statewide General Election.

SECTION 3. That the Board of Supervisors of the County of Los Angeles is requested to issue instructions to the Los Angeles County Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Arcadia recognizes that additional costs will be incurred by the County of Los Angeles by reason of this consolidation and agrees to reimburse the County of Los Angeles for any costs upon presentation of reasonably detailed invoices.

SECTION 5. That the City Clerk is hereby directed to forward without delay a certified copy of this resolution to both the Board of Supervisors of the County of Los Angeles and the Los Angeles County Registrar-Recorder/County Clerk.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

[SIGNATURES ON THE NEXT PAGE]


Passed, approved, and adopted this 4th day of June, 2024.

  
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Mayor of the City of Arcadia

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael J. Maurer  
City Attorney

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES ) SS:  
CITY OF ARCADIA            )

I, LINDA RODRIGUEZ, City Clerk of the City of Arcadia, hereby certifies that the foregoing Resolution No. 7567 was passed and adopted by the City Council of the City of Arcadia, signed by the Mayor and attested to by the City Clerk at a regular meeting of said Council held on the 4th day of June, 2024 and that said Resolution was adopted by the following vote, to wit:

AYES:       Cheng, Kwan, Wang, Cao, and Verlato

NOES:       None

ABSENT:    None

  
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City Clerk of the City of Arcadia

RESOLUTION NO. 7568

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency shall adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates' statements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. Pursuant to Sections 13307 and 13308 of the Elections Code of the State of California, each candidate for elective office to be voted for at the General Municipal Election to be held in the City of Arcadia on Tuesday, November 5, 2024, may prepare a candidate's statement on an appropriate form provided by the Elections Official for inclusion in the voter information guide. The statement may include the name, age, and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate themselves. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. In addition, the statement shall be limited to a recitation of the candidate's own personal background and qualifications and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. The statement shall be filed in typewritten format in the office of the City Clerk at the time the candidate's



nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

## SECTION 2. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act and California Elections Code Sections 13307 and 14201, all candidates' statements will be translated into all languages required by the County of Los Angeles.

B. The County will mail separate voter information guides and candidates' statements in Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Indonesian, Japanese, Korean, Mongolian, Russian, Spanish, Tagalog/Filipino, Telugu, Thai and Vietnamese to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidate statements in the required languages available at all vote centers, on the County's website, and in the Election Official's office.

## SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in subsections (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.
2. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as specified in subsections (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter information guide.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required by subsection (A) of Section 2 above, in the main voter information guide.
3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required in subsection (B) of Section 2 above, in the main voter information guide.

The Elections Official shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the Elections Official their estimated pro rata share as a condition of having their statement included in the voter's pamphlet. The estimate of costs is just an approximation of the actual cost that varies from one election to another and the actual cost may ultimately be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Each candidate shall be required to pay upon receipt of an invoice their prorated share of actual costs should those costs exceed the estimated amount deposited. In the event of overpayment, the Elections Official shall prorate the excess amount among the candidates and refund the excess amount paid within thirty (30) days of the election.

#### SECTION 4. ONLINC CANDIDATE STATEMENTS

Pursuant to Section 13307(c) of the California Elections Code, the governing body of the City of Arcadia authorizes the preparation of candidate statements for nonpartisan elective office for the purpose of electronic distribution. Candidates will prepare statements for electronic distribution pursuant to Section 13307(a) of the Elections Code. A statement prepared pursuant to this subdivision shall be posted on the internet website of the County Elections Official. Pursuant to Section 13307.7(a) of the Elections Code, candidates shall provide payment of the requisite fee to cover the duties and procedures set forth in Sections 13307(b) and (d) of the Elections Code.

#### SECTION 5. MISCELLANEOUS

- A. That all translations shall be provided by professionally certified translators as set forth in Elections Code 13307(b).
- B. That candidates' statements shall comply with the formatting and submission guidelines provided by the City Clerk and the Los Angeles County Registrar-Recorder/County Clerk.
- C. That the City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 6. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot or voter information guide package.

SECTION 7. The Elections Official shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.


Passed, approved, and adopted this 4th day of June, 2024.

  
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Mayor of the City of Arcadia

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael J. Maurer  
City Attorney

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES ) SS:  
CITY OF ARCADIA            )

I, LINDA RODRIGUEZ, City Clerk of the City of Arcadia, hereby certifies that the foregoing Resolution No. 7568 was passed and adopted by the City Council of the City of Arcadia, signed by the Mayor and attested to by the City Clerk at a regular meeting of said Council held on the 4th day of June, 2024 and that said Resolution was adopted by the following vote, to wit:

AYES:       Cheng, Kwan, Wang, Cao, and Verlato

NOES:       None

ABSENT:    None

  
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City Clerk of the City of Arcadia