



**PUBLIC REQUEST TO ADDRESS  
THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, CALIFORNIA**

MEMBERS OF THE BOARD

HILDA L. SOLIS  
HOLLY J. MITCHELL  
LINDSEY P. HORVATH  
JANICE HAHN  
KATHRYN BARGER

**Correspondence Received**

39.		<b>Oppose</b>	Monisha Parker	<p>How to reduce the Consumer Affairs Office Refurbishment Project Construction Contract?</p> <ol style="list-style-type: none"><li>1. Clarify the scope of work: Clearly define the scope of work, including the deliverables, milestones, and specifications, to avoid unnecessary or redundant work.</li><li>2. Conduct a competitive bidding process: Get multiple bids from different contractors to ensure that you are getting the best value for the project. This will also help in negotiating better rates.</li><li>3. Negotiate the contract terms: Work with the contractor to negotiate favorable terms, such as payment schedules, warranty periods, and penalties for delays. Be sure to clarify all terms and conditions before signing the contract.</li><li>4. Opt for cost-saving construction methods: Look for alternative construction methods that can help in reducing costs without compromising on quality. For example, prefabricated materials or modular construction can help in saving time and money.</li><li>5. Regularly monitor the project progress: Keep a close eye on the project progress to ensure that the work is on track and within budget. Address any issues or delays promptly to avoid additional costs.</li><li>6. Use existing resources: Utilize existing resources, such as equipment or materials, to reduce the need for additional purchases or rentals.</li><li>7. Consider value engineering: Work with the contractor to identify opportunities for value engineering, which involves finding cost-effective alternatives that meet the project requirements. This can help in reducing costs without compromising on quality.</li><li>8. Opt for sustainable materials and practices: Choose sustainable materials and practices that can help in reducing long-term maintenance and operational costs. This may include energy-efficient fixtures, recycled materials, or green building practices.</li><li>9. Maintain open communication: Establish clear lines of communication with the contractor to address any issues or concerns that may arise during the project. Open communication can help in preventing misunderstandings and costly delays.</li></ol> <p>By following these steps, you can reduce the construction contract cost for the Consumer Affairs Office Refurbishment Project without compromising on quality or timelines.</p>
		<b>Item Total</b>	<b>1</b>	

Grand Total			1	
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