

**EXECUTIVE OFFICE**



**BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES**

**EDWARD YEN**  
EXECUTIVE OFFICER

**COUNTY OF LOS ANGELES  
EXECUTIVE OFFICE  
BOARD OF SUPERVISORS**

KENNETH HAHN HALL OF ADMINISTRATION  
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**MEMBERS OF THE BOARD**

HILDA L. SOLIS

HOLLY J. MITCHELL

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JANICE HAHN

KATHRYN BARGER

September 10, 2024

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

32 September 10, 2024

*Edward Yen*  
EDWARD YEN  
EXECUTIVE OFFICER

Dear Supervisors:

**CONFLICT OF INTEREST CODES  
(ALL DISTRICTS) (3-VOTES)**

**SUBJECT**

Approval of Conflict of Interest Codes.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve the Conflict of Interest Codes for Green Dot Public Schools California, iLEAD California Charters 1, the Department of Medical Examiner-Coroner, the Department of Parks and Recreation, and the Probation Department to be effective the day following your Board's approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest Code. Agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances pursuant to Government Code Section 87306.

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County. The Board of Supervisors must approve an agency's code before it can take effect.

The proposed Conflict of Interest Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **Implementation of Strategic Plan Goals**

Your Board's approval of the Conflict of Interest Codes will further the County's Strategic Plan North Star 3- Realize Tomorrow's Government Today, Focus Area A- Communication & Public Strategy I.- Customer Service.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues or expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest Codes for the agencies listed below.

#### **SUBSTANTIVE CHANGES:**

(Green Dot Public Schools California)

- Revises language in one disclosure category.
- Changes the titles of three positions.
- Deletes two positions from the code due to reorganization.
- Adds nine positions to the code.

(iLEAD California Charters 1)

- Revises language in one disclosure category.
- Deletes one position from the code due to reorganization.

(Medical Examiner-Coroner, Department of)

- Changes the agency name to the Department of Medical Examiner.
- Changes the titles of five positions.
- Adds two positions to the code.

(Parks & Recreation, Department of)

- Revises language in one disclosure category.
- Removes an unnecessary disclosure category from the code.
- Adds a new disclosure category to the code.
- Expands the disclosure of two positions.
- Deletes two positions from the code due to reorganization.
- Adds 39 positions to the code.

(Probation Department)

- Removes an unnecessary disclosure category from the code.
- Deletes one position from the code due to reorganization.
- Adds one position to the code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,

A handwritten signature in cursive script that reads "Edward Yen".

Edward Yen

Executive Officer

EY:pn

Enclosures

c: Chief Executive Officer  
County Counsel

## **PROPOSED CODE**

### **Conflict of Interest Code** **Of the**

### **GREEN DOT PUBLIC SCHOOLS CALIFORNIA**

#### **Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of Green Dot Public Schools California (the "Agency") by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the agency.

#### **Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the Agency head, or his or her designee. The Agency shall make and retain a copy of all statements filed by its President and Chief Executive Officer and members of its Board of Directors and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Agency shall retain the originals of statements for all other Designated Positions named in the Agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## PROPOSED CODE

### GREEN DOT PUBLIC SCHOOLS CALIFORNIA

#### EXHIBIT "A"

##### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the **Agency**.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

##### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

##### CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

##### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the **Agency** and associated with the job assignment of designated positions assigned to this disclosure category.

##### CATEGORY 5

~~Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Green Dot Public Schools California Agency employee or, any representative or association associate of such employee; and any business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.~~

**Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Agency employee, any representative, or association of such employee; and any business positions or income from any business entity in which the employee or the employee's spouse or other financial dependent has a direct, indirect or beneficial interest aggregating a 10 percent or greater interest in the business entity.**

**PROPOSED CODE**

**GREEN DOT PUBLIC SCHOOLS CALIFORNIA**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board of Directors	1, 2, 3
President and Chief Executive Officer	1, 2, 3
<b>Chief Education Officer</b> (was Chief Academic Officer)	1, 2, 3 <b>Title Change</b>
Chief Financial Officer	1, 2, 3
Chief Operating Officer	1, 2, 3
Chief of Staff	2, 3
General Counsel	1, 2, 3
<del>Chief Business Officer</del>	<del>2, 3</del> <b>Delete</b>
<b>Chief of Schools</b> (was Vice President of Schools)	2, 3 <b>Title Change</b>
<b>Chief Academic Officer</b> (was Chief Program Officer)	4 <b>Title Change</b>
<b>Director of Communications</b>	<b>4 Add</b>
<b>Director of Human Resources</b>	<b>4, 5 Add</b>
<b>Director of Facilities</b>	<b>4 Add</b>
<b>Director of Finance and Operations</b>	<b>2, 3 Add</b>
Director of Finance	2, 3
Director of Operations	2, 3
<del>Area Operations and Finance Managers</del>	<del>4</del> <b>Delete</b>
<b>Vice President of Education</b>	<b>4 Add</b>
<b>Vice President of People</b>	<b>4, 5 Add</b>
<b>Vice President of Technology</b>	<b>4 Add</b>

