



City of Glendora | City Hall

116 E. Foothill Blvd., Glendora, CA 91741-3380
(626) 914-8200 | (626) 914-8221 Fax | CityOfGlendora.org

June 19, 2024

Via Certified Mail
7022 2410 0000 2005 6153

Attn: Edward Yen, Executive Officer, Board of Supervisors
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 383
Los Angeles, CA 90012

RE: City of Glendora Call for Election and Request for Los Angeles County to Administer Election

Dear Mr. Yen,

Enclosed are a copy of the following resolutions:

Resolution CC 2024-22: A RESOLUTION OF THE CITY COUNCIL CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND ADOPTING REGULATIONS FOR CANDIDATES PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTER

Resolution CC 2024-23: A RESOLUTION OF THE CITY COUNCIL REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE AND OVERSEE THE CITY OF GLENDORA'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

If you have any questions, please contact City Clerk/Communications Director Kathleen Sessman at (626) 914-8210 or by email at City_Clerk@cityofglendora.org.

Respectfully,

Roxanne Breceda, CMC
Deputy City Clerk/Records Manager

Enclosed: CC 2024-22 Calling and Notice of General Municipal Election
CC 2024-23 Requesting Administration and Overseeing of Municipal Election

CC: Dean C. Logan, Registrar-Recorder/County Clerk, 12400 E. Imperial Highway, 2nd Floor,
Norwalk, California 90650 (ecu@rrcc.lacounty.gov)
Edward Yen, Executive Officer, Board of Supervisors (executiveoffice@bos.lacounty.gov)

RECEIVED

By Anjanette Allen at 8:22 am, Jun 20, 2024

RESOLUTION CC 2024-22

A RESOLUTION OF THE CITY COUNCIL CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND ADOPTING REGULATIONS FOR CANDIDATES PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS

**CITY COUNCIL
City of Glendora, California**

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 5, 2024, for the election of Municipal Officers; and,

WHEREAS, pursuant to Government Code §34886 and Elections Code §10010, By-District elections were implemented; and,

WHEREAS, Elections Code §13307 provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Glendora, California, on Tuesday, November 5, 2024 a General Municipal Election for the purpose of electing three (3) Members of the City Council representing Districts 2, 3 and 5 for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the Vote Centers for the election shall be open and required during the identified voting period, pursuant to Election Code §4007, §10242 and §14404, except as provided in §14212, §14401 of the Elections Code of the State of California.

SECTION 5. That in all particular not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 8. GENERAL PROVISIONS

That pursuant to Elections Code §13307, each candidate for elective office to be voted for at an Election to be held in the City of Glendora on Tuesday, November 5, 2024, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filled in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be written, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 9. Pursuant to Section 13307(c) of the California Elections Code, the governing body of the City of Glendora authorizes the preparation of candidate statements for nonpartisan elective office for the purpose of electronic distribution. Candidates will prepare statements for electronic distribution pursuant to Section 13307(a) of the Elections Code. A statement prepared pursuant to this subdivision shall be posted on the internet website of the County Elections Official. Pursuant to Section 13307.7(a) of the Elections Code, candidates shall provide payment of the requisite fee to cover the duties and procedures set forth in Sections 13307(b) and (d) of the Elections Code.

SECTION 10. FOREIGN LANGUAGE POLICY

Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate statements into the following languages:

Chinese, Japanese, Spanish, Tagalog/Filipino, Vietnamese, Korean, Cambodian/Khmer, Hindi, Thai, Armenian, Farsi, Bengali, Burmese, Gujarati, Indonesian, Mongolian, Telugu and Russian

The County of Los Angeles will mail separate voter information guides and candidate statements in Chinese, Japanese, Spanish, Tagalog/Filipino, Vietnamese, Korean, Cambodian/Khmer, Hindi, Thai, Armenian, Farsi, Bengali, Burmese, Gujarati, Indonesian, Mongolian, Telugu and Russian to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guide and candidate statements in the required languages available at all voting centers, on the County's website, and in the Election Official's office.

