



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE  
REFER TO FILE

April 23, 2024

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

36 April 23, 2024

JEFF LEVINSON  
INTERIM EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
WALNUT PARK POCKET PARK DEVELOPMENT PROJECT  
APPROVE REVISED BUDGET  
APPROVE APPROPRIATION ADJUSTMENT  
SPECS. 7744; CAPITAL PROJECT NO. 69877  
FISCAL YEAR 2023-24  
(SUPERVISORIAL DISTRICT 4)  
(4 VOTES)**

**SUBJECT**

Public Works is seeking Board approval of a revised project budget and appropriation adjustment for the Walnut Park Pocket Park Development Project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the recommended actions related to the previously approved Walnut Park Pocket Park Development Project are not subject to California Environmental Quality Act. These actions are not defined as a project under Section 21065 of the Public Resources Code and are excluded from the definition of a project under Section 15378 (b) of the State California Environmental Quality Act Guidelines. These actions are considered administrative activities of government, which will not result in direct or indirect physical changes to the environment.

2. Approve the revised total project budget for the Walnut Park Pocket Park Development Project, Capital Project No. 69877, to \$4,926,437 from the previously approved budget of \$4,622,842.

3. Approve an appropriation adjustment to reflect an increase \$304,000 in appropriation to the Walnut Park Pocket Park Development Project, Capital Project No. 69877, fully offset with revenue from the Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A), to fully fund the project.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to seek Board approval to revise the Walnut Park Pocket Park Development Project, Capital Project (CP) No. 69877, budget, approve an appropriation of grant funds for the project, and is not subject to the provisions of the California Environmental Quality Act (CEQA).

#### Project Descriptions and Backgrounds

The County of Los Angeles Department of Parks and Recreation (DPR) operates and maintains 182 parks with amenities such as playground areas, trails, gardens, and sport courts. These facilities also provide numerous recreational, physical, educational, and cultural opportunities to millions of County residents. For many families, these parks are their only outlet to a safe green space.

The unincorporated Walnut Park area was deemed an area of very high park need, according to the Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment Report dated May 2016. Furthermore, according to the California State Parks Community FactFinder, the Walnut Park area is one of the most park-deficient areas of the County.

The project site is located on previously undeveloped land at 2603 Grand Avenue in the unincorporated community of Walnut Park. The approved project includes the construction of a new 0.5-acre park with a staff office and public restroom building, playground areas, splash pad, an open lawn area, and additional park amenities. The building is designed to provide a base of operations for the Los Angeles County DPR and Sheriff's Department Parks Bureau personnel to ensure safe and accessible recreation programming to the local community.

On May 17, 2022, the Board approved the Walnut Park Pocket Park Development Project, CP No. 69877, with a total project budget of \$4,622,842. The Board also adopted plans and specifications, advertised for construction bids, and authorized Public Works to award and execute a construction contract for the project.

On June 16, 2022, four construction bids were received but all four bids were over the estimated construction budget. After the first low bidder was found nonresponsive due to a discrepancy in reporting requirements, it was determined that the project could still be awarded to the second lowest, responsible bidder with a responsive bid within the approved total budget if DPR was able to provide additional funding to cover future project soft costs. Therefore, Public Works proceeded to award a construction contract to the second lowest responsive and responsible bidder. A Notice to Proceed was issued to the contractor on October 24, 2022.

DPR subsequently received a grant from the Los Angeles County Regional Parks and Open Space District for \$304,000 to fully fund the project. The project is substantially complete.

### **Implementation of Strategic Plan Goals**

These recommendations support the County Strategic Plan: Strategy I.2, Enhance Our Delivery of Comprehensive Interventions, Objective I.2.4, Support Job Readiness and Increase Employment Opportunities for Youth Served by the County; Strategy II.1, Drive Economic and Workforce Development in the County, Objective II.1.2, Support Small Businesses and Social Enterprises; Strategy II.2, Support the Wellness of our Communities, Objective II.2.2, Expand Access to Recreational and Cultural Opportunities, Objective II.2.3, Prioritize Environmental Health Oversight and Monitoring, and Objective II.2.4, Promote Active and Healthy Lifestyles; and Strategy II.3, Make Environmental Sustainability Our Daily Reality, Objective II.3.1, Improve Water Quality, Reduce Water Consumption, and Increase Water Supplies.

