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COUNTY OF LOS ANGELES

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Chief Executive Officer

Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

79 April 23, 2024

JEFF LEVINSON
INTERIM EXECUTIVE OFFICER

April 23, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPOINTMENT AND SALARY FOR THE
TREASURER AND TAX COLLECTOR
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Recommendation to appoint and set the salary for Elizabeth Buenrostro Ginsberg to serve as the Treasurer and Tax Collector for the Department of Treasurer and Tax Collector for the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Appoint Elizabeth Buenrostro Ginsberg to serve as the Treasurer and Tax Collector for the Department of Treasurer and Tax Collector at an annual salary of \$300,000, effective April 23, 2024.
2. Instruct the Director of Personnel to prepare and execute the appropriate agreement with the Treasurer and Tax Collector.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to appoint the Treasurer and Tax Collector for the Department of Treasurer and Tax Collector for the County of Los Angeles and to set the salary for the position for Ms. Buenrostro Ginsberg.

Ms. Buenrostro Ginsberg is an accomplished professional with approximately 27 years of experience with the County of Los Angeles, including the last 17 years in a management capacity at the Department of Treasurer and Tax Collector. Currently, Ms. Buenrostro Ginsberg is the Chief Deputy Treasurer and Tax Collector. In this capacity, she oversees the day-to-day operations of the department and assists in the planning, organizing, and directing of all operations in the department.

Previously, Ms. Buenrostro Ginsberg served as Assistant Treasurer and Tax Collector over the Tax Collections Branch where she managed billing and customer service for the County's Secured Property Taxes (2.4 million parcels), Unsecured Property Taxes, Business Licenses, as well as delinquent accounts referred to the Treasurer and Tax Collector by other County departments. Her prior experience also includes serving as a division manager in Revenue and Enhancement, as well as a division manager in Internal Controls, where she oversaw the preparation of the Treasurer and Tax Collector's annual financial statements and monitored investment activity in the County Treasury for compliance with the Board-approved Investment Policy.

Ms. Buenrostro Ginsberg earned a Bachelor of Science in Business Administration with a concentration in Accounting from the California State Polytechnic University, Pomona, and holds an Accredited Automated Clearing House Professional certification from the NACHA-Electronic Payments Association. Ms. Buenrostro Ginsberg has also successfully completed the County of Los Angeles Executive Leadership Development Program at the University of Southern California, Sol Price School of Public Policy and the Ethical Decision Making and Conduct in the Public Sector curriculum through the Los Angeles County Learning Academy.

Given Ms. Buenrostro Ginsberg's education and experience, it is recommended that the Board appoint Ms. Buenrostro Ginsberg to serve as Treasurer and Tax Collector for the Department of Treasurer and Tax Collector at an annual salary of \$300,000, effective April 23, 2024.

Implementation of Strategic Plan Goals

Approval of these recommendations will further the County of Los Angeles' Strategic Plan Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability to continually assess our efficiency and effectiveness, maximize and leverage resources, and hold ourselves accountable.

FISCAL IMPACT/FINANCING

The cost of the recommended salary will be absorbed within the Department of Treasurer and Tax Collector's budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended salary will provide appropriate compensation to Ms. Buenrostro Ginsberg to perform the duties of the Treasurer and Tax Collector.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Implementation of these recommendations will provide leadership for the Department of Treasurer and Tax Collector.

The Honorable Board of Supervisors

4/23/2024

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Fesia A. Davenport". The signature is fluid and cursive, with a long horizontal stroke at the end.

FESIA A. DAVENPORT

Chief Executive Officer

FAD:JMN:JDS:AYH

NV:SO:MM:mmg

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources