

**RECEIVED**

*By Anjanette Allen at 8:54 am, May 01, 2024*

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

82 June 25, 2024

*Edward Yen*  
EDWARD YEN  
EXECUTIVE OFFICER

**RESOLUTION NO. 917**

**RESOLUTION AND ORDER OF THE  
BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT,  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
FOR THE BIENNIAL TRUSTEE ELECTION AND  
SPECIFICATIONS OF THE ELECTION ORDER FOR  
LOS ANGELES COUNTY**

**WHEREAS**, pursuant to Education Code Section 5000-5030, the Los Angeles County Superintendent of Schools is hereby ordered to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC §5302, §5304, and §5322.

**WHEREAS**, the election of the governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on November 30, 2024, next succeeding the election.

**WHEREAS**, for district elections the filing of Candidate Statements will be no more than 200 words allowed and that the payment of the estimated cost must be made by the candidate at time of filing.

**WHEREAS**, the Los Angeles County Registrar-Recorder/County Clerk will perform all the duties incident to the preparation for and holding of the above-mention election. The Lowell Joint School District will pay the costs of the election. If any agency holds an election on Tuesday, November 5, 2024, the Lowell Joint School District shall pay its pro rata share pertaining to the conduct of this election and shall be under the provisions of the appropriate section of the Education and Election Codes.

**IT IS FURTHER ORDERED** that the Clerk of the district is hereby directed to furnish two copies of this order to the County Superintendent not less than 130 days prior to the date set for the election.

**NOW BE IT RESOLVED** the foregoing Resolution and Order was adopted and affirmed by the Governing Board of Lowell Joint School District of Los Angeles County, being that the Board authorized by law to make the designations contained therein.

**PASSED AND ADOPTED** by the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties on March 4, 2024, by the following vote:

**AYES:**Anastasia Shackelford, Anthony Zegarra, Christine Berg, Karen Shaw, Regina Woods

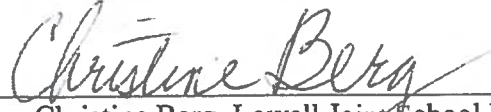
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Christine Berg, Clerk to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 4<sup>th</sup> day of March, 2024, and passed by a unanimous vote of those present:

**IN WITNESS THEREOF**, I have hereunto set my hand and seal this 4<sup>th</sup> day of March 2024.

A handwritten signature in cursive script that reads "Christine Berg". The signature is written in black ink and is positioned above a horizontal line.

Christine Berg, Lowell Joint School District  
Clerk to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE BOARD MEETING OF THE BOARD OF TRUSTEES

March 4, 2024

- Call to Order** President Shackelford called the meeting to order at 6:32 p.m. at Lowell Joint School District, 11019 Valley Home Avenue, Whittier, CA 90603. In compliance with Government Code 54953, the Board will use teleconference, Meeting ID: 875 3760 4881, for closed session in order to allow Member to the Board of Trustees Karen Shaw to participate in Closed Session. Any votes taken, as part of the teleconference, will be by roll call and reported out in open session. Ms. Shaw will post this meeting agenda at her location, 361 South Dexford Drive, La Habra, CA 90631
- Topics Not on the Agenda** None.
- Closed Meeting** President Shackelford declared the meeting recessed to closed session at 6:33 p.m.
- Call to Order** President Shackelford reconvened the meeting to order at 7:39 p.m. In compliance with Government Code 54953, the Board will use teleconference, Meeting ID: 875 3760 4881, for open session in order allow Member to the Board of Trustees Karen Shaw to participate in Open Session. Any votes taken, as part of the teleconference, will be by roll call vote. Ms. Shaw will post this meeting agenda at her location, 361 South Dexford Drive, La Habra, CA 90631.
- The flag salute was led by Olita Students: Kira Mirabal.
- Trustees Present:** Anastasia M. Shackelford, Anthony A. Zegarra, Christine J. Berg, Karen L. Shaw, Regina L. Woods
- Trustees Absent:** None
- Staff Present:** Jim Coombs, Superintendent of Schools; Sheri McDonald, Assistant Superintendent of Educational Services; David Bennett, Assistant Superintendent of Business Services; Carl Erickson, Assistant Superintendent of Administrative Services
- Staff Absent:** None.
- Reporting Out Action (if any) Taken in Closed Session** This evening in closed session, pursuant to Education Code section 44929.21, the Board took action in a unanimous roll call vote (5 – 0) to adopt Resolution 920 to release and non-reelect one certificated employee under probationary contract effective at the end of the 2023-2024 school year, and delegated the authority to the Superintendent or designee be authorized to execute the necessary documents.
- This evening in closed session, pursuant to Education Code section 44920, the Board took action in a unanimous roll call vote (5 – 0) to adopt Resolution 919 to release and non-reelect 20 certificated employees under temporary contracts effective at the end of the 2023-2024 school year, and delegated the authority to the Superintendent or designee be authorized to execute the necessary documents.

