



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



June 4, 2024

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

69 June 4, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

EDWARD YEN
EXECUTIVE OFFICER

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM THE CALIFORNIA GOVERNOR'S
OFFICE OF EMERGENCY SERVICES FOR FISCAL YEAR 2023
CALIFORNIA COVERDELL PROGRAM
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Request the Board to execute the attached Certification of Assurance of Compliance and authorize the Sheriff of the Los Angeles County (County), or his designee, to accept and execute a grant award from the California Governor's Office of Emergency Services (Cal OES) for the 2023 California Coverdell Program (Program) in the amount of \$163,997. The Program is financed with federal funds offered by the United States Department of Justice, Office of Justice Programs, National Institute of Justice, Catalog of Federal Domestic Assistance Number 16.742, passing through the State of California. The funding shall be utilized to secure continuing education and training programs and laboratory equipment and supplies benefitting the forensic technical staff assigned to Scientific Services Bureau (SSB) within the County Sheriff's Department (Department).

IT IS RECOMMENDED THAT THE BOARD:

1. Request the Chair of the Board to sign and affix a wet signature to the attached Certification of Assurance of Compliance form required by Cal OES as part of the grant application process.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

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2. Delegate authority to the Sheriff, or his designee, as an agent for the County, to sign and accept the grant award, subsequent to execution by Cal OES for the Program in the amount of \$163,997 for the grant period of April 1, 2024, through March 31, 2025. There is no match requirement for the Program.
3. Delegate authority to the Sheriff, or his designee, as an agent for the County, to execute and submit all required grant documents, including, but not limited to, agreements, modifications, extensions, and payment requests that may be necessary for the completion of the Program.
4. Delegate authority to the Sheriff, or his designee, as an agent for the County, to apply and submit a grant application to Cal OES for the Program in future fiscal years (FYs), and to execute all required grant application documents, including assurances and certifications, when and if such future funding becomes available.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The SSB has been identified by Cal OES to receive funding under the Program. In complying with the objective of the grant, the allocation will pay the tuition for forensic technical staff to attend educational and training seminars, and to purchase equipment and supplies to improve the quality, timeliness, and credibility of Departmental investigations and evidence examinations.

As a laboratory accredited by the American National Standards Institute National Accreditation Board (ANAB), SSB strives to maintain conformance with all accreditation requirements. The purpose of training is to maintain the consistent delivery of valid and accurate results, increase productivity, and enable staff to assume greater responsibilities within their respective assignments. In an effort to maintain the standard of continuing education for all forensic technical staff, it is necessary to provide a wide variety of specialized training opportunities.

Implementation of Strategic Plan Goals

By augmenting SSB's production capacity with new equipment, and by providing analysts and examiners with the training, knowledge, and skills necessary to improve their accuracy and efficiency, all of which combine to reduce backlogged cases, this Program is consistent with the County's Strategic Plan North Star III: Realize Tomorrow's Government Today; Focus Area Goal F: Flexible and Efficient Infrastructure: Use lessons learned from the recent pandemic to implement flexible and efficient administrative, technological, and physical infrastructures to meet the needs of

our constituents; Strategy III. Technological Advancement/Digital Divide: Invest in equitable access to the internet, technology, and digital resources.

FISCAL IMPACT/FINANCING

Grant funds in the amount of \$163,997 will be used to purchase services and supplies and pay for travel expenses and tuition fees for SSB forensic technical staff. Funding for this grant proposal will be included in the Department's FY 2024-25 Supplemental Budget request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Before the finalization of the grant award agreement, Cal OES requires applicants to complete a Certificate of Assurance of Compliance form, signed by the applicant's governing body, which includes details regarding the requirements of Federal Grant Funds, Equal Employment Opportunity, Drug-Free Workplace Act of 1990, California Environmental Quality Act, Lobbying, Debarment and Suspension and Proof of Authority from the City Council/Governing Board.

On January 5, 2024, the Department submitted an application in response to the Cal OES grant solicitation. Prior to submitting the application, Cal OES advised that the Department was pre-selected to receive \$163,997 with no match requirement.

This will be the 20th year the Department has received Program funding. The grant period is from April 1, 2024, through March 31, 2025.

All forensic services and supplies purchased with the Program funding will be procured in accordance with the County's purchasing policies and procedures.

The Board letter has been reviewed and the attached Certification of Assurance of Compliance has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This Program will have a positive impact on SSB's performance and will enhance the Department's ability to successfully accomplish its mission, goals, and objectives.

The Honorable Board of Supervisors
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CONCLUSION

Upon Board approval, please return a copy of the adopted Board letter and two signed copies of the Certification of Assurance of Compliance to the Department's Grants Unit.

Sincerely,



ROBERT G. LUNA
SHERIFF



Grant Subaward Certification of Assurance of Compliance Information and Instructions

The Certification of Assurance of Compliance is a binding affirmation that the Subrecipient will comply with the requirements and restrictions outlined in the Subrecipient Handbook, including but not limited to:

- Proof of Authority,
- State and federal civil rights laws,
- Equal Employment Opportunity,
- Drug-Free Workplace,
- California Environmental Quality Act, and
- Lobbying.

The Official Designee (see SRH Section 3.030) and the individual granting that authority (i.e., City/County Financial Officer, City/County Manager, or Governing Board Chair) must sign this form. For State agencies, only the Official Designee must sign this form.

Complete all sections of this form and then submit:

- As part of the Grant Subaward Application,
- With a Grant Subaward Amendment (Cal OES Form 2-213) if a new fund source is being added to the Grant Subaward, (applicable Certification of Assurance of Compliance would be needed), or
- With a Grant Subaward Modification (Cal OES Form 2-223) if the Official Designee or Board Chair changes and the Resolution identifies them by name



Grant Subaward Certification of Assurance of Compliance

Subrecipient: Los Angeles County Sheriff's Department

| | Cal OES Program Name | Grant Subaward #: | Grant Subaward Performance Period |
|---|----------------------------------------------------------|-------------------|-----------------------------------|
| 1 | 2023 Paul Coverdell Forensic Science Improvement Program | CQ23 20 0190 | 04/01/24 - 03/31/25 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |

I, Robert G. Luna (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CERTIFICATION | |
| <p>I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.</p> | |
| Official Designee's Signature: | _____ |
| Official Designee's Typed Name: | Robert G. Luna _____ |
| Official Designee's Title: | Sheriff _____ |
| Date Executed: | _____ |
| AUTHORIZED BY: | |
| <p>I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.</p> | |
| <input type="checkbox"/> City Financial Officer <input type="checkbox"/> City Manager <input checked="" type="checkbox"/> Governing Board Chair | <input type="checkbox"/> County Financial Officer <input type="checkbox"/> County Manager <div style="text-align: right; font-size: small;"> ATTEST: EDWARD YEN EXECUTIVE OFFICER CLERK OF THE BOARD OF SUPERVISORS By <u>Marisa Chavez</u>, Deputy </div> |
| Signature: _____ | _____ |
| Typed Name: Lindsey Horvath | _____ |
| Title: Chair of the Board | _____ |
| Date Executed: 06/04/24 | _____ |

