



ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

BOARD OF SUPERVISORS

June 25, 2024

43 June 25, 2024

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Aging & Adult Information & Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Community & Senior Centers:

(800) 689-8514

Disability Information &

Access Line:

(888) 677-1199

Dear Supervisors:

**APPROVAL TO EXTEND ADULT PROTECTIVE SERVICES
HOME SAFE PROGRAM SUBAWARD FOR FISCAL YEAR 2024-25
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

The County of Los Angeles (County) Aging & Disabilities (AD) Department seeks delegated authority to extend the current Adult Protective Services (APS) Home Safe Program Subaward (Subaward) with Los Angeles Homeless Services Authority (LAHSA) for an initial eleven (11) months effective July 1, 2024 through May 31, 2025 with an optional one (1) year extension from June 1, 2025 through May 31, 2026. The APS Home Safe Program provides prevention and rapid rehousing services for APS clients who are homeless or at risk of homelessness.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of AD, or designee, to extend the term of the current Subaward with LAHSA for an initial term of eleven (11) months effective July 1, 2024 through May 31, 2025 with an optional one (1) year extension from June 1, 2025 through May 31, 2026 for an extended maximum period of up to two (2) years in the estimated annual amount of \$12,000,000 in APS Home Safe grant funds, contingent upon the availability of funding.
2. Approve and authorize the Director of AD, or designee, to execute amendments with the Subrecipient, which serves the best interests of the County, during the Subaward term as follows: 1) add new, relevant, or updated State, and/or County Subaward terms and conditions; and 2) increase or decrease the Subaward amounts (including but not limited to baseline funds, one-time only funds, and/or supplemental monies), which may exceed ten percent (10%) of the Maximum Subaward Sum, in response to the availability of funding and/or based on Subrecipient's performance, provided that: (a) the total allocation does not exceed funding availability; and (b) AD obtains County Counsel approval as to the form of the amendment prior to any such amendment.



3. Delegate authority to the Director of AD, or designee, to terminate Subaward with Subrecipient upon their request, upon closure or default of their Subaward requirement, or for the convenience of the County, provided: a) County Counsel approval is obtained prior to termination of the Subaward, and b) Director of AD, or designee, notifies the Board and the CEO in writing within ten (10) business days after such termination.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The current Subaward expires on June 30, 2024, with no more options to extend. The proposed amendment to the existing contract will allow AD to fully utilize available Home Safe grant funds in FY 2024-25, which is in alignment with the State's authorization of Home Safe funds through June 30, 2025.

AD has referred over 2,700 older and dependent adults at risk of homelessness. Many of these referrals are a result of older or dependent adult abuse, neglect, self-neglect, or financial exploitation. Home Safe provides homeless prevention services, which is a combination of direct services and limited financial assistance, to APS clients who are homeless or at imminent risk of being homeless. Homeless prevention services include housing stabilization services through housing-focused case management to identify housing resources and promote long-term housing stability. Housing stabilization services may include home visits, information and referrals, assistance with budgeting/money management, and assistance with County and other mainstream benefits and services provided by community partners. A housing stability plan is created for the client to include a range of activities including, but not limited to, crisis intervention, physical and mental health care, substance abuse treatment, education, life skills, legal services, employment services, vocational training, credit counseling, financial literacy training, transportation, reunification, tenancy rights and responsibilities, and landlord relations to help ensure APS clients can maintain their homes.

Statute

Pursuant to Assembly Bill 1811 (Chapter 35, Statutes of 2018), the State of California Department of Social Services (CDSS) established the Home Safe Program in FY 2018-19 to provide housing related assistance to older and dependent adults who are homeless or at imminent risk of homelessness due to abuse, neglect, self-neglect, or exploitation (California Welfare and Institutions Code Sections 15770 and 15771).

The Home Safe statute mandates that individuals who require supportive housing be referred to the local homelessness Continuum of Care (CoC) (a regional body that coordinates housing and services for homeless families and individuals) for long-term services to promote housing stability. CDSS required counties in receipt of Home Safe funding to partner with CoCs or other regional efforts to create and participate in the homeless Coordinated Entry System.