The project supports these goals by providing new park facilities that will greatly benefit an underserved population and meet the urgent need for community park and recreation facilities in traditionally park-poor communities. The project provides contracting opportunities that support small businesses and social enterprises that employ local, targeted workers, and local youth.

### **FISCAL IMPACT/FINANCING**

The total project cost is estimated at \$4,926,437, which includes the plans and specifications, jurisdictional approvals, consultant services, Civic Arts, construction, change order contingency, youth employment, and County services. The project schedule and budget are summarized in Enclosure A.

Approval of the appropriation adjustment (Enclosure B) will reflect an increase of \$304,000 in appropriation to the Walnut Park Pocket Park Development Project, CP No. 69877, fully offset with revenue from the Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A) funds, to fully fund the project. The project is also funded with \$4,322,842 from State of California DPR's Proposition 68 Statewide Park Program and \$300,000 of Los Angeles County Regional Park and Open Space Proposition A Excess Funds.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the project budget includes one percent of eligible design and construction costs, in the amount of \$33,000, to be allocated toward Civic Art and restricted for spending on-site. The Civic Art allocation will not change as a result of the revised budget since the project budget increase is less than ten percent.

### **ENVIRONMENTAL DOCUMENTATION**

On May 26, 2015, the Board, acting as the governing body of the District, certified the Final Program Environmental Impact Report (PEIR) (State Clearinghouse No. 2014081106) for the District Enhanced Watershed Management Programs, pursuant to CEQA, as lead agency. The PEIR analyzed the general environmental effects due to the structural and nonstructural best management practices identified in the Enhanced Watershed Management Programs.

The Addendum to the previously certified PEIR was completed for the project in compliance with CEQA and reflects the independent judgment and analysis of the County. The project would be within the assumptions for construction and operation analyzed in the 2015 Final PEIR. The project has been reviewed, in light of Sections 15162, 15163, and 15164 of the State CEQA Guidelines. As the Lead Agency under CEQA, the County has determined that none of the conditions apply that would require preparation of a subsequent or supplemental Environmental Impact Report and that an Addendum to the certified Final PEIR is the appropriate environmental documentation under CEQA for the projects. The Mitigation Monitoring and Reporting Program adopted with the 2015 PEIR will continue to apply to the projects to ensure all impacts remain less than significant.

The Addendum was circulated to public agencies and interested parties for a 30-day public review period that began on March 1, 2022, and closed April 1, 2022. This public review period was not required under CEQA but was voluntarily undertaken. No comments were received.

There are no changes to the project or to the circumstances under which the project has undertaken that require further review or findings by the County under CEQA.

Upon the Board's approval, Public Works will file a Notice of Determination for each project with the Registrar Recorder/County Clerk in accordance with Section 21152 (a) of the California Public Resources Code and will post the Notice of Determination to the County's website pursuant to Section 21092.2 (d). The required fee, if any, to the California Department of Fish and Wildlife was paid for by the previously certified Environmental Impact Report.

The Addendum, PEIR, and related environmental documents are publicly available online. The location of the documents and other materials constituting the record of the proceedings upon which the Board decision is based in this matter can be viewed online at <https://interdev/wmd/stwq/WalnutPark.aspx> or in person at Public Works Project Management Division II, 900 South Fremont Avenue, 5th Floor, Alhambra, CA 91803. The custodian of such documents and materials is the Assistant Deputy Director.

### **CONTRACTING PROCESS**

Advertising for construction bids were done in accordance with the County's Standard Instruction Sheet for Publishing Legal Advertisements.