**PROPOSED CODE**

**GREEN DOT PUBLIC SCHOOLS CALIFORNIA**

**EXHIBIT "B" (cont'd)**

**Designated Positions**

**Disclosure Categories**

**Senior Director of Information Technology** 4 Add

**Operations Manager** 4 Add

Principals 4

Consultants/New Positions\*

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The President and Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The President and Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**iLEAD California Charters 1**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Directors and the Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



**iLEAD California Charters 1**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property which is located in whole or in part within two (2) miles of any facility utilized by iLEAD California Charters 1, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions in, and sources of income (including gifts, loans and travel payments) that are from, business entities engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type utilized by iLEAD California Charters 1.

**CATEGORY 3**

Persons in this category shall disclose all investments and business positions in, and sources of income (including gifts, loans and travel payments) that are from, business entities engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type utilized by the designated position's department. For the purpose of this category, the department of the iLEAD Hybrid Exploration Director and the iLEAD Hybrid AV Director is his or her entire school site.

**CATEGORY 4**

~~Persons in this category shall disclose all income (including gifts, loans and travel payments) from any iLEAD California Charters 1 employee or any known representative or association of such employee or any business known by the reporting official to be owned or controlled by such employee.~~

**Persons in this category shall disclose all income (including gifts, loans and travel payments) from any iLEAD California Charters 1 employee, any representative, or association of such employee; and any business positions or income from any business entity in which the employee or the employee's spouse or other financial dependent has a direct, indirect or beneficial interest aggregating a 10 percent or greater interest in the business entity.**

**iLEAD California Charters 1**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Member, Board of Directors	1, 2, 4
Chief Executive Officer	1, 2, 4
<del>Chief Operations Officer</del>	<del>1, 2, 4</del> <b>Delete</b>
Chief Business Officer	1, 2, 4
Chief Integrations Officer	1, 2, 4
Consultants/New Positions*	

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE:**

## **PROPOSED CODE**

### **Conflict of Interest Code of the**

#### **DEPARTMENT OF MEDICAL EXAMINER-CORONER**

#### **Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

#### **Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Chief Medical Examiner-Coroner and forward the original of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**DEPARTMENT OF MEDICAL EXAMINER-CORONER**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans, and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**PROPOSED CODE**  
**DEPARTMENT OF MEDICAL EXAMINER-CORONER**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b> <b><u>Codes</u></b>
<b>Chief Medical Examiner</b> (was Chief Medical Examiner – Coroner)	1, 2, 3 <b>Title Change</b>
<b>Chief Deputy, Medical Examiner</b> (was Chief Deputy, Coroner)	1, 2, 3 <b>Title Change</b>
Administrative Deputy I	1, 2, 3
<b>Chief, Medical Examiner’s Investigations</b> (was Chief, Coroner’s Investigations)	4 <b>Title Change</b>
Departmental Human Resources Manager I	2, 3
Administrative Services Manager II(Contracts)	4
Chief Physician I, M.D.	4
Chief, Forensic Laboratories	4
<b>Assistant Chief, Medical Examiner’s Investigations</b> (was Assistant Chief, Coroner’s Investigations)	4 <b>Title Change</b>
Information Technology Manager I	4
Information Systems Analyst II	4
Departmental Finance Manager I	4
<b>Chief, Public Service Division, Medical Examiner</b> (was Chief, Public Service Division, Coroner)	2, 3 <b>Title Change</b>
<b>Principal Information Systems Analyst</b>	<b>4 Add</b>
Public Information Officer II	4
Senior Departmental Personnel Technician	2, 3
<b>Senior Public Information Analyst</b>	<b>4 Add</b>
Consultants/New Positions*	

**PROPOSED CODE**

**DEPARTMENT OF MEDICAL EXAMINER-CORONER**

**EXHIBIT "B" (Cont'd)**

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Medical Examiner —~~Coroner~~ or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Medical Examiner —~~Coroner~~ or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE:**