The former Workforce Development, Aging, and Community Services (WDACS), which has since dissolved as a County department and succeeded by AD, had identified LAHSA as its collaborative partner because a condition of receiving the State's initial Home Safe grant was that counties partnered with their corresponding CoC agency and be referred to their Coordinated Entry System of which LAHSA has lead oversight. Extending this Subaward will ensure LAHSA remains the CoC agency for the County.

Joint Powers Authority (JPA)

LAHSA was created in 1993 as an independent joint powers authority (JPA) by the Board of Supervisors, and the Los Angeles Mayor and City Council and has decades of established experience and knowledge in providing services to the homeless population. The organization's infrastructure supports Home Safe through

its network of more than 100 nonprofit partner agencies that assist people experiencing homelessness to obtain emergency, transitional, and permanent housing.

LAHSA's existing partnerships with homeless service organizations enable the agency to provide financial assistance, shelter, or other resources to prevent or address homelessness among APS clients. Furthermore, LAHSA offers unique tools and resources that make collaboration with the agency beneficial. This includes the population-specific Homeless Prevention Targeting Tool that assists in verifying eligibility for homelessness prevention assistance, and in identifying vulnerable households at risk for homelessness. LAHSA also uses the Homeless Management Information System (HMIS) to collect client-level data on the provision of housing and services to homeless individuals, families, and persons at risk of homelessness. The extension with LAHSA will provide AD continued access to HMIS to monitor and provide data to the State monthly.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan as follows:

Priority 4: Homeless Initiative; North Star 1:

- Focus Area Goal: C. Housing and Homelessness; Strategy iii (3) Homelessness (HI Framework); and
- Focus Area Goal: D. Support Vulnerable Populations; Strategy vii. Older Adults & People with Disabilities

FISCAL IMPACT/FINANCING

AD has a financial Memorandum of Understanding (MOU) with the Department of Public Social Services (DPSS) for the APS Home Safe Program, which provides the funding to administer the Program. The Home Safe funds originate from CDSS and are passed through to DPSS.

The anticipated FY 2024-25 contract funding amount is \$12,000,000 in Home Safe funds. The funding amount will be included in the Department's FY 2024-25 Final Adopted Budget. Final funding allocation is subject to change as it is contingent upon the availability of funds.

There is no net County cost associated with this program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with Board Policy 5.100 (Sole Source Contracts), AD notified your Board on April 25, 2024, to provide advance notification of the Department's intent to extend the Subaward with LAHSA.

LAHSA is a current contractor, and the Subaward is not subject to the requirements for Proposition A in which living wage laws would be applicable. AD will obtain County Counsel's approval as to the form of the Subaward amendment prior to execution.

The Home Safe Program is a County and/or tribal-administered program that provides housing-related supports to APS clients who are homeless or are at imminent risk of homelessness as a direct result of abuse, neglect, self-neglect, or exploitation (California Welfare and Institutions Code Sections 15770 and 15771).

CONTRACTING PROCESS

On June 11, 2019, the Board adopted the Home Safe Subaward with LAHSA. The Subaward was awarded through a noncompetitive procurement for the term of July 1, 2019 through June 30, 2021, pursuant to CDSS All County Welfare Directors Letter (ACWDL) dated September 21, 2022, and the ACWDL dated October 15, 2021.

On June 22, 2021, the Board passed the motion to accept Home Safe grant funds from CDSS through FY 2023-24 and extend Home Safe through June 30, 2024, through the execution of amendments.

The sole source Subaward amendment with LAHSA satisfies the County's conditions for entering into a sole source agreement under Board Policy 5.100 because: 1) it enables AD to comply with the applicable statutory and/or regulatory provisions; 2) it enables AD to comply with State and/or federal programmatic requirements; and 3) services are provided by other public or County-related entity. See Attachment I.

MONITORING REQUIREMENTS

Administrative, programmatic, and fiscal monitoring of LAHSA will be conducted on an annual basis to ensure Subaward compliance. Administrative and programmatic monitoring are completed by AD's Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

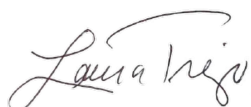
The proposed Subaward amendment with LAHSA will strengthen shelter and homeless services for an estimated 525 APS clients and will enable the County to utilize grant funds from the State to provide prevention and rapid rehousing services for APS clients.

