



MICHAEL OWH
Director

County of Los Angeles
INTERNAL SERVICES DEPARTMENT

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

August 06, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

43 August 6, 2024

Dear Supervisors:

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES
ZEV YAROSLAVSKY FAMILY SUPPORT CENTER PLAYGROUND PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 8A063
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
AUTHORIZE USE OF JOB ORDER CONTRACT
(FY 2024-25)
(SUPERVISORIAL DISTRICT 3 - 3-VOTES)**

SUBJECT

Approval of the recommendations will find the proposed Zev Yaroslavsky Family Support Center Playground Project exempt from the California Environmental Quality Act, establish and approve Capital Project No. 8A063, approve the project budget and appropriation adjustment, and authorize the Director of the Internal Services Department, or designee, to deliver the proposed project using a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Zev Yaroslavsky Family Support Center Playground Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the proposed Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063 with a total budget of \$699,000.

3. Approve an appropriation adjustment to transfer \$622,000 from the cancelled Zev Yaroslavsky Family Support Center Cafeteria Project, CP No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063.
4. Authorize the Director of the Internal Services Department, or designee, to deliver the proposed Zev Yaroslavsky Family Support Center Playground Project using Board-approved On-Call Architect and Engineer, Job Order Contract, Master Agreement and approved vendors.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed Zev Yaroslavsky Family Support Center Playground Project (Project) exempt from the California Environmental Quality Act (CEQA), establish and approve Capital Project No. 8A063, approve the project budget and appropriation adjustment, and authorize the Internal Services Department (ISD) to deliver the proposed Project using Board-approved On-Call Architect and Engineer, Job Order Contract (JOC), Master Agreement and approved vendors.

The proposed Project will remodel the existing outdoor playground area by replacing the existing playground equipment and shade structure at the Zev Yaroslavsky Family Support Center (Center) located at 7555 Van Nuys Blvd. in the City of Van Nuys. The Center is a multi-program LA County facility that provides various support services for LA County residents in one convenient location. The Center has an outdoor playground that is partially covered by an existing shade structure. The existing shade structure does not provide adequate and consistent shade over the playground resulting in some of the playground equipment being exposed to direct sunlight for extended periods of time. The playground equipment and the rubber mats have deteriorated over time. This presents a potentially unsafe condition for children that are playing on the playground equipment during their visit to the Center.

The proposed scope of work consists of replacing the existing canopies, rubber mats, structural posts, concrete footings, and spiral play equipment. The existing canopies and spiral play equipment will be replaced with new playground equipment and a new free-standing wide-coverage umbrella-like shade structure. The existing fencing, gates, light fixtures, and landscaping will remain. This option will provide better coverage as the sun shifts its position throughout the day. It will also provide wheelchair accessible playground equipment and path of travel.

The estimated project duration is approximately five (5) months which includes the completion of design, jurisdictional approvals, and construction. The estimated start of construction will be in November 2024.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: North Star 2: Foster vibrant and resilient communities, Focus Area Goal F: Community Connections, Strategy iv. Support Efforts to Engage Children and Families, and North Star 3: Realize Tomorrow's Government Today, Focus Area Goal G: Internal Controls and Processes, Strategy ii. Manage and Maximize County Assets by investing in public infrastructure that will provide services for youth and families and improve the operational effectiveness of an existing County asset.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$699,000, which includes design, construction, change order allowance, inspection/testing, and ISD county services (Enclosure A).

To date, \$77,000 has been expended for the project development and design. Approval of the enclosed appropriation adjustment (Enclosure B) will transfer \$622,000 from the cancelled Zev Yaroslavsky Family Support Center Cafeteria, CP No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project, Capital Project No. 8A063, to fully fund the proposed Project.

Operating Budget Impact

The scope of work consists of refurbishments made to an existing space. Therefore, following the completion of the proposed project, the tenant departments do not anticipate any one-time start-up or additional ongoing costs as a result of the proposed project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, updated on May 17, 2023, the proposed Project will include a best-efforts Local Worker hiring goal of at least thirty percent (30%). The "Targeted Worker" component will not be included as part of the proposed Project.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project is exempt from the Civic Art Allocation because the estimated eligible project costs are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of the replacement of existing playground equipment. Therefore, the work is within certain classes of projects that have been determined not to have a significant effect on the environment in that it will meet the criteria set forth in Sections 15301 (d), (l)(4), 15302, and 15303 (e) of the State CEQA Guidelines and Classes 1 (h)(4), 2, and 3 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes repairs and minor alterations to existing public facilities with negligible or no expansion of use, replacement of features with the same purpose and capacity, placement of small equipment and accessory structures, and installation of equipment at existing facilities.

