

40 June 4, 2024

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510 S. Vermont Avenue
Los Angeles, CA 90020
opportunity.lacounty.gov
deo@opportunity.lacounty.gov
844-777-2059

America's Job Centers:
(888) 226-6300
Office of Small Business:
(844) 432-4900

June 4, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012



EDWARD YEN
EXECUTIVE OFFICER

Dear Supervisors:

**RECOMMENDATION TO EXECUTE SUBAWARDS WITH
PROVIDERS FOR AMERICA'S JOB CENTERS OF
CALIFORNIA (AJCC) MODERNIZATION FOR
FISCAL YEAR (FY) 2024-2025 TO PROVIDE
WORKFORCE SERVICES
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)
SUBJECT**

County of Los Angeles (County) Department of Economic Opportunity (DEO) administers Workforce Innovation and Opportunity Act (WIOA) and non-WIOA services (AJCC Program), which provides eligible participants access to employment, education, training, and support services, while matching employers with the skilled workers they need to compete in the global economy.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of DEO, or designee, to execute Subawards as follows: Southeast Area Social Services Funding Authority (SASSFA) for the Rio Hondo Comprehensive AJCC; Managed Career Solutions (MCS) for the East San Gabriel Valley and Pomona Valley Comprehensive AJCCs; Jobs Vision Success SoCal (JVS) for the Antelope Valley Comprehensive AJCC, West Los Angeles AJCC, and the Veterans AJCC; and KRA Corporation (KRA) for the Rancho Dominguez Comprehensive AJCC, in the anticipated amounts listed in Attachment A, for the provision of AJCC Program services, after County Counsel approval as to form, effective October 1, 2024 through June 30, 2025 for the first Fiscal Year (FY) of the Subaward term, with the option to extend the term for three (3) additional one (1) year periods through June 30, 2028, for a maximum Subaward term of three



- (3) years and nine (9) months. DEO shall provide written confirmation to your Board and the Chief Executive Office (CEO) within thirty (30) working days of completing these actions.
2. Delegate authority to the Director of DEO, or designee, to execute Subawards with the Secondary Subrecipients as identified respectively in the proposals from MCS, SASSFA, KRA and JVS and in the amounts listed in Attachment A, as part of the Comprehensive AJCC Community Based Organization (CBO) partnership outlined in the AJCC Modernization Request for Proposal (RFP), to provide one (1) or more WIOA services designated by the lead AJCCs (identified in Recommendation 1 above), effective October 1, 2024 through June 30, 2025 for the first FY of the Subaward term, with the option to extend the term for three (3) additional one (1) year periods through June 30, 2028, for a maximum Subaward term of three (3) years and nine (9) months. DEO shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.
 3. Delegate authority to the Director of DEO, or designee, to execute amendments with the AJCC Subrecipients as follows: 1) add new, relevant or updated Federal, State and/or County Subaward terms; and 2) increase or decrease the Subaward amounts that may exceed 10% based on the availability of funding and/or based on Subrecipient's performance provided that: (a) total allocation does not exceed available funding; and (b) DEO obtains County Counsel approval as to form of the amendment. These actions would ensure full expenditure of workforce funds and are consistent with your Board's policy requiring review of each service provider's performance. DEO shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.
 4. Delegate authority to the Director of DEO, or designee, to extend and amend existing Sole Source Subawards with Hub Cities Consortium and Catholic Charities of Los Angeles, Inc. in the Southeast Los Angeles and East Los Angeles/West San Gabriel Valley subregions on a month-to-month basis, for up to one (1) year, through June 30, 2025, pending the resolution of the Countywide Protest Policy; thereafter DEO will return to your Board with the results of the protest and will recommend successful proposers for Subawards.
 5. Delegate authority to the Director of DEO, or designee, to extend and amend existing Sole Source Subawards with the current AJCCs for an additional six (6) months, effective July 1, 2024 through December 31, 2024, and thereafter, on a month-to-month basis for a maximum potential period of up to nine (9) months, ending no later than March 31, 2024, to allow for successful closeout and transition of the current workforce providers' services to the new providers and workforce system.
 6. Delegate authority to the Director of DEO, or designee, to execute Intermediary

Agreements (IA) with the six (6) local Workforce Development Boards (WDBs), listed on Attachment B, effective July 1, 2024, through June 30, 2025, with an option to extend for three (3) additional one (1) year periods, through June 30, 2028, for a maximum Agreement term of four (4) years.

