

LACAHSA Board Meeting
June 26, 2024

Policy Consultant Task 3.1 LACAHSA Project Plan for Board Development

Draft Outline for Discussion Purposes

I. INTRODUCTION | LACAHSA PROJECT PLAN FOR BOARD DEVELOPMENT

- a. Goal
- b. Core Objectives of Project Plan
- c. At-A-Glance Summary (with Tasks, Milestones, and Timelines identified)
- d. Annual Calendar (with annual cross over items identified)

II. PROJECT PLAN FOR BOARD DEVELOPMENT

a. LACAHSA ORIENTATION TO BOARD GOVERNANCE

- i. SB 679 Overview (Government Code section 64700 et seq.)
 - 1. Introduction to SB 679
 - a. Agency Purpose
 - b. Overview of LACAHSA Powers and Authorities
 - 2. Ballot Measure + Additions/Restrictions to SB 679
 - 3. Similar Initiatives and Comparisons with LACAHSA
 - a. BAHFA
 - b. Measure ULA
 - c. Regional Housing Finance JPAs
 - d. Etc.
- ii. Understanding LACAHSA's Governance Structure and Key Responsibilities
 - 1. LACAHSA Board
 - 2. LACAHSA Staff
 - 3. LACAHSA Committees
 - 4. LACAHSA Contracts
 - 5. LACAHSA Citizen's Oversight Committee
 - 6. Public Participation
 - 7. Developing Agency Organizational Structure
 - 8. Review of SB 679 Implementation and LACAHSA Projects and Programs
 - 9. LACAHSA Website
- iii. Orientation to Adopted Policies for Board Member Individual Review
 - 1. LACAHSA By-Laws
 - 2. LACAHSA Code of Conduct
 - 3. Conflict of Interest Policy
 - 4. Record Retention Policy
 - 5. Policy on Conflicts in Contracts; Procurement
- iv. LACAHSA Meeting Schedule

- v. LACAHSAs Documents: Overview and How to Access
 - 1. Internal Board Access
 - 2. How to direct public to access information (future Ad Hoc Committee Discussion)

b. MANDATORY ETHICS/CONFLICTS TRAINING, RECORD KEEPING (INCLUDE LEVINE ACT)

c. LACAHSAs VISION + PRIORITIES

- i. Vision and Policy Priorities
- ii. Outcomes Framework
- iii. LACAHSAs Key Messages
- iv. 5-Year Strategic Framework (to be developed with Interim CEO)
- v. LACAHSAs Past Milestones
- vi. Upcoming Milestones

d. LACAHSAs POWERS, AUTHORITIES, AND FINANCING ACTIVITIES

- i. Assignment of roles and responsibilities with LACAHSAs executive leadership
- ii. Generating new funding for affordable housing in LA County to supplement existing funding
- iii. Provide forms of support to local jurisdictions to expedite preservation and production of housing
- iv. Fund renter programs and services
- v. Assemble parcels, acquire land, and support community land trusts
- vi. Monitoring and reporting on progress at a regional scale

e. LACAHSAs FINANCING PROVISIONS AND EXPENDITURE REQUIREMENTS

- i. General Overview of Financing Provisions
- ii. Revenue Opportunities
 - 1. Special Taxes
 - 2. Bonds
- iii. Expenditure Requirements

f. LACAHSAs BOARD OVERSIGHT

- i. Personnel and Labor Contracts Oversight
 - 1. Assessing LACAHSAs Risks and Opportunities
- ii. LACAHSAs Financial Oversight
 - 1. Understanding Agency Financial Statements and Statements of Activities
 - 2. Cash Flow
 - 3. Financial Compliance and Monitoring
 - 4. Audits

5. The future roles of the County Auditor-Controller, Treasurer-Tax Collector and State Controller.