This evening in closed session, the Board took action in a unanimous roll call vote (5-0) to approve Rhonda Overby, certificated administrative employee, in the position of Assistant Superintendent of Educational Services, effective July 1, 2024, and directed the Superintendent or designee to execute the necessary documents.

This evening in closed session, the Board took action in a unanimous roll call vote (5-0) to approve Jennifer Jackson, certificated administrative employee, in the position of Director of Educational Services, effective July 1, 2024, and directed the Superintendent or designee to execute the necessary documents.

**Introduction / Welcome** President Shackelford introduced and congratulated Dr. Jackson and Mrs. Overby in their new positions and asked them to introduce their families in attendance. President Shackelford welcomed the guests in attendance.

**Acknowledgement of Correspondence** None.

**Approval of Agenda** It was motioned by Dr. Zegarra and seconded Mrs. Woods to remove item X-C-5 from the consent calendar on the agenda. It was moved, seconded, and carried by unanimous role call vote, (5-0) to approve the amended March 4, 2024, Board agenda.

**Approval of Minutes** It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the minutes from the February 5, 2024, Regular Board Meeting.

**Timely Information from the Board and Superintendent** These students were recognized as recipients of the “Every Student Succeeds” ACSA award.  
 Dr. Elmquist and Ms. Estrada introduced and spoke about Iker Torres a fifth grade student from Jordan Elementary.  
 Ms. Malm and Mrs. Ilinsky introduced and spoke about Emmanuel Bates a kindergarten student at El Portal Elementary.  
 Mrs. Jacobsen spoke about Joseph Zavala, not in attendance, a fourth grade student from Macy Elementary. Joseph was also chosen and the district recipient of the “Every Student Succeeds” ACSA award.  
 Mr. Cukro introduced and spoke about Erwin Cazares a sixth grade student at Meadow Green Elementary.  
 Mrs. Van Hoogmoed introduced and spoke about Michael Lombardi a sixth grade student at Olita Elementary.  
 Dr. Jackson introduced and spoke about Samira Echemendia Rabelo a seventh grade student at Rancho Starbuck.

Mrs. Shackelford presented each student with a certificate and a book in honor of their achievements.

**RECESS** Mrs. Shackelford declared a recess at 8:04 p.m. Mrs. Shackelford reopened the board meeting at 8:14 p.m.

**School Reports** Each Board member shared highlights of their respective schools. Olita Elementary Student: Peyton Lindquist read the Olita school report.

Topics Not on the Agenda

Mrs. Palmer spoke regarding update items happening in LJEA.

Cristina Blevins spoke regarding the First 5 OC.

Resolution 2023/2024 No. 917 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County

It was moved, seconded, and carried by unanimous roll call vote (5– 0) to adopt Resolution 2023/2024 No. 917 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2023/2024 No. 918 Order of Biennial Trustee Election and Specifications of the Election Order for Orange County

It was moved, seconded, and carried by unanimous roll call vote (5– 0) to adopt Resolution 2023/2024 No. 918 Order of Biennial Trustee Election and Specifications of the Election Order for Orange County, and that the Acting Superintendent or designee be authorized to execute the necessary documents.

Presentation of 2023-24 Second Interim Report

Education Code Sections 35035(g), 42130, and 42031 require Board approval of the District's 2023-24 Second Interim Report and Certification by the Board as to whether or not the District will maintain positive cash and fund balances for the current and subsequent two fiscal years. This report reflects the projections based on financial information through January 31, 2024. This Board approved interim report is due to the Orange county Department of Education by March 15, 2024.

It was moved, seconded, and carried by unanimous roll call vote (5– 0) to adopt the 2023-24 Second Interim Report and approve the Positive Certification for the reporting period.

Approval of Agreement with Administrative Services Cooperative, Inc. for Student Transportation Services for the 2023/2024 School Year Not to Exceed \$200,000

It was moved, seconded, and carried by unanimous roll call vote (5– 0) to approve the Agreement with Administrative Services Cooperative, Inc. for Student Transportation Services for the 2023/24 School Year Not to Exceed \$200,000, that the Superintendent or designee be authorized to execute the necessary documents.

Approval of 2024-25 Transportation Plan

Home-to-School (HTS) Transportation Reimbursement was implemented by Assembly Bill (AB) 181 (Chapter 52, Statutes of 2022) and amended by AB 185 (Chapter 571, Statutes of 2022). It provides reimbursement funding for school districts and county offices of education (COEs) based on the prior year eligible transportation expenditures and prior year Local Control Funding Formula (LCFF) transportation related add-on funding.