7. Delegate authority to the Director of DEO, or designee, to accept new or additional funds for workforce services from sources including, but not limited to the California Employment Development Department (EDD). DEO shall provide written confirmation to your Board and the CEO within thirty (30) working days of completing these actions.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County, through DEO, has been designated by the State as a Local Workforce Development Area for the purpose of administering the WIOA Adult, Dislocated Worker (DW), Youth@Work, Rapid Response and Veterans Programs. On March 30, 2023, DEO released a competitive procurement for the County of Los Angeles workforce development system to solicit agencies from qualified private, non-profit organizations, for-profit organizations, public agencies, social enterprise agencies, and public or private institutions of higher education to operate the AJCCs, which provided approximately \$38M to fund eighteen (18) centers, with nine (9) of those being Comprehensive and non-Comprehensive AJCCs, and nine (9) affiliate sites to increase access to workforce services across Los Angeles County. The AJCC system is organized geographically into eight (8) subregions each served by a Comprehensive AJCC or an AJCC. To increase contracting opportunities to small CBOs, DEO included in the AJCC Modernization RFP a requirement for the lead agency applying for a Comprehensive AJCC to partner with a CBO as a Secondary Subrecipient to provide one (1) or more WIOA Adult, DW or Youth services; the recommended Secondary Subrecipients as identified respectively in the proposals from JVS, MCS, SASSFA and KRA are identified in Attachment A. The West Los Angeles AJCC and the Veteran's AJCC did not have a partnering CBO as a component in the RFP. The completed AJCC system will serve as an all-inclusive access point for workforce, education and training programs that provide demand-driven skills attainment, especially for individuals with barriers to employment. Current Sole Source Subawards with existing AJCCs are due to expire on June 30, 2024.

DEO has completed its review of all proposals and through the County's solicitation process, DEO has identified six (6) recommended agencies as the highest rated proposers for the Antelope Valley, East San Gabriel Valley, Rancho Dominguez, Rio Hondo, Pomona Valley, West Los Angeles subregions, and the Countywide Veterans AJCC; there are no pending protests for these areas. DEO received a total of six (6) protests, and four (4) were resolved with two (2) protests for the Southeast Los Angeles and the East Los Angeles/West San Gabriel Valley subregions are pending County Independent Review. Therefore, DEO is requesting to extend and amend existing Sole Source Subawards with Hub Cities Consortium and Catholic Charities of Los Angeles, Inc. in the Southeast Los Angeles and East Los Angeles/West San Gabriel Valley subregions on a month-to-month basis, for up to one (1)

year, through June 30, 2025, pending the resolution of the Countywide Protest Policy. Once the protest process is complete and successful proposers are identified, DEO will return to your Board and provide the results and recommendation of Subawards for your Board's approval.

DEO seeks to extend the existing Sole Source Subawards with all existing AJCCs up to six (6) months effective July 1, 2024 through December 31, 2024, and thereafter, on a month-to-month basis for a maximum potential period of up to nine (9) months, ending no later than March 31, 2024, to ramp down existing AJCCs and to transition services (leases, case files, equipment, etc.) to the new system. The proposed extensions will be concurrent and in addition to the award of the new Subawards as a result of the AJCC Modernization procurement process, to allow for a successful transition of the system.

On March 25, 2014, the Board approved a motion for DEO (then Community and Senior Services and later, Workforce Development, Aging and Community Services) to enter IAs with the six (6) WDBs in Los Angeles County to provide employment and training services to CalWORKs youth and other youth throughout the County. This authority was later expanded to include adults and other target populations. On June 13, 2017, the Board approved an extension of the IAs through June 30, 2020. On June 23, 2020, the Board approved an extension of the IAs through June 30, 2023, with the options to extend for two (2) additional twelve (12) month periods. The IAs are essential in ensuring critical employment and training services are provided across all workforce development boards in Los Angeles County. This board letter requests delegated authority to execute new IAs to update standard terms, conditions and policies implemented by the County and to extend the IAs beyond the latest board authority to align the IA term with the new AJCC Modernization system term effective July 1, 2024 through June 30, 2025, with an option to extend for three (3) additional one-year periods, through June 30, 2028.