As requested by the Board on February 3, 1998, this contract opportunity was listed on the County's "Doing Business with Us" and "Do Business with Public Works" websites. Public Works informed local small business enterprise about this business opportunity for those certified by the County of Los Angeles' Department of Consumers and Business Affairs.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services.

**CONCLUSION**

Please return one adopted copy of this Board letter to Public Works, Project Management Division II.

Respectfully submitted,



MARK PESTRELLA, PE  
Director

MP:VY:bh

Enclosures

c: Department of Arts and Culture  
Auditor-Controller  
Chief Executive Office (Capital Programs  
Division)  
County Counsel  
Executive Office  
Department of Parks and Recreation

**CONSTRUCTION CONTRACT  
CONSTRUCTION MANAGEMENT CORE SERVICE AREA  
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**I. PROJECT SCHEDULE**

Project Activity	Completion Date
Construction Documents	November 2021*
Jurisdictional Approvals	April 2022*
Construction Bid	June 2022*
Construction	
Substantial Completion	December 2023*
Project Acceptance	May 2024

\*Indicates a completed activity

**II. PROJECT BUDGET**

Budget Category	Budget
Construction	
Low Bid Construction Contract	\$3,232,371
Civic Arts	\$33,000
Change Orders	\$292,000
Conservation Corps Labor	\$40,000
Youth Employment	\$5,000
Utility Company Connection Fees	\$45,000
Subtotal	\$3,647,371
Plans and Specifications	\$384,000
Consultant Services	\$57,000
Miscellaneous Expenditures	\$24,000
Jurisdictional Reviews	\$75,000
County Services	\$707,066
Previous Expenditures	\$32,000
<b>Total</b>	<b>\$4,926,437</b>

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BA FORM 10142022

BOARD OF SUPERVISORS  
 OFFICIAL COPY

April 23, 2024

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF PARKS AND RECREATION

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE**

**FY 2023-24**

**4 - VOTES**

SOURCES		USES	
PARKS AND RECREATION WALNUT PARK POCKET PARK DEVELOPMENT A01-CP-91-R410-65043-69877 REGIONAL PARK AND OPEN SPACE DISTRICT-MEASURE A INCREASE REVENUE		PARKS AND RECREATION WALNUT PARK POCKET PARK DEVELOPMENT A01-CP-6014-65043-69877 CAPITAL ASSETS - B & I INCREASE APPROPRIATION	
	<b>304,000</b>		<b>304,000</b>
<b>SOURCES TOTAL</b>		<b>USES TOTAL</b>	
	<b>\$ 304,000</b>		<b>\$ 304,000</b>

**JUSTIFICATION**

Reflects an increase of \$304,000 in appropriation to the Walnut Park Pocket Park Development, Capital Project Number 69877, fully offset with revenue from the Los Angeles County Regional Park and Open Space District Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers Protection, and Water Conservation Measure of 2016 (Measure A), to fully fund the proposed project.

**ADOPTED**

BOARD OF SUPERVISORS  
 COUNTY OF LOS ANGELES

**Carolyn Bernardez**

Digitally signed by Carolyn Bernardez  
 Date: 2024.04.02 09:21:23 -07'00'

**AUTHORIZED SIGNATURE**

Carolyn Bernardez, Chief Financial Officer

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

36 April 23, 2024



JEFF LEVINSON  
 INTERIM EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
 EXECUTIVE OFFICER FOR---

ACTION

RECOMMENDATION

BY **Lan Sam**  
Digitally signed by Lan Sam  
 Date: 2024.04.03 07:27:42 -07'00'

AUDITOR-CONTROLLER

B.A. NO. 206

DATE **4/3/24**

APPROVED AS REQUESTED

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

**Matthew J. Diaz**

Digitally signed by Matthew J. Diaz  
 Date: 2024.04.04 09:04:29 -07'00'

BY **Diaz**

DATE **4/4/24**