



ANTHONY C. MARRONE  
FIRE CHIEF  
FORESTER & FIRE WARDEN

*"Proud Protectors of Life,  
the Environment, and Property"*

## COUNTY OF LOS ANGELES FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401  
[www.fire.lacounty.gov](http://www.fire.lacounty.gov)



### BOARD OF SUPERVISORS

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May 21, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

68 May 21, 2024

JEFF LEVINSON  
INTERIM EXECUTIVE OFFICER

Dear Supervisors:

### **APPROVAL OF SOLE SOURCE AMENDMENT TO EXTEND SOLE SOURCE CONTRACT NUMBER FR10545 WITH ZOLL MEDICAL CORPORATION FOR EXTENDED WARRANTY SERVICES (ALL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

The Consolidated Fire Protection District of Los Angeles County (District) is requesting Board of Supervisors' (Board) approval of an Amendment to sole source contract number FR10545 with ZOLL Medical Corporation (ZOLL), which will extend the term of the contract for a twelve-month period from June 1, 2024, through May 31, 2025. The Amendment will allow for the continuation of ZOLL extended warranty plan for the District's ZOLL X Series cardiac monitors, pending the solicitation of replacement devices.

#### **IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY**

1. Delegate authority to the Fire Chief, or his designee, to execute an Amendment to sole source contract number FR10545 between the District and ZOLL, substantially similar to the Enclosure, for the continuation of ZOLL's extended warranty plan through May 31, 2025, at an estimated cost of \$341,706.60. The cost is comprised of (a) 12-month extension cost of \$321,706.60 and (b) annual pool dollars of \$20,000 for the 12-month extension. The Amendment has been approved as to form by County Counsel.
2. Delegate authority to the Fire Chief, or his designee, consistent with prior delegation of authority to effectuate the termination of the contract in accordance with the provisions specified in the contract.
3. Find that this contract is still exempt from the provisions of the California Environmental Quality Act (CEQA), as previously determined on May 25, 2021.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The District’s current three-year contract with ZOLL for an extended warranty plan is set to expire on May 31, 2024. The proposed 12-month extension would take effect June 1, 2024, allowing for no interruption in service delivery and would also allow time for the acquisition and implementation of the new devices. The District will be submitting a requisition to the Internal Services Department for replacement of the ZOLL X Series cardiac monitors in the summer of 2024. The purchase of the new devices will include a comprehensive warranty plan.

ZOLL’s extended warranty ensures the operational readiness of the District’s cardiac monitors. The cardiac monitors continuously monitor a patient’s heart rhythm and automatically detect and record clinical arrhythmias as well as patient-initiated recordings. The contract covers annual repair costs, parts, accessories, and the Los Angeles County Department of Health Services required annual preventive maintenance requirements. To ensure the District’s cardiac monitors are kept in maximum operational condition and available for emergency responses, this contract provides continued annual preventative maintenance combined with coverage of repairs for normal wear and tear of its cardiac monitors.

**Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County’s Strategic Plan North Star 3.G. Internal Controls and Processes, by continually maximizing revenue, managing, and maximizing County assets, measuring impact and effectiveness of our collective efforts, and enhancing County’s fiscal strength through long-term planning. The selected Contractor has the specialized experience and tools to provide this service effectively, efficiently, and in a responsive manner that will support the District in meeting this goal.

**FISCAL IMPACT/FINANCING**

The District, as a Special District, is funded independently from the County’s General Fund, and relies primarily on property tax revenue to provide essential fire protection and life safety services.

The total estimated cost for the extension is \$341,706.60. Sufficient funding is available in the District’s Fiscal Year 2024-25 Budget.

There is no impact to net County cost.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On August 3, 2021, the Chief Executive Office approved and authorized the contract for extended warranty services with ZOLL via delegated authority from the Board, with an initial term from June 1, 2021, through May 31, 2024.

On January 31, 2024, the District notified your Board of its intent to request approval of a sole source amendment pursuant to Board Policy No. 5.100. While the District pursues procurement of replacement devices, the continuity of services provided under the current contract is essential, cost

effective, and in the best interest of the District and the County.

**ENVIRONMENTAL DOCUMENTATION**

The services provided through this contract do not have a significant effect on the environment and, therefore, the contract is still exempt from CEQA, pursuant to Section 15061 (b)(3) of the CEQA Guidelines.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow the District to continue the ability to provide emergency medical services in a safe, efficient, and cost-effective manner.