For administrative purposes, DEO is also requesting delegated authority to issue and execute amendments to update current subawards with any new regulatory Federal, State and/or County laws or provisions, and increase or decrease subaward amounts in the event additional funding becomes available, and/or upon Subrecipient performance and to accept new or additional funds for workforce services from funding sources including, but not limited to the EDD.

The actions above will ensure the County is not only compliant, but also competitive in comprehensively meeting DEO's mandate to provide expanded and innovative services that prepare and train the County's hardest to serve residents to meet the real-time employment needs of the County's businesses and industries.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommendations are consistent with the principles of the Countywide Strategic Plan:

- North Star 1: Make Investments that Transform Lives by supporting social mobility, economic and workforce development, job training, meaningful connections, and access to employment opportunities with sustainable wages for County residents, with emphasis on those who are experiencing barriers to employment or the ability to earn a sustainable wage. Support small and large business growth to maintain job supply; and
- North Star 2: Realize Tomorrow's Government Today by striving to meet the highest standards and promote a more diverse and inclusive County workforce that seeks to be representative of County residents.

FISCAL IMPACT/FINANCING

DEO's workforce services are funded by numerous funding streams including WIOA, Measure H, Department of Probation Juvenile Justice Prevention Act (JJCPA), Net County Cost and Los Angeles County Department of Social Services Temporary Assistance to Needy Families (TANF). Program funds that are federally funded have been assigned an Assistance Listing Number as identified below. All funding streams have been included in the department's FY 24-25 budget:

- WIOA Adult funds (includes Veterans): 17.258, Federal grantor is Department of Labor (DOL)
- WIOA Dislocated Worker funds (includes Rapid Response): 17.278; Federal grantor is DOL
- WIOA Youth funds; 17.259; Federal grantor is DOL
- TANF funds: 93.558; Federal grantor is Health and Human Services
- JJCPA funds: State of California is the grantor
- Measure H funds: Local funds from Chief Executive Office

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 22, 2014, WIOA (Public Law 113-128) was signed into law, becoming the first legislative reform of the public workforce system since the Workforce Investment Act of 1998. WIOA tasked the County with meeting several new requirements to ensure the effective delivery of services, including: measuring effectiveness in serving employers; prioritizing services to disconnected youth, those on public assistance, those with disabilities, and the

formerly incarcerated; establishing partnerships and business-responsive skills development trainings with local educational institutions; aligning services, funding, program tracking, and outcome measurement with the thirteen (13) mandated WIOA partner programs; co-locating, resource sharing, and establishing functional operations among WIOA-mandated partners from different agency cultures in a single AJCC facility; and establishing career pathways within high-growth industry sectors to positively impact the local economy.

CONTRACTING PROCESS

The AJCC RFP solicitation was released on March 30, 2023. Notification of the release was advertised in the Los Angeles Times, La Opinion, Daily News, San Gabriel Valley Tribune, Long Beach Press, Antelope Valley Press, Dailey Breeze, and Los Angeles Watts Times. The RFP was also posted on the Internal Services Department Office of Small Business website, and information on the RFP was sent to approximately 16,000 recipients in DEO's solicitation database. The RFP was open for twelve (12) weeks to allow ample time for potential proposers to prepare thorough responses that would result in DEO obtaining the most qualified proposers.

The RFP solicitation was consistent with federal competitive procurement regulations for WIOA and the County's contracting policies. The RFP solicited agencies from qualified private, non-profit organizations, for-profit organizations, public agencies, social enterprise agencies, public or private institutions of higher education to operate as an AJCC. Workforce Development Boards were precluded from applying. The AJCC providers will implement the WIOA Adult, Dislocated Worker, and Youth@Work Programs, and other EDD and NCC funded programs; One (1) Countywide Veterans AJCC will also be awarded. The AJCC providers may also provide other non-WIOA funded programs as directed by your Board, as well as coordinate all other partner programs available through the AJCCs. In addition, up to three (3) top scoring "Comprehensive AJCCs" that also applied for the Rapid Response program will also be awarded Rapid Response funding.