# **PROPOSED CODE**

## **Conflict of Interest Code** **Of the**

### **DEPARTMENT OF PARKS & RECREATION**

#### **Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

#### **Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of the statement filed by its Director and forward the original of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# PROPOSED CODE

## DEPARTMENT OF PARKS & RECREATION

### EXHIBIT "A"

#### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

#### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

#### CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

#### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### CATEGORY 5

**Persons in this category shall disclose all income (including gifts, loans and travel payments) from any agency employee, any representative, or association of such employee; and any business positions or income from any business entity in which the employee or the employee's spouse or other financial dependent has a direct, indirect or beneficial interest aggregating a 10 percent or greater interest in the business entity.**

#### CATEGORY 5

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~



## **PROPOSED CODE**

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)~~

### **CATEGORY 6**

**Persons in this category shall disclose all business positions, investments in, and/or income (including gifts, loans, and travel payments) from businesses and or individuals that lease, rent or seek a permit for use of County park facilities.**

## PROPOSED CODE

### DEPARTMENT OF PARKS & RECREATION EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Superintendent, Hollywood Bowl	1, 2, 3
Assistant Superintendent, Hollywood Bowl	1, 2, 3
Special Assistant, Parks & Recreation	1, 2, 3
Chief Deputy Director, Parks & Recreation	1, 2, 3
Assistant Director	1, 2, 3
Golf Director	1, <del>4</del> , 2, 3 (remove 4 and add 2,3)Expand disclosure
Head, Transportation and Equipment Services	1, 4
Regional Operations Manager	1, 2, 3
Executive Officer, Arboretum	1, 2, 3
Superintendent, Arboretum	1, 4
Superintendent, Bonelli Regional Park	1, 4
Superintendent, Santa Fe Dam Regional Park	1, 4
Supervisor, South Coast Botanic Gardens	1, 4
Chief of Planning	1, 2, 3
Automotive Equipment Coordinator	4
Administrative Services Manager I (Contracts)	4
Contract Monitor, Recreational Services	4
Landscape Contract Monitor, Parks and Recreation	4
Regional Recreational Director	4

# PROPOSED CODE

## DEPARTMENT OF PARKS & RECREATION

### EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Accounting Officer III	4
<del>Information Technology Manager I</del>	4 (Delete position)
Departmental Information Security Officer I	4
Supply Officer II	4
<del>Administrative Services Manager III (Contracts &amp; Golf)</del>	<del>1, 4</del> (Delete position)
Administrative Services Manager II (Contracts)	1, 2, 3
Administrative Services Manager II (Golf)	2, 3, 4 (Expand disc.)
Assistant Golf Director	1, 4
Departmental Finance Manager II	2, 3
Management Analyst (Contracts)	4
<b>Administrative Deputy II</b>	<b>1, 2, 3 (Add)</b>
<b>Administrative Services Manager I (Partnership)</b>	<b>6 (Add)</b>
<b>Administrative Services Manager II</b>	<b>4 (Add)</b>
<b>Administrative Services Manager I (HR)</b>	<b>4, 5 (Add)</b>
<b>Administrative Services Manager II (HR)</b>	<b>4, 5 (Add)</b>
<b>Area Pool Supervisor</b>	<b>4 (Add)</b>
<b>Assistant Regional Grounds Maintenance Supervisor</b>	<b>4 (Add)</b>
<b>Assistant Regional Recreation Director</b>	<b>4 (Add)</b>
<b>Carpenter Supervisor</b>	<b>4 (Add)</b>