The Los Angeles County Elections Official shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet.

The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the County Elections Official and the City Clerk are not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the County Elections Official and/or the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the County Elections Official and/or the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 11. PAYMENT

A. Printing:

1. The candidate SHALL be required to pay for the cost of printing of the candidate's statement in English in the main voter pamphlet.
2. The candidate SHALL be required to pay for the cost of printing the candidate's statement in a foreign language as specified in Section 9 above, in the main voter pamphlet.

SECTION 12. MISCELLANEOUS

- A. All translations shall be provided by professionally certified translators.
- B. The Los Angeles County Elections Official shall allow: bold type, underlining, capitalization, indentations, leading hyphens.
- C. The Los Angeles County Elections Official shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 13. ADDITIONAL MATERIALS

No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 14. That the City Clerk provide each candidate or the candidate's representative a copy of this Resolution at the time of nominating petitions are issued.

SECTION 15. That all previous resolutions establishing council policy on payment for candidate's statements are repealed.

SECTION 16. That this resolution shall apply only to the election to be held on November 5, 2024 and shall then be repealed.

SECTION 17. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

SECTION 18. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED and ADOPTED this 28th day of May, 2024.

City Council of Glendora, CA

DocuSigned by:
BY: Mendell Thompson
MENDELL L. THOMPSON
Mayor
Jun 14, 2024 | 5:42 PM PDT

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

DocuSigned by:
Danny Aleshire
DANNY ALESHIRE
City Attorney
Jun 14, 2024 | 6:26 PM PDT

CERTIFICATION

I, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the 28th day of May, 2024, by the following vote:

AYES: MEMBERS: Allawos, Boyer, Davis, Fredendall, and Thompson.
NOES: MEMBERS: None.
ABSENT: MEMBERS: None.
ABSTAIN: MEMBERS: None.

Dated: June 12, 2024

DocuSigned by:
Kathleen Sessman
KATHLEEN R. SESSMAN
City Clerk/Communications Director
Jun 17, 2024 | 11:25 AM PDT

Certificate Of Completion

Envelope Id: 2903360291AD49838F5340388912DC18	Status: Completed
Subject: Complete with DocuSign: Resolution CC 2024 -22 Calling and Giving Notice of Holding the General...	
Source Envelope:	
Document Pages: 4	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	City Clerk's Office
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	116 E Foothill Blvd
	Glendora, CA 91741
	CCO@cityofglendora.org
	IP Address: 173.196.201.130

Record Tracking

Status: Original	Holder: City Clerk's Office	Location: DocuSign
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Signer Events

Mendell Thompson
 mthompson@cityofglendora.org
 Councilman
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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 Using IP Address: 76.33.139.30

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Danny Aleshire
 danny.aleshire@awattorneys.com
 Security Level: Email, Account Authentication (None)

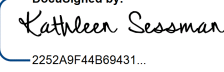
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Kathleen Sessman
 ksessman@cityofglendora.org
 City of Glendora
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events**Status****Timestamp**

City Clerk's Office
 cco@cityofglendora.org
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Signing Complete	Security Checked	6/17/2024 11:25:51 AM
Completed	Security Checked	6/17/2024 11:25:52 AM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

RESOLUTION CC 2024-23

A RESOLUTION OF THE CITY COUNCIL REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE AND OVERSEE THE CITY OF GLENDORA'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

**CITY COUNCIL
City of Glendora, California**

WHEREAS, the City Council of the City of Glendora called a General Municipal Election to be held on Tuesday, November 5, 2024, for the purpose of the election of three (3) Members of the City Council representing Districts 2, 3 and 5, for the full term of four years; and,

WHEREAS, in accordance with Ordinance 2022 the City of Glendora established and implemented By-District elections pursuant to Elections Code §10010 and Government Code §34886; and,

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and,

WHEREAS, Elections Code §10002 authorizes the City to request by resolution that the Board of Supervisors authorize the County Elections Official to conduct specified election services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of State of California relating to General Law cities, there is called and ordered to be held in the City of Glendora, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of the election of three (3) Members of the City Council representing Districts 2, 3 and 5, for the full term of four years.