The proposals were due June 22, 2023, and DEO received thirty (30) individual proposals from sixteen (16) different agencies. The evaluation of the program aspect of the proposals was conducted by a panel of subject matter experts that were made up of workforce professionals from the EDD, other workforce development boards, Los Angeles County Department of Public Social Services, Chief Executive Office, Chief Sustainability Office, Aging and Disabilities Department, Justice Care and Opportunities Department, Department of Economic Opportunity, City of Los Angeles Economic Workforce Development Department, and other workforce training agencies.

Upon your Board's approval, DEO will enter a total of twelve (12) Subawards with seven (7) agencies being the Primary Proposers and five (5) Secondary Subrecipients identified in recommendations one (1) and two (2) above.

MONITORING REQUIREMENT

Fiscal, programmatic, and administrative monitoring of Program Subrecipients is conducted annually to ensure Subaward compliance. Fiscal, program, and administrative monitoring is overseen by DEO's Contract Compliance Division, which will contract with either the County of Los Angeles Auditor-Controller or a CPA firm procured through the Auditor-Controller's Master Agreement to conduct the monitoring on behalf of DEO.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow for the continued provision of workforce development and employment services to Los Angeles County residents and businesses.

CONCLUSION

Should you have any questions, you may contact me directly, or your staff may contact Mr. Kevin Anderson, at KAnderson@opportunity.lacounty.gov.

Respectfully Submitted,



Kelly LoBianco

Director

KL:JK:MY:JD:ST:ag

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel

Attachments (2)

County of Los Angeles
Department of Economic Opportunity
America's Job Centers of California
FY 24-25 Funding Recommendations

	Agency Name	Subregion	Annual Funding Amount	Maximum 4 Year Funding Amount
1	JVS So-Cal	West Los Angeles ²	1,242,750	4,971,000
2	JVS So-Cal ¹	Antelope Valley	3,804,000	15,216,000
3	Lost Angels Childrens Project (JVS' Secondary Subrecipient/CBO) ³	Antelope Valley	150,000	600,000
4	JVS So-Cal	Veterans ²	1,242,750	4,971,000
5	Managed Career Solutions ¹	Pomona Valley	3,654,000	14,616,000
6	God's Pantry (MCS' Secondary Subrecipient/CBO)	Pomona Valley	150,000	600,000
7	SASSFA	Rio Hondo	3,494,250	13,977,000
8	Eastmont Community Center (SASSFA's Secondary Subrecipient/CBO)	Rio Hondo	150,000	600,000
9	KRA Corporation	Rancho Dominguez	3,644,250	14,577,000
10	R.I.S.E (Reaching Independence through Support	Rancho Dominguez	150,000	600,000
11	Managed Career Solutions	East San Gabriel Valley	3,494,250	13,977,000
12	Neighborhood Housing Partners	East San Gabriel Valley	150,000	600,000
11	TBD	Southeast Los Angeles ⁵	3,494,250	13,977,000
13	Secondary Subrecipient - TBD	Southeast Los Angeles	150,000	600,000
14	TBD	East LA/West San Gabriel Valley	3,494,250	13,977,000
15	Secondary Subrecipient - TBD	East LA/West San Gabriel Valley	150,000	600,000
Total⁶			28,614,750	114,459,000

¹Agency applied for Rapid Response (RR) in their proposal and is receiving \$159,000 annually to provide RR services.

²West Los Angeles and the Veterans AJCCs are non-comprehensive and did not have a Secondary Subrecipient/CBO component in the RFP.

³Lost Angels Childrens Project is the Secondary Subrecipient to JVS only in the Antelope Valley Subregion.

⁴Includes three years of RR funding for Antelope Valley and Pomona Valley subregions.

⁵This subregion does not currently show RR funding, but depending on the outcome of the County Independent Review, may have RR funding added in the total four year amount of \$639,000.

⁶Maximum four year funding amount may increase by \$639,000 if RR is funded in the Southeast Los Angeles subregion.

**Intermediary Agreements - Workforce Development Boards
FY 2024 - 2029**

Workforce Development Boards (WDBs)
City of Los Angeles WDB - Economic & Workforce Development Department
Pacity Gateway (Long Beach) WDB
Foothill WDB
Southeast Los Angeles County WDB
South Bay WDB
Verdugo WDB