In addition, based on the records of the proposed Project, it will comply with all applicable regulations, it is not in a sensitive environment and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 66992.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemptions inapplicable.

Upon the Board's approval of the proposed project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk and with the State Clearinghouse in the Office of Planning and Research in accordance with section 21152 of the California Public Resources Code and will post the Notice to its website in accordance with section 21092.2.

CONTRACTING PROCESS

The proposed Project will be delivered using an ISD Board-approved JOC for the construction. The standard Board-directed clauses, including those that provide for contract termination and hiring qualified displaced county employees, are included in all JOCs.

The JOC contractor who will perform the work is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

For this proposed Project, ISD has made the determination that the use of a JOC is the most appropriate contracting method to perform the tasks involved. Specifically, to the extent the project entails repair, remodeling, refurbishment, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively-procured construction contract, such as a JOC, not by county employees, due to the "Force Account" limitations set forth in the Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will have minimal impact on current County services. The playground will be closed for the duration of the project.

CONCLUSION

Please return one adopted copy of the board letter to ISD Operations Service and the Chief Executive Office – Capital Programs Division.

The Honorable Board of Supervisors

8/6/2024

Page 5

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael OWH", with a circular flourish at the end.

MICHAEL OWH

Director

MO:ME:TD:sy

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel

**PROJECT INFORMATION SHEET
SCHEDULE AND BUDGET SUMMARY**

PROJECT :	Zev Yaroslavsky Family Support Center Playground Project
CAPITAL PROJECT NO. :	8A063

I. PROJECT SCHEDULE		
Project Activity	Duration	Scheduled Completion Date
Complete Construction Documents	In progress	July 2024
Jurisdictional Approval	TBD	Aug 2024
Award Construction Contract	1 months following Board approval	Sept 2024
Substantial Completion	4 months following Board approval	Dec 2024
Project Acceptance	5 months following Board approval	Jan 2025

II. BUDGET SUMMARY	
Budget Category	Proposed Budget
Construction	
Construction	\$ 374,000.00
Change Orders (Contingency)	\$ 53,000.00
Subtotal	\$ 427,000.00
Civic Art (if not exempt)	\$ -
Plans and Specifications	\$ 75,000.00
Jurisdictional Review/Plan Check/Permits	\$ 20,000.00
County Services (ISD Indirect)	\$ 177,000.00
Total Project Budget	\$ 699,000.00

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BOARD OF SUPERVISORS
OFFICIAL COPY

August 06, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2024-25

3 - VOTES

SOURCES

USES

CHIEF EXECUTIVE OFFICE
ZEV YAROSLAVSKY FAMILY SUPPORT CENTER CAFETERIA
A01-CP-6014-65076-87580
CAPITAL ASSETS - B & I
DECREASE APPROPRIATION

622,000

CHIEF EXECUTIVE OFFICE
ZEV YAROSLAVSKY FAMILY SUPPORT CENTER PLAYGROUND
A01-CP-6014-65076-8A063
CAPITAL ASSETS - B & I
INCREASE APPROPRIATION

622,000

SOURCES TOTAL

\$ 622,000

USES TOTAL

\$ 622,000

JUSTIFICATION

Reflects the transfer of \$622,000 from Zev Yaroslavsky Family Support Center Cafeteria project, Capital Project No. 87580, to the Zev Yaroslavsky Family Support Center Playground Project Capital Project No. 8A063, to fully fund the project budget.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
43 August 6, 2024

James Yun

Digitally signed by James Yun
Date: 2024.07.18 09:18:07
-07'00'

AUTHORIZED SIGNATURE

JAMES YUN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

Edward Yen
EDWARD YEN
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

Andrea Turner

Digitally signed by Andrea Turner
Date: 2024.07.18 12:27:26 -07'00'

BY

DATE **7/18/24**

AUDITOR-CONTROLLER

B.A. NO. **005**

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J. Diaz

Digitally signed by Matthew J. Diaz
Date: 2024.07.18 13:28:51 -07'00'

BY

DATE **7/18/24**