

**BOARD OF  
SUPERVISORS**

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First District

Holly J. Mitchell  
Second District

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Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District



**Chief  
Executive  
Office.**

**COUNTY OF LOS ANGELES**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, CA 90012  
(213) 974-1101 [ceo.lacounty.gov](http://ceo.lacounty.gov)

**Chief Executive Officer**  
Fesia A. Davenport

*"To Enrich Lives Through Effective and Caring Service"*

May 21, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPOINTMENT AND SALARY FOR THE  
EXECUTIVE OFFICER, BOARD OF SUPERVISORS  
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Recommendation to appoint and set the salary for Edward Yen to serve as the Executive Officer, Board of Supervisors.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Appoint Edward Yen to serve as the Executive Officer, Board of Supervisors at an annual salary of \$328,894.49, effective May 21, 2024.
2. Instruct the Director of Personnel to prepare and execute the appropriate agreement with the Executive Officer, Board of Supervisors.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to appoint the Executive Officer, Board of Supervisors and to set the salary for the position for Mr. Yen.

Mr. Yen is an accomplished professional with over 18 years of progressively responsible experience with the County of Los Angeles. Currently, Mr. Yen is an Assistant Executive Officer in the Executive Office of the Board of Supervisors. In this capacity, he reports directly to the Interim Executive Officer, Board of Supervisors and is responsible for overseeing critical and highly complex and sensitive divisions within the Executive Office of the Board of Supervisors including Board Services, the

Assessment Appeals Board/Tax Agent Registration, Planning and Performance Management, and Information Resource Management.

Previously, Mr. Yen served as a Director, Assessor's Operations overseeing the Assessment and Public Services Division where he was responsible for managing Assessment Services, Legal Services, Exemptions, Public Services and Communications, and Public Affairs. In Addition, Mr. Yen has over 14 years of experience working for the Office of the County Counsel and providing legal guidance in the Government Services Division, Contracts Division, and Health Services Division. He served as Agenda Deputy where he evaluated agenda items prior to Board meetings and advised County Counsel regarding Brown Act questions. Mr. Yen also served as the legal advisor to the Office of the Assessor on issues involving the California Revenue and Taxation Code, Property Tax Rules, Board of Equalization Letters to Assessors, and case law.

Mr. Yen possesses a Bachelor of Science in Business Administration from the University of Southern California and a Juris Doctorate from Loyola Law School.

Given Mr. Yen's education and experience, it is recommended that the Board appoint Mr. Yen to serve as the Executive Officer, Board of Supervisors for the Executive Office of the Board of Supervisors at an annual salary of \$328,894.49, effective May 21, 2024.

### **Implementation of Strategic Plan Goals**

Approval of these recommendations will further the County of Los Angeles' Strategic Plan Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability to continually assess our efficiency and effectiveness, maximize and leverage resources, and hold ourselves accountable.

### **FISCAL IMPACT/FINANCING**

The cost of the recommended salary will be absorbed within Executive Office of the Board of Supervisors' budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The recommended salary will provide appropriate compensation to Mr. Yen to perform the duties of the Executive Officer, Board of Supervisors.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of these recommendations will provide leadership for the Executive Office of the Board of Supervisors.

The Honorable Board of Supervisors

5/21/2024

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Fesia A. Davenport". The signature is fluid and cursive, with a large initial "F" and "D".

FESIA A. DAVENPORT

Chief Executive Officer

FAD:JMN:JDS:AYH

NV:SO:MM:mmg

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Human Resources