



COUNTY OF LOS ANGELES FIRE DEPARTMENT



ANTHONY C. MARRONE
FIRE CHIEF
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,
the Environment, and Property"*

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401
www.fire.lacounty.gov

BOARD OF SUPERVISORS
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FIFTH DISTRICT

July 09, 2024

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

39 July 9, 2024

EDWARD YEN
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO UTILIZE THE PROCUREMENT PROCESS TO PROCURE
MEALS, NON-ALCOHOLIC BEVERAGES, AND MISCELLANEOUS EQUIPMENT
FOR THE 2024 ANNUAL CALIFORNIA CONTRACT CITIES ASSOCIATION
BOARD OF DIRECTORS MEETING
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors' (Board) approval to utilize the County's procurement process to purchase meals, non-alcoholic beverages, and miscellaneous equipment for the 2024 Annual California Contract Cities Association Board of Directors Meeting (Meeting), which is scheduled for July 17, 2024, at the District's Headquarters.

**IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE
GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY:**

1. Authorize the Fire District to utilize the County's purchasing process to procure meals, non-alcoholic beverages, and miscellaneous equipment for the Meeting, at a cost not to exceed \$35,000.
2. Delegate authority to the Fire Chief, or his designee, to execute agreements related to the procurement of goods and services for the Meeting, with approval as to form by County Counsel.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY
CALABASAS

CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY
DIAMOND BAR
DUARTE

EL MONTE
GARDENA
GLENDDORA
HAWTHORNE
HERMOSA BEACH
HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY

INGLEWOOD
IRWINDALE
LA CANADA-FLINTRIDGE
LA HABRA
LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER

LAWNDALE
LOMITA
LYNWOOD
MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT

PICO RIVERA
POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
VERNON
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

3. Find that the recommended actions are exempt from the provisions of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Board approval of the recommended actions will enable the District to utilize the County's procurement process to procure meals, non-alcoholic beverages, and miscellaneous equipment for the Meeting. The Meeting is customarily attended by approximately 100-200 people. Invited guests include city managers, public safety directors, councilmembers, and County and District executives. The purpose of this event is to bring County and city government decision-makers together in a welcoming and informal setting to discuss public safety issues, and to continue the cooperative relationship with our city and County partners.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan North Star 2.F.: Foster vibrant and resilient communities by building relationships and engaging businesses, community-based institutions, and community members to facilitate positive social connections and relationships and encouraging community participation in government efforts and initiatives.

FISCAL IMPACT/FINANCING

The cost of the Meeting is recovered in the billing rates the contract cities pay to receive fire and emergency medical services.

There is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Meeting will be held on July 17, 2024. The District is self-insured for the event.

ENVIRONMENTAL DOCUMENTATION

The recommended actions will not have a significant effect on the environment; and therefore, is exempt from CEQA, pursuant to Section 15061 (b)(3) of the CEQA Guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Meeting has no impact on current services.

CONCLUSION

Upon approval by your Honorable Board, please instruct the Executive Officer of the Board to return the adopted stamped Board Letter to the following:

The Honorable Board of Supervisors

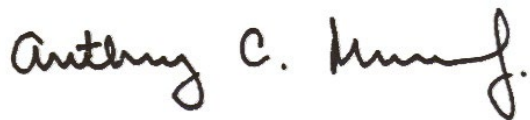
July 09, 2024

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Consolidated Fire Protection District of Los Angeles County
Executive Office - Business Operations
Attention: Marissa Martin Jensen, Administrative Services Manager II
1320 North Eastern Avenue
Los Angeles, CA 90063
Marissa.MartinJensen@fire.lacounty.gov

The District's contact may be reached at (323) 881-6173.

Respectfully submitted,

A handwritten signature in black ink that reads "Anthony C. Marrone". The signature is written in a cursive, flowing style.

ANTHONY C. MARRONE, FIRE CHIEF

ACM:trb

c: Chief Executive Officer
Executive Officer
Board of Supervisors
County Counsel