## **PROPOSED CODE**

<b>Chief Lake Lifeguard</b>	<b>4 (Add)</b>
<b>Custodian Supervisor</b>	<b>4 (Add)</b>
<b>Department Human Resources Manager II</b>	<b>1, 2, 3 (Add)</b>
<b>Departmental Chief Information Officer I</b>	<b>1, 2, 3 (Add)</b>
<b>Electrician Supervisor</b>	<b>4 (Add)</b>
<b>General Maintenance Supervisor</b>	<b>4 (Add)</b>
<b>Information Technology Supervisor</b>	<b>4 (Add)</b>
<b>Intermediate Supervising Typist Clerk (Central Reservation)</b>	<b>6 (Add)</b>
<b>Lake Aquatics Manager</b>	<b>4 (Add)</b>
<b>Manager II, Facilities Operations and Crafts</b>	<b>4 (Add)</b>
<b>Manager I, Facilities Operations and Crafts</b>	<b>4 (Add)</b>
<b>Painter Working Supervisor</b>	<b>4 (Add)</b>
<b>Plumber Supervisor</b>	<b>4 (Add)</b>
<b>Pool Manager</b>	<b>4 (Add)</b>
<b>Procurement Assistant II</b>	<b>4 (Add)</b>
<b>Recreation Services Manager</b>	<b>4 (Add)</b>
<b>Recreation Services Supervisor</b>	<b>4 (Add)</b>
<b>Regional Grounds Maintenance Supervisor</b>	<b>4 (Add)</b>
<b>Regional Park Superintendent III</b>	<b>1, 4 (Add)</b>
<b>Regional Park Superintendent II</b>	<b>1, 4 (Add)</b>
<b>Regional Park Superintendent I</b>	<b>1, 4 (Add)</b>
<b>Safety Officer II</b>	<b>4, 5 (Add)</b>
<b>Staff Assistant I</b>	<b>4 (Add)</b>

## PROPOSED CODE

<b>Staff Assistant II</b>	<b>4 (Add)</b>
<b>Supervising Crew Instructor</b>	<b>4 (Add)</b>
<b>Supervising Lake Lifeguard</b>	<b>4 (Add)</b>
<b>Supervising Power Equipment Operator</b>	<b>4 (Add)</b>
<b>Tree Farm Manager</b>	<b>4 (Add)</b>
<b>Warehouse Worker III</b>	<b>4 (Add)</b>
<b>Working Plumbing Supervisor</b>	<b>4 (Add)</b>
Consultants/New Positions*	5

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.**

**EFFECTIVE DATE:**

Conflict of Interest Code  
Of the

**PROBATION DEPARTMENT, LOS ANGELES COUNTY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of the statement filed by the Chief Probation Officer and forward the original of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**PROBATION DEPARTMENT, LOS ANGELES COUNTY**

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans, and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans, and travel payments) received from business entities that manufacture, provide, or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**CATEGORY 5**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans, and travel payments) received from business entities or persons that are subject to audit and evaluation by the designated positions in their capacity as employees of the Probation Department.

PROBATION DEPARTMENT, LOS ANGELES COUNTY

EXHIBIT "A" (Cont'd)

CATEGORY 6

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chief Probation Officer or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)~~



PROBATION DEPARTMENT, LOS ANGELES COUNTY  
EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Chief Probation Officer	1, 2, 3
Chief Deputy Probation Officer	1, 2, 3
Assistant Chief Probation Officer (UC)	1, 2, 3
Executive Assistant, Probation	1, 2, 3
Deputy Director, Administration (Administrative Deputy III)	1, 2, 3
Deputy Director, Probation	1, 2, 3
Administrative Services Division Manager	1, 2, 3
<del>Bureau Chief, Probation</del>	<del>1, 2, 3</del> <b>Delete</b>
Senior Probation Director	2, 3
Administrative Services Manager III (Contracts)	2, 3
Probation Director	4
Project Administrator, ICSC	2, 3
Facilities Project Manager II	1, 4
Director, Facilities Operations, Probation	4
Departmental Facilities Planner II	1, 4
Department Chief Information Officer II	4
Departmental Information Security Officer II	4
Departmental Human Resources Manager III	2, 3
Departmental Finance Manager III	4
Information Technology Manager II	4

**PROBATION DEPARTMENT, LOS ANGELES COUNTY  
EXHIBIT "B" (Cont'd)**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
<b>Information Technology Manager III</b>	<b>4 Add</b>
Information Technology Specialist I	4
Assistant Probation Director	4
Supervising Program Analyst, Probation (Contracts)	2, 3
Supervising Program Analyst, Probation	4, 5
Special Assistant, Probation	4
Services Director, Probation	4
Administrative Services Manager I (Contracts)	2, 3
Administrative Services Manager II (Contracts)	2, 3
Administrative Services Manager III (Contract Monitoring)	4, 5
Administrative Services Manager III (Human Resources)	2, 3
Supervising Administrative Assistant II (Procurement)	4
Senior Contract Program Auditor	5
Contract Program Auditor	5
Financial Specialist IV	5
Financial Specialist III	5
Food Services Consultant, Probation	4
Consultants/New Positions*	6

**PROBATION DEPARTMENT, LOS ANGELES COUNTY  
EXHIBIT "B" (Cont'd)**

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Probation Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Probation Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.**

**EFFECTIVE DATE:**