



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Norma E. García-González, Director

Alina Bokde, Chief Deputy Director

May 7, 2024

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

53 May 7, 2024

JEFF LEVINSON
INTERIM EXECUTIVE OFFICER

Dear Supervisors:

**BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 8A035
(SUPERVISORIAL DISTRICT 2) (FY2023-24, 4-VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Baldwin Hills Wayfinding and Trail Improvement Project exempt from the California Environmental Quality Act; establish and approve the proposed capital project; approve the proposed Baldwin Hills Wayfinding and Trail Improvement Project budget and appropriation adjustment; and, authorize the Director of Parks and Recreation, or her designee, to proceed with the proposed Baldwin Hills Wayfinding and Trail Improvement Project utilizing a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the records of the project.
2. Establish and approve the proposed Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, with a total project budget of \$499,000.
3. Approve an appropriation adjustment to reflect an increase of \$499,000 in

appropriation for the proposed Baldwin Hills Wayfinding and Trail Improvement, Capital Project No. 8A035, which will be fully offset with revenue as follows: \$419,000 from the Baldwin Hills Conservancy's Climate Resilience, Wildfire Prevention, Community Access, and Natural Resources Protection Fund of 2021-2022; and \$80,000 from the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure grant program (Measure A).

4. Authorize the Director of the Parks and Recreation, or her designee, to deliver the proposed project through a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Baldwin Hills Wayfinding and Trail Improvement Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project Number 8A035; and approve the proposed Project budget and appropriation adjustment. The recommended actions will also authorize the Department to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The Baldwin Hills Parklands consist of 480 acres of public parks and open spaces that offer a variety of recreational amenities, which includes an extensive network of recreational trails for hiking and mountain biking. The parklands are owned and operated by multiple public agencies, including the County of Los Angeles Department of Parks & Recreation (DPR). However, the Baldwin Hills Wayfinding and Trail Improvement Project (Project) will focus on improvements for DPR trails located within the Baldwin Hills at Kenneth Hahn State Recreational Area, 4100 La Cienega Blvd., Los Angeles; Stoneview Nature Center, 5950 Stoneview Drive, Culver City; the Stocker Corridor Trail; and the Park to Playa Trail.

According to the 2016 Los Angeles Countywide Comprehensive Parks & Recreation Needs Assessment, the Project location serves a population with high park need. The area has only 0.7 park acres available for every 1,000 residents, which is significantly less available green space than the County average of 3.3 park acres. There is also a significant demand for trails in the Baldwin Hills, which is evident by the popularity of these regional trails that attract both local community members and many visitors from surrounding areas where parks, trails and open space are not readily accessible. Trail use in the Baldwin Hills is at an all-time high due in part to a surge related to the COVID-19 pandemic, and from the completion of the final connection for the Park to Playa trail - the pedestrian bridge over La Cienega Boulevard completed in Fall 2020. The proposed Project is needed to improve public safety and protect the ecosystem by enhancing trails and installing comprehensive trail wayfinding signage.

The proposed Project scope will include design and installation of new directional signs and maps to replace existing outdated/insufficient signage; installation of trail counter tracking technology at key locations; trail stabilization improvements and repairs; mitigation of user-created trails via installation of fencing, signage and/or planting of vegetative barriers; and the formalization of select, existing user-created trails.

Implementation of the improvements will be completed using a combination of a Board-approved Job-Order Contract (JOC) and a Board-approved as-needed contract with the California Conservation Corps. A Board-approved JOC will provide professional trail stabilization, repairs, and installation of trail kiosks and related amenities. The California Conservation Corps will perform additional supportive work for the project such as sign removals and the installation of fencing, trail signage, and markers. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions further the Board approved County Strategic Plan Goal to Support the Wellness of Our Communities (Strategy II.2) by expanding access to recreational and outdoor activities (Goal II.2.2) to benefit County residents.

Implementation of County Sustainability Goals

The OurCounty Sustainability Plan, adopted in 2019, establishes goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will support Goal 6, by creating accessible parks, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities and improving access to these parks, public lands, and public spaces (Strategy 6B).

Implementation of County Anti-Racism, Diversity, and Inclusion Initiative

The proposed Project is aligned with the County's Anti-Racism, Diversity, and Inclusion Initiative and guided by the Countywide Equity Guiding Principles adopted by the Board on September 15, 2021, including the reduction of racial disparities in life outcomes as well as disparities in public investment to shape those outcomes. Consistent with these Principles, the Department has developed and proposes implementation of the proposed project that will support disadvantaged geographies and populations.

FISCAL IMPACT/FINANCING

The total estimated proposed Project cost of \$499,000 includes construction, change order/contingency, plans and specification, and County services. The proposed Project's

Schedule and Budget Summary are included in Attachment I.

Approval of the appropriation adjustment (Attachment II) will reflect a total increase of \$499,000 in appropriation for the Baldwin Hills Wayfinding and Trail Improvement Project, Capital Project No. 8A035, fully revenue offset with \$419,000 from the Baldwin Hills Conservancy Climate Resilience, Wildfire Prevention, Community Access, and Natural Resources Protection Fund of 2021-2022 grant program; and \$80,000 from the Los Angeles County Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation grant program (Measure A) to fully fund the proposed Project.

Operating Budget Impact

Based on the Project description, DPR anticipates ongoing costs of \$32,000 for trail counter tracking technology and trail maintenance of the proposed Project. DPR will submit to the Chief Executive Office a funding request through the budget process. DPR will work on the funding request with the Chief Executive Office in order to allow DPR to operate and maintain the new facility.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will authorize the Department to deliver the proposed Project utilizing a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the JOC.

The JOC contractor who is awarded this contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program). The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016, and last amended on June 11, 2019.