Should the Subaward not be extended, the funds available in FY 2024-25 will be redistributed to other counties who need funding and client services will have to be terminated, affecting the APS clients' ability to remain housed or be rehoused. This may also impact future awards.

CONCLUSION

Upon your approval of the recommended actions, the AD Director, or designee, will proceed to execute the Subaward amendment, and any future amendments as noted herein. Should you have questions, please contact Ms. Ashley Liang, Executive Assistant, at ALiang@ad.lacounty.gov.

Respectfully submitted,



Dr. Laura Trejo, DSW, MSG, MPA
Director

LT:LCS:DL
WC:MT:hk

C: Executive Office, Board of Supervisors

Chief Executive Office
County Counsel

SOLE SOURCE CHECKLIST

Department Name: Aging and Disabilities Department

New Sole Source Contract

Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: Board adopted on 6/11/19.

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS
	Identify applicable justification and provide documentation for each checked item.
	> Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i>
✓	> Compliance with applicable statutory and/or regulatory provisions.
✓	> Compliance with State and/or federal programmatic requirements.
✓	> Services provided by other public or County-related entities.
	> Services are needed to address an emergent or related time-sensitive need.
	> The service provider(s) is required under the provisions of a grant or regulatory requirement.
	> Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	> Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
	> Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
	> Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
	> It is more cost-effective to obtain services by exercising an option under an existing contract.
	> The contractor was selected through a competitive solicitation process conducted by an outside entity (e.g. other municipalities, public agencies, State/federal government or non-profit organizations).
	> It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Michael Martinez
Chief Executive Office

5/21/2024

Date

APS Home Safe Program Sole Source Justification

- 1. Compliance with applicable statutory and/or regulatory requirements.**
- 2. Compliance with State and/or federal programmatic requirements.**

As a recipient of the Home Safe Program funds, the County of Los Angeles was required to implement the Home Safe Program, which provides housing-related support to Adult Protective Service (APS) clients who are homeless or at imminent risk of homelessness as a direct result of abuse, neglect, self-neglect, or exploitation (California Welfare Institutions Code 15770 and 15771).

The Home Safe statute (Assembly Bill (AB) 1811 (Chapter 35, Statutes of 2018) mandates that individuals who require supportive housing be referred to the local homelessness Continuum of Care (CoC) for long-term services to promote housing stability. The State of California Department of Social Services (CDSS) requires counties in receipt of Home Safe funding to partner with CoCs or other regional efforts to create and participate in the homeless Coordinated Entry System. Los Angeles Homeless Services Authority (LAHSA) is the CoC entity for Los Angeles County and provides access to the Coordinated Entry System and broader local homeless response system.

On January 17, 2019, the California Department of Social Services (CDSS) announced that it would allow Counties to enter Home Safe contracts without a procurement. To ensure program implementation by July 1, 2019 as required by CDSS, the former Workforce Development, Aging, and Community Services (WDACS), which has since dissolved as a County department and succeeded by Aging & Disabilities (AD), had identified LAHSA as its collaborative partner since a condition of receiving the State's Home Safe grant was that Counties partner with their corresponding CoC agency and be referred to their Coordinated Entry System of which LAHSA had lead oversight. Extending this Subaward will ensure LAHSA remains the CoC agency for the County.

- 3. Services provided by other public or County-related entities.**

LAHSA is an independent joint powers authority (JPA) created in 1993 by the Los Angeles County Board of Supervisors and the Los Angeles Mayor and City Council. For decades, LAHSA has established experience and knowledge in providing services to individuals and families in desperate need of housing (i.e., the homeless population). LAHSA already possesses the infrastructure needed to support the Home Safe Program through its existing network of more than 100 nonprofit partner agencies that assist people experiencing homelessness achieve housing through its emergency shelters, transitional and permanent housing, and supportive services.

LAHSA's vast housing resources include the population-specific Homeless Prevention Targeting Tool, which makes collaboration with the agency beneficial. LAHSA also uses the Homeless Management Information System (HMIS), a streamlined local information technology (IT) system used to collect client-level data and data on the provision of housing and services to homeless individuals, families, and persons at risk of homelessness. The extension with LAHSA would enable AD to continue accessing HMIS to monitor and provide data to the State monthly.