SECTION 2. That pursuant to the requirements of Elections Code §10403, the City Council hereby requests the Board of Supervisors of the County of Los Angeles to direct the Registrar-Recorder/County Clerk to administer, manage and oversee all facets of the City of Glendora's November 5, 2024 General Municipal Election and further direct the Registrar-Recorder/County Clerk to perform all necessary functions, services and tasks related to: the complete and successful conduct of the election; the provision of all election materials and equipment; the hiring, training and supervision of Vote Center workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying of votes; canvassing and the certification of election results.

SECTION 3. That the City Council hereby further requests the Los Angeles County Board of Supervisors to consent and agree to the consolidation of the City of Glendora’s General Municipal Election with the Statewide General Election on November 5, 2024, and that the County of Los Angeles take all necessary steps to hold a consolidated election.

SECTION 4. That the City of Glendora acknowledges and agrees that all necessary expenses incurred by the County in performing these services shall be reimbursed by the City of Glendora.

SECTION 5. The foregoing notwithstanding, County Registrar’s services shall not include final declaration of the results by the City Council pursuant to Elections Code §10262 through §10265.

SECTION 6. That in all particulars not otherwise specifically provided in this Resolution, the Election shall be held and conducted as provided by law.

SECTION 7. This Resolution shall conclusively provide evidence that notice of the time and place of holding the City of Glendora’s General Municipal Election for Tuesday, November 5, 2024, has been given by the City Council and the City Clerk is authorized, instructed and directed to cause further additional notice of the election for Tuesday, November 5, 2024 (including the publication of such notices printed in English, Spanish, and Chinese languages) to be given at the time and in the form and manner required by law.

SECTION 8. This Resolution shall rescind, supersede and take the place of all provisions of all previous and existing Resolutions, orders and policies of the City pertaining to the subject matter to the extent that they conflict with this Resolution.

SECTION 9. The City Clerk is directed to file an original “certified copy” of this Resolution with the Board of Supervisors and a copy with the County Elections Official.

SECTION 10. That the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 28th day of May, 2024.

City Council of Glendora, CA

DocuSigned by:
BY: Mendell Thompson
MENDELL L. THOMPSON
Mayor
Jun 14, 2024 | 5:41 PM PDT

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

DocuSigned by:
Danny Aleshire
DANNY ALESHIRE
City Attorney
Jun 14, 2024 | 6:25 PM PDT
Resolution CC 2024-23

CERTIFICATION

I, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the 28th day of May, 2024, by the following vote:

AYES:	MEMBERS:	Allawos, Boyer, Davis, Fredendall, and Thompson.
NOES:	MEMBERS:	None.
ABSENT:	MEMBERS:	None.
ABSTAIN:	MEMBERS:	None.

Dated: June 12, 2024

DocuSigned by:

Kathleen Sessman

~~KATHLEEN R. SESSMAN~~

City Clerk/Communications Director

Jun 17, 2024 | 11:26 AM PDT

Certificate Of Completion

Envelope Id: 828E4C64DE5A4251B3FBC8E28B446588	Status: Completed
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Certificate Pages: 5	Initials: 0
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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	116 E Foothill Blvd
	Glendora, CA 91741
	CCO@cityofglendora.org
	IP Address: 173.196.201.130

Record Tracking

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Signer Events

Mendell Thompson
 mthompson@cityofglendora.org
 Councilman
 Security Level: Email, Account Authentication (None)

Signature

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Danny Aleshire
 danny.aleshire@awattorneys.com
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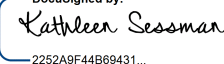
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Kathleen Sessman
 ksessman@cityofglendora.org
 City of Glendora
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Carbon Copy Events**Status****Timestamp**

City Clerk's Office
 cco@cityofglendora.org
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Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**