



## CITY OF SOUTH EL MONTE

1415 SANTA ANITA AVENUE  
SOUTH EL MONTE, CALIFORNIA 91733  
(626) 579-6540



# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

June 13, 2024

Mr. Dean C. Logan  
County of Los Angeles  
Registrar Recorder/County Clerk  
Elections Coordination Unit  
12400 Imperial Highway, 2<sup>nd</sup> Floor, Room 2013A  
Norwalk, CA 90650

67 July 9, 2024

EDWARD YEN  
EXECUTIVE OFFICER

Dear Mr. Logan:

**RECEIVED**

By Anjanette Allen at 7:37 am, Jun 14, 2024

Enclosed, please find executed copies of the City of South El Monte's City Council resolutions as follows:

RESOLUTION NO. 24-185, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

RESOLUTION NO. 24-186, A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION AND TO REQUEST FULL SERVICES TO THE CITY OF SOUTH EL MONTE RELATING TO THE CONDUCT TO SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403

RESOLUTION NO. 24-187, A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

The City will reimburse the County for costs incurred by the election. Please remit all correspondence to the City of South El Monte as follows:

Sabrina Muhne, Interim City Clerk/Elections Official  
City of South El Monte  
1415 Santa Anita Avenue  
South El Monte, CA 91733  
[smuhne@soelmonte.org](mailto:smuhne@soelmonte.org)

Sincerely,

Sabrina Muhne  
Interim City Clerk/Elections Official

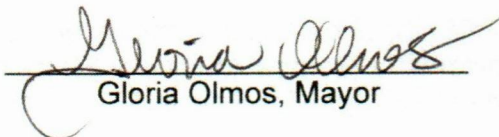
Enclosure(s)

Cc: Los Angeles County Board of Supervisors, Attn: Mr. Jeff Levinson, Interim Executive Officer


SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 8. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of June 2024.

  
Gloria Olmos, Mayor


ATTEST:

  
Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF SOUTH EL MONTE     )

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-185, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 11<sup>th</sup> day of June 2024, and that said Resolution was adopted by the following vote:

AYES:            Councilmember(s): Angel, Acosta, Delgado, and Mayor Olmos  
NOES:            Councilmember(s): None  
ABSENT:         Councilmember(s): Mayor Pro Tem Bojorquez

  
Sabrina Muhne, Interim City Clerk

RESOLUTION NO. 24-186

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION AND TO REQUEST FULL SERVICES TO THE CITY OF SOUTH EL MONTE RELATING TO THE CONDUCT TO SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403

WHEREAS, the City Council of the City of South El Monte called a General Municipal Election to be held on November 5, 2024, for the purpose of the election of two Members of the City Council and;

WHEREAS, a Statewide General Election to be held in the County of Los Angeles has been or will be called to be held on November 5, 2024; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the General and Statewide elections to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide elections on Tuesday, November 5, 2024, for the purpose of the election of one Mayor and two Members of the City Council.

SECTION 2. That the County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide election, including, without limitation Elections Code Section 10418.

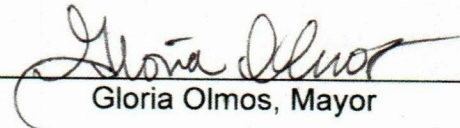
SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of South El Monte recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for all costs.

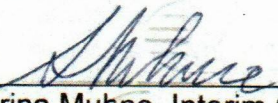
SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Los Angeles.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of June 2024.

  
Gloria Olmos, Mayor

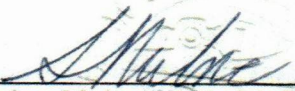
ATTEST:

  
Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF SOUTH EL MONTE     )

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, Resolution No. 24-186, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 11<sup>th</sup> day of June 2024, and that said Resolution was adopted by the following vote:

AYES:           Councilmember(s): Angel, Acosta, Delgado, and Mayor Olmos  
NOES:           Councilmember(s): None  
ABSENT:        Councilmember(s): Mayor Pro Tem Bojorquez

  
Sabrina Muhne, Interim City Clerk

RESOLUTION NO. 24-187

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of South El Monte on November 5, 2024, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate themselves. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period, or;

Pursuant to Section 13307(c) of the California Elections Code, the governing body of the City of South El Monte authorizes the preparation of candidate statements for nonpartisan elective office for the purpose of electronic distribution. Candidates will prepare statements for electronic distribution pursuant to Section 13307(a) of the Elections Code. A statement prepared pursuant to this subdivision shall be posted on the internet website of the County Elections Official. Pursuant to Section 13307.7(a) of the Elections Code, candidates shall provide payment of the requisite fee to cover the duties and procedures set forth in Sections 13307(b) and (d) of the Elections Code.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate statements into the following languages: Spanish, Chinese, and Vietnamese.

- B. The County will mail separate voter information guides and candidate statements in Spanish, Chinese and Vietnamese to only those voters who are on the county voter file as having requested a voter information guide in a particular language. The County will make the voter information guides and candidate statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

### SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate statement into any required foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.
2. The candidate shall be required to pay for the cost of translating the candidate statement into any foreign language that is not required as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing and Online:

1. The candidate shall be required to pay for the cost of printing the candidate statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of the candidate statement published online (available in English only).
3. The candidate shall be required to pay for the cost of printing the candidate statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
4. The candidate shall be required to pay for the cost of printing the candidate statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.
5. The candidate shall be required to pay for the cost of printing the candidate statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

C. Online Only:

1. The candidate shall be required to pay for the cost of the candidate statement published online (available in English only).

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the City Clerk his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

#### SECTION 4. MISCELLANEOUS.

- A. All translations shall be provided by professionally certified translators.
- B. The City Clerk shall allow bold type, underlining, capitalization, indentations, bullets, leading hyphens to the same extent and manner as allowed in previous City elections.
- C. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

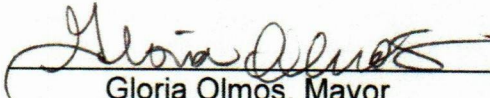
SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidate statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 5, 2024, and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of June 2024.

  
Gloria Olmos, Mayor


ATTEST:

  
Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS:  
CITY OF SOUTH EL MONTE     )

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AYES:            Councilmember(s): Angel, Acosta, Delgado, and Mayor Olmos  
NOES:            Councilmember(s): None  
ABSENT:         Councilmember(s): Mayor Pro Tem Bojorquez

  
Sabrina Muhne, Interim City Clerk