A portion of the proposed Project will be completed by the California Conservation Corps. On June 1, 2017, the County entered into a contract with the California Conservation Corps for employment of at-risk youth for as-needed landscaping, maintenance, and related services. The scope of work and budget for the proposed Project complies with the terms and conditions of the contract.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed Project budget for the Baldwin Hills Wayfinding & Trail Improvement Project Capital Project No. 8A035, is exempt from Civic Art Allocation as the eligible project costs are under \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is exempt from the California Environmental Quality Act (CEQA). The project, which consists of the installation new directional signage and maps to replace existing outdated/insufficient signage; trail stabilization improvements and repairs; mitigation of user-created trails via installation of fencing, signage and/or planting of vegetative barriers; and the formalization of select, existing user-created trails, is within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in sections 15301 (d)(h)(i), 15303(e), 15304(a)(b), and 15311 (a) of the State CEQA Guidelines and Classes 1(c)(j), 3(b), 4(a)(c) and 11(d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project involves minor alteration of existing public structures, facilities, or topographical features; construction of small new facilities and minor structures accessory to existing facilities; minor alterations to land which will not involve the removal of healthy, mature, and scenic trees.

Based on the proposed Project records, it will comply with all applicable regulations, and it is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Design plans and specifications, including construction documents, will be completed by Board-approved as-needed consultants.

Implementation of the improvements will be completed using a combination of a Board-approved JOC and Board-approved as-needed contract with the California Conservation Corps. A Board-approved JOC will provide professional repair, remodeling, and other repetitive work (trail stabilization, repairs, and installation of trail map boards and related amenities). The California Conservation Corps will perform additional supportive work for the project such as sign removals and the installation of fencing, trail signage and markers. The combination of the two delivery methods will allow for the most expedient and cost-effective implementation of the proposed Project. Where used, DPR has made the determination that JOC is the most appropriate procurement method for delivery of the construction scope.

The Honorable Board of Supervisors
May 7, 2024
Page 6

MPACT ON CURRENT SERVICES (OR PROJECTS)

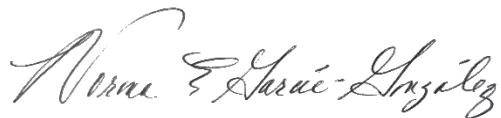
The recommended actions will have limited impacts to County services at the facility. The Department will minimize and mitigate disruption by coordinating work and providing sufficient notification to the facility and the public, particularly in the case of temporary trail closures.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to forward one adopted copy of this letter to the Chief Executive Office, Capital Programs Division, and three copies to the Department Parks and Recreation.

Should you have any questions please contact Jeremy Munns at jmunns@parks.lacounty.gov or (626) 588-5312 or Michele O'Connor at moconnor@parks.lacounty.gov at (626) 588-5302, or Johanna Hernandez at (626) 588-5370 or bjl@parks.lacounty.gov.

Respectfully submitted,



NORMA E. GARCÍA-GONZÁLEZ
Director

NEG:AB:JS:SW:mo

Attachments

c: Auditor Controller
Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts and Culture (Civic Art Division)
Parks and Recreation

ATTACHMENT I

**BALDWIN HILLS WAYFINDING & TRAIL IMPROVEMENT PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT
APPROVE PROJECT SCOPE AND BUDGET
APPROVE APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 8A035
(SUPERVISORIAL DISTRICT 2) (FY2023-24, 4-VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Board Approval	May 2024
Design Services	December 2024
Jurisdictional Approvals	November 2024
Construction Award	December 2024
Substantial Completion	July 2025
Project Acceptance	August 2025

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Project Budget
Construction	
Construction	\$ 377,000
Change Orders	\$ 30,000
Subtotal	\$ 407,000
Civic Art	\$ 0
Plans and Specifications	\$ 80,000
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permits	\$ 0
County Services	\$ 12,000
TOTAL	\$ 499,000

May 21, 2024

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2023-24

4 - VOTES

SOURCES		USES	
PARKS AND RECREATION BALDWIN HILLS WAYFINDING AND TRAIL IMPROVEMENT PROJECT A01-CP-88-8752-65043-8A035 STATE-OTHER / CAPITAL PROJECTS INCREASE REVENUE		PARKS AND RECREATION BALDWIN HILLS WAYFINDING AND TRAIL IMPROVEMENT PROJECT A01-CP-6014-65043-8A035 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
	419,000		499,000
PARKS AND RECREATION BALDWIN HILLS WAYFINDING AND TRAIL IMPROVEMENT PROJECT A01-CP-91-R410-65043-8A035 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE			
	80,000		
SOURCES TOTAL		USES TOTAL	
	\$ 499,000		\$ 499,000

JUSTIFICATION

Reflects an increase of \$499K in appropriation to the Baldwin Hills Wayfinding and Trail Improvement Project (8A035) fully offset with \$419K in revenue from the Baldwin Hills Conservancy's Climate Resilience, Wildfire Prevention, Community Access & Natural Resources Protection Funds; \$80K from the LA County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure (Measure A), to fully fund the project.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
#53 MAY 7 2024

Carolyn Bernardez

Digitally signed by Carolyn Bernardez
Date: 2024.04.25 07:01:55 -07'00'

AUTHORIZED SIGNATURE

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)



JEFF LEVINSON
INTERIM EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

BY **Andrea Turner**

Digitally signed by
Andrea Turner
Date: 2024.04.25
08:37:45 -07'00'

AUDITOR-CONTROLLER

B.A. NO. **224**

DATE **4/25/24**

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY **Matthew J. Diaz**

Digitally signed by
Matthew J. Diaz
Date: 2024.04.25
09:13:45 -07'00'

DATE **4/25/24**