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COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
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Chief Executive Officer
Fesia A. Davenport

"To Enrich Lives Through Effective and Caring Service"

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

78 April 23, 2024

JEFF LEVINSON
INTERIM EXECUTIVE OFFICER

April 23, 2024

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPOINTMENT AND SALARY FOR THE
DIRECTOR, INTERNAL SERVICES
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Recommendation to appoint and set the salary for Michael Owh to serve as the Director, Internal Services for the Internal Services Department (ISD) for the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Appoint Michael Owh to serve as the Director, Internal Services for the Internal Services Department at an annual salary of \$351,401.85, effective April 23, 2024.
2. Instruct the Director of Personnel to prepare and execute the appropriate agreement with the Director, Internal Services.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to appoint the Director, Internal Services for ISD for the County of Los Angeles and to set the salary for the position for Mr. Owh.

Mr. Owh is an accomplished professional with approximately 23 years of experience in contracts and procurement from New York City, the City of Los Angeles, and the County of Los Angeles. Currently, Mr. Owh is the Chief Deputy Director, ISD. In this capacity, he assists the ISD Director in the development and implementation of strategies, policies, and programs to achieve County strategic objectives. Furthermore, Mr. Owh develops, recommends, and implements management

concepts, objectives, policies, projects, and systems for carrying out the operations of the five major services that comprise ISD: Administration and Finance, Energy and Environmental, Information Technology, Operations, and Purchasing and Contracts.

Previously, Mr. Owh served as the General Manager of the Purchasing and Contract Services Division with responsibility for managing more than \$1.5 billion in Countywide contracts and providing advice on more than \$6 billion in Countywide expenditures, annually. He also served as Chief Procurement Officer for the City of Los Angeles, with responsibility for overseeing \$8 billion in annual expenditures across 38 departments, and served as New York City's Chief Procurement Officer and Director of the Mayor's Office of Contract Services, where he was responsible for transforming the process and enabling technology for more than \$20 billion in annual spending across 40 departments.

Mr. Owh possesses a Bachelor of Arts in History from the University of California, Berkeley, and a Juris Doctorate from St. John's University School of Law.

Given Mr. Owh's education and experience, it is recommended that the Board appoint Mr. Owh to serve as the Director, Internal Services for ISD at an annual salary of \$351,401.85, effective April 23, 2024.

Implementation of Strategic Plan Goals

Approval of these recommendations will further the County of Los Angeles' Strategic Plan Goal III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability to continually assess our efficiency and effectiveness, maximize and leverage resources, and hold ourselves accountable.

FISCAL IMPACT/FINANCING

The cost of the recommended salary will be absorbed within ISD's budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended salary will provide appropriate compensation to Mr. Owh to perform the duties of the Director, Internal Services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

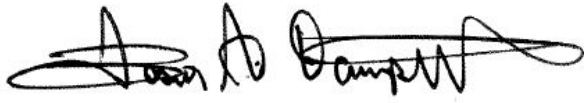
Implementation of these recommendations will provide leadership for ISD.

The Honorable Board of Supervisors

4/23/2024

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Fesia A. Davenport', with a stylized, flowing script.

FESIA A. DAVENPORT

Chief Executive Officer

FAD:JMN:JDS:AYH

NV:SO:MM:mmg

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Human Resources