In accordance with Education Code 39800.1, the District shall develop a plan describing the transportation services it will offer to its pupils and how it will prioritize planned

transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income. The plan shall be adopted by the local educational agency's governing board and updated by April 1 each year thereafter. The District's Pupil Transportation Plan is designed to provide safe and consistent transportation services for our families specifically emphasizing our special needs students. Specifics of the Transportation Plan are codified in the Lowell Joint School District's Board Policies and Administrative Regulations. The District does not operate its own bus service and school bus transportation is provided through a contracted service provider.

It was moved, seconded, and carried by unanimous roll call vote (5- 0) to approve the Approval of 2024-25 Transportation Plan, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2023/24 No. 919, to Release and Non-Reelect Temporary Certificated Employees

It was moved, seconded, and carried by unanimous roll call vote (5- 0) to adopt Resolution 2023/24 No. 919, to Release and Non-Reelect Temporary Certificated Employees, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2023/24 No. 920, to Release Probationary Certificated Employees

It was moved, seconded, and carried by unanimous roll call vote (5- 0) to adopt Resolution 2023/24 No. 920, to Release Probationary Certificated Employees, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Contractual Agreement with the Lowell Joint Education Association for the Period July 1, 2023, through June 30, 2026, and AB1200 Report

The Lowell Joint Education Association (LJEA) and the District reached a tentative agreement on a new contract and salary adjustment for July 1, 2013, through June 30, 2026 with contract language reopen for 2023, on February 1, 2024. LJEA conducted a vote of their membership and the tentative agreement was ratified.

As required by Assembly Bill AB 1200, the appropriate budgetary forms have been completed by the District and sent to the Orange County Office of Education for review. The AB 1200 forms have also been posted for public review as required.

Public hearing opened at 8:54 p.m.

Public hearing closed at 8:54 p.m. with no comments from the public.

It was moved, seconded, and carried by unanimous roll call vote (5- 0) to approve the contractual agreement with the Lowell Joint Education Association for the period of July 1, 2023, through June 30, 2026, and AB1200 report, and the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement #FCI-SD5-15 with First 5 Orange County Children & Families Commission

Our District was approved for another 3-Year Agreement with First Five Orange County, Children and Families Commission for Kindergarten Readiness Initiative Services. An amount not to exceed \$169,900 over three years has been allocated to our district to support services to children from prenatal through age five living within our attendance area including a part-time Early Literacy Specialist to continue to develop and coordinate services. The term of this Agreement is July 1, 2024 through June 30, 2027.



It was moved, seconded, and carried by unanimous roll call vote (5- 0) to approved the Agreement #FCI-SD5-15 with First 5 Orange County Children & Families Commission, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2023/24 No. 921 Declaring March 4-8, 2024 as "National School Breakfast Week"

It was moved, seconded, and carried by unanimous roll call vote (5- 0) to adopt Resolution 2023/24 No. 921 supporting March 4-8, 2024 "National School Breakfast Week", and that the Superintendent or designee be authorized to execute the resolution.

Approval of the Comprehensive School Safety Plan for 2023/2024 School Year

California Education Code 35294.6 and 32282 requires each school maintain a comprehensive school safety plan including specific elements such as emergency numbers, ingress and egress, practice drills, evacuation procedures, campus maps, etc.

All plans are to be reviewed and approved by the School Site Council each year before March 1<sup>st</sup> to ensure policies and procedures are current. The Board of Trustees then approves the signature pages to verify the plans are complete. Copies of the plan are available at each school site.

It was moved, seconded, and carried by unanimous roll call vote (5- 0) to approve of the Comprehensive School Safety Plan for 2023/2024 school year, and that the Superintendent or designee be authorized to execute the necessary documents.

Consent Calendar

It was moved, seconded, and carried by unanimous role vote, (5 - 0), to approve/ratify the following items, under a consent procedure with the removal of Item X-C-5 as noted in the prior approval of the amended agenda in Item II-F.

Purchase Order Report 2023/24 #8

Approved the Purchase Order Report 2022/23 #8, issued January 1, 2024 through January 31, 2024, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Consolidated Check Register Listing Report 2023/24 #8

Approved the Check Register Listing Report 2022/23 #8, issued January 1, 2024 through January 31, 2024, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2023/24 #8 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees

Ratified Employer-Employee Relations/Personnel Report 2023/24 #8, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of the

Approved the Certificated Teacher and the Speech Language Pathologist Salary

Certificated Teacher and the Speech Language Pathologist Salary Schedules Implementing an Eleven Percent (11%) Increase, Retroactive to July 1, 2023, for the 2023/2024 School Year

Schedules implementing an eleven percent (11%) increase, retroactive to July 1, 2023, for the 2023/2024 school year, and that the Superintendent or designee be authorized to execute the agreement.