**CONCLUSION**

Upon approval by your Honorable Board, please instruct the Executive Officer of the Board to return the adopted stamped Board Letter to the following:

Consolidated Fire Protection District of Los Angeles County  
Executive Office - Business Operations  
Attention: Marissa Martin Jensen, Administrative Services Manager II  
1320 North Eastern Avenue  
Los Angeles, CA 90063  
Marissa.MartinJensen@fire.lacounty.gov

The District's contact can be reached at (323) 881-6173.

Respectfully submitted,



ANTHONY C. MARRONE  
FIRE CHIEF

ACM:csEnclosures

Enclosures

c: Chief Executive Officer  
Interim Executive Officer, Board of Supervisors  
County Counsel

**CONTRACT  
BY AND BETWEEN  
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY  
AND  
ZOLL MEDICAL CORPORATION  
FOR  
WORRY-FREE EXTENDED WARRANTY PLAN**

This Amendment Number 1 is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2024,

by and between **CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY**  
(hereinafter "District")

and  
**ZOLL MEDICAL CORPORATION**  
(hereinafter "Contractor")

WHEREAS, on May 25, 2021, the County of Los Angeles Board of Supervisors authorized the Consolidated Fire Protection District of Los Angeles County (District) to execute a Contract with Zoll Medical Corporation (Contractor), for Worry-Free Extended Warranty Plan; and

WHEREAS, on May 25, 2021, the Board of Supervisors delegated authority to the District to amend this Contract if deemed necessary; and

WHEREAS, on June 1, 2021, this Contract Number FR10545 was executed by the District and Contractor; and

WHEREAS, pursuant to Section 8 Standard Terms and Conditions, Sub-paragraph 8.1.1, for any change which affects the scope of work, term, contract sum payments, or any term or condition included under this Contract, an amendment to the Contract shall be prepared and executed by the contractor and by the Fire Chief or his designee; and

WHEREAS, the District intends to extend the contract for 12 months, from June 1, 2024, through May 31, 2025, and update Exhibit B, Pricing Sheet; and

WHEREAS, pursuant to the Board of Supervisors' May 21, 2024, approval, the District intends to extend the contract for 12 months; and

NOW, THEREFORE, District and Contractor hereby agree to Amendment Number 1 to Contract FR10545 as follows:

**1. ADD SUB-PARAGRAPH 4.1.1 TO SECTION 4.0 TERM OF CONTRACT:**

4.1.1 This Contract term shall be extended for an additional 12 months from June 1, 2024, through May 31, 2025.

**2. ADD EXHIBIT B1 - PRICING SHEET – ZOLL WORRY-FREE EXTENDED WARRANTY PLAN**

**3. ADD SUB-PARAGRAPH 5.2.3 TO SECTION 5.0 CONTRACT SUM:**

5.2.3 TBD

Except as expressly provided in this Amendment Number 1, all other terms and conditions of the Contract shall be in full force and effect. This Amendment Number 1 shall be effective when signed by both parties.

**CONSOLIDATED FIRE PROTECTION  
DISTRICT OF LOS ANGELES COUNTY**

**ZOLL MEDICAL CORPORATION**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Fire Chief or authorized  
designee  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Signature  
Name: \_\_\_\_\_  
Print Name  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

**DAWYN R HARRISON  
COUNTY COUNSEL**

By: \_\_\_\_\_  
Jenny Tam  
Senior Deputy County Counsel

DRAFT

SOLE SOURCE CHECKLIST

Department Name: Fire Department

- Checkboxes for 'New Sole Source Contract' (checked) and 'Existing Sole Source Contract'. Includes 'Date Sole Source Contract Approved:' field.

Table with 2 columns: 'Check (✓)' and 'JUSTIFICATION FOR SOLE SOURCE CONTRACTS'. The second column contains 11 justification items, each with a corresponding checkbox. The 6th and 8th items are checked.

Sheila Williams
Digitally signed by Sheila Williams
DN: cn=Sheila Williams, o=CEO, ou=BOMB, email=swilliams@ceo.lacounty.gov, c=US
Date: 2020.07.10 09:52:08 -07'00'
Chief Executive Office

7/10/20
Date