Approval of the Certificated Management and Supervisory, Counselor, Nurse Management, Classified Management and Supervisory, and Classified Confidential Salary Schedules Implementing an Eleven Percent (11%) Increase, Retroactive to July 1, 2023, for the 2023/2024 School Year

Approved the Certificated Management and Supervisory, Counselor, Nurse Management, Classified Management and Supervisory, and Classified Confidential Salary Schedules Implementing an Eleven Percent (11%) Increase, Retroactive to July 1, 2023, for the 2023/2024 School Year, and that the Superintendent or designee be authorized to execute the agreement

Approval of the Board of Trustees Monthly Salary Implementing a Zero Percent (0%) Increase, Retroactive to July 1, 2023, for the 2023/2024 School Year, and Zero Percent (0%) Increase for the 2024/2025 School Year

Approved the Board of Trustees Monthly Salary implementing a zero percent (0%) increase, retroactive to July 1, 2023, for the 2023/2024 school year and zero percent (0%) for the 2024/2025 school year, and that the Superintendent or designee be authorized to execute the documents.

Amendment to the Superintendent, Assistant Superintendent of Educational Services, Assistant Superintendent of Business Services and Assistant Superintendent of Administrative Services Contracts representing a five and half percent (5.5%) Salary Increase to the 2023/2024 Base

**The Board of Trustees Pulled this Item from the Consent Calendar.**



Salaries, Retroactive to  
July 1, 2023, and zero

(0%) for 2024/2025

Approval of Agreement  
AltaMed Health Services  
Corporation

Approved the Agreement with AltaMed Health Services Corporation, services include a visual dental screening to identify cavities, application of fluoride varnish, and health promotion education. Children with prior parent consent will receive services, at no cost to our District, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement  
with the Orange County  
Department of  
Education to provide  
the S1S Program for  
PCHS/ACCESS from  
June 1, 2024 to August  
31, 2024

Approved the Agreement with Orange County Department of Education to provide the S1S Program for PCHS/ACCESS, for summer school credit recovery during the period of June 1, 2024 to August 31, 2024, at no cost to the District for these services, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of an  
Agreement with the  
Orange County  
Department of  
Education to provide  
California Math  
Standards Training to  
Rancho-Starbuck Math  
Teachers during the  
2024/25 School Year

Approved the Agreement with Orange County Department of Education to provide support development of shared vision and practice of curriculum and instruction aligned to the expectations of California Math Standards during the 2024/25 school year for a total not to exceed \$9,000.00, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Field Trip  
to Los Angeles Maritime  
Marine Institute in San  
Pedro on March 12,  
2024 for Macy  
Elementary School

There will be 64 fifth-grade students from Macy Elementary School participating in a field trip to Los Angeles Maritime Marine Institute in San Pedro on March 12, 2024. Students will enjoy a day aboard an historic tall ship and experience what life was like during the Revolutionary War. Students will raise and trim sails, stand lookout in the bow of a rolling ship, take the helm and steer the course they've set, and climb the rigging to furl sails. The experience also helps students develop leadership and team-building skills, which include personal values such as respect, patience, self-discipline, integrity, and tenacity. Supervision will be provided by 2 staff members and 2 parent volunteers.

Supervision will be provided by the following individuals:  
Michelle Valdez (Staff)  
Sylvia Lee (Staff)  
Mrs. Shriner (Parent)  
Mrs. Johnson (Parent & PTA President)

Approved the field trip to Los Angeles Maritime Marine Institute, and that the Superintendent or designee be authorized to execute the necessary documents.

Addendum of Master Agreement #16064 with Inside the Outdoors, Orange County Department of Education, to Provide a Field Trip for the 3rd Grade Students of Olita Elementary School

Approved the Addendum to Master Agreement #16064 with Inside the Outdoors, Orange County Department of Education to provide a field trip to Shipley Gabrielino Walk for the 3<sup>rd</sup> Grade Students of Olita Elementary School, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

Ms. Shaw thanked everyone for allowing her to participate via zoom and that her family thoroughly enjoyed the performance of the Lion King.

Mr. Coombs announced that Rancho Starbuck had received official notice that they are a 2024 California Distinguished School. He also pointed out that as we are a 'me too' district, that on the consent calendar the Board of Trustees did forgo the 11% raise that was received by the rest of the district.

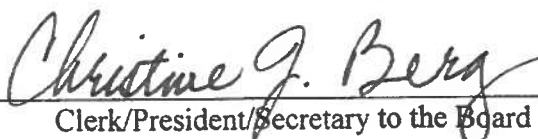
Adjournment

President Shackelford declared the meeting adjourned at 9:00 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and returned to closed session and indicated no further public action would be taken.

The Board of Trustees adjourned from closed session at 10:04 p.m. with no further public action taken.

Date Approved:

3/4/2024

  
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Clerk/President/Secretary to the Board of Trustees